

**ST. MARK'S EPISCOPAL CHURCH**

**2012  
ANNUAL MEETING**



**JANUARY 29, 2012  
11:15 A.M.**

**MEDFORD, OREGON**

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**2012 ANNUAL MEETING**  
**ORDER OF BUSINESS**  
January 29, 2012

- I. Call to Order and Opening Prayer**
- II. Minutes of the 2011 Annual Meeting** page 3
- III. Rector's Address**
- IV. Report of the Nominating Committee and Elections** page 5
- A. Vestry Nominees and Election
  - B. Appointment of Committee Members
- V. Reports from the Vestry**
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- VI. Financial Reports**
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  - B. Finance page 9
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- VII. Written Reports**
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  - E. Food Pantry page 20
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  - H. Episcopal Church Women (ECW) page 22
- VIII. Commissioning Service** page 23
- IX. Adjournment**

## 2011 ANNUAL MEETING MINUTES

ST. MARK'S PARISH – MEDFORD, OR

January 30<sup>th</sup>, 2011

### I. Call to Order and Opening Prayer

The meeting was called to order by at 11:38 AM by The Reverend Jed Holdorph, rector, and an opening prayer was offered. The number of members in attendance was **68**.

### II. Minutes of the 2010 Annual Meeting

The minutes were presented in the Annual Meeting Report. Time was given for people to read the minutes. A motion for approval was requested by Fr. Holdorph.

**MOTION:**            To approve the minutes as submitted.  
The motion was seconded and carried unanimously.

### III. Rector's Address

Fr. Holdorph recalled the “star” he received at our annual Epiphany Party this year: “Purpose” – and he said it was especially appropriate. He added that he sees the need to clarify our purpose as a need for St. Mark's this year as well. Fr. Holdorph said that he will ask the Vestry (and other groups) to engage this task. The point would be to ask us all to be more purpose-full in our actions, plans and focus.

### IV. Report of the Nominating Committee

#### A. Vestry

**Lana McGraw Boldt** reported that the nominating committee gave prayerful consideration and thoughtful focus to their work. She presented the slate of nominees: **Bill Dames, Susan Ladue, Elliott Meyerding** and **Francis Plowman**.

No additional nominations were offered.

**MOTION:**            To close nominations and accept the slate of Vestry nominees in the nominating committee report and elect by acclamation.  
The motion was seconded and carried unanimously.

Recognition was given to the outgoing class: **Pam Cartmel, Don Ogren, Bill Templin & Bob Wille**.

#### B. Appointment of Nominating Committee

**Debra McFadden** will continue on the Nominating Committee (and serve as chair in 2011 and 2012). **Bill Templin** has been appointed to fill the final year of **Jerry McDougall's** term on the committee. **Pam Cartmel** will serve a three-year term.

### V. Reports from the Vestry

#### A. Senior Warden

**Kit Nilles** submitted a written report. She expressed the honor it has been to serve in this role and is pleased with the direction the parish is going, highlighting the *Food Pantry*, the *Community Garden*, and the partnership with *FNC*.

#### B. Junior Warden

**Bob Wille** submitted a written report. He expressed his enjoyment to have served as Junior Warden in 2010 and, before that, as Senior Warden, saying it has been an honor to serve.

#### C. Addendum on Parish Bylaws

A written report for the 2011 Annual Meeting summarized the review done after the adoption of new bylaws in January 2010. No additional action was recommended to the Annual Meeting.

## 2011 ANNUAL MEETING MINUTES *(cont')*

**Lana McGraw Boldt** expressed her opinion that she felt her concerns had not been addressed. No motion was offered.

### D. Addendum on “Spiffing Up” Project

A written report on work done to “spiff up” the parish hall summarized the project for the 2011 Annual Meeting. **Debra McFadden** thanked everyone for their hard work and support during this project.

## VI. Financial Reports

### A. Stewardship

**Susan Ladue** reported on last year’s appeal, highlighting new pledges and existing pledgers who have increased their pledge amount.

### B. Finance Committee and the 2011 Budget

**Barbara Johnson**, Finance Committee Chair, thanked committee members for their hard work, with added thanks for Treasurer, **Wes Weston**, **Kit Nilles**, Sr. Warden, and **Kevin Klabunde**, Finance Administrator, for their work. The official report is included in the Annual Report for your consideration. Mrs. Johnson went over some of the details.

She and **Dean Wendle** are going off the committee, with **Dick McLaughlin** to become the new committee chair. New committee members are **Pam Cartmel** and **John Alexander**.

Barbara Johnson presented the year-end report for 2010 and the 2011 budget adopted by the Vestry. She noted that, on the recommendation of the Finance Committee, the Vestry passed a budget with a reduction of the *Diocesan Program Assessment*. This has never been done before at St. Mark’s and will create a debt owed to the Diocese. Discussion followed.

**MOTION: To approve the Finance Committee Report.**

The motion was seconded and carried.

## VII. Written Reports *(all reports are in writing and included for further consideration)*

**A. Health and Healing – Carol Hazeltine** submitted the written report by title, then introduced **John Richardson**. John offered a brief description of the “*Connections*” and how it will work.

**B. Welcome – Kristen Kurth** submitted the written report by title, adding an encouragement for ushers and greeters (and others interested) to come to a special training on February 13.

**C. Worship – Victoria King** submitted the written report by title, adding thanks to those involved.

**D. Outreach – Pat Ayers** presented the report by title, amplifying on the new *Medford Food Project* and role being taken by St. Mark’s.

**E. Men’s Breakfast** – The report was submitted by title.

**F. Episcopal Church Women (ECW) – Molly Kerr** presented the written report by title, asking all women to join in group activities.

## VIII. Commissioning Service

The formal commissioning of new Vestry members was completed.

## IX. Adjournment – The motion to adjourn was accepted at 12:52 PM.

**MOTION: To adjourn the Annual Meeting of 2011.**

The motion was seconded and carried.

Submitted by: Debra McFadden, Clerk of Vestry

Date: February 12, 2011

## 2011 NOMINATING COMMITTEE

The St. Mark's Vestry Nominating Committee is very pleased to present the slate of nominees for St. Mark's Vestry, class of 2015. The following names are submitted for nomination to serve a three year term on St. Mark's Vestry, pending their election, at the Annual Meeting in January 2012 (*elect four*):

**Margaret Bell**  
**Jerry Nilles**  
**Phyllis Robertson**  
**Ramona Templin**

They have all agreed to be presented for nomination and are in good standing with the church. A brief biography of each was published in the January *LionTales* newsletter. Please direct your questions or concerns to the committee chairman, Debra McFadden.

Respectfully submitted by:

*Debra McFadden, Chairperson, Pam Cartmel and Bill Templin*

### VESTRY MEMBERS

Term Ending:

**January 2012**

**Pat Ayers**  
**Julie Drengson**  
**Kit Nilles**  
**Beverley Brahe \***

**January 2013**

**Mary Adrian**  
**Barbara Holley**  
**Kristen Kurth**  
**Sherry Marston**

**January 2014**

**Bill Dames**  
**Susan Ladue**  
**Elliott Meyerding**  
**Francis Plowman**

\* Beverley Brahe filled the last year of a three-year term held by Richard Boucher (resigned fall 2010)

**NOTE:** At its January 2012 meeting, the Vestry appointed Pat Ayers to a 3-year term on the Nominating Committee.



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## SENIOR WARDEN

Many of you have asked if I would be glad to leave the Vestry and the answer is both yes and no. I must say I have enjoyed my time on the Vestry and have felt it was a privilege to be able to work for the parish. I thank you for that opportunity. I wish that I could have achieved more, but I am pleased with the growth I have seen. It is time for fresh ideas and the perspective that new leadership brings.

When I wrote my report for the annual meeting in 2011, I was very pleased to report so many wonderful activities. St. Mark's had another full and eventful year. In many ways we built on the tasks started in the previous years. In 2011 St. Mark's added *Book Groups*, *Advent through a Child's Eyes*, a *Mom's Group* and new *Bible Studies*. There were many opportunities for the parish to gather and enjoy fellowship.

Jesus calls on us to love for those in need, and our church has shown his love by our actions. Our outreach has been, and continues to be, outstanding. *The Family Nurturing Center* had its fifth birthday and we have been a big part of this thriving organization. The garden continues and is beginning its fourth year. I am pleased to say that the pantry is well established and starting its third year. Dedicated volunteers continue to make it happen week after week. We have attracted new members who want a church that acts on its beliefs.

The 2011 Vestry has worked hard to define where we are and where we are going. This Vestry took on the hard work of planning and setting goals. This Vestry has been keenly aware that we must be about growth and that change is upon us. We are struggling with a continuing deficit budget, although over 40% of you increased your pledge for 2012. Our church is at a crossroad where we must face change.

The Vestry set aside extra time to look carefully at long range planning. The major focus of the 2011 Vestry was parish growth. Simply stated, we want to increase the attendance at the Sunday services by 15% in 2012. The Vestry formulated plans in four areas; *Children's Programs*, *Youth Programs*, *Welcoming*, and *Formation*. That work will continue in 2012.

The web site and other tools are helping us to contact a new demographic. We must explore and use new methods to reach people. We have much to offer people who want a thinking church that demonstrates Jesus love in action. I ask you to pray and to act to help realize the 2011 Vestry's growth goal. *You can help by:*

1. Asking friends to join you at St. Marks.
2. Talking to former members who have not been attending.
3. Introducing and greeting those new faces you see in the pews.
4. Mentoring new members- take them to activities and introduce them to others

There will always be a St. Mark's. It will not be like the one that was here in the past, but it will be a church that speaks to its time. This is an era of great change and with it great opportunity. We need to authentically reach out to people, some as close as our own families. I remain optimistic and thankful for *St. Mark's*.

Once again thank you for the great privilege to serve on the Vestry and for being your senior warden for the last two years.

*Kit Nilles*

## JUNIOR WARDEN

As Junior Warden I have focused a part of my time on our facilities. Maintaining and refurbishing our facilities takes money, especially for bigger repairs, like the ones recently done on our furnaces. It is quite likely that we will need to consider replacing those furnaces within five years.

As part of our capital improvement process we are pursuing a facade improvement grant from the Medford Urban Renewal Agency, which will pay half of the proposed expenditure to replace and paint rotted siding on Hafer House.

Sometimes we talk a bit abstractly about the expenses of maintaining our facilities. This last year, especially, the abstract talk has turned into the concrete expense of repairs. We have real bills to pay.

In addition to facilities concerns, the vestry has focused more thought on how we can grow as a congregation. I anticipate that during 2012 we will focus more thought and energy on actions that will help growth. We would all like the parish to grow and would like to see more young families.

We sometimes forget that the simplest way to grow is to invite our friends and relatives, to a concert or to a service, or to help distribute food to the needy. Joyce Graham's effort in inviting the Rogue Valley Symphony for the Coffee Hour is an outstanding example of what one person can do. Now, we must each imitate Joyce.

*Bill Dames*

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## ADDENDUM FROM THE VESTRY - PLANNING



The vestry engaged in hours of reflection and conversation in 2011 to discern a clearer sense of purpose and direction for St. Mark's in the coming years. In addition to extra time allotted at monthly meetings, vestry members also added extra planning time outside of those meetings and engaged in additional conversations with other members of the congregation (at special Sunday forums and in less formal settings as well).

The vestry began with a reaffirmation of a mission statement that has been repeated several different ways in recent years. This statement is both a description of who think we already are and an expression of a calling we have yet to fully live into:

***St. Mark's Church***  
*... where we hear and proclaim the Good News*  
*of God's love for everyone.*

After reaffirming this statement, the vestry focused on a cluster of ministry areas (not necessarily thinking in terms of established committees or programs), and developed focused purpose statements for each of them, along with objectives for future points of emphasis, as follows:

## ADDENDUM FROM THE VESTRY – PLANNING *(cont')*

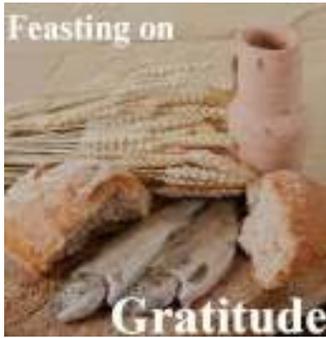
- **Parish Life** is how we celebrate our life together, offering mutual care for one another and engaging in activities to know each other better  
OBJECTIVE: to develop a process of incorporating new members and increasing participation of all in more activities (with an emphasis on younger people and families)
- **Worship** is how we discover – through prayer and liturgy – our identity as God's beloved and our calling to be God's people in the world  
OBJECTIVE: to develop alternatives in worship to broaden our appeal to others
- **Formation** is how we engage our traditions, deepen our faith and spiritual lives, and equip ourselves, at all ages, to face life's challenges  
OBJECTIVE: to develop spiritual/education opportunities for all ages, with a year-long schedule that should include speakers, etc.
- **Outreach** is how we work together to manifest God's love to those outside our congregation as we strive towards God's Kingdom in our world  
OBJECTIVE: to build on identified programs and opportunities – especially along the lines of the Promise Neighborhood – to establish St. Mark's as a community hub in the community
- **Evangelism** is how we proclaim God's love to others, teaching them about our spiritual life and inviting them to join us on our faith journey  
OBJECTIVE: to develop a process reaching out to new people and inviting new members into the life of the congregation
- **Support** is how we encourage our people, while managing the finances and facilities needed for our ministries, to fulfill St. Mark's mission  
OBJECTIVE: to improve financial strength, to maintain facilities in good repair, and to provide transparent communications among and between all members

It is hoped that clarity around these areas of concern will help focus our collective efforts as we work together toward identified priorities and an overarching goal of increasing our congregation's size and vitality. In the latter part of 2011, some new initiatives were already begun (including the terrific children's program held on Sunday mornings during Advent). Next steps are already identified for the coming months.

As we move into 2012, the task before us will be to transform these words into a way of doing the work of St. Mark's. As a result of what's already been done, the new vestry should be in a better position to work on our parish goals right from the start. Additionally, as new ideas are suggested, we'll all have a better sense of where to take them (for further consideration *and* implementation), and we'll have a better model for how to coordinate all our varied ministries and programs to build toward our common goals and objectives.

Please offer a word of thanks to those who have served on the vestry in the past year, as well as a word of encouragement and support for those who will serve in the coming year(s).

## STEWARDSHIP



In recent years, the annual financial appeal has featured a relatively aggressive process of face-to-face meetings. Last year's appeal was relatively relaxed in comparison.

Last fall, from October 2 through November 6, bulletin inserts were used to spark a deeper reflection on stewardship. Six contributing writers offered reflections on giving, gratitude, stewardship, and generosity connected to the Gospel readings for those Sundays. The weekly adult forum also encouraged participants to share their own thoughts and experiences on the topics raised.

Pledge cards were sent out in early November, inviting members of the congregation to respond with financial pledges for 2012, with an ingathering featured during the morning services on Sunday, November 20, 2011.

The results of the fall campaign were decidedly mixed. We did see a loss in the number of pledging units (which was somewhat predictable given deaths in the past year and a relatively relaxed campaign in the fall), but we also received increased support from renewing pledgers, as well as many new pledges for the coming year. As the economy continues to be weak, these numbers continue to encourage us.

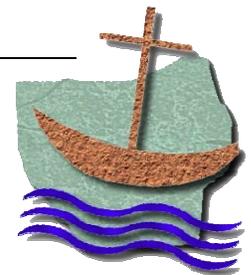
There are still a number of potential pledges to be returned, which would provide great reassurance as we enter into 2012.

Total pledges for this year, as of January 24, 2012: **116 pledging units, yielding nearly \$240,000.**

|                       | <u>January 2011</u> | <u>January 2012</u> |
|-----------------------|---------------------|---------------------|
| Pledge cards returned | 121                 | 116                 |
| New pledging units    | 9                   | 7                   |

In thanks for all you do,  
*Jed Holdorph, Rector*

## FINANCE



The Finance Committee is responsible to the Vestry to establish fiscal policy and provide oversight of financial operations including the investments of St. Mark's.

As Finance Chairman, I was supported by a wonderful committee consisting of:

- |                       |                               |                                   |
|-----------------------|-------------------------------|-----------------------------------|
| <b>John Alexander</b> | <b>Don Ogren</b>              | <b>Kit Nilles</b> , Senior Warden |
| <b>Pam Cartmel</b>    | <b>Jim Stocker</b>            | <b>Fr. Jed Holdorph</b>           |
| <b>Sue Kupillas</b>   | <b>Wes Weston</b> , Treasurer | <b>Kevin Klabunde</b>             |

Our Financial Advisor, **Paul Smith**, from Morgan Stanley Smith Barney, played an important role in managing our investment portfolio and meeting with our Investment sub-committee, headed by **Don Ogren**, throughout the year. The monies are invested based on the needs of our various funds and according to specific Investment Policies.

## FINANCE *(cont')*

Overall composition at the present time of our portfolio funds are: 10% in stocks, 85% in fixed income and 5% in alternatives, with an overall return for the year of -0.33% (a miniscule loss of under one percent).

Below are a few highlights of the year for this committee:

- St. Mark's financial performance, while operating at a deficit for 2011, performed significantly better than budgeted. In addition, pledge income for 2011 was marginally higher over pledge income figures from 2010. This is a step in the right direction!
- Wes Weston developed an improved plan to coordinate with the Vestry in controlling capital expenditures when moneys were to be spent for repairs, replacements of equipment, etc.
- A new 10-year lease was made and approved by the Vestry, with the *Family Nurturing Center*, extending our outreach into the community. We have the right to sell the property during the second half of the lease, if deemed necessary, with the FNC having the first right to purchase. They are assuming all costs of maintaining the property during the term of the lease.
- The annual audit was completed by **Lyn McConnell, Jim Stocker** and **Dick McLaughlin**, which was approved by the Vestry and forwarded to the *Diocese of Oregon*.
- The annual Budget for 2012 was prepared by the committee and approved by the Vestry. There were tough decisions to be made, what with the expenses reduced to the minimum and salary reduction of our four staff members not an option. Also we are facing the increased challenges of a reduction in members and pledging income.

Working with the Vestry, who have set a goal to increase membership by 15% in the coming year, this committee offered support by recommending the following:

- Encouraging members, whose participation had diminished, to revive their support and participation.
- Encouraging friends who had left the Church to consider coming back to St. Mark's.
- Reviewing the option to be able to use the earnings from the *Building for Ministry Fund* to help in funding related expenses that may occur during the year.
- Reminding existing members of the need to increase their support so as to keep the church active and of service to the community. Suggested ways to do this, beyond their pledge, is to consider naming St. Mark's in their will; consider making a planned gift, such as a *Gift Annuity, Charitable Remainder Unitrust* or other types of planned gifts; donating *IRA* or *appreciated stock* to the church, saving the donor income taxes; reviewing insurance portfolios that may be outdated, and assigning the Church as beneficiary.

We sadly lost **John Alexander** this year and he will be missed. **Sue Kupillas** has completed her term on the Committee. We express our heartfelt thanks for their service to St. Mark's. In addition, my three-year term is up and I will be replaced by **Don Ogren** as Chairman. I appreciate the wonderful support I have received from this group of fine people.

**Kit Nilles, Carol Hamlin** and **Craig Prewitt** have been appointed by the Vestry as the new members to the committee. They will be a great addition to the Finance Committee.

*Dick McLaughlin*, Finance Chair



**ST. MARK'S EPISCOPAL PARISH**  
**2011 INCOME STATEMENT**  
 &  
**2012 BUDGET**

**EXECUTIVE SUMMARY**

|                                 | <b>2011<br/>Budget</b> | <b>2011<br/>Actual</b> | <b>2012<br/>Budget</b> |
|---------------------------------|------------------------|------------------------|------------------------|
| <b><u>Income</u></b>            |                        |                        |                        |
| Plate Offerings                 | \$ 8,600               | \$ 8,954               | \$ 8,600               |
| Pledge Payments                 | \$ 301,008             | \$ 297,927             | \$ 310,073             |
| Other Income                    | \$ 20,616              | \$ 22,618              | \$ 21,236              |
| <b>Total Operating Income</b>   | <b>\$ 330,224</b>      | <b>\$ 329,499</b>      | <b>\$ 339,909</b>      |
| <b><u>Expenses *</u></b>        |                        |                        |                        |
| Diocesan Assessment *           | \$ 48,473              | \$ 48,473              | \$ 48,473              |
| Personnel Expenses              | \$ 180,562             | \$ 179,057             | \$ 177,101             |
| Indirect Personnel Expenses     | \$ 67,818              | \$ 64,706              | \$ 67,318              |
| Office Expenses                 | \$ 19,930              | \$ 18,881              | \$ 19,130              |
| Building and Grounds            | \$ 42,500              | \$ 35,751              | \$ 42,000              |
| Worship and Education           | \$ 3,450               | \$ 1,203               | \$ 3,450               |
| Music                           | \$ 2,600               | \$ 2,012               | \$ 2,600               |
| Outreach                        | \$ 7,200               | \$ 7,200               | \$ 7,200               |
| Pastoral Care                   | \$ 600                 | \$ 150                 | \$ 600                 |
| Other Expenses                  | \$ 3,361               | \$ 1,623               | \$ 3,361               |
| <b>Total Operating Expenses</b> | <b>\$ 376,494</b>      | <b>\$ 359,056</b>      | <b>\$ 371,233</b>      |
| <b>Net Gain (loss)</b>          | <b>\$ (46,270)</b>     | <b>\$ (29,557)</b>     | <b>\$ (31,324)</b>     |

\* The Diocesan Assessment paid in 2011 was less than our canonical obligation. Accordingly, St. Mark's owes \$16,157.76 to the Diocese of Oregon for 2011 and is scheduled to accrue additional debt in 2012.

## 2011 BUDGET – EXPANDED DETAILS *(pages 12-14)*

|                                    | 2011<br>Budget       | 2011<br>Actual       | 2012<br>Budget       |
|------------------------------------|----------------------|----------------------|----------------------|
| <b>Income:</b>                     |                      |                      |                      |
| <b>Plate Offerings</b>             |                      |                      |                      |
| Plate Offerings                    | \$ 3,600.00          | \$ 3,368.65          | \$ 3,600.00          |
| Easter Offerings                   | \$ 2,500.00          | \$ 3,869.50          | \$ 2,500.00          |
| Christmas Offerings                | \$ 2,500.00          | \$ 1,715.35          | \$ 2,500.00          |
| <b>Total Plate Offerings</b>       | <b>\$ 8,600.00</b>   | <b>\$ 8,953.50</b>   | <b>\$ 8,600.00</b>   |
| <b>Pledge Payments</b>             |                      |                      |                      |
| Pledge Payments                    |                      |                      |                      |
| Signed Pledge cards                | \$ 273,414.00        | \$ 297,926.66        | \$ 239,563.50        |
| Estimate for Non-Pledging givers   | \$ 25,977.47         | \$ 0.00              | \$ 41,150.00         |
| Estimate for New Members           | \$ 5,000.00          | \$ 0.00              | \$ 33,000.00         |
| Loss Factor                        | \$ (3,383.12)        | \$ 0.00              | \$ (3,640.90)        |
| <b>Total Pledge Payments</b>       | <b>\$ 301,008.35</b> | <b>\$ 297,926.66</b> | <b>\$ 310,072.60</b> |
| <b>Other Operating Income</b>      |                      |                      |                      |
| Miscellaneous Income               | \$ 500.00            | \$ 260.50            | \$ 500.00            |
| Use of Church Facilities           | \$ 1,000.00          | \$ 1,093.00          | \$ 1,000.00          |
| Endowment Fund Grant               | \$ 13,616.00         | \$ 14,455.32         | \$ 14,236.00         |
| Music Endowment Fund Grant         | \$ 500.00            | \$ 500.00            | \$ 500.00            |
| Music Offerings Transfer           | \$ 5,000.00          | \$ 5,000.00          | \$ 5,000.00          |
| Investment Income; Operating stock | \$ 0.00              | \$ 1,136.72          | \$ 0.00              |
| Interest income                    | \$ 0.00              | \$ 172.06            | \$ 0.00              |
| One Time Special Gift              | \$ 0.00              | \$ 0.00              | \$ 0.00              |
| <b>Total Other Income</b>          | <b>\$ 20,616.00</b>  | <b>\$ 22,617.60</b>  | <b>\$ 21,236.00</b>  |
| <b>Total Income</b>                | <b>\$ 330,224.35</b> | <b>\$ 329,497.76</b> | <b>\$ 339,908.60</b> |

**2011 BUDGET – EXPANDED DETAILS** (cont.)

| Expenses:                                   | 2011<br>Budget       | 2011<br>Actual       | 2012<br>Budget       |
|---|----------------------|----------------------|----------------------|
| <b>Diocesan Assessment</b>                  |                      |                      |                      |
| Diocesan Program Assessment                 | \$ 48,473.25         | \$ 48,473.16         | \$ 48,473.25         |
| <b>Personnel Expenses</b>                   |                      |                      |                      |
| Salaries – Rector                           | \$ 93,093.46         | \$ 93,093.46         | \$ 93,093.46         |
| Salaries - Administrative Assistant         | \$ 26,393.75         | \$ 26,393.75         | \$ 26,393.75         |
| Salaries - Finance Administrator            | \$ 14,202.67         | \$ 14,202.67         | \$ 14,202.67         |
| Salaries - Music Director                   | \$ 33,751.04         | \$ 33,751.04         | \$ 33,751.04         |
| Salaries – Choir Section Leaders            | \$ 4,000.00          | \$ 3,800.00          | \$ 4,000.00          |
| Salaries – Merit increase payments          | \$ 3,460.82          | \$ 3,348.80          | \$ 0.00              |
| Salaries - Nursery Attendant                | \$ 1,600.00          | \$ 1,707.20          | \$ 1,600.00          |
| Salaries - Supply Clergy                    | \$ 2,500.00          | \$ 1,200.00          | \$ 2,500.00          |
| Salaries - Supply Organist                  | \$ 1,560.00          | \$ 1,560.00          | \$ 1,560.00          |
| <b>Total Personnel Expenses</b>             | <b>\$ 180,561.74</b> | <b>\$ 179,056.92</b> | <b>\$ 177,100.92</b> |
| <b>Indirect Personnel Expenses</b>          |                      |                      |                      |
| Insurance - Workers Comp                    | \$ 2,000.00          | \$ 1,235.54          | \$ 1,500.00          |
| Insurance - Med/Dental – Rector             | \$ 26,436.00         | \$ 25,680.00         | \$ 26,436.00         |
| Insurance - Med/Dental – Admin Assistant    | \$ 7,932.00          | \$ 7,764.00          | \$ 7,932.00          |
| Pension – Rector                            | \$ 16,756.82         | \$ 16,756.92         | \$ 16,756.82         |
| Pension – Admin Assistant                   | \$ 2,375.44          | \$ 2,423.02          | \$ 2,375.44          |
| Insurance - Life – Rector                   | \$ 322.00            | \$ 321.60            | \$ 322.00            |
| Insurance - Life – Admin Assistant          | \$ 96.00             | \$ 80.40             | \$ 96.00             |
| Auto Allowance – Staff                      | \$ 300.00            | \$ 31.62             | \$ 300.00            |
| Rector Expense acct and Education Allowance | \$ 4,800.00          | \$ 3,190.37          | \$ 4,800.00          |
| Taxes – Federal                             | \$ 6,800.22          | \$ 6,222.67          | \$ 6,800.22          |
| <b>Total Indirect Personnel Expenses</b>    | <b>\$ 67,818.48</b>  | <b>\$ 63,706.14</b>  | <b>\$ 67,318.48</b>  |
| <b>Office Expense</b>                       |                      |                      |                      |
| Telephone                                   | \$ 2,000.00          | \$ 1,726.34          | \$ 2,000.00          |
| Postage                                     | \$ 1,200.00          | \$ 957.90            | \$ 1,200.00          |
| Newsletter                                  | \$ 600.00            | \$ 415.81            | \$ 600.00            |
| Vestry Expenses                             | \$ 500.00            | \$ 452.55            | \$ 500.00            |
| Volunteer Expenses                          | \$ 500.00            | \$ 47.90             | \$ 500.00            |
| Public Relations                            | \$ 350.00            | \$ 157.74            | \$ 350.00            |
| Bank Charges                                | \$ 0.00              | \$ 0.00              | \$ 0.00              |
| Office Equipment; Maintenance, Lease        | \$ 2,000.00          | \$ 2,129.47          | \$ 1,200.00          |
| Office Supplies                             | \$ 3,000.00          | \$ 3,049.66          | \$ 3,000.00          |
| Copier lease & excess copies                | \$ 8,400.00          | \$ 8,524.96          | \$ 8,400.00          |
| Software maintenance                        | \$ 1,380.00          | \$ 1,419.00          | \$ 1,380.00          |
| <b>Total Office Expense</b>                 | <b>\$ 19,930.00</b>  | <b>\$ 18,881.33</b>  | <b>\$ 19,130.00</b>  |

## 2011 BUDGET – EXPANDED DETAILS *(cont.)*

|                                    | 2011<br>Budget        | 2011<br>Actual        | 2012<br>Budget        |
|------------------------------------|-----------------------|-----------------------|-----------------------|
| <b>BUILDING AND GROUNDS</b>        |                       |                       |                       |
| Gas                                | \$ 7,000.00           | \$ 5,742.48           | \$ 6,500.00           |
| Electricity                        | \$ 6,000.00           | \$ 5,412.93           | \$ 6,000.00           |
| Water/Sewer                        | \$ 2,000.00           | \$ 2,089.32           | \$ 2,000.00           |
| Garbage                            | \$ 1,300.00           | \$ 1,323.36           | \$ 1,300.00           |
| Maintenance                        | \$ 18,000.00          | \$ 12,919.15          | \$ 18,000.00          |
| Insurance - Property               | \$ 8,200.00           | \$ 8,263.50           | \$ 8,200.00           |
| <b>Total Building and Grounds</b>  | <b>\$ 42,500.00</b>   | <b>\$ 35,750.74</b>   | <b>\$ 42,000.00</b>   |
| <b>WORSHIP AND EDUCATION</b>       |                       |                       |                       |
| Worship Bulletins                  | \$ 250.00             | \$ 26.00              | \$ 250.00             |
| Altar Supplies                     | \$ 1,000.00           | \$1,064.82            | \$ 1,000.00           |
| Church School                      | \$ 500.00             | \$ 76.72              | \$ 500.00             |
| Adult Education                    | \$ 500.00             | \$ 0.00               | \$ 500.00             |
| Rector's Education Expenses        | \$ 1,000.00           | \$1,000.00            | \$ 1,000.00           |
| Bookstore                          | \$ 200.00             | \$ 35.58              | \$ 200.00             |
| <b>Total Worship and Education</b> | <b>\$ 3,450.00</b>    | <b>\$2,203.12</b>     | <b>\$ 3,450.00</b>    |
| <b>MUSIC</b>                       |                       |                       |                       |
| Guest Musicians                    | \$ 900.00             | \$ 1,305.00           | \$ 900.00             |
| Music Supplies & Repairs           | \$ 1,700.00           | \$ 706.73             | \$ 1,700.00           |
| <b>Total Music</b>                 | <b>\$ 2,600.00</b>    | <b>\$ 2,011.73</b>    | <b>\$ 2,600.00</b>    |
| <b>OUTREACH</b>                    |                       |                       |                       |
| Discretionary Fund - Rector        | \$ 1,200.00           | \$ 1,200.00           | \$ 1,200.00           |
| Outreach Fund Transfer             | \$ 6,000.00           | \$ 6,000.00           | \$ 6,000.00           |
| <b>Total Outreach</b>              | <b>\$ 7,200.00</b>    | <b>\$ 7,200.00</b>    | <b>\$ 7,200.00</b>    |
| <b>PASTORAL CARE</b>               |                       |                       |                       |
| Parish Nurse                       | \$ 500.00             | \$ 150.00             | \$ 500.00             |
| Pastoral Care Committee            | \$ 100.00             | \$ 0.00               | \$ 100.00             |
| <b>Total Pastoral Care</b>         | <b>\$ 600.00</b>      | <b>\$ 150.00</b>      | <b>\$ 600.00</b>      |
| <b>OTHER EXPENSES</b>              |                       |                       |                       |
| Welcoming Committee                | \$ 600.00             | \$ 0.00               | \$ 600.00             |
| Stewardship                        | \$ 800.00             | \$ 482.64             | \$ 800.00             |
| Hospitality & Special Events       | \$ 121.00             | \$ 0.00               | \$ 121.00             |
| Kitchen Supplies                   | \$ 600.00             | \$ 450.34             | \$ 600.00             |
| Miscellaneous Operating            | \$ 1,240.00           | \$ 689.74             | \$ 1,240.00           |
| Legal Fees                         | \$ 0.00               | \$ 0.00               | \$ 0.00               |
| <b>Total Other Expenses</b>        | <b>\$ 3,361.00</b>    | <b>\$ 1,622.72</b>    | <b>\$ 3,361.00</b>    |
| <b>Total Expenses</b>              | <b>\$ 376,494.47</b>  | <b>\$ 359,055.86</b>  | <b>\$ 371,233.65</b>  |
| <b>Net Gain (Loss)</b>             | <b>\$ (46,270.13)</b> | <b>\$ (29,558.10)</b> | <b>\$ (31,325.05)</b> |

## BALANCE SHEET AS OF DECEMBER 31, 2011

### Assets

#### Cash and Investments

|                             |                        |
|-----------------------------|------------------------|
| Cash, Savings, and CDs      | \$ 19,042.60           |
| Other Investments           | \$ 541.97              |
| Morgan Stanley Smith Barney | <u>\$ 1,248,817.49</u> |

**Total Cash and Investments** **\$ 1,268,402.06**

#### Fixed Assets and Property

|                                 |                  |
|---------------------------------|------------------|
| Fixed Assets                    | \$ 222,700.00    |
| Church Real Estate and Property | \$ 2,461,394.00  |
| Other Property                  | \$ 82,550.00     |
| Other Assets                    | <u>\$ 450.00</u> |

**Total Fixed Assets and Property** **\$ 2,767,094.00**

**Total Assets** **\$ 4,035,496.06**

### Liabilities

|                 |                     |
|-----------------|---------------------|
| Prepaid Pledges | <u>\$ 21,429.45</u> |
|-----------------|---------------------|

**Total Liabilities** **\$ 21,429.45**

### Fund Balances

#### Cash and Investment Funds

|                                    |               |
|------------------------------------|---------------|
| Altar Flower Fund                  | \$ 4,050.96   |
| Building for Ministry              | \$ 671,611.75 |
| Building Fund Cash and Investments | \$ 399.01     |
| Children's & Youth                 | \$ 2,271.51   |
| Endowed Music Fund                 | \$ 28,593.73  |
| Memorial Fund                      | \$ 2,812.38   |
| Miscellaneous Restricted Funds     | \$ 4,999.26   |
| Organ Maintenance Fund             | \$ 2,350.55   |
| Outreach Fund                      | \$ 41,822.70  |
| Rector's Education Fund            | \$ 3,244.97   |
| St. Mark's Fund                    | \$ 276,451.72 |
| St. Cecilia Society                | \$ 25,633.25  |
| St. Mark's Endowment Fund          | \$ 115,198.24 |
| Unrestricted Funds                 | \$ 67,982.58  |

**Total Cash Funds Balance** **\$1,247,422.61**

#### Fixed Assets/Real Estate Funds

|                           |                        |
|---------------------------|------------------------|
| Building Fund Real Estate | \$ 82,550.00           |
| Real Estate               | <u>\$ 2,684,094.00</u> |

**Total Fixed Assets/Real Estate Funds Balance** **\$ 2,766,644.00**

**Total Fund Balances** **\$ 4,014,066.61**

**Total Liabilities and Fund Balances** **\$ 4,035,496.06**



## HEALTH AND HEALING

Three meetings were held in 2011. The Health and Healing Ministry is scheduled to meet quarterly in 2012. Meeting times will be the first Wednesday of the month and will follow the Pastoral Care Committee meeting. The meetings will be held in Hafer House and the time will be approximately 11AM – 12 NOON. Dates are:

Wednesday, January 4, 2012  
 Wednesday, April 4, 2012  
 Wednesday June 27, 2012  
 Wednesday October 3, 2012

Active members of Health and Healing through October, 2011 include:

**Pam Cartmel**                      **Sherry Marston**  
**Fr. Jed Holdorph**              **Merry Lee Miller**  
**Carol Hazeltine**

**Carol Hazeltine** continues as convener of this group. Contact any member of the commission with questions regarding this ministry. We welcome interested parishioners to join us.

### Parish Nursing:

#### **Parish Nurse Activities:**

**Pam Cartmel**, RN, BSN continues to make home and hospital visits as well as consulting with parishioners by phone. Pam has logged over 300 parish nurse hours during 2011. Included in this log are home and hospital visits, meetings, travel, phone and email contacts, planning and implementation of programs and forums and her own continuing education.

#### **Adult Forum:**

**Carol Hazeltine** and **Pam Cartmel** arranged for a series of four presentations during Lent. Presenters included members of the *Asante Hospice* program, *Community Emergency Response Team* member as well as Fr. Jed who discussed funeral planning.

#### **Blood Pressure Screening:**

Coordinator, **Pam Cartmel**, RN, BSN. There were ten screenings in 2011. We need volunteers experienced in blood pressure screening to schedule in advance, leaving Pam to fill in when needed. Pam evaluates the findings and contacts parishioners when necessary.

#### **Pastoral Emergency Phone or “PEP Squad”:**

Established in May of 2009. Consists of six members sharing a rotating schedule during which time members are responsible for St Mark’s cell phone. The telephone number, **541-778-3305**, is available to parishioners who may be experiencing a pastoral emergency when the church office is closed. **Pam Cartmel**, coordinator.

### Knitter's Fellowship:

Established in October of 2007. The group continues meeting in member's homes as well as St. Mark’s parish hall. The email roster consists of 17 contacts with an average of six to ten members attending monthly. There was a *Suncrest Retreat* held in March of 2011 and once again scheduled for March, 2012. **Carol Hazeltine**, coordinator.

### Prayer Shawl Ministry:

Over sixty-five prayer shawls have been presented to parishioners and others as a gift of caring, warmth, peace, prayer and love. **Sherry Marston**, coordinator.

## HEALTH AND HEALING *(cont')*

### Pastoral Care

Continues to meet on the first Wednesday of the month to address the needs of the congregation. There are no meetings during July and August.

### Intercessory Prayer

Maintained by **Shirley McNair** this prayer circle continues to offer intercession for members of the parish, as well as people outside of St Mark's, especially in those times of medical and other crisis.

### Healing Station

Weekly during the 10 AM Sunday service. **Pat Ayers, Sherry Marston** and **Judy Ziemann**. Parishioners who may be interested in becoming involved in this ministry may contact any one of the above members for further information.

### Flower Ministry

**Barbara and Jerry McDougall** have been delivering Sunday flowers from the altar to parishioners for over eleven years.

### Connections Committee

Members meet on a regular basis and include:

|                         |                        |
|-------------------------|------------------------|
| <b>Fr. Jed Holdorph</b> | <b>John Richardson</b> |
| <b>Pam Cartmel</b>      | <b>Sherry Marston</b>  |
| <b>Bobbie Middaugh</b>  | <b>Shirley McNair</b>  |

The purpose of this ministry is to increase contact among parishioners and to identify those members who are ill, homebound or who otherwise are unable to participate in the life of the church. There are currently **42 callers** and approximately **60 contacts**.

Respectfully submitted, *Carol Hazeltine*



## WELCOME COMMISSION

It has been an exciting year for the Welcome Commission. We would first and foremost like to thank the following individuals who served during 2011:

|                                  |                                   |
|----------------------------------|-----------------------------------|
| <b>John &amp; Vera Alexander</b> | <b>Kristen Kurth</b>              |
| <b>Pat Ayers</b>                 | <b>Karen Meyerding</b>            |
| <b>Sally Bouwer</b>              | <b>Kit Nilles</b>                 |
| <b>David Gutfeld</b>             | <b>Gail &amp; Francis Plowman</b> |

We successfully completed many projects and activities this last year, including:

|                        |   |
|------------------------|---|
| Newcomers' coffee hour | Organizing coffee hours                 |
| Guest parking signs    | "New in the Pew" articles for LionTales |
| Parish-wide BBQ        |   |

We look forward to a productive year in 2012, and we know that with your help we can meet the Vestry's goal of 15% increase in average Sunday attendance.

Respectfully submitted, *Kristen Kurth*

## WORSHIP



As usual, 2011 saw St Mark's celebrate a variety of services and special events. Some of the highlights include:

- 104 regular services, 6 funerals or memorials and 11 burials, 3 weddings and 2 baptisms.
- There were also regular Friday services, monthly services at the Manor and other retirement communities.
- Special Services were held on Christmas Eve, Shrove Tuesday Ash Wed (3/9), Palm Sunday (4/17), Maundy Thursday (4/21) Good Friday (4/22) and Easter Vigil (4/23)
- Special activities associated with the various services included Laetere Sunday (4/3) with flowers and music as a break during Lent; an Agape meal (attended by 40 people) on Maundy Thursday; the Labyrinth walk on Good Friday (4/22) as well as Stations of the Cross and the proper Good Friday Liturgy; Holy Humor Sunday was celebrated on May 1.
- There was a Taizé service on April 17 and Vespers at the Manor and the blessing of the Community Garden on May 29.
- The summer worship program included liturgies from New Zealand and Iona. Both were a refreshing change.
- Pentecost June 12 and Trinity Sunday June 19
- Pet blessings were held on Oct 2 (St Mark's) and the Manor on Nov 9.
- All Saints Sunday- Nov 11
- Christ the King (Nov 20) - Ingathering of Pledges
- Thanksgiving Eve ecumenical service at Eastwood Baptist Church (Nov 23)
- During Advent services we used new crystal chalices and paten for the Eucharist.
- There were three Advent home communions, and an Advent tea on Dec 11.
- The Advent Lessons and Carols Service was Dec 11
- The Greening of the Church for Christmas occurred on Dec 18.
- The Darkest Night Service was held on Dec 18 at 5 PM.
- The Christmas Pageant (4:30 PM) and the Christmas Liturgy (10 PM) were held on Dec 24.
- There was one service at 10 AM on Christmas day (Dec 25)
- The New Year's Eve Service of Night Prayers (Dec 31).
- There were also numerous private Eucharists and other special services throughout the year.

This year we gained three new LEM's: **Bill and Ramona Templin** and **Barbara Holley** have completed their training and are a regular part of the Sunday LEM rotation. We welcome them most heartily.

The Worship Commission regretfully said goodbye to **Don Ogren** as he finished his term as Vestry Liaison. We thank him for his service and support.

