

OKLAHOMA FIRE SERVICE CHAPLAINS, INC.

www.okfirechaplains.org

Friday, January 22, 2016

OSFA – OKC, OK



PRESENT: *(hi-lited in blue)* – **7**

- | | | |
|--------------------------------------|--------------------------------------|--------------------------------|
| • Bobby Altstatt (OKC) | • Chris Griffith (Covington) | |
| • Kate Alyea (Cherokee county) | • Jase Hargrove (Elk City) | • Danny Ringer (Elk City) |
| • Stephen Alyea (Cherokee) | • Kim Hayes (Chickasha) | • John Roberts (Hughes County) |
| • Paul Ankenman (OKC) | • Tom House (Enid) | • Rusty Stowe (OKC Retired FF) |
| • Terry Dennis (Cleveland) | • Gary Lillie (Hawley/Nash) | • Jacob Toews (Calera) |
| • Gary Dill (Cherokee county) | • Chuck McDade (Midwest City) | • James Tuck (Mulhall) |
| • Tim Dorsch (Fairmont) | • Hal Penner (Weatherford) | • Teddy Wilson (OKC) |
| • Gary Doty (Norman) | • Pete Petree (Weatherford) | |

BUSINESS: *(note: new business in red)*

- ★ Prayer Requests:
 - **Step daughter and boyfriend of one Teddy's firefighters**

1 – CURRENT FINANCIAL SITUATION

2 – CISM

- ★ Hal has been working on the PowerPoint presentation that we put together several years ago

3 – REGIONAL CHAPLAIN TRAININGS

- ★ 8am-5pm, April 1-2, 2016 (Friday and Saturday)
- ★ OKC Police/Fire training center
 - ESSENTIALS (Basic) – Teddy, Keith Smith
 - ADVANCED – offer 2 classes
 - 1) John Babler (Biblical Counseling for First Responders)
 - 2) Ed Hatcher (Emotional and Spiritual Care in Disaster)
- ★ We spent time going through the registration form and getting it ready for publication
- ★ Questions concerning the cost of the Essentials manual – and is it only available in hard copy or is it also in digital format
 - Jimmy Duncan with Federation, and he said that digital is \$30 plus shipping and hard copy is \$60 plus shipping – we made some adjustments for our registration form
- ★ After we receive registrations, a confirmation letter will be sent to all (this needs to also include info about the flash drive option)

- Gary will put this letter together and take care of sending it out with each registration
- ★ Hal will send the basic info to Penelope and have her put the Ad together
 - Danny will put it on the website
- ★ What is cost of instructors per day plus expenses?
 - John Babler & Keith Smith \$100 / Ed Hatcher \$? (this is ICISF course so he will need to let us know)
 - Talked to Jimmy Duncan on this as well
- ★ Hotel for instructors: Holiday Inn Express on Meridian \$95 per night plus tax
 - Hal will check on and book
 - 2 rooms 2 nights, 1 room 3 nights
- ★ Travel expenses: driving or airfare.
- ★ Chuck will discuss with instructors on how they will travel and when they will arrive and be leaving
- ★ Teddy will get the snacks for this event – we need to keep track of what we purchase and what is left over for next time
- ★ Hal will make cost estimate on how much it will cost and how many registrations we will need then to cover this cost
 - What is minimum class size to cover our cost?
- ★ STUFF YET TO BE DONE:
 - Jan 2016 –
 - we need to have our PayPal up and running for people to register online
 - we need to locate a master list of people who have attended our training events in the past and send them an email of the new upcoming one
 - Feb 2016 – monthly state newsletter article will also pick up on this matter (this year we will with Chris Griffith and Rusty Stowe since Chris has never attended any of our trainings and will have difficulty promoting the event)
 - Fri Mar 11, 2016 – this month's meeting we will make assignments to our team members concerning duties to be performed in the days prior to the event and on the two days of it
 - Mon Mar 14, 2016 – cut-off date for registrations (we need this in case we need to cancel classes or instructors)
 - Apr 1-2, 2016 – the dates of our conference
 - We will have our monthly meeting during lunch of one of these two days to save on time and another trip

4 – NATIONAL CONVENTION

(usually starts third weekend in October)

- ★ 2016: Ohio – “Restoring Hope” - Oct 14-16 pre / 16-20 main conf
 - Chuck, Tom, Teddy, Tim are all going
 - Those going take notes on what to do and not to do to make our better the following year
- ★ 2017 – OKC ??
 - Teddy brought info from Jimmy Duncan on how to put this thing together
 - Also teddy provided a spreadsheet, an overview of how we as the local group will need to mesh with the federation
 - Teddy also brought several brochures from previous years for us to peruse
 - We need to get started

- We need a letter to Ed S as well as a presentation to request their presence and to advertise
 - We need a conf goody bag to hand out to those at 2016 to invite them to 2017
 - We need a video to use (Teddy will put this together)
 - Teddy will get from OKC Fire Chief and Hal will do a welcome as our Pres (Bring uniform and we will do at next meeting with Teddy's video guys) and Phil O (OSFA exec dir)
- Estimated budget: \$20,000-30,000
 - We will need corporate sponsors – this deals with the spreadsheet Teddy brought
 - QR code needed (Danny) to be able to access updates and changes
- Transportation (one of us will take care of doing this) they give us their itinerary and we make sure they get from hotel and back there – Teddy will get an OKC FD van and possibly a driver to assist with this
- Anywhere we go as a group (museum and bombing site will be via buses that we rent) – RUSTY will have buses since he has a contact
- We need to come up with a flyer/brochure to present for the next year including the theme and the areas in which we plan on addressing
 - We need to take a spiritual direction
 - Honoring God with our lives
 - Theme: “Plans For A Future” Jeremiah 29:11
- We need welcome bags for when they arrive
- Also need items for auction – see if you have contacts to help with this
- What about our coins – will we give them away in welcome bag or are we going to sell them?
- Options for wives?
 - Float canal, Bricktown, shopping, Harn mansion, etc
 - We need to get our wives together to help plan these options – when?
- Who will plan the memorial service?
 - CHUCK: This includes working with federation
 - Outline for service
 - How do we get into the church, etc?
 - Honor guards (multiple: Midwest city, enid, elk city, edmond, Tulsa, jenks, broken arrow)
 - TEDDY: Contact Methodist church downtown as location, Tour Murrah Memorial and let them know
 - Enid flag as well as ladder trucks to hoist it (one from Edmond one OKC)
- Chuck will check with OSFA and see if they will still be our go to people on this as well as hotel arrangements
 - Hotel should charge chaplain \$110 so then the hotel should be around \$80 per night
 - Then the additional \$30 per person comes to us to arrange the other aspects of the conf
 - We need to bring in our own equipment, food for hospitality and comp the meeting/conf room

- What about meals – bring in and go out – we need to keep fairly centralized in the metro area
- All goodies, cups, shirts, etc. does not come out of the \$30 we get, this is to come from donations
 - Does anyone have a printer who does shirts, bags, notebooks etc that can work with us on cost (possible free)
 - Hal will bring a catalogue from Resolution Apparel to the next meeting so we can look through some options
 - When we decide what we will do, then Teddy will approach vendors to see if they will cover the cost of items
- Possible key note speaker: SAM PORTER for “spiritual care during disaster recovery” with Southern Baptist Disaster relief (he might even feed the group a meal)

★ 2018 – Dallas (40th anniversary)

5 – OTHER

- ★ RUFUS THE COMFORT DOG: we will have him at the conf in April during one of the breaks – Tim and Tom will work this out
- ★ Bagpipes and Drums came asking for assistance again, we told them that we are hosting a conf in April and we will discuss it after that
- ★ DUES ARE \$35 PER PERSON AND PAID JANUARY OF EACH YEAR
- ★ OKLAHOMA FIRE SERVICE HALL OF FAME
- ★ RURAL DEPARTMENTS
- ★ INCIDENT COMMAND I.D. CARDS FOR MASSIVE INCIDENTS
- ★ NEW CHAPLAINS

6 – NEXT OSFA ARTICLE:

- ★ penelopes@osfa.info
- ★ Remember it is due by the 1st of the month prior to the one you are assigned – IE: for March it needs to be in by February 1st
 - Mar – Chris Griffith
 - Apr – Terry Dennis
 - May – Tom House
 - Jun/Jul – Hal Penner
 - Aug – Danny Ringer
 - Sep – John Roberts
 - Oct – James Tucker

7 – NEXT MEETING:

- ★ Friday, **February 26**, at OSFA offices 11:00 am

8 – LIST OF JOBS TO BE DONE: