

First Presbyterian Church of Ashland
Discovering Scotland: June 12 – 20, 2019 - Booking Form

If traveling as a couple and making payment together please put both names on one form. Two friends sharing a room and paying separately - please use two forms and provide room-mate's name where shown.

Your Name (as it appears on passport – please print clearly):

1. Mr/Mrs/Ms/Dr/Rev _____ known as _____

Date of Birth _____

2. Mr/Mrs/Ms/Dr/Rev _____ known as _____

Date of Birth _____

Street Address _____

City _____ State _____ Zip _____

Phone: Home _____ Work _____ Cell _____

Email (1) _____ (2) _____

Sharing with _____ (form sent separately)

Type of room: Double / Twin / Single

(Double = a room with one double bed Twin = a room with 2 twin beds Single = a room for one person)

Special needs/requests (eg diet; ground floor room) _____

I enclose cash/check (made out to: *First Presbyterian Church of Ashland*) _____

____ Earlybird Part 1 Deposits (\$195 per person by September 9, 2018).....\$ _____

____ Regular deposits (\$1195 after September 9, 2018).....\$ _____

Total: \$ _____

I have read and understand the group's booking conditions and agree to abide by them

Signed _____ Date _____

Send form and payment to:

First Presbyterian Church of Ashland

GROUP BOOKINGS

SCOTUS TOURS Ltd.

TERMS AND CONDITIONS OF BOOKING AND TRAVEL

1. These terms and conditions form the basis of a legally binding contract between you (the individual, church, business or other organisation making the booking) and us, Scotus Tours*. References to “we”, “us”, “our” and such like mean Scotus Tours.
2. We strongly advise you to take out travel insurance to cover personal injury, medical costs, loss of baggage, cancellation charges and repatriation costs. If you do not have adequate insurance and require our assistance whilst on tour, we reserve the right to reclaim from you any expenses that we may incur on your behalf that would have otherwise been met by insurers.
3. A reservation shall be considered binding once a booking form and deposit have been accepted by us in respect of every person named on the booking per the tour brochure. Payment in full must be made in accordance with the schedule laid out in the brochure. Failure to do so may result in the cancellation of the booking and loss of deposit. For the avoidance of doubt, the following items are not included in the cost of the tour, namely fees for passports or visas, laundry, drinks, meals or hotel nights not stated in the itinerary, additional excursions and gratuities.
4. All cancellations must be submitted in writing to us. The cancellation will be deemed to take effect on the date that such notice is received by us. For cancellations made up to ninety one days prior to departure, the cancellation fee is equal to the deposit paid. For cancellations made between seventy five and ninety days prior to departure, the cancellation fee will be fifty per cent of the tour cost. For cancellations made between sixty one and seventy four days prior to departure, the cancellation fee will be sixty per cent of the tour cost. For cancellations made between fifteen and sixty days prior to departure, the cancellation fee will be seventy five per cent of the tour cost. For cancellations made less than fifteen days prior to departure, the cancellation fee shall be one hundred per cent of the tour cost.
5. If you wish to make any changes to your booking, such as changing the date of travel, we will do our best to help but cannot guarantee to be in a position to make the changes that you wish. If we do manage to make your requested changes, we reserve the right to charge an administration fee to cover any extra costs that we may incur.
6. If you, or any member of your party, behave in a way which, in our reasonable opinion, could cause damage or injury to others or affect the enjoyment of their tour, we reserve the right to terminate your contract with us. In such circumstances, we will have no further obligations towards you.
7. We act only as the agent for the suppliers of travel, transport, accommodation, meals or other services and have no responsibility for any delays, missed connections, loss, death, damage or injury to person or property or accident, mechanical defect, failure or negligence of any nature howsoever caused in connection with any accommodation, transportation or other services or for any substitution of hotels or of common carrier equipment with or without notice or for any additional expenses occasioned thereby.
8. Dates, programme details and tour costs, although given in good faith, are based on tariffs, exchange rates and other information current at the time of printing and are subject to change at or before the time of departure. No revisions of the printed itinerary or its included features are anticipated, but we reserve the right to make any changes with or without notice that may become necessary with the mutual understanding that any additional expenses will be paid by the individual passenger.
9. Your baggage and personal effects are your sole responsibility. For coach travel, baggage is limited to one bag or case per person plus one piece of hand luggage.
10. You agree to be present at the time and location set by us as the starting point for the tour and to abide by all schedules that we set. Failure to be present, for whatever reason, may result in the tour departing without you and we will not be liable for your expenses in this respect.
11. Passports and visas are your sole responsibility and we will have no liability whatsoever should you be refused entry into the country being visited or be required to pay fees, taxes or customs dues.
12. We will not be held liable for any interruption to a tour, inconvenience or delay due to inclement weather, strikes or industrial action, acts of war or terrorism.
13. Any complaint or claim against Scotus Tours must be received in writing within 14 days of the end of the tour to which it relates. No complaint or claim will be accepted or valid after this time.
14. These terms and conditions are governed by the laws of Scotland.

*“Scotus Tours” is a trading name of “Scotus Tours Ltd.”, having their registered office at 6 Atholl Crescent, Perth, PH1 5JN, Scotland, UK – company number SC384617.