

Rough River Youth Ranch

Admission Packet

ADMISSIONS PACKET

Rough River Youth Ranch

Dear Parent or Guardian,

Thank you for your interest in Rough River Youth Ranch. Our goal is to provide each youth with a stable home environment, quality education, the opportunity to learn responsibility, and the value of discipline.

A minimum stay of 3 months is required.

Tuition expenses will be provided upon request.

Our admission procedures are as follows:

- Call the RRYR as soon as possible for a telephone interview. This interview is conducted only with the custodial parent or legal guardian, and is done to help us determine if RRYR is the right choice for your youth. Information will be requested during the interview. It is suggested that the telephone interview be done before you return the preliminary application.

- If it is determined that the application process can proceed after the phone interview, we will provide you with a complete application packet. All forms (some forms must be notarized) must be completed and returned as soon as possible to the address given below. Also include:

1. a current immunization certificate from a doctor's office or state health department.
2. a copy of your youth's medical insurance card (front and back)
3. copies of your youth's social security card
4. birth certificate

- After ALL requested forms have been received; each application goes through a review process. It is your responsibility to check on the status of your youth's application.

- When the review process is completed, normally within two to three working days, we will schedule an orientation date. During orientation, you and the prospective resident will have the opportunity to view our facilities and learn more about our ranch. We will conduct a private interview with the prospective resident, followed by an interview with the parents.

- After all the previous steps are complete, RRYR staff will make a final determination on whether the ranch is the best place for the youth.

Youth may come to live on the ranch at any time during the year. Our program is flexible which allows the youth to jump right in at any time.

We will be glad to answer any questions you might have concerning your youth's enrollment at the Rough River Youth Ranch. We look forward to hearing from you.

Respectfully,

House Parents

Rough River Youth Development, Inc.

P.O. Box 2, McDaniels, Kentucky 40152 • 270-899-0355

Building Character and Strengthening Lives One Child at a Time

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Rough River Youth Ranch

General Rules

Rough River Youth Ranch is a Christian Boarding School, therefore for the safety and well-being of its residents, the following guidelines and restrictions must be followed:

Qualifications and Requirements for House Parents of RRYR: Must have background check, drug test, and proof of valid driver's license. Must have experience with children ages 10 to 18 (if still in high school). Must be self-supporting. Must profess to be a Christian and have Christ-like morals and teachings. Must be under subjection to leadership over them and practice all rules and regulations of RRYR.

1. Residents Must Bring:

Bible (KJV)

Mattress Cover

Sheets for twin beds

Blanket and/or quilt

Pillow/pillowcases

Towels and washcloths

Tall Laundry Basket

School Supplies

Personal items (toothbrush, comb, etc.)

ALL personal items such as clothes, music, Walkman, etc. should be marked with name or initials. The ranch provides free washers and dryers, but children do their own laundry. Rough River Youth Ranch does not assume/accept responsibility for the loss or damage to personal property.

2. Residents May Not Bring:

1. All items with references to:

Parental advisory

Hate/curse words

Gang culture

Explicit lyrics

Satanism/witchcraft

racial remarks

excessive body exposure

violence

sex

Electronic devices of any kind

alcohol

drugs

tobacco

suicide

2. Aerosols and inhalants such as:

Hair spray

Mousse

Lighter fluid

Permanent markers

Starch

Toxic Glue

Spray deodorant

Toxic Correction Fluid

Shaving cream

Fingernail polish remover

3. Any of the following:

Bicycles (w/permission)

Bleach (liquid chlorine)

Candles

Camcorders

Fireworks

Digital cameras

DVD players

DVD movies

Electric blankets

Electric heaters

Electric skillet

halogen lamps

hot plates

incense

laser lights

lava lamps

light bulbs

microwaves

mouthwash (containing Alcohol)

paggers

pocket knives

Cameras

refrigerators

scanners

strobe lights

sunlamps

toasters

tools

two-way radios

TV's

VCR's

video games

Electronic Gaming

devices

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3. Guidelines for Daily Attire

