

ST. JOHN'S EPISCOPAL CHURCH, JOHNSTOWN
MINUTES OF VESTRY MEETING
February 18, 2019 at 6:30 pm in One Church Street

IN ATTENDANCE: Mtr. Laurie Garramone, Karl Christensen (Sn. Warden), Audrey Kline (Jn. Warden), Maggie Clark (Treas.), Katy Grady, Stella Williams, Roger Rhodes, Joann LaVallee, Fr. Alistair Morrison, Nancy Marucci, (Clerk)

NOT ATTENDING: Mike Haverly, Jeff Brown

MEETING TO ORDER

Motion made by Katy Gray to bring the Vestry Meeting of February 18th, 2019 to order; seconded by Joanne LaVallee. Motion carried. Meeting began at 6:30 P.M.

Mtr. Laurie welcomed new member of the Vestry, Joann La Vallee, and thanked Stella Williams for her continued service on the Vestry, and Nancy Marucci in her new role as Clerk of the Vestry.

BIBLE READING: Luke 6: 27-38

APPROVAL OF MINUTES OF MEETING HELD ON JANUARY 21st, 2019:

A motion to accept the minutes of the Vestry Meeting with recommended changes was proposed by Katy Grady and seconded by Mike Haverly. Motion carried.

APPROVAL OF MINUTES OF ANNUAL Meeting held on January 26th, 2019:

Minutes of the 2019 Annual Meeting will be presented at the next annual meeting to be held January 26, 2020. Motion to approve tabled to January 26th, 2020.

REVIEW OF ACTION LIST FROM JANUARY 2019:

- **Internet Provision at Church.** - Mike H. to contact Spectrum to arrange for the installation of some wiring. Ongoing.
- **Endowment, End of Year Summary** - Mtr. Laurie agreed to forward the summary to the vestry as soon as it becomes available. Ongoing
- **Fireproofing Boiler Room, Church** - Mtr. Laurie agreed to follow up with Greg LaMere regarding fireproofing the boiler room.
- **Church Bell, repairs** - Repairs under warranty to be scheduled in the spring.
- **Coordinator, Buildings and Grounds** - Mtr. Laurie requested names for a new coordinator and to form a new B&G committee. Done
- **Snow Removal** - Jeff B. to contact a person for a bid and Fr. Alistair undertook to prepare a site plan showing the paths and pavements from which snow was to be removed. Done
- **Columbarium Committee Meeting** - Mtr. Laurie to arrange a meeting of the Columbarium Committee. Ongoing
- **Perrella Grant** - Mtr. Laurie to contact Bill Sullivan to request a quote for the installation of an alarm system at One Church St. Done.
- **Act of Appreciation, New Covenant Church** - Mtr. Laurie to contact Pastor John Murray to discuss repairing broken bathroom. See ?????? below
- **Concern for Elderly and Shut-ins** - Mtr. Laurie to make an announcement at the Annual Meeting for volunteers to help with a "Sunshine" committee. Done
- **2019 Vestry Meeting Dates** - Mtr. Laurie agreed to email out the list of dates. Included on reverse of List of Vestry Members 2019.

REPORTS

A. Treasurer - Maggie Clark

- **Report** - Maggie C. reported the following figures (see also submitted report):

December 2018

Total Income	\$ 14,646.69
Total Expenses	\$ 23,622.23
Net Ordinary Income	\$ -8,975.54
Checking Operating Acc.	\$ 44,791.42

The following items relating to the Treasurer's Report were discussed:

1. **January 2019 Income** - Maggie C. reported the income for January 2019 was down by \$13,000 from the previous month, this was most likely due to seasonal factors.
2. **Endowment, End of Year Summary** - Mtr. Laurie reported contacting Tim Keegan for an End of Year Summary. Tim Keegan will be coming in April to meet with us regarding the Endowment.
3. **Diocesan Assessment Category** - Mtr. Laurie reported she will meet with Gerry Carroll from the Diocese regarding whether St. John's is a Category 5 or Category 6 Parish.
4. **Gas & Electric** - Mtr. Laurie agreed to ask Terri to track figures from National Grid.
5. **Fuel for Temporary Heating of Church** - Mtr. Laurie thanked Karl C for his assistance for gathering a team and manning the fuel for the temporary heater during the furnace replacement.
6. **Insurance Claim for Losses Incurred due to Boiler Failure** - Mtr. Laurie reported some of the heating costs were requested by the insurance company. There may also be possible reimbursements for some of the parts related to the furnace replacement.

A motion to accept the Treasurer's Report was proposed by Katy Grady, seconded by Stella Williams. Motion carried.

- **Pledges** - Mtr. Laurie reported 64 pledges had been received to date. Positive response of 50% received from outreach to those that had not yet sent in pledge cards. Mtr. Laurie confirmed "Other Income" amounting to \$19,900 was from Plate and unpledged regular income.
- **Signatories for Endowment Account** - Mtr. Laurie reported for ease of availability each year the current Sn. & Jn. Wardens will now be the signatories along with Mtr. Laurie for the Endowment Account. Mtr. Laurie also reported Holly Chamberlain has been removed as signatory for the endowment.
Signatories for 2019 are: Rev. Laurie Garramone, Rector
Karl Christensen, Sn. Warden
Audrey Kline, Jn. Warden
- **Donation for New Elevator at One Church Street** - Mtr. Laurie reported a generous donation had been received towards the installation of a new elevator. The donation had been deposited with Tim Keegan and established in a sub-category for One Church Street under the Endowment Account.

B. Buildings and Grounds – Jeff Brown

- **Coordinator, Buildings and Grounds** - Mtr. Laurie reported that Jeff B. has replace Karl C. as Coordinator.
- **Snow Removal** - Mtr. Laurie reported a Dan's Excavation has been appointed to do snow removal. Price negotiated was \$150.00.

C. Rector - Rev. Laurie Garramone

- **Report** - See submitted report.
- **Personal Note:** Mtr. Laurie reported Fr. Alistair's father has been in hospital. If in the near future Fr. Alistair has to return to the UK Mtr. Laurie has offered to assist Christ Church, Duaneburg once per month to celebrate Holy Eucharist, while Dcn. Debbie will visit St. John's to serve Holy Eucharist on that Sunday. Supply priests will be used if necessity until Father Alistair's return.

D. Senior Warden – Karl Christensen

- **Report** - None submitted.

E. Committee Reports

1. Altar Guild - Audrey Kline

- **Report** - None submitted.

2. Special Events / Hospitality - Pam Miller / Bonnie Peters

- **Report** - None submitted.

3. Christian Education - Pam Miller

- **Report** - See submitted report.

4. Family Ministry - Stella Williams

- **Report** - None submitted.

5. Outreach - Nancy Brown

- **Report** – None submitted.

6. Furnishings and Fixings - Audrey Kline / Dan Ehle

- **Report** - None submitted.

7. NOAH Program - Anna Holland / Katy Grady

- **Report** - None submitted.

8. Food Pantry - Roger and Ann Rhodes / Carol McGrattan

- **Report** - See submitted report.

9. Grants - Mtr. Laurie

- **Historic Buildings Survey Grants** - Mtr. Laurie advised that Rosemary Brown, who was writing up the history of the church, has had to step down from the Church Historians committee due to illness at this time. Gary Miller, assisted by David Childs, has agreed to write up the history.
- **Mauro Grant** – Mtr. Laurie reported the \$10,000 grant for new windows for One Church Street would be used for downstairs windows only. Quotes for replacement windows have been requested.
- **Perrella Grant** - Mtr. Laurie reported that quotes for the installation of an alarm system have been requested.

10. Capital Campaign Steering Committee - Tom Bell

- **Report** – none submitted

11. Church Historians - Gary Miller / David Childs

- **Report** - None submitted.

12. Columbarium Committee - Mtr. Laurie

- **Report** - None submitted.
- **Committee Meeting** - Mtr. Laurie undertook to arrange a meeting of the Columbarium Committee. Mtr. Laurie noted the following members for this committee to date were: Dan Ehle, Nancy Marucci, Audrey Kline and Katy Grady.

NEW BUSINESS

- **Delegates to 2019 Diocesan Convention** - Mtr. Laurie reported the delegates to Convention this year are: Karl C (Sn. Warden), Audrey K (Jn. Warden), Pam Miller with Claudette Mayer as Alternate.
- **Act of Appreciation, New Covenant Church & First Presbyterian Church** - Mtr. Laurie reported that a \$300 donation had been made towards a thank you meal for the churches' help over the Boiler crisis. It was suggested that a picnic be held at the Band Stand on Sunday June 3rd, 2019. Mtr. Laurie undertook to contact the Presbyterian Church and Karl C. undertook to contact the New Covenant Church to offer the date. Arrangements would be planned in greater detail by the Special Event's committee.

CONGREGATIONAL CONCERNS / BLESSINGS / THANKSGIVINGS

- **Thanksgiving** – Nancy M. reported receiving a card thanking St. John's for the Prayer Blanket for Doreen K.'s Mom who lives in Catskill and is ill and on our prayer list.
- **Concern** - Mtr. Laurie expressed concern that assistance is needed to visit and make meals for people recovering from surgery and illness and shut-ins. Mtr. Laurie is not always aware of who is ill or in Hospital; this is an issue that we need to address so that people are not overlooked in their time of need. The Sheparding Committee may help with this issue.
- **ACTION LIST FOR FEBRUARY 2019 - Karl Christensen:**
 - **Internet Provision at Church** - Mike H. to contact SPECTRUM to arrange for the installation of some wiring. Ongoing
 - **Fireproofing Boiler Room Church** - Mtr. Laurie to follow up with Greg LaMere
 - **Columbarium Committee Meeting** - Mtr. Laurie to arrange a meeting of the Columbarium Committee
 - **Perrella Grant** - Mtr. Laurie to follow-up with Bill Sullivan for quote for an alarm system at One Church Street.
 - **Act of Appreciation, New Covenant Church** - Mtr. Laurie to contact Pastor John Murray to discuss repairing broken bathroom
 - **Special Event for New Covenant Church & First Presbyterian** - Karl C. to contact Dale for contact information for new pastor. Karl to forward dates for a thank you celebration of June 3rd and an alternate date of June 23rd. Mtr. Laurie to contact Rev. L Sponaule at First Presbyterian.
 - **Food Pantry, Church Website** - Mtr. Laurie to update the St. John's website to include information regarding the food pantry.
 - **Shepherds Meeting** - Audrey K. /Joanne L. to send out an email in preparation for scheduling a meeting with selected shepherds.

CLOSING PRAYER - The meeting ended with prayer.

ADJOURNMENT

A motion to adjourn the meeting was proposed by Katy G. and was seconded by Karl Christensen. The motion was carried; meeting adjourned 8:40 p.m.

Date and Time of Next Vestry Meeting:

Monday, March 25th, 2019 at 6.30 PM at One Church Street