

SHEPHERD BY THE SEA MISSION  
COMMITTEE MEETING

Saturday 10 March 2018 4:00pm

Call to Order by Bonnie Coffey-Smith

Opening Prayer by Pastor Jamie Knutsen

Attendance: Pastor Jamie Knutsen, Susan Bechtel, Ellen Brown, Bonnie Coffey-Smith,  
Christine Ramsay and visitor Kathie Anderson  
Pastor Peg Otte and Linda Kennedy (via telephone)

Absent: Joanne Corey, Chuck Juricek

Approval of Minutes - 14 January 2018 - approved

Approval of Minutes - 11 February 2018 Mission Committee Meeting - approved

Additions to Agenda: More organized outreach to ill/missing parishners suggested by Margie van Gunten, take time to review services for Good Friday and Palm Sunday

Treasurer's Report - Profit/Loss and Balance Sheet - approved

ACKNOWLEDGEMENTS

MC members for submitting, giving reports at Annual Meeting  
Set up team for Annual Meeting  
Chuck's resignation as Treasurer and contribution of time and efforts

OLD BUSINESS

Directory Report - still gathering photos, do we include people passed away, recent & past-approved

NEW BUSINESS

Recruitment process for Treasurer position - Kathie presented her perspective as STBS handles the checkbook and keeping track of them and she has worked with three treasurers. She expressed concerns regarding the quarterly Diocese payments, where is the 2018 budget as well as outstanding bills needing to be paid and she has not had any contact with Chuck for the past 4 weeks. We feel Kathie needs to meet with Chuck ASAP along with Bonnie Coffey-Smith. Kathie asks for approval from the MC to write checks for Sierra Pacific Synod, Lutheran World Relief, Episcopal Relief and Development. Reinstitute the form for yearly pledges to track. Concern expressed that for sure the Inn and Office Source be paid. MC authorizes Kathie to write the checks and pay outstanding bills

First step is Chuck leaving his position and need to find a replacement. Announcement at SBTS after services tomorrow. Names suggested would be approached personally and always consider hiring someone.

#### Tollefson Memorial Service

confirmation of time/location for service and reception

Sat 7 April at 11am - 12:30pm @ SBTS

informal reception at Coffey-Smith's at 1pm

general outline of service reviewed by Jamie

expected budget expenditures - keyboardist, pastoral services, printed service materials,

housing for priest, presented to family by Jamie for any donations towards expenses,

present writeup in ICO, Joanne Corey is contact person for service flowers and CRC &

general public invited

#### Taize service planning

developing a committee (Jamie & Pat) - pending

#### Community Center Spaghetti Dinner in September - pending

#### Sierra Pacific Lutheran Conference - Sacramento

1-3 June 2018 - pending open registration, who will attend? Possibly Joanne & Christine

#### Palm Sunday Service

25 March - Pastor Chris Creed presiding

#### Good Friday Service

30 March - Pastor Jamie presiding

#### Calendar of Dates:

Easter - Sunday 1 April

Tollefson Memorial - Saturday 7 April

Falk baptism - Sunday 29 April

Coffey-Smith's out of the country - 19 April - 4 May

Next meeting date: Saturday 14 April 4:00pm @ Ellen Brown's home

Jamie will be attendance

Closing Prayer - Christine Ramsay

Respectfully submitted by

Christine Ramsay, Clerk

/cmr

