

Official Bears for Christ-CCSU
Resident Handbook

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Official Bears for Christ-CCSU Resident Handbook

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This is the official Bears for Christ-CCSU (BFC-CCSU) Resident handbook. This handbook is intended to be a guideline of what is expected from BFC-CCSU Residents and to provide a description of the ministry of a Resident. It would be nearly impossible to think of every scenario possible that a Resident might encounter; therefore this handbook is not intended to be exhaustive, but a guideline. No doubt, there will be instances where an exception to a rule, policy, guideline in this handbook, might need to be considered. At those instances, the Resident(s) should inform the campus minister and the campus minister and/or campus committee will consider the situation and its surrounding circumstances and will decide whether an exception should or should not be made.

I. Reasons for Campus House Residents

There are many reasons for having Residents at both BFC houses, but there are three main ones.

- **Having Spiritual Leaders in the Campus House**

A Resident is to be spiritual leader to the students that are a part of this campus ministry. Being a Resident should be viewed, overall, as a ministry that one provides and not a job. A Resident will take an active part in leading both spiritual activities and "fun" activities, i.e. broom hockey, rock climbing, etc.

- **Maintaining the Campus Houses**

It is very important for the BFC to keep a professional appearance for our visitors, members, and general public. It is the responsibility of the Residents to make sure that the house is kept clean on a daily basis. A partial list of duties to maintain the BFC will be found under the heading of "Duties of a Resident Student."

- **Helping Supervise the Campus House**

It is the responsibility of the Residents to assist in monitoring the BFC in the evening and on weekends. The campus houses cannot be left open at night without someone on duty, and closing the campus house for the lack of supervision is not an option. The Residents also help supervise BFC events and devotionals that are held at the campus houses.

II. The Eldership (The Resident/Eldership Agreement)

At the very beginning of the campus ministry, the Eldership of the Robinson and Center Church of Christ saw a definite need to have someone living in the campus house for maintenance, security, and spiritual reasons.

They have agreed to offer qualified male and female students furnished living quarters, in their respective campus houses within walking distance of the campus for fulfilling the duties listed in this handbook.

All of the utilities and all of the household supplies needed to maintain the campus houses will be provided by the campus ministry.

The agreement between the Resident(s) and the Elders is a combination of the agreement between renters to landlords, employees to employers, and especially brothers and sisters in Christ to each other.

III. The Chair of the Campus Committee

The chair of the campus committee is the main point of contact for the campus minister. The chair and the campus minister will represent the group at meetings in which all other committee chairs are present. The chair will also be available for meetings with the elders concerning CCSU affairs.

IV. The Campus Committee

The campus committee is made up of interested R&C members and the campus minister. The committee will meet regularly to discuss special events, student relations, church involvement with the BFC, intern relations, special decisions, etc. They are also responsible for interviewing and selecting prospective interns.

V. The Campus Minister

The Campus minister is responsible to the elders and congregation for leading the congregation in the development of a comprehensive Campus program. This will be accomplished in consultation with other staff members, members of the congregation as well as any and all appropriate committees. The Campus ministry will complement the ministry of the congregation and work in concert with the goals of the entire congregation. The Campus Minister will minister to the college students of the congregation and surrounding colleges through the creation, organization and execution of activities and learning experiences that promote the evangelism of “non-churched” students, attracting Christians not currently attending R&C, and the spiritual growth of the college students currently participating in the campus group.

VI. The Residents

A. How to Become A Resident: Requirements

1. An applicant must be enrolled and attending a Conway or Morrilton (UACCM) college, a vocational, or technical school.
2. An applicant may be either an undergraduate or graduate student.
 - a) An undergraduate student must be registered for a minimum of nine (9) hours.
 - b) A graduate student must be registered for a minimum of six (6) hours.
 - c) An applicant attending a vocational or technical school must be registered for the equivalent of nine (9) hours of college.
3. An applicant must not be married.
4. An applicant must have at least a 2.0 GPA.