1. Our appearance should be such as to bring respect and honor to each individual and should always be in good taste.
2. Clothing may not contain offensive pictures, words, symbols, sexual innuendo, rock group logos, anything satanic or contrary to the Christian faith, etc.
3. Clothing deemed too revealing is not allowed.
4. All clothing is to be appropriately sized. Pants or shorts with belt loops must be worn with a belt at the waistline. A belt needs to be worn within belt loops. No sagging allowed.
5. Clothing should be appropriately buttoned, snapped, zipped, and/or buckled.
6. Clothing must be worn right side out.
7. All gothic style black attire is not permitted.
8. Shirts must be worn at all times.
9. Pants and jeans may not drag the ground.
10. Sweats or pull-away pants are permitted. They are NOT permitted during school time or work time.
11. Rips, holes, or tears in clothing are not permitted.
12. Chains hanging from clothing are not allowed.
13. Hair must be kept neat and clean. Side hair may not extend below the bottom of the earlobe. Bangs may not extend below the eyebrows. Back of hair may not extend below the top of collar. Sideburns may not be below the bottom of the ear. Markings or designs may not be cut in hair or eyebrows.
14. Hair may not be dyed, bleached, streaked or colored.
15. No facial hair is permitted. Shaving must be done in a timely fashion.
16. Approved ball style hats are permitted. No bandanas, do-rags, or stockings permitted.
17. No bracelets, earrings, or necklaces are to be worn. Dog collars, studded bracelets, necklaces and belts are forbidden.
18. Flip-flops or sandals are permitted in and around the house.
19. Close-toed shoes are to be worn in the barn or work area at all times and while riding horses.
20. Seasonal clothes must be worn at appropriate times of the year (i.e. no going to work without a proper coat when winter weather is present.)

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4. Guidelines for Church Attire

1. Dress slacks, khakis, or nice jeans
2. Any polo or dress shirt with collar.

5. Guidelines for School Attire

1. Nice Blue Jeans – no hole, rips, wording, or rivets (metal designs)
2. Belt must be worn.
3. Polo shirt – solid color only (no white)
4. No flip-flops are permitted to be worn at school. Tennis shoes or dress shoes are the best choice.
5. Any other guidelines set forth in the student handbook (given to all students upon their first day of school attendance).

6. General Ranch Rules

1. RRYR desires the highest Christian character and it is understood that every student who enters RRYR thereby pledges to abide by the spirit and letter of all rules and regulations that may be prescribed. Propagation of any belief or any activity fundamentally contrary to the Christian faith is forbidden and subjects one to dismissal, including any form of satanic worship, black magic, and witchcraft.
2. All residents are required to attend the following services: Chapel every day at school, Sunday morning services, and Wednesday night youth services. Youth are not excused to attend worship services anywhere else during the time of the required scheduled services held at Bethel Fellowship Church, except with permission of the Administration.
3. All residents are required to work at least a half hour each day Monday through Thursday when school is in session. At times extra hours may be used as a disciplinary measure, in an emergency, or a time of special need. Summer work hours may vary.
4. All residents are expected to conduct themselves by RRYR standards throughout the year including times when off campus, for example, while shopping with houseparent.
5. Methods felt necessary for the preservation of proper discipline of students include: being grounded, work hours, essays, paddling, suspension, etc. Paddling is permitted under the Administration's prescribed guidelines when it is necessary. Only authorized personnel perform paddling. Generally a resident will not receive more than two (2) swats per day. If these actions have been taken and the resident requires further action, the following measures would be applied:
1st incident, the resident will be taken to Pastor Ron or Sister Gretchen. Second incident, the resident will be taken to elders and they will call parents or sponsors to discuss further disciplinary action and could be grounds for dismissal from the RRYR program.

