

**North Texas Conference United Methodist Women (NTC UMW)  
Conference and District Treasurers 2021**

***Local Units: Send all quarterly remittances and orders for  
Special Mission Recognition (SMR) pins to your district treasurer.***

<b>NTC UMW TREASURER</b>	<b>Lela M. Luxen</b> 1217 Savoy Ln. Richardson, TX 75080	First UMC-Richardson, Richardson (214) 923-6364 lmluxen-umw@sbcglobal.net
<b>East District</b>	<b>Margie Smith</b> 1028 FM 1566 West Celeste TX 75423	First UMC - Wolfe City (214) 938-1953 margie@grirestx.com
<b>Metro District</b>	<b>Tommie Jenkins-Shed</b> 131 Penland St. Dallas, TX 75224	Community UMC, Dallas (214) 943-7093 tj92648@aol.com
<b>North Central District</b>	<b>Pat Beaty</b> 313 Morning Mist Coppell TX 75019	First UMC-Coppell (214) 460-3652 pibbjab@aol.com
<b>Northwest District</b>	<b>Virginia Bovee</b> 278 Neva Lane Denison, TX 75020	Grace UMC, Sherman (903) 815-8548 jrvabovee@gmail.com

**QUARTERLY REMITTANCE REPORT DEADLINES  
(SEND TO THE DISTRICT TREASURER)**

<b>Quarter 1</b>	<b>January – March</b>	<b>Due: April 5th</b>
<b>Quarter 2</b>	<b>April – June</b>	<b>Due: July 5th</b>
<b>Quarter 3</b>	<b>July – September</b>	<b>Due: October 4th</b>
<b>Quarter 4</b>	<b>October – December</b>	<b>Due: December 6th</b>

**UMW Remittance Forms Available for Download:**

[www.unitedmethodistwomen.org/treasurers](http://www.unitedmethodistwomen.org/treasurers)

**Questions? Contact your local unit treasurer, district treasurer or the NTC UMW Treasurer:**

Lela M. Luxen      lmluxen-umw@sbcglobal.net      (214) 923-6364

United Methodist Women (UMW) Resources  
9-Jan-2021

NTC UMW	<a href="http://www.umwnorthtexas.org">www.umwnorthtexas.org</a>
UMW	<a href="http://www.unitedmethodistwomen.org">www.unitedmethodistwomen.org</a>
UMW Handbook	<a href="#">United Methodist Women - 2021-2024 Handbook</a>
UMW Handbook:Forms for Treasurers	<a href="#">United Methodist Women 2021-2024 Handbook: Forms for Treasurers</a>
Treasurer Resources	<a href="#">United Methodist Women - Treasurers' Remittance Forms and Other Resources</a>
What UMW Funds	<a href="http://www.unitedmethodistwomen.org/what-we-fund">www.unitedmethodistwomen.org/what-we-fund</a>
Legacy Fund	<a href="http://www.unitedmethodistwomen.org/150/home">www.unitedmethodistwomen.org/150/home</a>
Advance GCFA	<a href="http://www.umcmision.org/Give-to-Mission/about-the-advance">www.umcmision.org/Give-to-Mission/about-the-advance</a>
UMCOR	<a href="http://www.umcor.org">www.umcor.org</a>
NTC UMC	<a href="http://www.ntcumc.org">www.ntcumc.org</a>
Dallas Bethlehem Center	<a href="http://www.dallasbethlehemcenter.org">www.dallasbethlehemcenter.org</a>
Wesley-Rankin Community Center	<a href="http://www.wesleyrankin.org">www.wesleyrankin.org</a>

**North Texas Conference United Methodist Women (NTC UMW)  
Local Unit Awards 2021**

**FIVE CHANNELS OF GIVING**

Documented giving in UMW five (5) channels of mission giving:

Pledge to Mission \* Special Mission Recognition (SMR pins)

Gift to Mission \* Gift in Memory \* World Thank Offering

**LOCAL UNIT SPECIAL RECOGNITION**

*Information Only - District Presidents will Report*

Contribute to all Five Channels of Giving, complete and submit the online 2020 UMW Survey (Formerly the Census Report) prior to March 30, 2021, and complete 4 of the remaining 6 objectives during the specified time period as outlined in the NTC UMW Annual Report