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- a) An applicant must provide an unofficial transcript with their application. The applicant can "black out" their personal information, and even the grades they earned in each class, just not their name. This is simply to verify that the applicant has a 2.0 GPA.
5. An applicant must be a faithful member of the church of Christ who is showing a proper example.
6. An applicant must not be a new freshman or new transfer student. This is to insure that residents have had an opportunity to see how the ministry works and to develop relationships within the group.

* Exceptions for all the above will be considered by the Campus Committee on an individual basis.

Remember, when you agree to be a Resident, it is with the minister's, committee's, and elders' understanding that you will be a Resident for the entire school year, not just part of the year. Make sure before you accept this position, that you are ready and willing to make a school year long commitment. This position is hard and tough, however many have come before you and fulfilled this position and its obligations all school year and even multiple years. Since this position is a ministry, this commitment is ultimately a commitment to God.

B. How to Become A Resident: The Interviews

The Campus Committee will review applications and interview the applicant(s) to determine who would be the best individual(s) suited for the position. The position of Resident is determined by the needs of the campus ministry and not the individual's need to get into the house. The committee will look for evidences of Christian faithfulness, positive attitude, work ethic, ability to work with others, leadership abilities, and level of participation in the previous year's BFC-CCSU ministry.

- As of the 2008 Spring semester, the entire selection process will consist of two

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separate and distinct interviews. The order of the two separate interviews will be determined by the committee, and the applicants will be given proper notification and time for when and where the interviews will take place.

1. One interview will consist of a group activity or function.
 - a) All applicants and some committee members will participate at the same time in an informal group activity or function as a means to get to know the applicant(s) better. The committee will decide the group activity.
 2. The other interview will be question and answer format and each applicant will be interviewed individually.
 - a) The committee will ask questions and the applicant(s) will have a chance to answer those questions.
 - b) The applicant may ask the committee questions as well, and the committee will answer them to the best of its ability.
- As of the 2008 Spring semester, two female and two male BFC-CCSU members per applicant, who are not applicant(s) themselves, will be asked to either submit in writing or fill out a standardized form reasons why someone should be accepted or rejected as a Resident. These written statements and/or forms will need to be signed and returned to the campus minister. These members identities will be kept as confidential as possible by the campus minister and committee.
 - The campus minister will not vote in the resident selection process.
 - Once the committee has reached a decision, the campus minister will notify the applicant(s) of the final decision.

C. How to Become A Resident: Reapplying

- Because the Residents must be as qualified as possible, individuals living in either of the BFC-CCSU facilities must renew their application for the following year.

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- The campus committee will interview new applicants and re-applicants indifferently.
- There is no seniority among Residents.

VII. Standards of Behavior

1. A Resident will take an active part in leading both spiritual activities and "fun" activities, i.e. broom hockey, rock climbing, etc.
2. A Resident will be physically, mentally, emotionally, and spiritually present.
3. At events, a Resident will interact with as many of the people who have attended the activity as possible, including those who are not part of one's own particular group of friends.
4. A Resident will be a student of God's Word. A Resident will have more than just a basic knowledge of God's Word, i.e., more than an elementary or Jr. High knowledge level of the Bible, however, a Resident is not expected to be a Bible scholar.
5. Because members of the BFC are observed by Christians and non-Christians every day, Residents in particular must show a proper, positive, friendly example to everyone. A Resident must make every effort to not be a stumbling block to anyone.
6. A Resident must not use obscene, profane, or vulgar language..
7. A Resident must not gossip.
8. A Resident must maintain a positive attitude.
9. A Resident must not use alcohol, tobacco, drugs, or illegal substances.
10. A Resident must not engage in pornography.
11. A Resident must not be sexually promiscuous.
12. A Resident must not gamble.
13. A Resident must not engage in any illegal activity.

