

Tuesday, October 6, 2020

DRAFT – Revision #12

St. Philip’s Re-Entry Protocols

Phase II: Re-Entry

Introduction:

On May 1, 2020 the Episcopal Dioceses of Michigan issued the “Plan for Re-Entry for Great Lakes Episcopalians.” St. Philip’s Episcopal Church, Rochester, Michigan under the direction of Father Eric Williams, established a Re-Entry Task Force to meet Phase II: Re-entry guidelines of the Dioceses’ plan. Stephanie Ubaydi, Laura Cumberworth and Rad Jones were assigned the development of Re-Entry Protocols and Logistics. Other members of the St. Philip’s Task Force include, Jennifer Hatchett, Sara Sampeer and Elaine Hernandez (Supplies Procurement Team), Eric Hatchett and Jonathan Lindley (Technology Team) and David Shirley, Pat Wagner and Stephanie Ubaydi (Ministries and Outreach Team).

In the Re-Entry Phase II, it is up to each individual to follow St. Philip’s re-entry guidelines and attend in-church services according to their level of comfort.

Following are protocols and procedures for the initiation of In-Church services at St. Philip’s.

Survey on the Initiation of In-Church Service:

Members of the congregation have been surveyed to determine:

- Their desire to attend in-church services and/or in parking lot services
- Their desire to just continue with online services
- Their concerns or suggestions for the initiation of in-church services

As is typical, responses covered the range of options with many saying they wished to come back to church, but were still evaluating the risks. More preferred an outdoor service option, though many had no preference between outdoor and indoor.

You can read the results of the survey here:

<https://www.surveymonkey.com/results/SM-GGZ22HDG7/>

On-Line and In Church Service:

For a period of time there will be a combination of online and ZOOM church services and other church related events and meetings.

Communication with Congregation - Initiation of In Church Services and Re-Entry

Requirements:

Prior to initiation of in-church services Father Eric will send a “Welcome back to In-Church Services” letter to members of the congregation with an attachment outlining re-entry procedures. See **Attachment A - Re-entry procedures**

The protocol attached to the Welcoming Letter will include:

- How to sign up for in-church attendance. (See Section on In-Church Service Registration)
- Self-monitoring instructions on the morning of the Sunday in church service (See Section on Registration and Health Screening)
- What to expect on arrival and entry instructions. This is addressed in the Pathway of the Parishioner document.
- Vulnerable population members are encouraged to stay at home and participate in online church activities.
- Other forms of communications to the congregation will also include the following:
 - E-pistle announcements
 - Telephone by Vestry during routine calls
 - St. Philips website
- Other church activities will continue via ZOOM or on-line until Phase III: Deeper Participation is reached.

In-Church Service Registration:

- Members of the congregation need to sign up prior to the Sunday service. They should list all members of the household who will be attending. There will be a health questionnaire sent digitally (paper or telephone option will be given to those who need it).

- When the 40 congregational participants (and 10 service participants) maximum 50 church capacity has been reached all later registrations will be put on a waitlist.
- If someone who has registered is unable to attend the service they should immediately notify the church or use the digital platform to cancel their registration. The first registrant on the waitlist will be notified that they may attend the service.
- Susan Mason, St. Philip's Administrative Assistant will monitor the registration process. Church owned iPads will have most up-to-date registration information about those who have registered for the service. These will be used by the 2 main greeters/ushers participating as volunteers in the Sunday service. Paper back-ups will be provided the day of the service in case of iPad malfunction.
- If capacity becomes a problem and to avoid the same members from being first on the list it will be necessary to conduct registrations in a revolving alphabetical order.

