

St. Philip's 2021 Annual Report

Annual Meeting: January 30, 2022

St. Philip's Episcopal Church
100 Romeo Road
Rochester, Michigan 48309
248-651-6188 • www.stpfeeds.org

Agenda for the Annual Parish Meeting

Sunday, January 30, 2022 -- 11:00 am

- I. Worship Service
- II. Organization of the Meeting
 - a. Designation of a Secretary
 - b. Adoption of the Agenda
 - c. Approval of the Minutes from last year's meeting
 - d. Introductions of New Members
- III. Elections
 - a. Vestry
 - b. Diocesan Convention Delegates
- IV. Rector's Annual Address
- V. Review of Parish Finances
 - a. Fiscal Year 2021
 - b. Presentation of the 2022 Budget
- VI. Necrology & Prayer for All the Faithful Departed
- VII. Thanks to Vestry Members completing terms
- VIII. Presentation on Refugee Resettlement by Jane Brown
- IX. Written Reports filed by title only
- X. Courtesy Resolutions
- XI. Adjournment and Closing Prayer
- XII. Organizational Vestry Meeting

2021 Services

Usually we report average Sunday attendance. This was impossible to estimate because of the pandemic. People participated in services in-person in the church and in the parking lot (including one drive-by communion). They also participated on Zoom, Facebook, and YouTube. Each platform presents challenges in getting an accurate count. We are grateful for the faithfulness and flexibility of the congregation in adapting to these various formats.

Number of worship services conducted:

Sunday Holy Eucharist: 72 Weekday Holy Eucharist: 4 Private Holy Eucharist: 33 Sunday Daily Office: 0 Weekday Daily Office: 86

Baptisms: 3 Confirmations: 2 Receptions: 5 Marriages: 1 Burials: 8

Other Offices: 2

Baptisms

| 8/8/21 | Mirielle Adamiec | | |
|--------------|--------------------------|-----------|--------------------------------|
| 10/3/21 | Blakely Beth Rowell | | |
| 12/19/21 | Lucy Matilda Neiman | Marriages | |
| | · | 10/29/21 | Evan Foulsham & Larry Klemczak |
| Confirmation | s | | |
| 6/26/21 | Marshall R. Haney III | Burials | |
| 6/26/21 | Anne Wagner Spina | 3/12/21 | Mary Marchioni Mancinelli |
| | | 6/7/21 | Ray H. Lawson |
| Receptions | | 8/14/21 | Andrew Charles Eppens |
| 6/26/21 | Joseph Michael Funyak | 8/29/21 | Bryan Kane |
| 6/26/21 | Karen Louise Funyak | 9/20/21 | Shirley Ann Clarkson |
| 6/26/21 | Darlene Woolsey Janulis | 10/23/21 | Barbara Irene Renaud |
| 6/26/21 | Sharon Jean Cukras | 10/23/21 | Richard Allen Renaud |
| 6/26/21 | John Eugene Smyntek, Jr. | 11/7/21 | Ruth Marguerite Gerstenlauer |
| | | | |

ST. PHILIP'S EPISCOPAL CHURCH ANNUAL MEETING MINUTES January 31, 2021

This was attended by Fr. Eric Williams, vestry members (Sheila Bareiss, Mary Eberline, Jen Hatchett, Jon Higgins, Jonathan Lindley, Katie Pratt, Joe Peruzzi, Sara Sampeer, and Tom West), and parishioners. The total amount in attendance was sixty-five.

A motion was made by Leo Simsic and seconded by Jean Behl to adopt the agenda for the annual meeting. The motion was approved by majority.

A motion to approve the minutes was made by Jen Hatchett and seconded Laura Cumberworth. The motion was approved by majority.

After a brief recess. Fr. Eric introduced our new members Sharon and John Cukras.

Instructions about online balloting were given by Jen Hatchett, Senior Warden. She gave a brief outline of how the balloting would be conducted, via Zoom, and the steps that the members needed to do to cast a ballot.