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6. All residents are on probation during the first 30 days. The probation period includes: no visitors during the first 30 days of residency nor is he/she permitted to have overnight stays during the first 30 days. No phone calls to home will be permitted during the first 2 weeks and could be longer, depending on how well the resident is doing, but will be no longer than 30 days. Internet use is with permission only.
7. Residents are responsible for their clothing and other possessions at all times, including taking EVERYTHING with them when they cease to be a resident. This is NOT a staff responsibility. It is NOT the responsibility of staff to search for, ask about, mail or ship articles after the youth leaves. RRYR does not assume responsibility for the loss or damage to personal property. Parents or guardians should be certain that the resident's property is covered by a homeowner's policy or other personal insurance.
8. Residents are not permitted to sell, buy, trade, borrow, or loan anything to or from other residents or youth at school or church without the permission of the Administration.
9. All resident rooms and personal belongings are subject to inspection/search at any time without notice.
10. Residents are not allowed in another resident's room.
11. Weapons of any type (including pocketknives) are strictly forbidden.
12. Use of tobacco products, illicit drugs, or intoxicants is strictly forbidden. Zero tolerance will be enforced after entering the program. Residents with prior history or residents showing suspicious behavior will be subject to drug testing.
13. All required prescription medicine must be taken as prescribed. If the parent/guardian insists on changing the way a resident takes a prescribed medication, a letter from the doctor approving the change is required. ALL medication (prescription and over-the-counter drugs such as Benadryl, Tylenol, vitamins, herbs, etc.) must be kept in the house office and administered by the houseparent on duty.
14. All money belonging to a resident must be kept locked in the house office to avoid theft or losses. RRYR is not liable for thefts or losses of items or money not locked in the office.
15. NO ONE is permitted in the house office unless they are given permission or accompanied by a house parent.
16. All outside mail (letter or package) must be opened in the presence of a houseparent or administrative staff. All mail (letter or package) is subject to inspection/search.
17. When addressing any adult, houseparent, staff, school teacher, always preface the first or last name with a "Mr." or "Ms."

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18. Tattooing, piercing, or cutting any body area is not permitted. If youth already has piercings, they must be removed. If they already have tattoos, they must be covered in all public areas of the house, ranch, property, school, church, etc.
19. Bullying or harassing of any kind will not be tolerated; this includes sexual harassment, racial slurs, name calling, and any disrespectful actions or language.
20. Physical and sexual abuse acts of violence of any kind will not be tolerated.
21. Youth may not leave the ranch AT ANY TIME without permission.
22. No visitors on the ranch property after 9:00 p.m.
23. Dating of a resident will be discussed on a case by case situation. All rules about leaving the ranch with approved people will still apply (see Authorization for Resident Sign-Out Form).
24. All residents who wish to participate in athletics at the school must maintain a "C" average in every subject. If the average falls below the "C" level, the resident will not be removed from the team, but will not be able to play any upcoming games until the average is raised again.
25. All residents will abide by all the rules and regulations.

7. House Rules

1. All residents are expected to help with daily chores inside the house (these chores are not to be substituted for ranch work hours, see #3 under General)
2. Rooms are expected to be tidy and beds made up at all times, except during sleeping hours.
3. If you drop it, pick it up. If you spill it, clean it up. If you take something from its place, when you are finished put it back.
4. No visitors may be down the hallway except to use the restroom.

Kitchen/Meal Time Rule

5. Each house will have an "open-kitchen" policy, however, every food is not up for grabs, please ask the house parent before taking, consuming, or using any food item.
6. Food in the freezer is primarily used for cooking meals and is off limits for snacking unless otherwise stated by the house parent.
7. All residents Will sit down and enjoy the evening meal as a family. If you aren't hungry, then don't eat, but you must be at the table with everyone else.

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Clothing/Hygiene Rules

8. A shirt must be worn at all times... this includes walking to and from the field, barn, and/or ball practices.
9. Residents must be completely clothed going to and from the bathroom...no running back and forth wrapped in a towel!!
10. Clothing is not to be left in common/public areas of the house, front or back porch, barn or shop.
11. All residents must shower daily.