14. A Resident must be an encourager on a regular basis.
15. A Resident must be friendly.
16. A Resident must be patient with others.
17. A Resident must take care to include those who may be on the fringes of the group.

B. School Status

1. The Resident should be enrolled and attending a Conway or Morrilton (UACCM) college, a vocational, or technical school.
2. A Resident may be either an undergraduate or graduate student.
 - a) An undergraduate student must be registered for a minimum of nine (9) hours.
 - b) A graduate student must be registered for a minimum of six (6) hours.
 - c) A Resident attending a vocational or technical school must be registered for the equivalent of nine (9) hours of college.
3. A Resident must notify the campus minister if he or she is in danger of falling below these hours. The campus minister and committee will work to offer assistance so that the Resident may continue to meet the enrollment requirements.

C. Working Outside the Campus House

1. Because this is a ministry, living and fulfilling one's responsibilities in the BFC house(s) must take precedence over work and social activities.

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2. If working outside the house causes a Resident to neglect his/her duties at the BFC or causes undue pressure on other spiritual leaders in the group or will cause him/her to miss BFC functions, the Resident will need to do one of three things: 1). Change his/her work schedule by lowering the hours. 2) Quit the job 3) Resign from the Resident position. Please do not wait until the campus minister and/or committee have to make a choice for you.

3. While it is understood that some students will participate in extra groups or activities at UCA, these extra groups and activities cannot be used as an excuse for a Resident not to fulfill his/her duties for this ministry. If participation causes a Resident to neglect his/her duties at the BFC or causes undo pressure on other spiritual leaders in the group or will cause him/her to miss BFC functions, the Resident will need to do one of three things: 1). Change his/her schedule by lowering the hours of participation in such groups and activities. 2) Cease participation in the group or activity 3) Resign from the Resident position. Please do not wait until the campus minister and/or committee have to make a choice for you.

4. If working or playing outside the BFC becomes a problem, the campus minister will address it. If the problem persists, a replacement Resident will need to be found.

D. Meetings

1. Intern meetings will be held regularly so that the interns and campus minister can make plans and address problems.

2. Attendance at intern meetings is mandatory.

3. Because class schedules change each semester, meeting times will be determined each semester.
4. Everything discussed in these meetings shall remain confidential.

E. Attending Church and Functions

1. To demonstrate to others the importance of worship as a part of one's spiritual well-being, a Resident must faithfully attend worship services.
2. Worship to God must take priority over sports, school work, dates, work and personal preference.
3. A Resident must attend Bible class on Sunday mornings.
4. A Resident must attend Wednesday night worship and class.
5. Because the campus ministry is sponsored by and is under the oversight of the Robinson & Center eldership, the Residents of the BFC are asked to worship at R&C.
 - a) If a Resident lives within driving distance of his or her home and home congregation, we understand he/she would want to visit home when possible. Such visits are to be made on "Go Home" weekends.

F. Activity/Event/Function Attendance

1. Residents must attend all major activities such as group retreats, men & women's retreats, and mission trips held during the school year.
2. Allowed misses will be discussed at the beginning of each school year.

G. Duties: Designation of Duties

1. Duties at each house should be divided equally between the Residents.

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2. The Residents will meet and determine the rotation of work duties.
 - a) If no rotation can be agreed upon or a Resident is perceived as not fulfilling their part of the agreement, the campus minister will intervene.
3. Special Events (Bear Feeds, devos, seasonal parties, etc.)
 - a) The campus minister will assign cleaning duties at the main house for special events.
 - b) In order to compensate for the higher traffic volume in the main house, female residents are required to share the cleaning duties in the main house on these days.

H. Duties: Inside

- The only room that is not included in the Resident(s)' duties is the campus minister's office. He will be responsible for his own office.

Below is a general list of duties that need to be done on a continuing basis to maintain a clean, professional appearance in the campus house for visitors, members, and events. Other duties will arise periodically.