Agenda for the Annual Meeting

Resolution on by-laws: language and term limits

Election of new vestry members

Election of convention delegates and alternate

Presentation of budgets for 2020 and 2021 by Larry Ciaramitaro

Resolutions on By-laws

- 1. By-law revision was available for review (a change in language and a typo were present in them) in the parish newsletter. The change in language and the correction was voted unanimously.
- 2. Another by-law revision was made in the term limit of vestry members. Future vestry members will be allowed to serve two terms (two, three-year terms making it a total of six years as a vestry member) as other churches are currently doing.

Election of new vestry members and convention delegates

Election of new vestry members – Nigel Betts, Kathy Gravino, and Gary Vella. New vestry members were approved unanimously.

Election of convention delegates and alternate - Alan Youngman, Jen Hatchett, and Brianne Turczynski as delegates and Rad Jones as an alternate. The delegates and alternate were approved unanimously.

Budget

Presentation of the financial report for 2020 by Larry Ciaramitaro. Larry also presented the budget for 2021.

Finance committee for 2020 thanked by Eric for their contribution to the church.

Necrology 2020

Eric Blandford Johnston

Janet Pollack

Appreciation of Out-going Vestry Member

Jen Hatchett – Senior Warden

Mary Eberline

Sara Sampeer

Written Reports

Jane Brown motioned to have written reports filed only by title.

Beverly Vella seconded the motion, and it was passed unanimously by parishioners.

Capital Improvements

Jon Higgins presented the capital improvements report.

Projects completed in 2020

- 1. Roof
- 2. Security system
- 3. Bathrooms updated
- 4. Sanctuary tile replaced

Church's Mission Statement Reviewed -see E-pistle Newsletter

Courtesy Resolution for annual report to be sent to former clergy of St. Philip's. Motioned by Jon Higgins and seconded by Sue Halbach.

Election Results for new vestry members and by-laws

- 1. Change in by-laws passed with a majority with one opposition.
- 2. New vestry members passed by a majority.

Adjournment and closing prayer 11:38am

Recorded by Sheila Bareiss

RECTOR'S ANNUAL REPORT FOR 2021

If you are like me, time has become strangely distorted during the pandemic. 2021 blurs into 2020 in my memory. I know that so many of our members have struggled in so many ways this year. We have had several families cope with Covid-19 infections and quarantines. And beyond that, our prayer list has grown with many other serious and ongoing health challenges. Two young men from our parish family tragically lost their lives this year. Despite all of the challenges, 2021 was in many ways a fantastic year for St. Philip's.

We saw growth in membership and giving in 2021. Several new individuals and families joined us this year and sparked a rise in energy and vitality. In talking with them, it became evident that many of them found us through our website and online services. In that way the pandemic has been a blessing in disguise--in forcing us to livestream worship it actually caused us to reach new people. We need to learn from this experience as we plan for the post-pandemic future.

Let's look at some 2021 highlights through the lens of our parish mission statement:

As members of Christ's Body, nourished by Word and Sacrament, empowered by the Holy Spirit, St. Philip's Feeds:

- The heart as a community based on sharing the love of Christ with each other and our wider community;
- The soul through worship that is grounded in our Anglican tradition and open to new liturgical and musical expressions and opportunities for spiritual growth and prayer;
- The mind through education and formation for all ages;
- The body through concrete action in our outreach ministries, such as Rochester Area Neighborhood House, Lighthouse (SOS), the Red Cross, and others.

While I think we all agree that the pandemic has drastically changed the ways we are church, I am really proud of the many ways we have continued to live out our mission this year by feeding:

The Heart

- When Covid allowed, I was able to resume in-person visits with our ill and homebound members as well as new members.
- Bags with symbolic gifts delivered to our members.
- Senior Recognition Sunday in May
- The greeters were able to resume their work this year and we added some new greeters. Thanks so much to **Sara Sampeer** who has led this ministry for the past several years and who is stepping down.