Laundry Rules

12. All residents must do their own laundry. The houseparent will teach them how if they don't know how already.
13. Residents are not to start laundry if getting ready to leave (i.e. going to school, work, etc.).
14. Residents are not permitted to leave their clothes in the washer or dryer past a reasonable time as others may be waiting to use the appliances.
15. Residents are not to dry shoes in the dryer...they will dry very well in the outside sunshine.
16. Resident must take all their clothes back to their room when finished laundering. No items are to be left in the laundry room.
17. Bed sheets must be washed every week.
18. Wet clothing will mildew. Any clothing that is wet must be hung over shower rod to dry or to be washed immediately in the washer.
19. Washer settings for small, medium, and large loads are to be utilized to conserve water.

Bedtime Rules

20. Quiet time will be observed every evening at 9:00 to 10:00 p.m. in resident's own room. It is strongly recommended that this time is used for a devotional time.
21. No resident is allowed up and roaming the house any evening after lights out. The only exception is to use the bathroom or in an emergency.

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Media Rules

- 22. Time on TV and gaming units is to be limited to allow others equal time.
- 23. Residents may not use the ranch's computer nor the houseparent's computer.
- 24. Residents must keep all video and games in neat order, putting videos and games back in their cases when finished.
- 25. Residents may not bring their own gaming devices/systems or games to the ranch. There will be acceptable games available for use and enjoyment.
- 26. Playing time on gaming systems will be limited.
- 27. Arguing and bickering over the games will shut down the game!

Leaving Campus Rules

- 28. All residents must obtain permission before leaving the house.
- 29. Residents must always let the houseparent know where they are going, who they will be with and when they will return. **NO EXCEPTIONS!**
- 30. Residents may NEVER ride in a vehicle driven by another resident, or anyone under the age of 21, unless approved by the houseparent. For drivers over the age of 21 (adults), ALL rules about leaving the ranch with approved people will still apply. (see Authorization of Resident Sign-Out Form.)
- 31. The houseparent has the right to decide if someone is not appropriate for the resident to hang around, leave with, or visit with.

Church/Youth Group Rules

- 32. Residents must be in the sanctuary when church services begin and sitting with either the houseparent or another of the administrative staff. Residents may not be "hanging out" in the foyer, outside, etc. during the church service. Residents will not be allowed to have cell phone nor electronic devices at church.
- 33. Residents will be expected to be respectful and refrain from conversations and joking during the services.
- 34. On Wednesday Night Youth, residents are required to stay in the youth sanctuary or come sit with the houseparents when their service is over. They may not be walking around, going home, etc. without the houseparent.

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ALL RULES ARE SUBJECT TO CHANGE BASED ON CONDUCT AND ATTITUDE OF THE RESIDENT AND AS ANY UNFORESEEN SITUATIONS ARISE. ADDITIONAL RULES MAY BE ADDED AS THE NEED/SITUATION ARISES.

All residents and parent/guardian must sign below, acknowledging that the rules were presented to them and that they understand them completely. Should any resident or parent/guardian have any questions, they must initial the particular rule and a house parent or administrative staff will discuss any concerns or questions they may have. The resident and parent/guardian must realize that discussion or questions about a particular rule does not change the rule or dismiss the rule. The rules are the rules! If the resident or parent/guardian can not or will not sign below acknowledging the rules then the resident will be dismissed from the ranch to go home immediately.

Resident

Parent/Guardian

Printed Resident Name

Printed Parent/Guardian Name

Date

Date

To the house parent or administrative staff:

Sign below acknowledging that you discussed any and all questions and concerns about the rules with the resident and/or parent/guardian.

House Parent/ Staff Signature

Date

Printed Name

Did the resident agree to sign the rules? Yes ___ No ___

Did the parent/guardian agree to sign the rules? Yes ___ No ___

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Building Character and Strengthening Lives One Child at a Time

Filling out this form does not insure admission, nor does it obligate the applicant before child is accepted to be a resident to the ranch.

Date _____

Attach photo here.

Photo must be less than
12 months old.