We also give heartfelt thanks to **The Rev. Tom Murphy**, **The Rev Jim Boston** and **The Rev. Anne Bartlett** for all of their assistance this year. Their contributions greatly enriched our worship.

And thank you too to all those who participated in our worship at St. Mark's: choir members, handbell ringers, Eucharistic ministers, lectors, acolytes, greeters, ushers, Altar Guild members; and everyone in the congregation. Together we make St. Mark's a great place to worship.

Respectfully submitted, *The members of the Worship Commission*

## OUTREACH



Members of the 2011 Outreach Committee:

|                       |                           |                      |
|-----------------------|---------------------------|----------------------|
| <b>Pat Ayers</b>      | <b>Earl King</b>          | <b>Marilyn Myers</b> |
| <b>Bobbie Fasel</b>   | <b>Kristen Kurth</b>      | <b>Kit Nilles</b>    |
| <b>Barbara Holley</b> | <b>Christian Mathisen</b> | <b>Rita Shale</b>    |

Monthly, annual monetary donations are made to the following: *Family Nurturing Center* \$500; *Maslow Project*, \$200 (a non-profit organization that cares for homeless teens); *Kids Unlimited*, \$100, a non-profit organization that St. Mark's provided food snacks for children after school; the *Gleaners*, \$100, for gathering of fresh fruit and vegetables from local grocery stores that St. Mark's distributes in its weekly food pantry; *Habitat for Humanity*, \$100, that entitled St. Mark's to participate in Habitat's churches 'Apostles Build' program and finally, the *Rector's Discretionary Fund*, \$100. Total - \$1,100 monthly Outreach expenditures.

During 2011, Outreach was funded through church budget (\$500 per month), individual and anonymous donations.

### 2011 St. Mark's Outreach Commission Accomplishments:

#### January, 2011 –

- Second year of St. Mark's Food Pantry recognized on Thursday, January 6<sup>th</sup>.
- Outreach Spiritual Retreat led by **Fr. James Boston**.
- St. Mark's hosts the launching of the *Medford Food Project*.

#### February, 2011 –

- Pat Ayers meets with *Habitat for Humanity* administrators re: *Apostles Build Program*. Signed St. Mark's to participate at the mini-level, \$1000 and two Saturdays of actual building and providing meals.
- Barbara Holley represents St. Mark's at *Kids Unlimited* dinner that is thanking sponsors for their participation.
- \$200 donated to Family Nurturing Center for diapers.
- St. Mark's Outreach volunteer, **Susan Ladue**, is active and spokesperson in the *Promise Neighborhood* surrounding St. Mark's.
- An Appreciation dinner is hosted by **Kit and Jerry Nilles** for *St. Mark's Food Pantry* volunteers with 30 in attendance.

#### March, 2011 –

- \$2,000 donated to a Medford relief worker in Central Asia who is helping in providing clothing and shoes to children, the purchase of a used vehicle to visit families in mountain villages and help provide education to youths.
- St. Mark's sponsors **Lisabeth Celenia Gonzales** and **Medardo Alejandro Licono** at *El Hogar* for a year in an *Orphanage/Christian School* at Tegucigalpa, DC, Honduras.

#### April, 2011 –

- Community gardeners meet and over 400 seed packets donated by the Eagle Point *Future Farmers of America* are distributed for production amongst neighborhood members and growers.

#### May, 2011 –

- Community Garden dedication on Rogation Sunday, May 29<sup>th</sup>.
- June, 2011 – Discussion regarding *Food on the Fourth Sunday* begins for St. Mark's Food Pantry.

## OUTREACH *(cont')*

### June, 2011 –

- Work dates for *Habitat for Humanity* are chosen – July 16<sup>th</sup> and 23<sup>rd</sup>.

### July & August, 2011 –

- Regular monthly donations continue. No Outreach Commission meetings.
- Volunteer parish members work on *Habitat for Humanity* home and provide lunch for all the workers.

### September, 2011 –

- Initiation of *Food on the Fourth Sunday* to support St. Mark's Food Pantry by parish members.
- American Band Stand III Fund Raiser for the *Family Nurturing Center*.

### October, 2011 –

- St. Mark's participates in the *Diocese of Oregon Convention Outreach Project* by purchasing 100 bricks at \$10 each towards *Rebuilding Our Church in Haiti* with parish members matching donations.
- Purchase of a Harry & David basket of gourmet food for auction at State Convention to raise monies for the *Diocesan Poor and Homeless Fund*.

### November, 2011 –

- Representatives from *Hearts with a Mission*, *Rogue Retreat* and *Maslow Project* meet with Outreach Commission to discuss their purposes and needs.
- 301 Thanksgiving food boxes, complete with a turkey or ham, distributed to families in need. *Vital Links* received, 102; *Family Nurturing Center*, 80; and *Rogue Retreat*, 14. Schools included – *Jackson* 40; *Oak Grove*, 30 and *Washington*, 30.
- 25 Friendly Baskets given to parish members unable to attend church on a regular basis.

### December, 2011 –

- 250 individual gifts given to the children at the *Family Nurturing Center* by parish members plus, a stuffed animal and a book purchased with Outreach funds.

Respectfully submitted, *Pat Ayers*, Chair



## ST. MARK'S FOOD PANTRY

In 2011, with a budget of \$15,000, St Mark's Pantry **fed 13,081 people, 3,994 families and 4,830 children**. We spent, on average, **\$1.58 to feed each person** last year. Because of the congregation's generous support, we were able to **buy \$20,673** (more than our budget) of fresh foods and tuna, hams for Thanksgiving and chickens for Christmas.

St. Mark's Food Pantry was funded through grants from the *West Family*, *Cheney* and *Carpenter Foundations*. It is a recipient of non-perishable foods from the *Medford Food Project*, parish member donations of *Food on the Fourth Sunday* and individual gifts.

We are grateful for the many volunteers who help at the pantry and for the many hours of work, prayer and laughter that make the pantry so much fun each Thursday. If you haven't been by on a Thursday and have a chance, come by at 10 AM or at 1 PM and see how we're doing.

For 2012, the pantry is fully funded with **\$5,000 grants** each from the *Carpenter Foundation*, the *West* and *Chaney Family Foundations* and the *Cow Creek Foundation*.

*Rita Shale & Christian Mathisen*



## BUILDINGS & GROUNDS

The Vestry has assigned the Buildings and Grounds Committee the mission of maintenance and repair of the church facilities. However, that workload does not include performing routine housekeeping and weekly yard service. Both of those functions have been contracted out, with generally good result.

The B&G team worked faithfully every second Saturday of each month of the year and also continued in 2011 to address countless special “call outs” for the usual litany of small problems that regularly crop up in every dwelling. Routine tasks handled by B&G include lighting maintenance, plumbing repairs (a new water heater!), minor building repairs, small painting projects, lawn and bed sprinkler maintenance, fall leaf removal (our yard service is seasonal only) and campus litter patrol.

Special projects or demands in 2011 that challenged the team include:

- Gang graffiti removal in spring/summer
- Dealing with homeless-person campers and their wastes
- Improving campus safety at the top of our parish hall exterior stairwell and by pruning shrubbery to remove hiding spots
- Facilitating repair of an impressive buried pipe water leak on the Hafer House grounds
- Two separate furnace system failures early this winter, both requiring professional repair but also demanding close B&G supervision

The core group of dedicated volunteers on our team includes:

**Mark Adrian**

**Cal Lanfear**

**John Graham**

**Bruce Cartmel**

**Jan Miller**

Other parishioners have occasionally responded when specifically asked, which has been very helpful on a major project or two.

