

## **Church Council Minutes Monday, September 25, 2017**

Members present: Bob Wallin, Erin Tombaugh, Christina Queeno, Julie Palmer, Susan Schopf, Ken Opdyke, Jerry Grunwald, and Jim Slowik, Dea Hansen, Linda Dady, Pastor David Parker,

Members absent: Janann Roodzant, Lanida Brophy, Secretary Margaret Mordhorst

Non-Members present: Jason and Linda Jury, Judy Norton

Bob Wallin called the meeting to order at 7 p.m. and presented devotions

No changes were made to the Agenda.

### **PASTOR'S REPORT AND CALENDAR**

A copy of Pastor's Activities/Action Update dated June 26, 2017, was reviewed. A copy is filed with these minutes. **Attachment #1.**

- We are working with local artist and Pastor Randy Beumer from the CRC to design artwork for Centennial hall to display our Mission/Vision/Values. An estimate of cost has not been made yet.
- Cub Scout Popcorn Sale, October 8
- All-Church cluster Conference, October 22 at 2:00 pm

### **MEMBER REPORTS AND BUSINESS**

#### **Lay Leader—Janann Roodzant**

Absent, no report.

#### **Worship Team – Dea Hansen**

- People are volunteering to fill the liturgist role
- It is difficult to fill the Praying over the Pastor and the Life change moment slots.
- Communion: Dave and Marty are serving the praise band every communion
- This Sunday Gluten free option will be available. There was discussion of how best to serve the gluten free option.
  - This month we will try a tray in the center with the gluten free option for people to come up and have the option of gluten free. If that does not work, we will try something else.
- The front wall and wing walls need painting. Dean is preparing color samples for us to be able to see which paint would be the best. A recommendation will be made to the trustees to paint the front walls next year.
- A sign-up will be sent around at the Wednesday night family group for families to sign up for lighting the Advent candles.

#### **Music Ministry – Stina Queeno**

- Choir is meeting in the Sanctuary while the Haven is here. There have been no complaints from choir members.
- Bell choir is low in numbers but Ann Oldham has been helpful in sharing techniques on how to ring some challenging music for 5 ringers.
- Contemporary launch team continues to meet. A field trip on October 28<sup>th</sup> is open to the congregation.
- Information about the need for musicians for a contemporary worship band has been given to high school students and has resulted in the addition of a high schooler to the contemporary team.
- Pastor David and Stina will be meeting with the Student Life director to network with college students

### **Youth/Family Ministries – Erin Tombaugh**

- Vacation Bible School served 94 kids throughout the week. Average daily attendance was around 82. We had 50 volunteers.
- The next event is Halloween. Supper stop had very low attendance last year. Kids are returning to trick or treating in neighborhoods so we are simplifying, opening the basement to serve warm drinks, light snacks, offer a photo station and a warm place to get in out of the cold and use the bathroom. There won't be activities like there have been in the past. This allows the Haven to come at their usual time instead of coming late on Halloween.
- Lighting and signage will be in place to make sure that families are welcomed into the South basement door. There will still be a table down on Pioneer to hand out candy and direct families up the hill to the church.
- Children's and family programs have resumed. Age grouping reflects the new configuration of the OHSD.
- Bibles will be distributed to 3<sup>rd</sup> graders and kindergarteners in October
- Kent Peckenpaugh has been working with Erin to update the technology downstairs: new tv's, hard-wiring each of the rooms. A cost estimate will be coming soon to present to the trustees.
- 11 youth went to Portland for a mission trip.
- The youth leadership team went on a retreat at the end of August to calendar for the year.
- Peckenpaugh's are hosting the youth for a barbeque this Saturday.
- Young Adult group is meeting regularly.

**Motion: Erin moved that we add a youth representative to the church council. Susan seconded. The representative would change annually. Cameron Cecka has been selected to serve this year. The motion was passed unanimously.**

### **Mission Outreach –Julie Palmer**

- October, toys and books collected for the LillyK foundation
- November 12 shoebox
- Whidbey's hope for children, giving tree tags will be up later in November. A tree will be up in the Narthex with tags for people to take. Dave Cecka is taking charge of the transport of gifts to keep the overflow of gifts under control.
- The team discussed doing relief buckets and decided checks written directly to UMCOR would be a more efficient use of time and resources.
- November 19, there will be a bake sale to raise funds for Missions. The organization for these funds will be announced prior to the sale.
- November 28 is the next homeless coalition lunch
- The interfaith organization met and Julie reported about how things are going with the Haven and relayed needs that the Haven has. Receptivity was mediocre, but information was passed.