Child's Full Name

Current Address

DOB _____ Place _____

RACE _____ Social Security # _____

Home Phone _____

Father's Name _____ Age _____

Occupation _____ Employer _____

Work Phone _____ Pager/Cell # _____

E-mail Address _____

Mother's Name _____ Age _____

Occupation _____ Employer _____

Work Phone _____ Pager/Cell # _____

E-Mail Address _____

Guardian's Name _____

Occupation _____ Employer _____

Relationship to Child _____

Work Phone _____ Pager/Cell # _____

E-Mail Address _____

*** With this application, please attach certified copies of any legal document naming custody of child or guardianship and any document listing visitation guidelines or restrictions of a parent.

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Parents are: Living together ___ Divorced ___ Separated ___ other _____

How many children (including applicant) live in this home?

Father or Guardian's gross monthly salary _____

Mother or Guardians gross monthly salary _____

Amount and source of any other monthly income

Is the child a Christian? ___ Church member? ___ Where? _____

Name of last school attended

Complete address of School

What grade do you expect child to enter? _____

(1) Has child ever been suspended or expelled from school? ___ Please explain

(2) Has child ever been in trouble with law enforcement? ___ Please explain

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If you cannot be contacted in an emergency, give the name, number, and relationship of the person you want to be contacted.

Emergency Contact's Name _____

Relationship _____

Emergency Contact's Phone Number/Cell/Pager _____

Any falsification of information on this application may result in the application being rejected, or the child being dismissed, if discovered after acceptance.

Signature of Parent or Guardian _____

Date _____

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Name of Child _____

DOB _____ Social Security # _____

I understand that my signature grants my child permission to travel by ranch vehicle, school vehicle, private vehicle, or public transportation, in or out of state, when approved by the Administration. All permissions are subject to the regulations of the RRYR. This will include:

- To go home, with the approval of the Administration, at scheduled times or because of expulsion.
- To attend off-campus educational, athletic, social, or religious functions, of whatever duration, sponsored by the ranch, school, or church (examples: athletic trips, privilege level trips, field trips) when approved by the Administration.
- To shop, visit; attend entertainments, etc., with faculty/staff, when approved by the administration.
- To visit the homes of relatives, family, or friends on the weekend or other appropriate time with the permission of the Administration. ***These must be listed on the "Authorization for Resident Sign-out Form."***
- To visit other students' homes for a weekend or other appropriate time with the permission from the Administration.

On the back of this form, RRYR will copy and include any medical insurance information and prescription drug information.

Parent/Guardian's S.S. # _____ Parent/Guardian Signature _____

Address _____

Parent/Guardian Phone _____ Emergency Contact Name _____

Emergency Number _____

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AUTHORIZATION FOR RELEASE OF ALL CLAIMS

I, the undersigned, do for myself, my heirs, executors, administrators, successors and assigns hereby release from all claims and forever hold harmless the directors, officers, agents and employees of Rough River Youth Ranch and Rough River Youth Development, from any and all claims and demands for personal injury resulting from, but not limited to, horseback riding, canoeing, hiking, backpacking, fishing, etc., including sickness and death, as well as property damage and expenses, of any nature incurred by my child under 18 years of age.

PARTICIPANT MODEL RELEASE

By signing this document the participant hereby gives Rough River Youth Ranch, its licensees, successors, legal representatives and assigns, the absolute and irrevocable right and permission to use the participant's name and to use, reproduce, edit, exhibit, project, display, copyright, publish photographic images and/or moving pictures and/or videotaped images of the participant with or without the participant's voice, or in which the participant may be included in whole or in part photographed, taped, videotaped, and/or recorded during the duration of being a resident of this ranch, and after the resident may leave Rough River Youth Ranch, and therefore to circulate the same in all forms and media for art, advertising, trade, competition, of every description and/or any other lawful purpose and/or approve the finished product or products or the editor, promotional or printed copy or soundtrack that may be used in connection therewith and any right that I may have to control the use to which said product, products, copy and/or soundtrack may be applied. The participant discharges and agrees to save harmless the Rough River Youth Ranch, its licensees, successors, legal representatives and assignees from any liability by virtue of any blurring, distortion, alteration, optical illusion or use in composite form whether intentional or otherwise, that may occur or to be produced in the making, processing, duplication, projecting or displaying of said images, and from liability for violation of any personal or proprietary right that I may have in connection with said images and with the use thereof.