Typically, our small B&G team has a job list each month whose demands exceed the supply of volunteer labor hours. So, while we know that we’re meeting the most critical maintenance demands, by no means is the present B&G team able to fully satisfy the long term needs of our wonderful facility.

We could use more helping hands. Join us if you can at **9 AM on any second Saturday** of the month, or see **Mark Adrian** if you feel the urge to jump in but aren’t quite ready to commit.

## MEN’S BREAKFAST

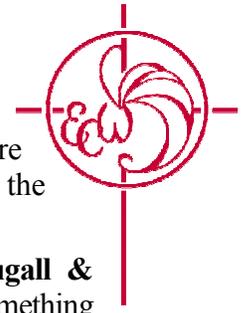
The **Men's Breakfast** group met each month in 2011, with the men doing the cooking although we believe some occasional female help was involved in the preparation. The format for the one-hour meetings included the breakfast and conversation, followed by a discussion of the Scripture for Sunday. Attendance varied between eight and thirteen. Augmented by other men from the parish, the group also sponsored the *Shrove Tuesday Pancake Supper*.



We believe it is important to promote this breakfast and regret that we do not attract more participation. Obviously, we would welcome more men.

*Don Ogren*, Coordinator

## EPISCOPAL CHURCH WOMEN (ECW)



### Fundraisers/donations:

ECW hosted memorial receptions for several of our beloved parishioners. We were honored to do these beautiful receptions as they are the final gift we can give the families of our deceased friends.

On a lighter note, we did two beautiful wedding receptions. One for **Bev McDougall & Jerry Neill** then again for **Mary Wolverton & Gardner Rogers**. What a joy to do something like this for a change. We hope to do more of these in the future. We even host birthday parties.

In September we put on a big “*Church Mouse Treasures*” rummage sale in the parking lot between St. Mark’s and Hafer House. We made almost \$1,000. A big thank you to chair **Debra McFadden** and all who helped and donated items.

The annual Advent Tea had a different twist this year. Thirteen women decorated tables in the Parish Hall with their own dishes, tablecloths and centerpieces. Parishioners then entered the room after the 10 AM service, sat at the tables and were served delicious tea faire provided by the women of St. Mark’s. Some of the dishes and items on the tables had stories of their own. It was an elegant event, enjoyable and the beginning of a new tradition.

### Purchases for St. Mark's and Family Nurturing Center:

- Eight new card tables (used at the Advent Tea and for other events)
- Two big canopies for use during the Food Pantry to protect people from rain and blistering sun and for other occasions, as well.
- Overhead lighting in the Parish Hall kitchen and labor to install it.
- Large garbage disposal for Parish Hall kitchen and labor for installation.
- Kitchen items such as knives with bright colored handles, scissors, pots and pans, and other assorted items.
- Safety wall-mounted mirror for children of *Family Nurturing Center*. It is hung low on the wall so children can see themselves.

### Responsibilities:

ECW heads up the United Thank Offering chaired by **Vera Alexander**.

As president of ECW, I am a member of the *Diocesan ECW Board*. We met at a retreat at Seal Rock on the Oregon coast in September where I nominated our *Family Nurturing Center* to be the recipient of a yearly monetary award from DECW--the only charity to receive this in the state of Oregon. They were chosen with a unanimous vote.

### Fun Events:

Instead of formal meetings, we had quarterly luncheons with themes and decorated tables at *Rogue Valley County Club* where we shared stories and memories. We met on Saturdays so we had the formal dining room to ourselves. Once we met on the terrace.

The day before Mother’s Day we had a catered luncheon in the Parish Hall where women brought pictures of their mothers or daughters and told about them. **Joyce Graham** entertained us with a hilarious reading by Tina Fey.

2011 was an eventful year for ECW. Thank you to all who participated. 2012 will be even better.

*Molly Kerr*, President, St. Mark’s ECW

## COMMISSIONING OF MEMBERS OF THE VESTRY

*The congregation being seated, the Celebrant stands in full view of the people. The Nominating Committee (NC) stands facing the Celebrant. The Celebrant says these or similar words*

Brothers and Sisters in Christ Jesus, we are all baptized by the one Spirit into one Body, and given gifts for a variety of ministries for the common good. Our purpose is to commission these persons in the Name of God and of this congregation as members of the vestry, a ministry to which we have called them.

*The Celebrant asks the Nominating Committee*

Are these persons you are to present prepared by a commitment to Christ as Lord, by regular attendance at worship, and by the knowledge of their duties, to exercise their ministry to the honor of God, and the well-being of his Church?

*NC* ***We believe they are.***

*The Celebrant then says*

You have been called to serve in leadership in this congregation. Will you, as long as you are engaged in this ministry, perform it with diligence?

*Vestry* ***I will, with God's help.***

*Celebrant* Will you faithfully and reverently execute the duties of your ministry to the honor of God, and the benefit of the members of this congregation?

*Vestry* ***I will, with God's help.***

*Addressing the Congregation, the Celebrant says*

People of St. Mark's, you have asked these persons to serve as members of our vestry. Will you support them through your participation in the life of St. Mark's, through offering the gifts God has given you, and through your prayers?

*People* ***We will!***

*All* ***The Lord gives wisdom; from his mouth come knowledge and understanding; he stores up wisdom for the upright; he is a shield to those who walk in integrity.***

*Celebrant* Let us pray. *(Silence)*

O Eternal God, the foundation of all wisdom and the Source of all courage: Enlighten with your grace the Wardens and Vestry of this congregation, and so rule their minds, and guide their counsels, that in all things they may seek your glory and promote the mission of your Church; through Jesus Christ our Lord. ***Amen.***

In the Name of God and of this congregation, we commission you [N.] as a member of the vestry in this congregation.

# ST. MARK'S EPISCOPAL CHURCH

5<sup>th</sup> & Oakdale, Medford, Oregon

OFFICE / MAILING ADDRESS:

426 W. 6<sup>TH</sup> STREET  
MEDFORD, OR 97501

541-773-3111

Email: [stmarks@connpoint.net](mailto:stmarks@connpoint.net)  
Website: [www.stmarks-medford.org](http://www.stmarks-medford.org)



The Rt. Rev. Michael Hanley, *Bishop of Oregon*  
The Rev. Jedediah D. Holdorph II, *Rector*  
Dr. Margaret R. Evans, *Director of Music*  
Kevin Klabunde, *Finance Administrator*  
Gayle R. Turner, *Parish Administrator*

**NOTE:** We often think of an annual meeting in terms of the year just past. If so, we would think of today's meeting as the *2011* St. Mark's Annual Meeting, but that's a misunderstanding of what this meeting is really all about. This meeting happens in January 2012 and is appropriately thought of as the **2012 St. Mark's Annual Meeting**.

There will, of course, be reports on what happened in 2011. It's important to know our past, but more important to remember that the road always leads forward. Consequently, we'll receive a financial report on 2011 *and* a budget for 2012. We'll recognize retiring vestry members *and* elect new leadership for the year(s) ahead. In all of the reports offered and through all of the words said this day, please remember that this is a new year. We invite you to think beyond what has happened in the past and to consider what it is that God is calling us to become.