

Wild Wood Academy
1254 Crossland Ave
Clarksville, TN 37040
931-648-9667 Fax 931-648-1450

2016-2017 Enrollment Agreement

Enrollment in Wild Wood Academy is based on your agreement for the payment of all fees, including registration, materials and tuition that may be incurred during the time your child is enrolled. All school years will consist of 180 days; **attendance is verified by the number of tests completed.** You agree that a test, in each subject, will be taken in every three weeks to be considered in compliance with state attendance laws, or equivalent of 15 tests per 9-week period. You also agree that this student is to be supervised during the study time by a parent or responsible adult who will not allow cheating. You agree to submit all PACEs to the administration for scoring, grading, and recording. You agree to pay a \$10 late fee if tuition is not received within 10 days of due date. Tuitions not received by the next billing will result in the student being suspended from testing and possible expulsion.

Wild Wood Academy (WWA) has the right to expel any student not meeting deadlines, not testing every 3 weeks, cheating, being disruptive, disrespectful or the tuition not being paid. You understand that enrollment in WWA is a privilege, and WWA reserves the right to suspend or expel any student in accordance with its official policies as determined by WWA. No refunds will be given on monthly tuitions of the current month. A restock fee of \$2.00 is charged for any material fee refund. This agreement does not bind either party to any specific period of enrollment. We reserve the right not to accept students at the administration's discretion.

Non-refundable \$50 registration fee at time of enrolling, renewable each year.	\$50
Material usage fee of \$240.00, divided into quarterly payments of \$60 each.	\$60
Annual tuition of \$1,500.00 in 10 monthly payments of \$150 , August - May.	<u>\$150</u>
Total	\$260 before discounts

I would like to apply for the following discounts:

Electronic Funds Transfer Discount	(\$25 off monthly tuition)	- ____
Family Discount (each additional child)	(\$25 off monthly tuition)	- ____
Military Discount with military ID	(\$25 off registration fee)	- ____

TOTAL AMOUNT OF START-UP _____

I agree to the above information:

 Signature of Mother/Guardian Date or Signature of Father/Guardian Date

Student's Name _____ Age _____ Date of Birth _____

----- Enrollment Acceptance -----

The above student has been accepted for enrollment with Wild Wood Academy, Clarksville, TN. The student's records will be requested from the previous school. Enrollment will continue until withdrawn by parent or failure of academic and/or financial responsibilities results in dismissal from Wild Wood Academy.

 Administrator/Principal Date Receipt

STUDENT RECORD RELEASE

TO RELEASING SCHOOL COUNSELOR:

(Date)

(Previous School's Name)

(Student's Name)

(School's Fax or Phone Number)

(Address)

(City)

(State)

(Zip)

(Home Phone)

(Cell #)

(Student's Date of Birth)

(Age)

(Grade)

Dear Counselor:

The child listed above has been enrolled in Wild Wood Academy. Please fax the **in-progress grades and transcript** to 931-648-1450. All other records may be mailed to:

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I authorize the release of records for my child to Wild Wood Academy.

(Signature of Requesting Parent/Guardian)

(Date)

Under Tennessee State Home School laws, we are a Category IV school, operating as a "church-related school" and a member of A.C.E. (Accelerated Christian Education, Inc.) as noted in [T.C.A. 49-50-801]. Our high school diplomas are recognized to be equivalent to public school diplomas by approved legislation in the TN Senate Bill 433, which passed on June 1, 2009. In affect Wild Wood Academy's diplomas and transcripts are state-recognized and college accepted. Our ACT code is 403-358 and we are on the list of schools accepted for the HOPE scholarship.

TUITION DISCOUNT FORM

As the parent or guardian of _____ I agree to pay Wild Wood Academy the advanced monthly tuition for continuing enrollment in the home school program. The annual tuition fee for WWA is \$1,500; this is divided into 10 equal payments of \$150 per month. You may qualify for more than one discount thereby lowering your monthly fee.

WE DO NOT ACCEPT CHECKS for enrollment, we accept cash, money orders, debit, Visa, Master Card.

