

**Lighthouse Presbyterian Church
Paola, Kansas**

Date: **Approved by Session:** **August 23, 2021 (amended 09.07.21)**

Job Title: **Director of Youth Ministry**

1. Purpose:

To assist the Pastor, Session and congregation in providing a ministry of Christian Word and Witness to our Middle and Senior High members and families. To lead young people to a life changing relationship with Jesus Christ and to nurture them in Christian growth and discipleship.

2. Accountability:

To the Senior Pastor and the Session through the Personnel Committee.

3. Responsibilities:

A. Direct Middle and Senior High Youth Program.

1. Provide vision, organizational skills and leadership for Middle and Senior High Ministries.

2. Recruit, train, and resource adults to assist in leadership and vision of the youth program.

3. Develop opportunities (missions, retreats, special events, etc.) which enhance/extend the Middle and Senior High Youth Ministries.

4. Develop personal caring relationships with Middle and Senior High School Youth of the church and the community to further develop their spiritual growth.

5. Relate with neighboring churches and organizations for community-wide ministry efforts.

B. Provide ministry to families and parents of youth as needed.

C. Maintain a presence in the community.

D. Participate in staff meetings and regular meetings with the Senior Pastor.

E. Collaborate with the elder and participate in the Youth Committee.

F. Prepare communications.

G. Maintain youth records in the Church Database.

H. Maintain the Youth Ministry budget.

4. Relationships:

Relates to the Staff, parents, students and volunteers.

5. Physical Demands:

Can perform the essential functions of the position with or without reasonable accommodations.

6. Requirements:

A demonstrable life of Christian faith and practice. Submit to and pass criminal record history check. Must have a college degree or equivalent work experience.

7. Evaluation:

Ongoing and Annual evaluation will be conducted by August 1st of each calendar year by the Senior Pastor and reported to the Personnel Committee of the Session.

8. Terms of Employment:

Hours: Full Time

Pay: Negotiable

9. Acknowledgement by employee to have read and understand job description:

Employee Signature _____ Date _____