1. Daily Duties

The daily duties should be checked in the morning before you go to class or the night before just before you go to asleep.

- a) Trash
 - (1)** Kitchen and bathroom trashcans must be emptied.
 - (2)** All trash must be thrown away regardless of ownership.
 - (3)** All recyclables must be put in the blue recycle bin regardless of ownership.

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b) Furniture

(1) All furniture must be put back in its proper place, especially in the game room/computer room.

(2) One chair is to be placed in front of each computer and pushed up and under (if possible) the computer desk.

c) Bathrooms

(1) Public bathrooms must have plenty of toilet paper on the roll and at least one full roll under each sink at all times.

(2) Soap and hand towels must be plentiful enough that neither will run out during that 24 hrs.

(3) If a big group is coming to the house that day/night, be sure that there will be enough toilet paper, soap, and hand towels to handle the additional traffic.

(4) Public bathrooms' sinks, toilet, and floor must be sprayed and wiped clean with 409.

(5) Mirrors are to be cleaned with Windex.

(6) Toilets must be scrubbed with toilet cleaner and toilet brush.

d) Kitchen

(1) The kitchen floor must be swept daily.

(2) The kitchen stovetop, counter tops, and table must be cleaned daily. All food spills/stains must be wiped off with a cleaner or soap and water.

(3) All food items (personal and/or community) must be put away in the refrigerator, cupboards, or pantry.

(4) All dishes must be washed and put away.

(a) All dirty dishes must be thoroughly

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rinsed and put in the dishwasher or hand washed and put away before the Resident goes to sleep.

(b) All clean dishes must be put away also before going to sleep.

(c) Residents are responsible for cleaning their own dishes. If a resident is on duty he/she is also responsible for visitor's dishes should they not wash them.

(5) Bear Feed Dishes

(a) Dishes that food is brought in must be emptied and washed by 6 p.m. that same night. Those same dishes must be set out on the table(s) by the front door for easy pick up by their owners.

2. Weekly Duties

Weekly Duties apply to both the main house and the ladies' house.

a) Trash

(1) Take all trash cans to the curb every Tuesday night to insure that it will be picked up the next morning.

b) Recycling

(1) Take the blue recycling bins (guys' and girls' houses) to the curb every Sunday night to insure that it will be picked up the next morning.

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c) The kitchen floors must be mopped weekly and possibly more often if determined by the Resident(s) and/or campus minister.

d) The kitchen sinks must be cleaned weekly.

e) All carpeted areas, including the bedrooms, must be vacuumed weekly with carpet freshener.

f) Hard surface floors must be mopped weekly.

g) All games, game systems, and controllers, should be picked up, organized, and put away three (3) times a week. There are bins available to put games in and should be utilized for that purpose.

h) Replace plug-in air fresheners as needed.

i) Refrigerators

(1) Refrigerators must be cleaned out weekly. All leftovers and expired food items should be thrown away before the Bear Feeds on Mondays to accommodate leftovers in the community refrigerator.

j) Ordering Supplies

(1) A supply check must be made each week.

(2) When materials are needed, make a list on the pad located in the cleaning closet.

(3) The campus minister will purchase supplies through the ministry's account.

(4) Resident(s) will be responsible for his/her supplies needed to maintain their own clothes, items, and hygiene.

3. Monthly Duties

a) The BFC closets at the back of the big room must be cleaned and organized monthly.

(1) All expired food items must be thrown away.

(2) Any items, food, ice chests, tables, games, etc., that are out of place must be put back in their proper place. Labels are on every shelf in both closets describing where items should be placed.

(3) If supplies and food are becoming low in the back closets, please inform the campus minister, so he can buy the needed items.

(4) Update the monthly calendar and news items on the bulletin boards.

I. Duties: Outside

It is the responsibility of the Resident(s) to watch the weather forecasts in order to get the outside duties done on a regular basis and work around impending rain and bad weather, etc.