_____ **Option #1 - Electronic Fund Transfer and \$25 discount on each month's tuition.**

I give authorization for Wild Wood Academy to debit my account \$_____ each and every month my child is enrolled. I choose the _____ day of the month for this to be debited. I understand that I will receive a monthly statement notifying me of this deduction. I then will receive a receipt of the charge when it is processed. If the funds are not available, then I will be charged a **\$25 insufficient funds (declined debit) bank fee**. If at any time I wish to end enrollment I will notify Wild Wood Academy in writing at least **5** days prior to the next deduction from my account. No tuition refunds will be issued during the current month.

I agree Wild Wood Academy should not be held responsible for my failure to notify them of any address, bank or card changes that I might have.

VISA OR MASTER CARD

Please print

Credit Card Account # _____ Expiration Date ____/____ V-Code _____

Name on card _____ E-Mail Address _____

Billing Address of card _____ State _____ Zip _____

Cardholder's Signature _____ Phone Number _____

_____ **Discount #2 - Multiple Family Discount - \$25 discount for each additional child enrolled**

I am enrolling more than one child, and would like to receive a \$25 discount on the total monthly tuition for each additional child after the first student is enrolled. The monthly tuition for a family with 3 children enrolled would be \$150 first student, \$125 for second student and \$100 for third student. This family could also qualify for another \$25 discount for EFT making their monthly tuition for 3 students only \$350 instead of \$450.

_____ **Discount #3 - Cash Advance - \$25 discount for each month to be enrolled**

If you would like to pay the annual fee in advanced you will be given the same discount as Option #1. This would result in a \$25 discount for each remaining month of the school year. Example: if you want to pay an entire school year the cost would be \$1,500 minus the discount of \$250.

Monthly tuition _____ Minus discounts _____ Total monthly tuition _____

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School Policy

Attendance: The state of TN requires the student to attend school 180 days out of the year. Wild Wood Academy's school year consist of those 180 days or more. Our attendance is verified by the number of tests completed. A total of 60 Pace tests are equal one grade level. The school year is divided into 4 quarterly reporting periods. Fifteen tests are required for each quarter. Of those 15 tests required for each quarterly reporting period, any shortage would be counted as an absence. An example would be if the student only tested and passed 10 tests in the quarter, that student would acquire 5 absences. We also break each quarter up into 3 week segments. If 5 Paces are not completed in the 3 week allotted time frames, then the student would fall behind. Reports are made each month, of student attendance, to the local school board. A student with more than 9 absences may be expelled or reported to the Montgomery County Juvenile Court for truancy charges.

Cell Phone Restriction: The students will not be allowed to use cell phones in the testing room. They need to be on vibrate and put away or left at the supervisor's desk. They **cannot** be on the student's desk or used during testing. The student **cannot** get up during a test and use their phone. Anyone caught using their phone may be suspected of cheating. This restriction will be strictly enforced and if need be we will ban cell phones from the testing room entirely. If a student needs a calculator, paces 1085 and up, one can be issued to them instead of using their phone. A phone is a great thing unless it interferes with the student's learning. Please discuss this rule with your child.

Dress Code: The student must remember that this is a Christian School and that we are representing a Christian organization, A.C.E. The dress code of Wild Wood Academy is similar to that of public school. We will not allow any indecent attire or anything that would distract others from learning. A list of some of the things not allowed are following: No sagging, bagging pants. No miniskirts or short shorts. No low cut tops or undergarments to be worn as clothes. As with public school no body piercing jewelry, except earrings, no jewelry or accessories which distract from the educational process or which present a safety concern. No skate shoes, house shoes or pajamas.

Smoking: The "Children's Act for Clean Indoor Air" aims to reduce the extent to which children are exposed to environmental tobacco smoke in facilities where children's services are provided. In Tennessee, smoking is prohibited in all public places including private education facilities. Please refrain from smoking within 20 feet of the exits. Children are not allowed to smoke or use any tobacco products on school grounds.

As parent or legal guardian of _____, I agree to, and will discuss the above school policy with my child. I also agree to provide transportation for my child to test every 3 weeks or sooner, if needed.

(Signature of parent or guardian)

(Date)