

FACILITY RENTAL RATES

NON-MEMBERS

Sanctuary	\$800
Fellowship Hall	1,000
Kitchen	500
Fellowship Hall & Kitchen	1,500
Large Classroom	300
Media Center	150

Above rates are for a base period of 4 hours.

The following additional rates apply when the event exceeds the 4 hour base period by any fraction of time. Payment of the rate must be received within 3 business days of the event.

Sanctuary	\$100 per hour
Fellowship Hall	100 per hour
Large Classroom	25 per hour
Media Center	25 per hour

Deposits

Damage Control	Minimum \$200, but not to exceed labor & material cost for repair
Secure the Date Fee	50% of the Rental Rate

Payment of each deposit is due upon approval of the application. The Damage Control Deposit is refundable after a Trustee assesses the facility and deems the condition clean and acceptable. The facility assessment will be performed in the presence of the renter/designee.

The balance of the 50% base rental rate is due 2 weeks prior to the event.

Refunds - All refunds will be mailed within 5 business days of the cancellation or event

Event cancelled 30 days prior to the event – 50% of the Secure the Date Fee

Event cancelled less than 30 days prior to the event – NO Refund

Return Check Fee - \$35

Revised 03/08/12