1. Seasonal Duties

a) Spring & Summer

(1) In the warmer months, the front and back lawns of both houses must be mowed and weed eaten every week, regardless if a resident(s) thinks it needs to be mowed and weed eaten or not.

(2) The campus minister will inform the resident(s) in the spring when it is time to begin the weekly routine of yard care and will then again inform the resident(s) in the fall when yard care can stop.

(3) The oil and air filter must be checked every time the mower is used.

(4) Lawn mower gas and mower repair will be provided by the campus ministry.

b) Fall

(1) Leaves and pine needles must be raked.

(2) Rakes and lawn trash bags will be provided by the campus ministry.

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c) Winter

- (1)** The sidewalks must be clear of snow and ice.
- (2)** For public safety and for the church's insurance purposes this must be done ASAP in the morning.
- (3)** A snow shovel, salt and/or sand will be provided by the campus ministry.

2. **Trash**

a) The trash must be picked up in the front and back yards. This includes the ditches in the front.

3. **Parking Lot**

a) The parking area in front of both houses must be cleaned, swept, or blown off monthly.

4. **Security Lights**

a) Bulbs in the outside light fixtures should be replaced ASAP for security purposes.

J. Duties: Duty Night & the Campus House

1. The hours that a Resident is on duty to supervise the house in the evening are 7pm to 11pm.

2. The night a Resident is on duty, he/she is not leave the house for any reason during their work hours (food, study groups, etc.).

3. When on duty, the Resident must be in a public area of the campus house.

4. Being on duty is not solely about supervising. It is also about spending time with BFC members and guests.

5. If a Resident needs to do homework, he/she may sit in the big room and work on his/her homework. However, on the night(s) a Resident is on duty, he/she should not spend all 4 hours studying because that is not being available to the group.

6. **"Go Home" weekends**

a) Residents who decide to stay at one of the campus houses during "Go Home" weekends are not on duty.

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- b) However, residents who stay at one of the campus houses during “Go Home” weekends are not allowed to lock the door in order to keep someone or a group of people from coming over.
- c) Residents who decide to stay at one of the campus houses during “Go Home” weekends are not obligated to stay while any one person or group of people are there.
- d) If the Resident decides to leave for an extended period of time (more than an hour), he or she must tell the non-residents to leave. The Resident should be polite in doing so.
- e) If problems or questions arise, the Resident always has the option to call the campus minister and discuss matters with him.

K. Campus House: Hours of Operation

1. The campus house is to be open 24 hours a day 7 days a week with the following exception.
 - a) The campus house will close during group retreats, group events, and group mission trips.
2. The campus house is not to remain open unsupervised by a Resident.
3. The campus house is as much for those who visit as it is for those who live there.
4. If the crowds get to be too much, a Resident can retreat to a quieter place in the house and for the lady resident to their house, unless it is his/her night to watch the house.
5. A Resident also has the authority to ask individuals that are too noisy to "keep it down." Please do so with a loving heart.
6. If people abuse the campus house, abuse the privilege of being there, or if they make it a place where others do not want to be, it will be handled by the campus minister.
7. **Ladies' House**
 - a) The Ladies' house is also a public place. During the hours of 9 am to 7 pm, female Residents will have to expect visitors. Of course, if no female residents are home, visitors will have to return later.
 - b) For security reasons, the Female Resident(s) are advised to lock their house door when all female Residents are gone to class or elsewhere at the same time.

- c) If someone does not wish to follow the guidelines regarding the time schedule, PLEASE call a male Resident or the campus minister immediately.

L. Visitors and Their Messes

1. The visitors to the BFC houses are responsible for the mess they make.
2. A Resident has the authority to ask someone politely to clean up after himself or herself.
3. If the problem of untidiness with an individual persists, that individual could lose the privilege of coming over.
4. However, the Resident should try to keep the house as clean as possible even if he/she did not make the mess.

