

**FACILITY RENTAL RATES**  
**MEMBERS**

SANCTUARY	\$400
FELLOWSHIP HALL	\$500
KITCHEN	\$250
FELLOWSHIP HALL & KITCHEN	\$750
LARGE CLASSROOM	\$150
MEDIA ROOM	\$75

**ABOVE RATES ARE FOR BASE PERIOD OF 4 HOURS**

**THE FOLLOWING ADDITIONAL RATES APPLY WHEN THE EVENT EXCEEDS THE 4 HOURS BASE PERIOD BY ANY FRACTION OF TIME. PAYMENT OF THE RATE MUST BE RECEIVED WITHIN 3 BUSINESS DAYS OF THE EVENT.**

SANCTUARY	\$100 PER HOUR
FELLOWSHIP HALL	\$100 PER HOUR
LARGE CLASSROOM	\$25 PER HOUR
MEDIA ROOM	\$25 PER HOUR

**DAMAGE CONTROL**

**Minimum deposit of \$200; however, renters are responsible for any fees exceeding the damage control fee. This shall include any labor & materials cost incurred as a result of the damages.**

**SECURE THE DATE FEE**

**50% OF THE RENTAL RATE**

**PAYMENT OF EACH DEPOSIT IS DUE UPON APPROVAL OF THE APPLICATION. THE DAMAGE CONTROL DEPOSIT IS REFUNDABLE AFTER A TRUSTEE ASSESSES THE FACILITY AND DEEMS THE CONDITION CLEAN AND ACCEPTABLE. THE FACILITY ASSESSMENT WILL BE PERFORMED IN THE PRESENCE OF THE RENTER/DESIGNEE.**

**THE BALANCE OF THE 50% BASE RENTAL IS DUE 2 WEEKS PRIORS TO THE EVENT.**

**REFUNDS-ALL REFUNDS WILL BE MAILED WITHIN 5 BUSINESS DAYS OF THE CANCELLATION OF EVENT.**

**EVENT CANCELLED 30 DAYS PRIOR TO THE EVENT-50% OF THE SECURE THE DATE FEE.**

**EVENT CANCELLED LESS THAN 30 DAYS PRIOR TO THE EVENT-NO REFUND**

**RETURN CHECK FEE-\$35**

**FOR MINISTRIES USING THE FACILITIES FOR THEIR SPECIFIC FUNDRAISERS, IT IS RECOMMENDED THAT A 20% DONATION OF GROSS RECEIPTS BE GIVEN TO THE CHURCH'S GENERAL FUND.**