

Church Council Minutes Monday, February 26, 2018

Members present: Pastor David Parker, Bob Wallin, Susan Schopf, Joyce Atkinson, Stina Queeno, Cameron Cecka, Erin Tombaugh, Julie Palmer, Jun Sapida, Linda Jury, Marti Russell, Jerry Grunwald, and Jim Slowik

Members absent: Lanida Brophy, Marali Woessner

Non-Members present: Dan Wright, Endowment Committee, Margaret Mordhorst, secretary, Rawson Mordhorst

Bob Wallin called the meeting to order at 7 p.m. Susan Schopf opened with devotions from a book entitled "Miracles" (stories of how God has impacted lives) followed by prayer.

The minutes of the council meeting held January 22, 2018, were approved as presented.

Agenda: Dan Wright, team leader of the Endowment Fund Team is present at the meeting to give a report on the Endowment Fund and recommend annual distributions.

OLD BUSINESS:

- A ministry Fair will be held on a Sunday in March. Teams were encouraged to prepare presentations on their team's activities to give information and encourage volunteers.
- Dan Wright reviewed the status of the Endowment Fund as of December 31, 2017, noting there is \$19,094.56 available for distribution to eligible teams, a 56.8% increase over last year. A copy of the report is attached to these minutes, **Attachment #1**. Dan was thanked by the Council and Finance Team for his work.

PASTOR'S REPORT/CALENDAR

A copy of the Update from Pastor David Parker dated February 26, 2018, is attached, **Attachment #2**. He reviewed several of his current activities and actions, including a staff retreat held today. He reported Rev. John Mark Galang has been appointed District Superintendent for the new Puget Sound Missional District, effective July 1, 2018. Ongoing and future activities were noted.

MEMBER REPORTS AND BUSINESS

Lay Leader—Susan Schopf

- The Ministry Fair will be held March 11.
- "Roots & Wings" held February 24 in Marysville, was time well spent for the representatives of the church who attended. The theme was "Inward Journey/Outward Journey. Speakers were D.S. Daniel Foster and Rev. Dr. Sandy Brown. Seminars were held on "How to Get Quiet in a Noisy World" and "Edging Closer to Connection in Community." The latter was presented by representatives from this church and highlighted FUMC Oak Harbor activities with "The Haven."
- A Gun Violence handout was available. Contact Susan if interested in activities related to this situation. Marti Russell suggested training for emergency situations.

It was reported that a walkout of students at the High School on March 4 is being planned in protest of gun violence.

Worship Team – Joyce Atkinson

- The team has been working with the Pastor on Easter plans.
- On-line sign-ups will soon be available for liturgists and communion stewards.

Music Ministry – Stina Queeno

- An Easter Cantata is being prepared.
- The Praise Ringer bell choir has been disbanded.
- Contemporary service plans have been stalled, but rehearsals continue.
- A group from Epworth, Idaho, will be here June 14 to present a music program. Lodging and food for the group are being planned. Hosts for overnight are needed.

Youth/Family Ministries—Cameron Cecka and Erin Tombaugh

- The Sunday service planned and conducted by the youth on February 11 was very successful—well planned and well presented.
- On March 23 a silent and live auction “Bid and Bite” is planned as a fund raiser for youth missions. Dinner will be served by the youth and parents. Donations are requested.
- The youth will bus dishes and clean up after the Wednesday night soup suppers.

- Reviews of the nursery staff went well.
- Erin referred members to her “Twin Flames” article on the young adult group activities.
- A theme for VBS has been chosen: “Rolling River Rampage” to be held August 13 to 17, 2018.
- Easter planning includes a palm processional at church service and an egg hunt in Smith Park.
- Plans are also being made for a display at the Ministry Fair.

Mission Outreach –Julie Palmer

- Weekly Lenten soups suppers and devotional time are being held on Wednesdays. Comments and recommendations are welcome.
- On Sunday, March 11, a special offering for UMCOR will be received which will help fund staff positions and administrative costs at the depot.
- April and May – Jamaa Letu orphanage will be a focus.
- Note that Missional Outreach activities are highlighted on the bulletin board monthly throughout the year.

Membership and Evangelism – Jun Sapida

- Members have met to set goals, responsibilities and duties of the Team.
- Coffee hour after service is a concern. There is great difficulty getting help; volunteers needed badly.
- The team will be updating and changing the church advertising efforts to include a social media presence.
- Jun asks that event information be submitted to him for publication in the *Whidbey News Times* and *Whidbey Weekly*. Publication is free but is on a space available basis. Please submit activities and events to Jun in a timely manner.
- Plans are being made to recognize and to thank in a public way those volunteers who are often unseen and in the background of activities, e.g., Mark Vance, bus driver, We Care Committee who regularly visit shut ins, and others.

Staff Pastor Parish Relations – Linda Jury

- A new position description for the Director of Young Peoples Ministries (DYM) has been developed which will update and cover the new responsibilities assigned. After discussion, it was moved and seconded:

MOTION: That the Position Description revised February 12, 2018, for the Director of Young Peoples Ministries be approved. The motion passed unanimously. A copy is **Attachment #3**.

Trustees – Marti Russell

- It is anticipated that the new copier/printer will be delivered and installed in the office tomorrow.
- The work on the surveillance cameras and equipment is being done and is nearly completed.
- Marti reported that a replacement for the 15-passenger church van is needed. Options were offered, including getting rid of both vans, and the issues were discussed. Jim Slowik moved and Jun Sapida seconded the following motion:

MOTION: That the trustees be authorized to spend up to \$30,000 for a 15-passenger passenger van for church use. The motion passed unanimously.

UMW – Marali Woessner

- Absent, no report.

Stewardship/Finance –Jerry Grunwald

- Jerry reported that the monthly budgeted income for January was met.
- He confirmed that a new copy machine will be installed February 27 and the old copy machine removed.
- A color printer has been purchased for Erin and Stina.
- Jerry has submitted the EZRA report which will be used to compute our 2019 apportionment.
- Jerry and the Finance Team make the following recommendations based upon a \$15,000 excess over expenditures for 2017 and made the following motion, seconded by Jim Slowik:

MOTION: That the following distribution of \$15,000 be approved.

\$1,200 -- Current Expense Reserve
\$2,500 -- Kitchen upgrade
\$11,300 --Capital improvements

The motion passed unanimously.

- Jerry announced that due to the workload, the Finance Team recommends that the church hire a part-time bookkeeper to assist Jim Slowik in managing the finances of the church. Discussion followed regarding the need for assistance, duties, and compensation of an assistant bookkeeper. Upon the recommendation of the Finance Team, and a second by Jim Slowik, the following motion was made:

MOTION: That a bookkeeper be hired for approximately 40 hours per month at \$15 per hour. The motion passed unanimously.

It was affirmed that Jim Slowik will continue to sign all the checks and pay all the bills. Linda Jury, SPPR, was asked to prepare a position description under the guidelines discussed.

- Annual distribution of the Endowment Funds as reported by Dan Wright was discussed. Jerry moved to approve the disbursement recommendations of the Endowment Fund team, Jim Slowik seconded the motion. The following motion was approved unanimously:

MOTION: That a total of \$19,094.56 be disbursed from the Endowment Fund as follows:

Tithe to Current Expense 10%:	\$1,909.46
Worship Committee Special Projects 10%:	1,909.46
Youth Program Scholarships 10%:	1,909.46
Capital Development/Major Maintenance 30%:	5,728.38
Mission Support 30%:	5,728.38
Remain Invested in the Permanent Endowment Fund 10%:	<u>1,909.46</u>
Total Proposed 2017 disbursements:	\$19,094.56

Treasurer—Jim Slowik

- Jim complimented Dan and Jerry on their hard work; their work is very much appreciated by all.
- The funds from the youth “Bid & Bite” dinner and auction will go to the youth mission account.

Conference Representative—Susan Schopf

No report.

NEW BUSINESS

- Security camera installation ongoing; completion date unknown.
- Bob Wallin clarified for members that all council meetings are open to the congregation except for called executive sessions where personnel matters are to be discussed.
- Dan Wright expressed some concerns about how content/rotation of the Endowment Fund Committee has been handled in recent years. He feels it is important that there is adequate longevity to the membership and a managed transition of members when necessary. A letter to the Administrative Board of OH FUMC dated January 7, 2018, is **Attachment #4**. The council discussed this matter at length. Council agreed that there should be a formal statement of requirements and terms of committee members. Jerry Grunwald made the following motion, Dan Wright seconded the motion:

MOTION: That Carol Decker be added to the Endowment Fund Committee membership. After further discussion the motion passed unanimously.

- A person from the congregation will be appointed as a representative to the Boy Scout troop which meets at the church. Two candidates are being considered.
- New signage for a new look is being considered for the highway entrances to Oak Harbor. A cost estimate will be received for consideration.
- Three architect’s plans were presented for review by council regarding potential expansion of the narthex and sanctuary. Direction as to how to proceed is asked by the Trustees and other interested members. The plans were reviewed and discussed. Concerns were expressed that the drawings were not adequate to give a complete picture of the proposals. Council did not select one of the three to pursue. Several felt the congregation should look at the proposals. Linda Jury moved and Susan Schopf seconded the following motion:

MOTION: That up to \$500 is approved to obtain more adequate drawings from the architect showing what the finished area would look like. After further discussion, the motion passed. 11 votes in favor; 1 vote opposed.

The drawings will be displayed in Centennial Hall at the Ministries Fair on March 11.

The Pastor David closed the meeting with prayer at 9:20 p.m.

Respectfully submitted,

Margaret Mordhorst
Recording Secretary

Attachment 1: Endowment Fund Report for 2017

Attachment 2: Pastor’s Activity Report dated February 26, 2018

Attachment 3: Position Description for Young Peoples’ Ministry leader

Attachment 4: A letter from Dan Wright to the Administrative Board OH FUMC dated January 7, 2018