### **Membership and Evangelism -- Linda Dady**

- Nothing to report except a lack of funds. Budget wise, we don't have the money to pay for the welcome table supplies. \$400 remaining. Holiday advertising costs more than that.
- This is Linda's last year on the Evangelism committee and she does not know of anyone who is wanting to step in. The other members of the committee are also ready to step down. She wonders if the work of the Evangelism committee could be distributed to other groups such as UMW.

### **Staff Pastor Parish Relations – Susan Schopf**

- SPPR is doing a pay analysis for the staff to evaluate if we are doing the right thing for the pastor and the other employees of the church.
- The minimum wage law will require an increase in pay for the nursery workers.

### **Trustees – Ken Opdyke**

- Waiting to hear if the oven has been fully restored, but repairs are under way.
- Repairs to lights are underway. Brian Peas is the electrician we have contracted to complete the work. With the lights and the security camera and the motion detector lights for the parsonage.
- 3<sup>rd</sup> of October, Furnaces are being serviced.

### **UMW – No report.**

### **Stewardship/Finance –Jerry Grunwald (attachment #2)**

- At the end of August we had budgeted \$239,792 income from tithing/pledges and we have received \$236,248.
- Total income from all sources was \$248,152 and we have spent \$18,277 more than we had budgeted for.
- A generous \$20,000 donation toward the current expense fund was made.
- Looking forward into 2018, we have a \$10,000 apportionment increase. There will also be an hourly wage increase for some of our staff, adding to our fixed expenses for 2018.
- The committees will need to take a cut of about \$4,000 if we do not have an increase in pledges. We will have a more concrete estimate at the end of November when pledges are in.
- Memorial funds are available for expenditures approved by the council.

### **Treasurer—Jim Slowik**

- Committees need to submit projected budgets by the first of December.
- At the beginning of the year, the budget we had been set with a \$3200 deficit and that is what we are coming out with.
- Said that if we have something that needs to be done for the church, to do the right thing. Especially where that applies to serving.

### **Kitchen special report: Judy Norton and Linda Jury propose that they take on the oversight of kitchen management.**

- Judy shared that there had been some issues.
  - She asked the health department to come in. Food handlers cards need to be posted and people with those cards need to be present in the kitchen.
  - If we are selling food, the cards need to be present
  - Food needs to be labeled with dates and expired food thrown out. Food covered.
  - Our permit is up to date
  - Overall cleanliness and food handling regulations need to be observed.
  - The health department recommends keeping volunteers out of the kitchen until they have been trained.
  - Linda and Judy will write a kitchen policy and guidelines of safe foods to bring for after church snacks.
- Spin Café is currently the only organization using the oven and they have not been cleaning. They have been layering foil over grease. Linda and Judy are going to write up a checklist of what needs to be cleaned and meet with the head of Spin Café.

**Motion: Ken motioned that we accept their offer to take on the task of kitchen managers for the purposes of fulfilling the recommendations of the health department for the safety of our congregation. Linda Seconded.**

Pastor David will notify volunteers who do not have food handler's cards about the change in policy.

**NEW BUSINESS/ADDITIONAL ITEMS – Bob Wallin**

- Nominations team will be formed for selection of next year's committees.
  - We will be having an emergency evacuation drill in the near future. Bob wants to talk with the Nursery staff and the ushers about their emergency plan in the event of various scenarios. There will be an announcement to the congregation before the drill.
  - Ministry fair in February 2018
  - Certified Emergency Response Training may be something we make available to the congregation next year.
  - We want to provide a class on estate planning early next year. A date is TBA.
  - Bob asked for feedback about how to potentially adjust meetings. He asks that committees submit their minutes prior to Church Council meetings.
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- Judy brought up safety concerns about the safety of our 15 passenger van. The youth group tries to do an event every month and they usually have up to 15 people on the trips. Possible options to get a new van are being discussed.
  - Erin asks that no food or drink be on the furniture in God's Hall.

A motion to adjourn was passed and the meeting was closed with prayer by Pastor David at 9:05 p.m.

The next regular meeting will be held October 23<sup>rd</sup>.

Respectfully submitted,

Christina Queeno

Attachments: #1 Update from Pastor David Parker, dated June 26, 2017  
#2 Financial Summary, Jerry Grunwald