M. Items Left at the Campus House(s)

1. Items left at the BFC will be placed in a "on its way out" box. This includes: books, calculators, shoes, school papers, BFC members (not Resident(s)) mail, and anything else that might be left.
2. On Wednesday of each week, that box will be emptied.
3. It is not the Resident(s) responsibility to care for items left if the owner does not care for them.
4. This includes items left in the front or back yard.

N. R&C Insurance

The Elders at R&C have insured both campus house and their contents. However, they cannot insure the personal property of the Resident(s) who live there. It is recommended that the Resident(s) obtain renters insurance for their personal items. The campus ministry and/or R&C cannot be held responsible for personal property loss. It is a good idea to have all personal items marked. Any item that is not meant to be at the disposal and/or mercy of the BFC group or its visitors should be kept in the personal quarters.

O. Personal Living Quarters

1. Each Resident will be responsible for the cleanliness of his/her personal living quarters.
2. The campus minister will intervene in a Resident's cleanliness if it becomes a problem for the rest of the house or if the roommate(s) cannot come to an understanding. His recommendations and disciplinary actions will be followed.
3. The Resident(s)' private quarters are off limits to the general public. This includes the bedrooms, the bathroom, and the hallway that connects them.
4. Only invited visitors of the same sex may enter a Resident personal area.
5. The keys to the bedrooms are individually different from the other locks to maintain Residents' privacy.
 - a) The campus minister and campus deacon(s) will have a key to these private areas. There will not be a single lock, door, or area that is off limits to the campus minister or campus deacon(s) at either house.

b) Permission should be sought first before changing any lock at either house. If any lock at either house is ever changed by anyone, keys for that lock must be provided to the campus minister and to the campus deacon(s).

P. Friends and Visitors of the Opposite Sex

Because the BFC facilities are public facilities and are under the watchful eyes of many individuals, please see that there is not even a hint of wrong doing. Many times it takes only the rumor of wrong doing to destroy the reputation of an individual or the group he/she represents. While the campus ministry supports dating relationships between Christians, many rumors originate from innocent situations. Please show wisdom and Godliness in how you behave.

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1. The Male Resident

a) The male Resident(s) must not be alone with female visitors late at night, i.e. after everyone else has left or gone to bed, midnight or later, etc., in the campus house.

b) Public affection must remain above reproach. At no time should individuals see a Resident in a compromising situation.

c) The male Resident(s) private quarters are strictly off limits to female visitors at all times.

2. The Female Resident

a) The ladies' house will be closed to all visitors from 7 p.m. until 9 a.m. to maintain privacy for the other ladies living in the house. The campus minister may allow exceptions to be made for certain events like Split Devotionals.

b) To avoid cliques from forming, the majority of socializing needs to be done in the main house.

c) Male visitors are restricted to the living room, dining room, and kitchen area. Living quarters and bathrooms are off limits to male visitors at all times. There are public restrooms at the BFC next door.

d) The female Resident(s) must not be alone with male visitors late at night, i.e. after everyone else has left or gone to bed, midnight or later, etc., in the campus house.

e) Public affection must remain above reproach. At no time should individuals see a Resident in a compromising situation.

Q. Food

1. Residents are responsible for their own meals.
2. In the main house, the BFC pantry in the kitchen and the cabinets above the counter top are all reserved for the Male Residents use. Please mark any personal space and items so there will be no misunderstandings.
3. The Ladies' house kitchen is NOT a public kitchen.
4. The Big Closet/Pantry in the back of the big room is where BFC supplies such as food, drinks, plates, cups, etc. are kept.
5. Perishables may be kept in the BFC community refrigerator. These items are not to be used as personal items by anyone including Resident(s). These items were purchased for campus ministry functions. After an event any perishable item that has been opened and cannot be kept fresh until the next event will be given to both the male and female Residents for their consumption and disposal. Anything unopened needs to be placed back into the pantry or refrigerator.
6. If a problem arises and the Resident(s)' personal or BFC food items are not respected, measures will be taken to assure these guidelines are met.