DRUG TESTING POLICY

We are very much aware of the effects drugs/alcohol have on today's youth. Many young people who currently use drugs/alcohol really do not want to, but seem powerless when they are in and with the wrong peer group. Because of our concern for the destruction drugs/alcohol can bring in the lives of young people, all youth will be subject to drug/alcohol testing. Any youth, who refuses

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to be tested when asked, will be asked to leave the ranch and sent back to the parent/guardian. We have no desire to exclude youth from the opportunities the Rough River Youth Ranch has to offer. Neither do we desire to ignore the drug/alcohol problems facing our youth and the vast majority of all homes and schools. We hope this policy will encourage youth to avoid the consequences of drug/alcohol use.

I have read the above policies and releases and agree to abide by them, and any and all rules prescribed by Rough River Youth Ranch, and understand that I may be asked to leave for any infraction thereof.

Youth Resident's Signature

I agree for my child to be governed by the above drug testing policy and I have read and agree to the Release of all Claims and Participant Model Release as outlined above.

Date

Parent/Guardian Signature

Rough River Youth Ranch normally accepts residents between the ages of 10-15 who are mentally, physically, and emotionally competent to be away from their families, who are capable of living harmoniously with other youth their age, and who have a sincere desire to be on the ranch and follow its rules and regulations. Residency will not be affected by race, nationality, or religious preference—except as stated in General Rules, section 6, rule #1.

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To the parent: Please complete this form and take it to any counselor/therapist/psychiatrist your child has seen in the last 24 months.

I hereby authorize

(Name of counselor/therapist/psychiatrist)

Address

City _____ State _____ Zip _____ Phone _____

to release the following information on:

Student's Name

to Rough River Youth Ranch.

Parents/Guardians Signature

Date

We are requesting information that will allow us to evaluate the student's psychological and emotional fitness to reside at our ranch. Because we are not a hospital or inpatient facility and since we have not psychiatric staff or treatment available, it is crucial that we be able to assess whether or not the child is appropriate for our environment.

We need documentation that will provide us with information relating to:

1. when and why the child began counseling
2. history of the problem
3. psychiatric diagnosis
4. symptoms/behaviors addressed
5. progress made
6. recommendations
7. prognosis
8. intake and discharge summaries

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Work Program Release Form

Resident's Name: _____

Rough River Youth Development wants to offer youth not just a place to live, but also the ability to achieve success through personal accomplishments and hard work. Learning to work, developing good work habits, and taking pride in doing a job well are important in a young person's training.

The above referenced child will be required to participate in Rough River Youth Ranch's work program. This will include work to be done at the Rough River Youth Ranch, BRB Trail and/or barn, or Bethel Property under the supervision of a qualified person.

Depending on the chores to be done, the above referenced child's work may involve the use of brooms, mops, shovels, ladders, sickles, lawn mowers, weed eaters, hand tools, power tools, kitchen appliances, and various other pieces of equipment.

The above referenced child may be riding on trailers, wagons, etc. or in a farm truck.

The above referenced child may be instructed in the operation, or assist in the operation of tractors, mowers of all types and other power and non-power tools and mechanized equipment that are used in the farming of the aforementioned land.

To operate mechanized farm equipment such as trucks, and tractors, according to ranch policy, a youth must meet the following criteria:

1. Be eighteen (18) years of age, in which case a valid driver's permit or driver's license is not required.

Or

2. Be sixteen (16) years of age and possess a valid driver's permit or driver's license.

Additionally the above referenced child may be instructed to work with the various classes of livestock that may be found on the property of RRYR.

Therefore, I do testify by this instrument:

- (1) I will not hold the Rough River Youth Development or its employees, responsible for accidents or liabilities incurred in the aforementioned operations.