The Soul

Sunday Worship in a variety of formats – in person (outdoors and indoors when possible), Zoom,
Facebook, YouTube. Noonday Prayer continued during the first quarter and then the group decided to
switch to a weekly Bible study instead. I need to give a shout out to our tech team, Eric Hatchett and
Jonathan Lindley, for livestreaming our worship every single Sunday.

- Prayer and Spirituality the Saturday Centering Prayer group has continued to meet mostly online this
 vear.
- Care for others—I am aware of so many ways that our members reached out with care and compassion by offering meals, visits, other practical help, cards, phone calls and especially prayer.

The Mind

- Thanks to our Spiritual formation team led by Sheila Bareiss for their leadership in education.
- Sunday School and Youth Group were able to resume meeting in person this year. I've enjoyed seeing
 the table in the hallway with the theme for Sunday School and their current projects. And an annual
 highlight is the Christmas pageant. Thanks to Jane Brown and Kathy Gravino for their great work.
- Readers of 100 Romeo St. met both in-person and online.
- Bible Study every Wednesday at noon on Zoom.
- Thursday night classes periodically during the year.
- Newcomer classes
- Ongoing diversity programs with three other Rochester churches.

The Body

- Even though SOS/Lighthouse was not housing people in churches, we were able to do our week by cooking and delivering meals to their site in Pontiac. This is also the plan for 2022.
- Continued to hold Red Cross blood drives, using St. Paul's UMC with more space.
- Supported Neighborhood House, including our annual Christmas baskets.
- Shared needs from Bound Together in Pontiac and St. Peter's Detroit.

Staff Changes

- Fulfilling a long-time goal, we hired a part-time Director of Religious Education, **Beverly Vella**.
- We had another change in administrative assistants. We said farewell to **Krista Hughes** and welcomed **Irene Sanchez** to the position. Thanks again to **Jen Hatchett** for assisting with that search.
- On December 31 our long-time bookkeeper, **Bonnie Haacke** "retired" (she doesn't like that word). We welcomed **Jayne Zellers** to the position on December 1.
- Our treasurer Larry Ciaramitaro is also retiring as of the annual meeting. He is passing the baton to **Jack Anderson**, a CPA who has served for many years on our finance committee.
- And we said farewell to our priest associate, **Ann Webber**, and her husband Paul, who have moved to Connecticut to be near family.

I am so grateful for the hard work and dedication of **all** of our staff, each of whom contributes far more in time and love than we can possibly pay them for.

You can read the details in his report, but I also want to thank again our Junior Warden, **John Higgins**, for his exceptional work this year in accomplishing a number of really important buildings and grounds projects. His

patient persistence and dogged determination have been invaluable. One of our goals this year is to spread some of that work out among a small committee. This is John's final year on vestry and we need to transition to new leadership. If you have talent and interest in buildings and grounds (including just being willing to call and schedule contractors), please let me or John know. Thanks to **Gary and Beverly Vella** for coordinating the outdoor clean up this summer. Thanks to **Fr. John** for the lovely Christmas star lights in the Great Hall. And thanks to **Rick and Jane Maibauer** for donating the AED machine that is now housed in the parlor.

Larry will give you all of the details, but it should be noted that during all of the upheaval of this year, our finances have remained stable. Thanks to the efforts of our energetic stewardship committee, ably led by **Mary Eberline**, we were able to have another good campaign. Although we were not able to have our planned party, the committee put together some charming thank you goody bags with loaves + fishes (pumpkin loaves baked by the ECW and Swedish fish). While we again began 2021 with a budget deficit, we ended the year overcoming that deficit and in the black. That is a testament to your faithfulness and generosity and I am deeply grateful for all of you.

As we move into 2022 there are some key roles that need to be filled. We welcome new members in the altar guild, choir, greeters, and other ongoing ministries. Please pray especially about whether you might be called to serve as a leader in these areas:

- Red Cross Blood Drive Coordinator
- Neighborhood House Liaison
- Building and Grounds Committee

I join all of you in hoping for good health in 2022 and a return to a more full and open schedule of activities. I welcome your ideas and participation as we strive to carry out the mission that God has entrusted to us with courage and faithfulness. You can reach me by email at ericw@stpfeeds.org or by cellphone 248-385-6060. May God bless you and your families this coming year.

Yours faithfully,

Eric Williams

ST PHILIP'S EPISCOPAL CHURCH FINANCIAL REVIEW AGENDA

2021 RESULTS

RECENT HISTORY

RESERVE STATUS

2022 BUDGET

2021 RESULTS

| (000'S) | 2021 Plan | 2021 Actual |
|--|--------------|----------------|
| Pledges | \$245 | \$294 |
| Other Income | 14 | 18 |
| Total Income (Cash inflows) | \$259 | \$312 |
| Personnel Costs | \$170 | \$159 |
| Facility Costs | 76 | 71 |
| Apportionment | 23 | 23 |
| Mortgage | 14 | 14 |
| Other; Ministries, Educational Programs, Office Expense | 26 | 21 |
| Expenses (Cash Outflows) | \$309 | \$288 |
| Net Income/Loss | (\$50) | \$24 |

RECENT HISTORY

| (000'S) | 2018 | 2019 | 2020 | 2021 |
|-----------------------------|-------|-------|-------|-------|
| Pledging Units | 61 | 72 | 75 | 76 |
| Pledges | \$242 | \$253 | \$276 | \$294 |
| Other Income | 26 | 28 | 36 | 18 |
| Total Income (Cash inflows) | \$268 | \$281 | \$312 | \$312 |
| | | | | |
| Personnel Costs | \$141 | \$162 | \$158 | \$159 |
| Facility Costs | 72 | 78 | 70 | 71 |
| Apportionment | 30 | 28 | 25 | 23 |
| Mortgage | 14 | 14 | 14 | 14 |
| Other | 24 | 23 | 20 | 21 |
| Expenses (Cash Outflows) | \$281 | \$305 | \$287 | \$288 |

| Net Income/Loss | (\$13) | (\$24) | \$25 | \$24 |
|----------------------|--------|--------|------|--------|
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RESERVE STATUS

| (000'S) | 2021 |
|-------------------------------------|-------|
| Cash Huntington | \$88 |
| Flagstar Bank | \$226 |
| Loans | 14 |
| Investments - G&I Pershing | 77 |
| Assets Total | \$405 |
| Less: | |
| Heritage Restricted Funds | \$99 |
| Temp Restricted Capital Improvement | 49 |
| Temp Restricted Other/Memorials | 177 |
| Stephen Ministry | 14 |
| Pledge Prepayment | 11 |
| Total Liabilities | \$350 |
| Equals: Uncommitted Reserve | \$55 |

2022 BUDGET

| | Т |
|--|--------------|
| (000'S) | 2022 Plan |
| | |
| Pledging Units | 73 |
| Pledges | \$281 |
| Other Income | 15 |
| Total Income (Cash inflows) | \$296 |
| | |
| Personnel Costs | \$175 |
| Facility Costs | 77 |
| Apportionment | 28 |
| Mortgage | 14 |
| Other Ministries, Educational Programs, Office | 20 |
| | 23 |
| Expenses (Cash Outflows) | \$323 |
| Revenue minus Exp | (\$27) |
| Apportionment Mortgage Other Ministries, Educational Programs, Office Expense Expense (Cash Outflows) | 29 |

Altar Guild 2021 Annual Report (January 2022)

The Altar Guild is currently composed of nine dedicated members. Members work on one of four teams, one week a month. One member also cares for our linens. Caring for the linens is an 'at-home' ministry. We continue to look for an additional person to assist with this important ministry.

Teams work on Saturday mornings to prepare for the Sunday services and again on Sunday, following each service. Special services are prepared for as necessary.

In addition to our regular 2021 Sunday Services, we assisted with three Baptism services and three memorial/funeral services.