R. Campus Minister's Office

1. Do not leave personal items in his office.
2. Items that are in the campus minister's office and the way the office is maintained are not your responsibility.
3. Permission must be obtained before using any item in the campus minister's office. Permission must also be obtained each additional time items are desired.

S. Phone Calls

1. No private calls are to be billed to the campus ministry.

T. Resignation

1. If an individual decides that he or she can no longer fulfill the duties of a Resident, they have the right and freedom to resign.
2. If a Resident resigns, the campus minister and campus committee must be given two weeks' notice so that a possible replacement may be found.
3. The Resident is expected to continue to fulfill his or her duties until he/she leaves.
4. An exit interview will be conducted with the resigning Resident within the two weeks' notice.

U. Immediate Dismissal

1. If a Resident publicly and/or privately conducts himself or herself in a manner not befitting a Christian and brings reproach on themselves, the congregation, and this ministry, the Campus Committee has the right to ask that individual for an immediate resignation from the position of Resident.
2. The individual will vacate his/her respective campus house immediately and will have until the next weekend to remove his/her personal items from the campus house.

V. Consequences of Dereliction of Duty

1. **First Offense**
 - a) The resident will meet with the campus minister to work out a solution to the problem.
 - b) The Resident will be given a verbal warning which will be confirmed in writing.
2. **Second Offense**
 - a) The resident will meet with the campus minister and committee to further address the problem and come up with a solution.
 - b) The Resident will be given a written warning.
3. **Third Offense**
 - a) If a third offense occurs, the Resident will then be asked to resign.
 - b) Upon resignation, the Resident will have one (1) week to remove his or her personal items from his/her respective Campus House.

VIII. Resolving Conflict

The Resident(s) position is ultimately under the oversight of the Elders at

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Robinson & Center. Whenever a problem or concern arises between a Resident(s) and whomever else, it is expected that the Resident(s) will first and foremost follow the Biblical principles established by Christ Himself in Matt. 5:23-24; 18:15-17.

The Resident(s) should follow the following "chain of command".

1. The Resident(s) should try to resolve the concern or problem with the other individual one-on-one first.
2. If the matter still cannot be resolved, the resident may go to the campus minister.
3. If the matter still cannot be resolved, the resident may go to the campus committee.
4. If the matter still cannot be resolved, the resident may go to the deacon(s) over the campus committee.
5. If the matter still cannot be resolved, the resident may go to the Elders.

Residents are strongly urged to resolve matters one on one before moving through the "chain of command."

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IX. Closing Remarks

By applying for the position of resident intern, you are agreeing to abide by the rules of this handbook. Please make sure to read it completely and to refer to it whenever a questions arises. The campus committee and I would like to thank you for your interest in this internship and your willingness to lead your fellow students through service to them.

Nick Starnes, campus minister Revised Fall 2011

Official Bears for Christ-CCSU Resident Handbook

OFFICIAL APPLICATION FOR THE POSITION OF CCSU RESIDENT INTERN

NAME

MINISTRY COPY

CONWAY ADDRESS

HOME ADDRESS

PHONE & E-MAIL

BIRTHDATE

BIRTH PLACE

CLASSIFICATION

YEAR IN COLLEGE

MAJOR

MINOR

GPA

HOW LONG A CHRISTIAN

HOME CONGREGATION

WORK LOCATION & SCHEDULE

EXTRA CURRICULAR ACTIVITIES

REFERENCES:

1

2

3

Please provide reference's name, address, phone, title and relationship to you.

I, the undersigned, have read and understand the Resident Intern's Handbook and agree to follow the guidelines if chosen for this position. I also give my permission to the Campus Committee to contact my references.

signature and date

Please provide on the back of this application any information about yourself and your past that would help the Campus Committee evaluate you for this position.

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