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(2)I will not hold the RRYD, or any other landowner responsible for any accidents or liabilities occurring on the above mentioned land while youth is under the supervision of RRYD.

(3)I also agree that my child will be required to have respect for all adults in supervision over him or her.

(4)I agree that smoking, foul language, illegal drugs or alcohol is prohibited in the RRYD Work Program and on the lands mentioned above.

(5)I agree that I am the legal parent/guardian for the above named youth.

Date

Parent's or Guardian's Signature

Sworn to and subscribed before me the _____ day of _____, _____

NOTARY PUBLIC – STATE AT LARGE

(SEAL)

My commission expires: _____

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To the parent: Please complete this form and take it to the guidance office at the student's current school.

I hereby authorize

_____ (School Name)

Address

City _____ State _____ Zip _____ Phone _____

to release the following information on:

Student's Name

_____ to Rough River Youth Ranch.

_____ Parents/Guardians Signature

_____ Date

To The Guidance Office: The above-named student has applied to be a resident at Rough River Youth Ranch and attend Bethel Christian Academy. As requested by the parent, please release the following information:

- A complete transcript of grades and standardized test results, most recent grade report
- Special education information (psychological records, psycho educational evaluation, etc.)
- Detailed discipline records for the past two years, including office referrals for in-school suspensions, out-of-school suspensions, and detentions and/or expulsions. If there are no discipline records, please send a statement to that effect.
 - Health and immunization records.

_____ Date

_____ Youth's Name

_____ **Rough River Youth Development, Inc.**

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The following is a list of authorized people who may pick up the above listed youth for an approved home going, scheduled break, weekend visit, emergency, social event, or for reasons of expulsion. To keep this information updated, this form **must be completed each year** on August 1 of the current year.

Please include each parent, step-parent, grandparent, etc. who may have an occasion to pick up the youth. Every time this list is updated, all the information requested must be included on each person listed. Forms from the previous year will not be used.

This information is just one more way to help RRYR protect our youth. At the time this youth is signed out, RRYR may ask to see some picture identification. Please make everyone who is on the list is aware of our procedure to avoid confusion. Anyone wishing to sign a youth out must notify the house parent at least 24 hours before the scheduled time of pickup. RRYR Administration reserves the right to refuse the youth from leaving the ranch. Behavior problems will result in fewer privileges.

I hereby authorize any of the listed persons to pick up my child from RRYR. I understand I will not be contacted at the time my child is signed out. I also understand that my signature on the "General Permission Form" gives RRYR personnel permission to sign out my child with the approval of the Administration.

Parent's or Guardian's Signature

Father/Guardian _____ Relationship _____

Address _____

Driver's License # _____ Phone/Cell # _____

Mother/Guardian _____ Relationship _____

Address _____

Driver's License # _____ Phone/Cell # _____

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Building Character and Strengthening Lives One Child at a Time

ADMISSIONS PACKET
Rough River Youth Ranch

Please list additional names and information on the back of this form.

Name _____ Relationship _____

Address _____

Driver's License # _____ Phone/Cell # _____

Name _____ Relationship _____

Address _____

Driver's License # _____ Phone/Cell # _____

Name _____ Relationship _____

Address _____

Driver's License # _____ Phone/Cell # _____

Name _____ Relationship _____

Address _____

Driver's License # _____ Phone/Cell # _____

Name _____ Relationship _____

Address _____

Driver's License # _____ Phone/Cell # _____

ADMISSIONS PACKET
Rough River Youth Ranch

Medical Form

Child's Blood Type _____

Is the child diabetic? Yes ___ No ___ **is the child Insulin-Dependant?** Yes ___ No ___

Special Instructions:

Does the child have allergies (including Foods, Medicines, Vaccines, Environmental, etc.)?

If not, mark "none" NONE _____ Yes _____

If yes, please list:

Special Doctor's Requirements:

Can the child participate in athletics and physical education programs? Yes ___ No ___

Has child ever been involved in drug abuse? