

**FACILITY RENTAL RATES
MEMBERS**

Sanctuary	\$400
Fellowship Hall	\$500
Kitchen	\$250
Fellowship Hall and Kitchen	\$750
Large Classroom	\$150
Media Center	\$75

*** Above rates are for a base period of 4 hours.**

The following additional rates apply when the event exceeds the 4 hour base period by any fraction of time. Payment of the rate must be received within 3 days of the event.

Sanctuary	\$100 per hour
Fellowship Hall	\$100 per hour
Large Classroom	\$25 per hour
Media Center	\$25 per hour
Deposits	
Damage Control	Minimum \$200, but not to exceed labor and material cost for repair.
Secure the Date Fee	50% of the Rental Rate

Payment of each deposit is due upon approval of the application. The Damage Control Deposit is refundable after a Trustee assesses the facility and deems the condition clean and acceptable. The facility assessment will be performed in the presence of the renter/designee.

The balance of the 50% base rental is due 2 weeks prior to the event.

Refunds – all refunds will be mailed within 5 business days of the cancellation or event.

Event cancelled 30 days prior to the event – 50 % of the Secure the Date Fee

Event cancelled less than 30 days prior to the event – NO Refund

Return Check Fee - \$35

Revised 04/30/13