We normally meet four times a year to discuss problems, review procedures and: in September/October to reorganize our teams, in November and February to discuss special needs of the Advent/Christmas & Lent/Easter seasons and finally at the end of May to share a delicious potluck dinner. This year Fr. Eric and Rev. Susan Williams hosted our potluck, and we enjoyed a lovely evening of delicious food and fellowship. Our next meeting is scheduled for Wednesday February 23rd, 2022, at 2:00 pm in the Parlor. All are welcome!

Two other groups also fall under the Altar Guild umbrella. The Bread Baker Ministry's efforts provide our delicious Communion Bread. We currently have 8 bakers that are called on every 4-5 months to perform this service. The Seasonal Decoration Ministry is currently inactive. We have one parishioner that helps to arrange flowers during the Christmas and Easter seasons.

We welcome new members at any time to these important ministries, **no** prior experience is necessary! Please contact Laura Cumberworth at 248-515-0700 or call the church office at 248-651-6188.

Submitted by Laura Cumberworth

American Red Cross Blood drives sponsored by St. Philip's Episcopal Church

St. Philip's is honored to be continued to be recognized as a Premier Blood Partner by The American Red Cross. In 2021, St. Philip's hosted 5 blood drives in coordination with the American Red Cross of Southeastern Michigan. All drives were impacted by the Covid-19 Pandemic and the space limitations of St. Philip's. During 2021, St. Philip's was one of the few locations hosting blood drives that was determined not to cancel the drive. Through ingenuity, we were able to brainstorm a solution to our space being too small to safely socially distance the large number of displaced donors wanting to donate life-saving blood and by doing so, we convinced the Red Cross to bring our drives back to St. Philip's after being away from our home for 21 months (10 drives). In coordination with the Red Cross and St. Paul's UMC, we were able to utilize St. Paul's larger gym space for most of the year and invite our donors to make a short trip down the road to continue to donate blood without disruption from January through August. In October, the Red Cross canceled our drive due to staffing shortages. In December, we returned to St. Philip's and welcomed our signature drive back home with renewed vigor. Donors were excited to be back at St. Philip's and embraced us with their positivity. We held our largest drive ever with 80 donors presenting through our doors and 66 units of blood donated that day to save nearly 200 local lives.

The drives are scheduled approximately every 56 days, coinciding with eligibility regulations set forth by the FDA for blood donors. St. Philip's agrees to host donors that can donate both whole blood units as well as "Double Red" units at each drive.

For the year ending 2021, 279 units of blood were collected from donors attending our blood drives. Resulting in 837 Metro-Detroit hospital patients whose lives were impacted through our efforts to recruit blood donors in our immediate area. Since 2011, St. Philip's Blood Drives have collected over 3,881 units of blood in our community equating to over 11,600 lives directly affected by our ministry. Since the inception of blood drives at St. Philip's, we are recognized now as a premier partner to the American Red Cross and have had a significant impact – hosting 91 blood drives and recruiting 5,000 donors. Blood is the only thing you can donate that directly impacts the recipient and cannot be donated or manufactured any other way. It saves lives! There are approximately 10-15 regular blood donors at the drives who are also members of the congregation.

Our St. Philip's Red Cross Ministry Team was sidelined for most of 2021 due to Red Cross advisories regarding volunteers over the age of 50 during the pandemic. I know the ministry team wants to get back to volunteering in 2022 and we are looking forward to having them back to volunteering. After serving this ministry for 10+ fulfilling years, I have submitted my resignation with a desire to spend more time with my family as we travel more. If a coordinator is willing to step into this role I am willing to train them and continue to assist in many ways. It is a gratifying experience and no nursing or medical skills are required. It just takes an organized person who loves to meet new people. The Rochester Community loves the St. Philip's blood drives and I cannot say how many times I have been stopped in the grocery stores or post office by donors who recognize me and want to talk about what St. Philip's blood drives means to them.

A big thank you to the youth of St. Philip's who continue to jump in to help at the snack table and registration as well as set up and tear down each drive. If there are any upcoming Seniors wishing to host a Senior Scholarship Blood drive please let me know.