St. Philip's Registration and Health Screening:

- A congregation reminder will be sent out regarding account creation in Realm. Creating an account in advance is simple and speeds up the process to sign up for church services and fill out the health screening on Sunday mornings. People wishing to sign up for the In-Church 10 AM Sunday Service will use a form created via Realm by Susan Mason. The application signup requires each person list the following information:
 - Name or family name, i.e. The Anderson Family
 - How many people will be attending?
 - Where can a confirmation be sent? Email tracing preferred.
- Staff and volunteers functioning as service support are also required to register and health screen.
- Once a family/individual is registered they will receive a confirmation email that will include a link to a survey created by St. Philip's staff. The survey will contain the following health wellness form. Each member of the household attending is directed to fill out this form no earlier than the day of the service. Answering yes to any question directly related to symptoms will prompt a directive to the person to please stay home, contact a doctor or medical facility, contact St. Philip's to cancel their service registration (or delete their digital reservation) and lastly contact St. Philip's Covid Care Team if they have been diagnosed with Covid-19.

St. Philip's Episcopal Church Wellness Form:

The questionnaire will be preceded by a general statement from St. Philip's and a list of current Covid-19 symptoms.

Statement:

Thank you for registering for live worship with St. Philip's Episcopal Church. St. Philip's mission is to promote a safe and healthy environment for all who attend live worship. Please be advised that by registering to attend worship you are agreeing to wear a mask at all times while you are inside the building. You agree to maintain a 6 ft. distance from others. You also agree that you are in good health at the time of your attendance. You will be asked to take your temperature before arriving on Sunday morning. Please review the following list of screening and symptoms related to the Covid-19 pandemic.

- First Name/Last Name (Household Unit and families with minor children will be grouped together.)
- Phone/Email for contact tracing

*If you are over the age of 60, have a high risk health condition or are a healthcare worker in a sustained high risk environment we encourage you to consider your risk factors and those of others and enjoy our online worship until the current Covid-19 conditions improve.

By clicking yes below (a yes/no button will be featured in the survey sent through Realm) you agree that you have not answered yes to **any** of the following statements. Answering yes does not serve as a diagnosis of Covid-19. We are merely asking you to remain aware of your symptoms and at risk categories. Please join us online if you are in doubt of your health situation. Contact Fr. Eric if you have any questions or concerns.

- Have you been diagnosed with Covid-19 in the last 14 days?
- Have you been diagnosed with pneumonia or lower respiratory infection with an unknown cause in the last 14 days?
- Do you have a new, unusual or worsening dry cough?
- Do you have a fever now or have you had a fever in the last 14-21 days?
- Is your temperature more than 99.6 today?
- Are you experiencing new, unusual or worsening shortness of breath or difficulty breathing?
- Are you experiencing flu-like symptoms, such as gastrointestinal upset (unexplained nausea, vomiting and diarrhea), headache or fatigue, muscle aches, congestion or runny nose?
- Have you experienced recent loss of taste or smell?

- Have you had contact with any confirmed Covid-19 positive patients (prolonged contact of 10 minutes or more, while not wearing a mask and within a close proximity of 6 feet or less) in the last 14 days?
- Are you awaiting Covid-19 test results due to suspected exposure or symptoms?
- Within the last 14 days, have you or anyone in your household engaged in any out of state travel in which the journey was made in an airplane, train, or bus OR any travel that included an overnight stay in a hotel or other shared accommodation?
- Have you been **admitted** (as a patient for any length of time) to any hospital, skilled nursing facility or group home in the last 14 days (for any reason)?

Seating Capacity:

- In-Church Service gatherings are limited to 50.
 - A seating diagram and entry directional guide has been prepared which meets the Diocese's Re-Entry guidelines of no more than 50 people or the maximum number for determining Social Distancing of 6 feet between households or individuals. Households must sit at least six feet apart, 360° (estimate 110 square feet of personal space per individual – not including family clusters), if gathered for in-person worship. Under these guidelines if couples of two would attend the service St. Philip's seating capacity would be 40 plus 10 to 12 staff members. See **Attachment B**.
- Following is a list of basis staff needs and service teams:
 - Rector
 - Acolyte (limit to 1 acolyte)
 - Reader (limit to 1 reader if possible)
 - Organist
 - Cantor
 - Ushers/Greeters (2)
 - Usher to direct flow into sanctuary (1)
 - Altar Guild Team will come before and after service but not required during service (2)

Visitors:

- If visitors arrive and there is enough seating capacity (current parishioners may be asked to give up their registration to a visitor in the spirit of hospitality – already seated parishioners cannot give up their seats, this would have to be done from the list of parishioners who haven't arrived yet) they will be required to register, complete a questionnaire and receive a temperature check prior to entering the church.

Staff and Service Volunteers:

- Staff (and service teams) that enter the building during the week will also perform health screenings (digital if available) and/or by keeping a building entry log (located at the main entrance of the church). Only the main door should be used during the week to enter the building. A thermometer will be placed at the entry station to self-report temperatures.
- Appointments will be made for anyone who needs to enter the church to discuss matters with church staff during the week. Those visitors must also adhere to the entry log and health screening requirements.
- Sunday morning live worship service teams must arrive up to one hour early to confirm health screens and building logs (they can do this when they pre-register for Sunday service). Training will be provided to these service teams prior to the live worship.

Church entry, seating, and exit requirements:

- See **Attachment B** on Church entry, seating, and exit requirements

Ushers/Greeters:

- On the day of the in-person service an usher will be at the base of the parking lot directing persons to either use the main entrance or the northeast exit door. Pre-registered guests will enter through the parking lot/sanctuary alternative entrance. Visitors, those who could not complete the digital health screening and those needing the handicapped entrance will be directed to the main church entrance where more space is available to socially distance while waiting in line.
- Ushers will be positioned on the outside of the entrance doors and have a list of persons who registered for the service. During adverse weather conditions they will be stationed just inside the door.
- As persons enter the church greeters will check off the name or family of those who have preregistered and ask if they have met the self-monitoring requirements.
- Visitors and others not meeting the self-monitoring requirement must complete and sign the Church Building Entry Form (on ipad or clip board). If negative they will not be allowed entry into the church. If there is a question it will be directed to Father Eric.
- Upon entering the church signage will assist in directing persons to the proper seating area. An usher will walk them to their seats as the church is loaded from either end and assurance is made not to cross over zones.

- Doors will be propped open, eliminating any personal contact.
- PDF Church bulletins will be emailed with the E-pistle two times prior to the Sunday service. Parishioners will be encouraged to use their phone or tablet to access a digital bulletin to be used during the service. Paper bulletins placed in the Pews for those who need it and will not be handed out.
- Thermometers will be available at the Main Entrance and used to check visitors and members of the congregation that did not pre-register or complete their health screening prior to coming to church.

Masks: (required for anyone in the building over the age of 2 years old)

- Upon entry and departure congregations must follow all physical 6 feet social distancing and hygiene guidelines including wearing of non-surgical masks.
- Spare masks will be available for those who forgot to bring a mask or for visitors unaware of the protocol requirements.
- CDC Face Cover Recommendations will be followed:
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover.html>

In-Church Worship Seating and Social Distancing:

- See Attachment B on Church entry, seating, and exit requirements

Preparing for Worship:

Altar Guild

Altar Guild members will work in teams of 2. They will continue to prepare the worship space per the liturgical calendar with the following modifications:

- Members will be asked to complete the health screening – see Staff & Service Volunteers first bullet point on page 5.
- Masks will be worn while they complete their duties
- A safe 6' distance of separation will be maintained at all times.
- See **Attachment C** for additional details concerning the Pathway of the Altar Guild

Worship

During the In-Church service the following must be followed:

- Childcare and nursery will not be provided. We ask that children remain seated in the pews with their family units. The use of the Parlor will not be available. Book bags and activity bags should be brought from home if desired.
- Sharing in the Eucharist is permitted. The priest will consecrate wafers (not real bread) and will come to family groups to administer the Eucharist. Masks will be worn while the bread is distributed and may be taken off briefly to consume the bread after the priest has moved on.
- There is no passing of an offering plate through the pews. Worshippers are encouraged to offer financial gifts online. There will be a stationary plate at each entrance/exit.
- No physical contact during the passing of peace.
- Singing by congregation is prohibited. We are still evaluating whether and how we can safely have a cantor. The cantor may be placed in the parlor or behind a plastic sheet in the sanctuary.
- All non-essential items will be removed from rooms so that there are fewer surfaces to touch.
- Prayer books, hymnals, and bibles have been removed from pew racks and stored in the choir room.
- Bulletins will be placed on pew seats. Bulletins will not be left in church but retained by attendees. PDF electronic bulletins will be encouraged.
- A receiving line following a service is not allowed.
- Exit of church will be through the same door used for entrance and conducted in reverse order of entrance so social distancing is maintained.

Persons who become ill during the service:

- Persons who become ill during the service will be taken to the small entrance/coat area at the entrance to the Café Phillippe Hall or perhaps in the Café. A table and chair along with bottle water will also be at that location.
- If the person exhibits Covid-19 symptoms they should be requested to leave and immediately contact their doctor for evaluation and if suspected of Covid-19 should also immediately inform the church.

Restrooms and Water Fountain:

- Signs will be placed at the entrance to and on the wall of the restrooms asking persons to clean any areas they will touch and when exiting wipe down those areas they have touched. One person at a time will be encouraged.
- Sanitation wipes will be available at the entrance to the restrooms and in the restroom.
- The water fountain will be covered and not in use. Small bottles of water will be provided in the building for emergency purposes.

Cleaning of Church:

- The church is cleaned on a regular basis but all common and high touch surfaces must be cleaned before and after Sunday worship. This includes: door knobs, counter tops, pews, electronics, microphones, organs/pianos, instrument light switches, pews, stair railings, sacramental items, and bathrooms or other occupied areas. The following CDC guidelines should be used:
 - CDC Recommendations: <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>
 - Guide for Building Cleaning: <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>
 - Sanitizing Office Spaces: <https://www.cdc.gov/coronavirus/2019-ncov/php/building-water-system.html>
 - Preparing for Sacred Spaces – Best Practices for Religious Institutions: <https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html>

Signage:

See Attachment D for sign examples.

- Depending upon the flooring type, social distancing markings of 6 feet separation will be placed on the sidewalk, church entry point, floor (consider flooring type i.e. carpet, vinyl, concrete) leading into the Worship area, and floor between pews.
- Pews will be roped off to provide the correct social distancing requirements. See **Attachment B.**

- Signs will be placed on rest room entrances and restroom walls advising persons to clean off any services they will be touching and to again clean those areas they have touched when leaving.
- Signs on social distancing requirements, hand washing, no handshaking and no hugging will be strategically placed throughout the church.
- Signs outlining COVID 19 symptoms and urging people to stay home/seek medical attention if they experience symptoms or feel unsafe.
- **Posters – Available on line and from CDC:** <https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc>

Training and Education:

- Re-entry training will be provided for service participants prior to the first live worship service. A rehearsal will also be performed.
- Prior to each service Ushers, greeters and other staff members will be provided with a short training session on the re-entry protocols.

Church Physical Plant/Equipment:

- Air conditioning, water and other equipment will be checked on a regular basis.
- As the weather dictates windows may be opened to increase air circulation.
- The CDC Guidance for Reopening Buildings After Prolonged Shutdown or Reduced Operations should be considered: <https://www.cdc.gov/coronavirus/2019-ncov/php/building-water-system.html>

Supplies:

Following are basic supplies will be needed:

- Forehead Infrared Thermometers
- Non-Surgical Disposable Masks
- No touch Sanitizer stations at each entrance

- Sanitizer refill
- Disinfectant wipes
- Sprayer to mass sanitize larger areas such as pews, alter, etc. (unable to purchase at this time)
- Appropriate stock of tissue, soap, hand sanitizer, and disposable paper towels for drying hands.

Emergency Planning:

- If any person or family member becomes sick following attendance at an In-Church service they must inform Father Eric or Susan Mason so other persons attending the service can be notified that they may have been in close contact with a person with Coronavirus symptoms. St. Philip's will implement a rapid communication plan as developed in conjunction with the Oakland County Health Department contact tracing guidelines.
- The registration contact number and/or St. Philip's Directory will be utilized to inform others who attended the service that there has been an exposure to the Coronavirus. This will give us a way to perform contact tracing in the event of a Covid-19 breakout.
- Statement regarding confidential nature of these records and storage information. i.e St. Philip's Episcopal Church will hold this document in a confidential file for an indefinite amount of time.
- If a temporary building closure is necessary due to a Covid-19 case directly related to St. Philip's we will work in conjunction with the Oakland County Health Department and the Diocese of Michigan. A shut down will be communicated via, email, online bulletin, E-pistle and signage on the front doors.

Office Staff and Pathway to Service Participants:

Needs to be considered in another document (To be developed)

Outdoor Worship Services:

St. Philip's will utilize our outdoor space as much as possible. Using the parking lot and grassy knoll areas.

Outdoor Service & Registration and Health Screening:

- The same registration procedure will be followed as on page 3 above.
- The standards are slightly relaxed. While people with symptoms or a temperature are asked not to attend, those who have traveled out of the area are welcome to attend an outdoor service.

Outdoor Worship Set-up:

- The worship leaders (clergy, readers, etc.) will stand at the top of the steps near the main entrance doors. They will maintain 6 feet of social distance from each other.
- There will be a loudspeaker system set up.
- A table with the communion elements and hand sanitizer will also be placed near the entrance doors.
- The handicapped section of the parking lot will be roped off so that people can sit in their own chairs. People can also sit on the lawn. Some people may also be able to hear from their cars if they park in the remaining spaces in the lower lot.
- We can also experiment with putting the service leaders in the small glade of trees in the middle of the parking lots.
- We will not mark spaces for people to sit – they will have to figure out the 6’ spacing themselves.
- At the end of the service, communion will be distributed. People can come forward (maintaining the 6 feet of space) with masks on to receive the wafer and then unmask and eat it once they return to their seats.
- Music will be prerecorded. It is possible we will have live instrumental music.

Outside Groups and Rentals:

- Groups will not be allowed back into the building until in-person worship has resumed inside the church.
- Groups and building rentals must provide a comprehensive plan for mitigation of risk. They will submit their plan to appropriate staff.
- A separate entrance and meeting area will be provided to them.

- A logistics document will address the concerns related to outside groups. (To be developed)
- When groups return, they are required to follow comparable protocols as those outlined above. We will ask each group to submit their plans and sign a statement that they will comply with our requirements.

Outside Group Registration and Contact Tracing

- Group leaders must find a way of keeping track of who has attended meetings or events at St. Philip's and must keep that information on file in case of an outbreak.

Entrance & Exits

- There will be a new security keypad at the main door. Each group will be assigned their own unique code.
- Please prop open the internal doors to minimize touching of surfaces.
- One person in the elevator at a time.
- Please minimize traffic throughout the building. No one is allowed to use the upstairs kitchen or bathrooms, for example.

Tables & Chairs

- Group members must wear masks and follow 6 ft. social distancing rules
- Group members may use the parking lot for an outside meeting. (Bring your own chair.)

Coffee

- Groups may not make coffee at this time. B.Y.O.B. (Bring Your Own Beverage)

Bathrooms

- Please only use the bathrooms downstairs. Follow the instructions on the bathroom doors regarding usage and cleaning.

Contributions & Books

- We recommend 1 basket near the entrance for contributions.
- We recommend bringing your own books

Cleaning

- Each group is responsible for wiping down every chair and table after use with disinfectant.
- We are responsible for providing disinfectant spray. (Monica will have 2 spray bottles)
We will need several members to stay after the meeting to help with clean up.
- Please take any and all garbage with you to dispose of yourself.

Outside Group Zoom Meetings

- Zoom meetings are available indefinitely for members who choose to stay home.

Attachment A

The Pathway of the Parishioner

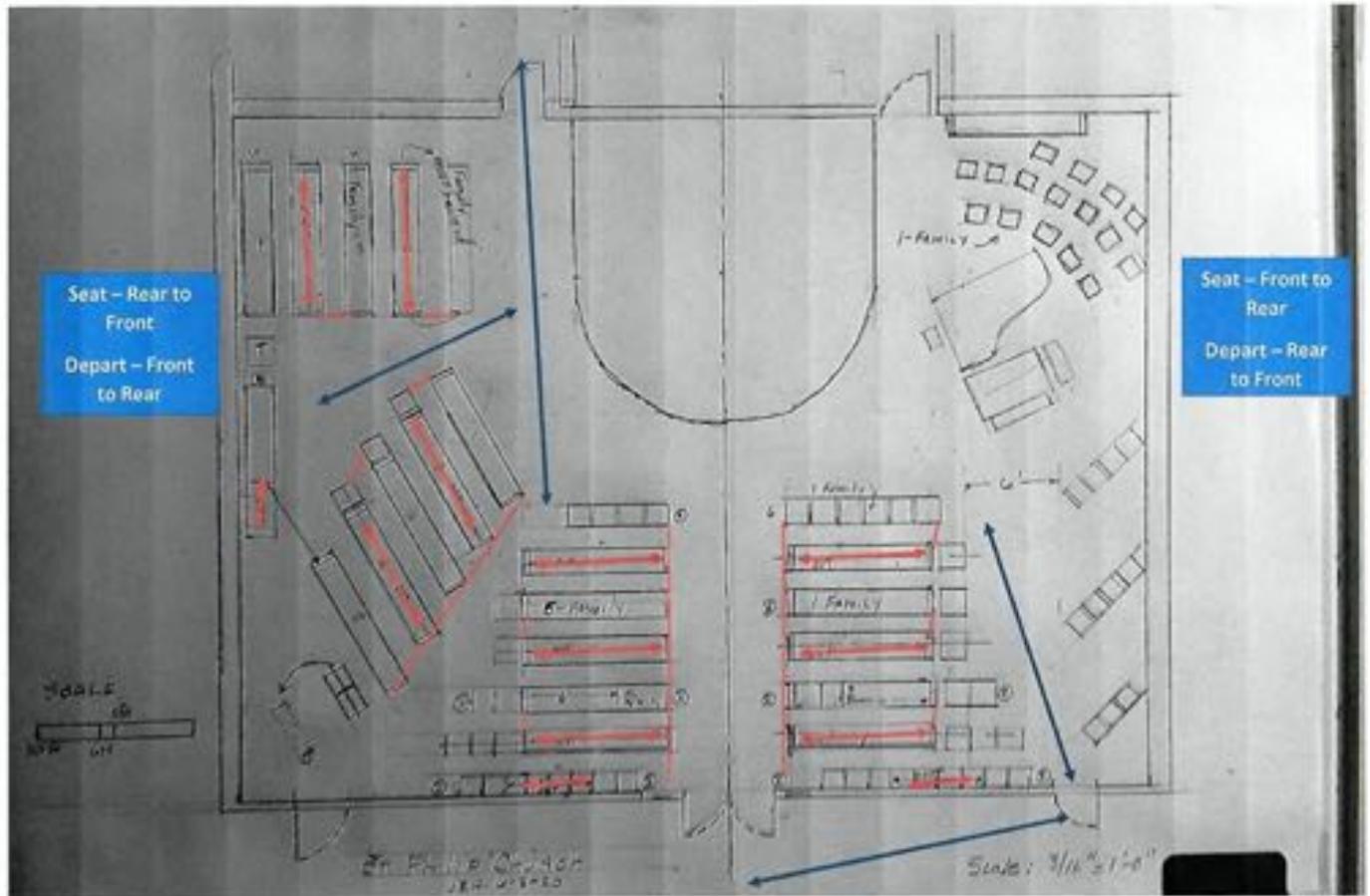
Navigating your way through live worship at St. Philip's Episcopal Church during the Covid19 Pandemic

1. The registration link will be sent on Wednesdays. Only 50 individuals (including service staff and visitors) will be allowed into the building for the live service.
2. You will receive confirmation of Sunday worship sign up as well as a link for the health screening.
3. Before you leave your home Sunday morning take the digital health screen provided by St. Philip's (this includes your temperature).
4. Bring your mask to church with you and plan to arrive up to 30-45 minutes in advance of service. You will need to put your mask on as you enter the line to get into St. Philip's. Please refrain from bringing personal beverages or snacks with you.
5. Enter St. Philip's at the front door or side door as directed by an usher located in the parking lot. Curb-side drop off is available for those who need it. We will use the handicap ramp to form the line - X's will be placed on the sidewalk to indicate social distancing.
6. Once you have located your entrance there will be an additional screening area where your health questions will be reviewed (or if you are visiting and need your health questions answered you can do it at this station). Please be prepared for a forehead temperature check at your first stop - if one was not done at home – a health screener will greet you. If you are deemed well to attend live church services you will then be directed into the sanctuary where families may sit as units socially distanced from other families and individuals.
*If you are deemed at risk for Covid-19 positive symptoms you will be directed away to an alternate location where you can be counseled further to obtain possible treatment.
7. An usher will direct you to your seating location. There will not be nursery care provided. The parlor will not be available for children.
8. Hand sanitizer and masks will be provided at entry for all who need it. Bulletins will be in a format that is not shared or commonly touched.
9. If you need to use the restroom please plan on doing so before entering the sanctuary. There will be sanitation supplies in each bathroom. Please wipe the surfaces you intend to touch as you enter and as well as sanitizing when you leave. The water fountain will not be available. In an emergency if you need water – small bottles of water will be available to you.
10. Please keep your coats/hats and belongings with you – do not use the coat racks. Name badges will not be available on the rack. If you want to have your name badge to wear please plan on requesting to pick it up and take it home with you.
11. You will be asked to remain in your seat at all times during the service. Please wear your mask covering your nose and mouth at all times. However challenging or un-natural maintaining social distance and masking is please remember it is a form of caring for others. No handshakes will be exchanged and no physical contact expected. Non- touching peace signs will be allowed. The

choir will not sing but the organist will play music and a Cantor may be available. Communion is modified at this time. You will receive direction from the Priest before receiving communion.

12. At the conclusion of the service you will be directed how to exit in an orderly fashion. You will exit through the same door you entered and an usher will direct you. There will not be a receiving line. Please do not congregate in the parking lot so that all parishioners may leave in a safe manner

Attachment B



Chairs will need to be adjusted.
Ribbons to cordon off entry to pews

Attachment C

The Pathway of the Altar Guild

Navigating your way through Altar Guild set-up and take-down at St. Philip's Episcopal Church during the Covid19 Pandemic

1. On your assigned Saturday, please take your temperature. If you are experiencing any Covid19 symptoms we ask that you stay home and contact your team mate to let them know that you are not able to help that weekend.
2. St. Philip's must keep a log of all persons entering the building. The log is located just inside the entry door. Please review the posted health guidelines, log the date, your name, phone number and check the boxes to indicate that your temperature is below 99.5° and that you are symptom free.
3. You will need to wear a mask in the building. There will be single use masks and hand sanitizer available at the login station. Hand sanitizer, soap and paper towels are also available in the Sacristy.
4. Make your way to the Sacristy taking care not to touch any unnecessary surfaces.
5. If at all possible, avoid using the restroom. If you must, there will be sanitation supplies available. Please wipe the surfaces you intend to touch as you enter and again as you leave. The water fountain will not be available. In an emergency if you need water – small bottles of water will be available to you.
6. Please try to maintain a safe 6' distance from each other at all times.
7. Set-up and take-down duties should be split up to help facilitate safe physical distancing – for example:
 - Person #1 might change the sanctuary lamp, banners (if necessary), put out the small alms basins on offertory and memorial tables, dust and water the plants
 - Person #2 might remove the dust cover, set the altar, and fill the candles and torches
8. Once we are able to attend a 50 person in-church service, you will find that there are two groups of parishioners. Half will enter and exit via the main doors and sit on the right side of the Sanctuary. The other half will enter and exit via the door to the left of the Altar and sit on the left side of the Sanctuary.

Following the 50 person in-church service, please wait until you are dismissed to head towards the sacristy. If you are sitting on the right side you may go directly to the sacristy as usual. If you are sitting on the left side of the church, please make your way up the altar ramp by the credence table and then over to the sacristy.

Attachment D

Signage

RESTROOM

Only One person should enter at a time

Upon entering the restroom please use a disinfecting wipe to clean off any surface you will touch and please deposit in the trash receptacle

Upon leaving please clean off any surface you have touched with a sanitation wipe and deposit in the trash receptacle just outside the door

SANITIZE THOSE PRAISE HANDS

(SANITIZE STATIONS AVAILABLE THROUGHOUT BUILDING)



SMILE UNDER THOSE MASKS

(MASKS ARE AVAILABLE IF NEEDED)

SHARE JESUS NOT GERMS

(PLEASE STAY HOME IF FEELING SICK)



LOVE YOUR NEIGHBOR

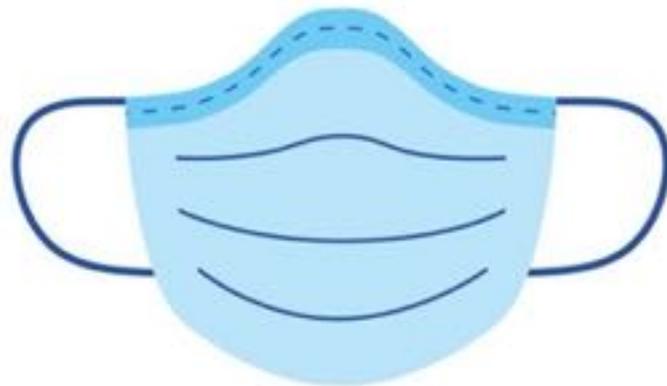
(FROM A 6FT DISTANCE)



**THE ELEVATOR
IS CURRENTLY**

CLOSED

**FACE MASKS
ARE REQUIRED
TO BE WORN
WHILE INSIDE**



**Welcome to
St. Philip's**

**PLEASE WAIT
HERE FOR AN
USHER TO SEAT
YOU.**



**THE WATER FOUNTAIN
IS CURRENTLY**

CLOSED

Please see an usher for bottled water.

Resources

The following guidelines were used in the development of the protocols and procedures for initiation of St. Philip's Sunday services:

The Plan for Re-Entry for Great Lakes Episcopalians (<https://upepiscopal.org/wp-content/uploads/2020/05/Plan-for-Re-Entry-for-Great-Lakes-Episcopalians.pdf>) along with the Center for Disease Control (CDC), Oakland County Health Department and other Covid 19 resources were reviewed and will be utilized.

Guide for Building Cleaning: <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>

Sanitizing Office Spaces: <https://www.cdc.gov/coronavirus/2019-ncov/php/building-water-system.html>

Preparing for Sacred Spaces – Best Practices for Religious Institutions: <https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html>

CDC Face Cover Recommendations: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover.html>

Posters –On line and from CDC: <https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc>

CDC Guidelines: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>