

Vestry Minutes
St. Mary's Episcopal Church
September 10, 2018
“Opening hearts and minds to all”

Purpose: *The purpose of St. Mary's Episcopal Church is to restore all people to unity with God and each other in Christ.*

Core Values: *Commitment, Care, Compassion, Celebration*

2018 Vestry Goals: ~~Create a Path to Sustainability ✕~~

Foster Growth: Spiritual, Commitment, Numbers ✕

Develop a Vision Statement Centered Around the Long-Term Goals of the Congregation

Social Time

Vestry Members Present: Bruce Jackson, Richard Lange, Mark Nill, Abe Nyoka, Jake Pfau, Rod Pugh, Hayley Sharpe, Scott Siers, Al White.

Officers Present: Lois Anderson,

Clergy: Rev. Anne Largent Smith

Visitors Present:

Vestry Members Absent:

Monthly Business

- Meeting started at 12:09 pm.
- Opening Prayer – Anne
- Consent Agenda: August Minutes, July Financials, Priest-in-Charge report, Junior Warden's report

Motion: Moved by Hayley, seconded by Jake, motion carried, to accept consent agenda as presented.

- Approval of Agenda
- Appointment of timekeeper, Mark and action item tracker, Anne.
- Vestry Report Assignments for **9/16**
8:00: Scott 10:00: Jake

Formation

- Numbers 20:1-8

Goal Work

- Growth Goal: Discussed people's answers to the homework questions about St. Mary's growth or lack thereof. These questions need to be addressed in order for us to become a thriving, growing congregation.

Discussion

- Reserve Study: Will address in the October meeting. Need to list and address the urgent items. Where do we need to start? Would like to see items listed in order of shortest life left and then assess what actually needs to be done. Form a committee to develop this: Al, Mark and Rod. Also ask Lynn Holman, Loretta Sherb and Mark Voskuil.
- New Vestry members: Still working on the letter.

- Trunk or Treat – Jake and Hayley: We need to put this on the agenda for next month. September, October 28, from 3-5. Would like to purchase the needed bags and glowsticks. Suggestion to use the remaining funds from CommUnity. Will also need a sound system. Could purchase or ask Julie to borrow her's or ask Taps or Kathy and Karen. Motion to spend up to \$125 to purchase the needed supplies using the remaining funds from CommUnity. Moved by Jake, seconded by Abe. Motion carried. Will use any available free commercial advertising sites. Expect 400 in attendance.

Information

- Alarm codes: We are not sure who has alarm codes and are considering changing them.
- Roof on portables: Every 4 to 5 years the roof needs to be steam cleaned and resealed. We are due. This will be addressed at the next work day.
- Renewal of Rev. Anne's Letter of Agreement: after an executive meeting, vestry has asked Anne to return and will negotiate her new contract.
- Calendar:
 - Work Day, September 29, 8 am – finish
 - Youth Sunday, September 30
 - Blessing of the Animals, October 7, 4 pm

Closing

- Review action items
- Meeting review
- Closing Prayer Circle

Adjournment

Closed at 2:12 pm

Respectfully Submitted,

Lois B. Anderson
Clerk of the Vestry

Consent Agenda

Priest-in-Charge Report for August 2018

At the beginning of the month, I took a week off for travel to visit family in Southern California. While not an altogether restful time away, it was important for us to be together with extended family, especially as Keith's parents and my father age. Toward the end I got some beach time that was relaxing. Reflecting on the time spent with family, the need for vacation / retreat, and the way I've organized my work lately, I decided I needed to make some changes.

To that end, I have resigned from the diocesan Commission for Intercultural Ministries. I love the work of the commission, but on balance the time it requires is more urgently needed for other higher-priority items. I have also changed my weekly schedule so that I'm at the church during our office hours more. I

am still available in the evening if needed for appointments, but my plan is to come to the church in the evenings only when I have something scheduled—no more drop-in office hours on Thursday afternoon. And I've redoubled my efforts to observe Sabbath time, arranging it flexibly as needed. For instance, a few weeks ago I took Wednesday off to unplug and do some hiking.

Other changes have to do with what I'm focusing on at St. Mary's. At the all-parish meeting on August 19, I mentioned that with the work of evaluating a possible sale of our property rolling along, I'd like to focus the parish's and vestry's attention on our goal of being a growing congregation. We can't drop everything and focus just on growing—we have to continue our life together and steward our resources—but I do want us to give as much attention as possible to growing—in numbers and finances, yes, and also as disciples and evangelists.

Other highlights:

- We are in the process of signing (at the diocesan level) a contract with REY Engineering. This is pending while the chancellor reviews the terms. Once signed, the first tasks we will authorize are the illustrative plan and the record boundary survey.
- I appreciated the discussion the vestry had on email about whether to accept the donation of a piano. We didn't get it, but I do hope the idea of setting up a practice room for the choir in the portable building is one we will follow through on.
- I completed an agreement with City Wide Maintenance following the vestry's decision last month to hire them for weekly janitorial services. **The vestry is asked to observe the work they are doing and revisit the question of our satisfaction with their services in October.** It was NOT smooth sailing making the arrangements. CWM had the wrong information about a few things, and so I went over what we wanted with the owner. Hopefully it's all straight now. Something to keep an eye on.
- After inquiring about the work to be done along Calvine at our driveway, I learned that the work will take place between September 10 and September 22. They won't work on Sundays, but our driveway will be inaccessible at some times during the week. I talked with the project manager, and we have worked it out so that we will be able to enter the property on the east side and drive across the field to the gravel drive at the back.

In Christ,
Rev. Anne

Junior Warden's Report

- The concrete work to complete the sidewalk and the east ramp was complete in the beginning of August!
- Someone attempted to break in to the container and bent the lock, so we couldn't get it open. Mark was able to use a sledge hammer, so we once again have access.
- We held a Work Day on August 25th. We continued weed whacking the perimeter of the property and mowing the area in the back half of the property where the large mower wasn't able to reach because of the water.

- We had a tree branch break off of the tree just outside the Noah room door. We finished cutting off the limb and painted the break and hauled the branch up to the barn. We will haul it to the dump during the next work day
- We have cleaned up the alarm codes, so we can keep track of who has which code. Starting to plan for changing the main code for the church since it has been in use for 20+ years.
- We have changed cleaners. City Wide started cleaning the church starting the first weekend in September.

– Scott Siers