**COMPLETION/DOCUMENTATION/TRACKING PERIOD**

**01 September 2020 - 31 August 2021**

*Recommendation to local units: Target completion of giving in all five (5) channels on or before 15 August 2021.*

**15 August 2021: DEADLINE: District Five Channels of Giving Report confirmed with District UMW Treasurers**

**31 August 2021: DEADLINE: NTC UMW District Treasurers' Five Channels of Giving Report due to NTC UMW Treasurer**

# THE REMITTANCE FORM FOR ALL TREASURERS

Order No. (Please make sure that all orders have a unique order no.):

Local Unit:

District:

Conference:

Period from:

To:

Mission Giving	Amount
1. Pledge to Mission	
2. Special Mission Recognition	
3. Gift to Mission	
4. Gift in Memory	
5. World Thank Offering	

Total Mission Giving (Lines 1 thru 5): \$

Supplementary Gifts	Amount
6. A Call to Prayer and Self-Denial	

7. Designated Gifts		Amount
A Brighter Future for Children and Youth		
Assembly Offering		
Scarritt-Bennett Center		
World Communion Scholarship		
Magazine Fund		
National, international and UMCOR projects (if additional pages are needed, complete the Supplementary Gifts Details Form)		
Name of project	Address	Amount

Total from Supplementary Gifts Details Form \$

Subtotal Designated Gifts (line 7 only): \$

8. Bequest (please attach a copy of the will or excerpt of the will)

9. Other Designated Gifts

Total Supplementary Gifts (lines 6 thru 9): \$

Total—total giving for this period (including Special Mission Recognition orders) \$

Less SMRs (and other as applicable) remitted previously (Enter as a positive number.)

**Total remittance Check no.:** **TOTAL:** \$

TREASURER:

ADDRESS:

PHONE:

FAX:

E-mail:

DATE:



# ALL TREASURERS

## For local treasurer

***Submit the completed remittance form with your check to your district conference treasurer.***

## For district treasurer

Complete this remittance form using information from all of the local treasurers in your district. Submit the completed form to your conference treasurer. ***Each remittance form is to be mailed with a check to your conference treasurer.***

## For conference treasurer

Complete this remittance form using information from all of the district treasurers in your conference. ***Submit this completed form to the National United Methodist Women treasurer.*** You may complete this form on a monthly or quarterly basis. You should make a remittance to the national United Methodist Women four times per year. Each remittance form is to be followed by or mailed with a check. To use electronic funds transfer, contact the national treasurer's office.

## You may submit the remittance form in several ways:

- Complete the Remittance Form. (To save time, you may fill in the non-changeable items, photocopy the form and then complete that copied form each time.) Photocopy the completed form and mail it to your conference treasurer.
- Download and then mail or e-mail the completed form. The downloadable form is available at [www.unitedmethodistwomen.org/give/forms](http://www.unitedmethodistwomen.org/give/forms)

## • How to Complete the Remittance Form •

## MISSION GIVING—Five Channels of Giving

1. Pledge to Mission: This includes Pledge to Mission and supplementary gifts collected on special occasions.
2. Special Mission Recognition: Insert total from Special Mission Recognition local order forms. This form may be sent on its own or attached. On the form, indicate the amount (\$40, \$60, \$100, \$200, \$500, \$1,000, or \$2,000) for each order. Attach copies of local treasurers' orders.
3. Gift to Mission: Insert total from Gift to Mission order forms. Local units order cards from you, their district treasurer. Cards are sent to you on a revolving basis. Be sure to have many on hand for a speedy reply to requests.
4. Gift in Memory.
5. World Thank Offering: You may order a World Thank Offering packet to give to local units so they can participate in this giving channel (#5712, free).

## SUPPLEMENTARY GIFTS

6. A Call to Prayer and Self-Denial.
7. Designated Gifts: A Brighter Future for Children and Youth; Assembly Offering; Scarritt-Bennett Center; World Communion Scholarships; Magazine Fund; national, international and UMCOR projects—please provide the names and addresses and amounts of specific projects or enclose a copy of your local treasurers' remittance forms.
8. Bequest—please attach a copy of the will or excerpt of the will.
9. Other Designated Gifts.

## TOTAL REMITTANCE

Fill in check number and insert the total of all items.

**District treasurers:** Write a check in the amount shown on the "total remittance" line made payable to the conference and send to the conference treasurer. Keep a copy for your records.

**Conference treasurers:** Write a check in the amount shown on the "total remittance" line made payable to the United Methodist Women National Office (or use electronic funds transfer) and send to:

**United Methodist Women National Office,** Gift Processing, P.O. Box 29925, New York, NY 10087-9925.

Always put your name and address in the space provided. Keep a copy for your records.

# GIFT TO MISSION

## ORDER FORM FOR DISTRICT TREASURERS

LOCAL TREASURERS CAN ORDER GIFT TO MISSION CARDS FROM DISTRICT TREASURERS.

<b>District:</b>	<b>Conference:</b>
Name of local church:	Quantity
Name of local treasurer:	
Address:	
Name of local church:	Quantity
Name of local treasurer:	
Address:	
Name of local church:	Quantity
Name of local treasurer:	
Address:	

**New baby (10)**

M7007  
No. of packs

**On your special day (10)**

M7008  
No. of packs

**Happy birthday variety pack (5)**

M7009  
No. of packs

**Congratulations (10)**

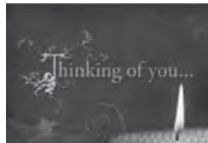
M7003  
No. of packs

**Thank-you (10)**

M7004  
No. of packs

**Peace (10)**

M7006  
No. of packs

**Thinking of you (10)**

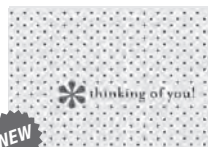
M7002  
No. of packs

**Christmas variety pack (5)**

M7010  
No. of packs

**In the service of Christ (10)**

M7005  
No. of packs

**Thinking of you (10)**

M7011  
No. of packs

UNITED METHODIST WOMEN MISSION RESOURCES:

[www.umwmissionresources.org](http://www.umwmissionresources.org)

1-800-305-9857

District Treasurer:

Address:

Phone:

Fax:

E-mail:

Date:



# SPECIAL MISSION RECOGNITION

## ORDER FORM FOR LOCAL AND DISTRICT UNITED METHODIST WOMEN

**To:**

[illegible]

\$

Check No.:



## Schedule of Cash Activities

\_\_\_\_\_  
(Name of District)

\_\_\_\_\_  
(Name of Conference)

\_\_\_\_\_  
(Period of time covered)

### **CASH**

Beginning balance, January 1, 20\_\_\_\_

Plus Receipts

TOTAL

Minus Disbursements

Balance, December 31, 20\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I have performed the procedures enumerated below with respect to the Schedule of Cash Activities for the year ended December 31, 20 \_\_\_\_ for the United Methodist Women of \_\_\_\_\_ District.

1. Trace selected local unit remittances into receipts (stubs or carbon copies) and deposits recorded on checkbook stubs (or record) into a cash receipt record.
2. Obtain confirmations from selected districts to confirm remittances.
3. Ascertain that vouchers are made for all expenditures, that these expenses are properly signed by authorized persons, and that these expenditures are provided for in the budget or have been authorized by the Executive Committee as recorded in the minutes.
4. Determine that checks written agree with the vouchers and are properly recorded in some form of cash disbursement record.
5. Make sure that bank statements are reconciled monthly to agree with checkbook balance and the balance as reflected in the cash receipt and disbursement record.
6. Check the year-end balance, as shown on the year-statements, to determine that it agrees with that shown in the checkbook and the reconciled year-end bank statements. The year-end balance should reflect any difference between cash received and cash disbursed as recorded in the cash records.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (printed)

\_\_\_\_\_  
Address

\_\_\_\_\_