In 2021, despite a global pandemic, we again challenged ourselves to recruit and retain enough donors to reach a blood donation goal of 50+ units per drive. We were able to smash that new goal EVERY time in 2021 reaching 50+ units donated each time. We have suffered a donation total goal loss of 3 pints (goal 300 units) in 2021 due to Red Cross cancelation of our October drive. However, our overall 2021 donations were up 15 units from 2020.

There are only 2 drives scheduled in 2022 as we prepare for a complete drive shut down due to lack of a new coordinator. Our target collections will once again be raised to our previous levels of 50-52 units per drive. The first one of 2022 is scheduled for February 18, 2022. Mark your calendars, as well, for April 22, 2022. Donors now have the ability to schedule their consistent blood donations appointments every 56 days up to one year in advance. If a new coordinator isn't found within the first few months of the new year, we have decided to place this ministry on hold until a new volunteer coordinator can be found. We have also brainstormed ideas for working in conjunction with St. Paul's to make sure the Rochester area has space for donors to continue to donate year-round.

Sincerely, Stephanie Ubaydi Red Cross Site Coordinator for St. Philip's Episcopal Church

Episcopal Church Women of St. Philip's 2021

All women of the Episcopal Church are members of the Episcopal Church Women's group (ECW). We focus on both outreach and in-reach activities and the funeral luncheon committee. ECW participated in one major ministry this past year, providing meals for 85 clients of SOS/Lighthouse for 4 weeknights during the month of May. We purchased the food and supplies and prepared 340 meals for SOS/Lighthouse clients. The packaging and delivery were coordinated with members of St. Philip's. We baked pumpkin bread for the Stewardship drive and we organized an event to make Anglican Prayer Beads. Thank you to all who have supported ECW.

Submitted by the ECW board.

Room Rental Annual Report (January 30, 2022)

During 2021 Vestry Member Joseph Peruzzi along with Administrative Assistant Irene Sanchez assumed the duties of administering the rental of rooms at St. Philip's Episcopal Church. This includes the Great Hall, Fellowship Hall and all classrooms in the lower level of the facility.

Implemented were separate rental agreements and fees for members of the congregation and members of the public from outside the church. A Room Usage Checklist of Responsibilities was also developed. If these guidelines are met, it will entail the reimbursement of a clean-up deposit. The church continues to offer special flexible rental charges for very limited use of the facility.

Rental revenue of all rooms in 2021 totaled \$6125 which is down from pre-pandemic years. We anticipate that revenue in 2022 will increase once pandemic numbers recede during the course of the year. Availability of any of the rooms is found on the Church Calendar contained on the www.stpfeeds.org website. For further information or to reserve a room, contact Irene during office business hours or me anytime on my cell phone or email address listed in the Church Directory.

Before closing, we wish to thank Rene' Kinwen and Jim Lauder for so ably administering these room usage duties in the past, as well as Sexton, Brian Vlaming, for maintaining the facility to keep us safe and healthy.

Joseph Peruzzi St. Philips Room Rental Coordinator

ROCHESTER AREA NEIGHBORHOOD HOUSE REPORT - 2021

Elaine Hernandez represented St. Philip's on the Advisory Board for this past year. The Rochester Area Neighborhood House (RANH) Board meets once a month. Eligible families are low income residents of Rochester, Rochester Hills, Oakland Township and Auburn Hills. RANH provides food, clothing, counseling, financial assistance and guidance, transportation, and job-seeking skills training. The clients may also participate in a Back-to-School supplies program and a Christmas gift program. Neighborhood House also offers basic computer training for their clients with local high school students volunteering as tutors. This past year, challenges continue for charities. They're normal fundraising activities were limited and this year's Scare-Away-Hunger event was virtual. The Food Pantry has been especially active and has been successful in providing food for their clients. The Christmas Holiday food baskets for 25 families were packed and distributed on December 18, 2021. The members of St. Philip's donated the gift cards and food needed and generously helped with assembling the baskets. We were successful in delivering 5 baskets this year, with the remaining 20 being picked up at the church by the clients. We also received a monetary donation from Hollywood Market. Our thanks for all of the donations and the help.

Thank you to all who have helped and supported RANH activities this past year.

Submitted by Elaine Hernanadez

Junior Warden's Report for 2021

Again, my thanks for the continued assistance I received from Jim Lauder, Alan Youngman, who are so familiar with the building, and have shared their expertise over the year. Thanks to Gary and Beverly Vella for their assistance on the grounds, Brian Vlaming, our Sexton, for his work on the restroom improvements and Bonnie and Irene, our office staff, for their continued assistance throughout the year.

Projects completed this year include:

- The installation of hands-free plumbing fixtures, new hand sink faucets and light switches in the four restrooms. Brian Vlaming installed the hands-free equipment at "cost" of the equipment. His labor was covered by the Government grant to keep employees working during the period when the building was not fully utilized. In addition, Brian painted all of the restrooms. The improvements were noticed and appreciated by all.
- Replaced light pole in the upper parking lot damaged by a truck illegally turning around in the parking lot. The trucking company covered the expenses.
- Grounds cleanup was accomplished with donated woodchips from two tree service companies, and labor from Church members. Gary and Beverly Vella coordinated the event and secured snacks to reward the volunteers.
- Replaced spray sprinkler heads along the north wall of the new Sanctuary and along the north wall of the original church. This cut down water bills and kept excess water from entering the basement.
- Boy Scout 40 painted the basement windows along Main Street as a "thank you" to St. Philip Church for providing meeting space for them over these many years.
- Installed new Sanctuary Altar carpet. Thank you to Jane Richie, a professional interior designer, who donated her time with my committee (Laura Cumberworth, Elaine Hernandez, Virginia Higgins and Mary Eberline) to narrow the choice from hundreds shown in the manufacturer's catalog.
- Replace the 5-ton heating and air conditions rooftop unit over the Church offices. The unit was originally placed on the roof at the 1992 building addition. The 15-year life expectancy lasted 29 years.

Projects in progress for 2022:

- Replace the main valve on the water service that is frozen open. If we had a water break in the building, we would not be able to turn off the water from the street. We are scheduling that work for January 2022.
- Analyze and install the correct type of thermostats for the boiler and 8 rooftop units to develop a temperature set-back procedure to conserve gas and electricity.

I have been digging into the building related storage rooms and boiler room to remove unnecessary materials that have accumulated. Nearly every week, I have been taking out in the trash (old paint cans, carpet scraps, etc.) left over from the 1992 sanctuary construction and even as far back as the construction of the original church.

The building needs a frequent inspection to observe and fix minor items (change light bulbs, etc.). That has been done over the last year and has resulted in many minor "projects" to numerous to list.

From the variety of projects listed above, you can see that the job of Junior Warden is complex. In early 2022, I will be publishing a job description for the members of a proposed re-established Building and Grounds Committee. We hope to obtain interested members to work with the future Junior Wardens to bring their expertise to the committee and lighten the Junior Warden's workload.

I have been glad to relieve Jim Lauder and Alan Youngman from their previous 9-year stint on such a committee. My career for over 60 years has been in building construction and management, and I am very familiar with most facets of a building. I have only one more year on the Vestry, and hope to set up a system that will bring together male and female members interested is this very important ministry.

John E Higgins Junior Warden

ST. PHILIP'S STEWARDSHIP REPORT - 2021

The Stewardship Committee spent 2021 finding ways to stay connected to parishioners via online news and a November Gratitude Bag of St. Philip's goodies. The eleven of us are committed to supporting the ministries of the church and to connecting everyone to their calling. We celebrate the many gifts that parishioners bring to our growing church family. We celebrate the financial generosity that keeps our church doors open to all who seek a spiritual home. And we celebrate the joy of just being together as a true family in Christ.

Thank you!

Submitted by Mary Eberline

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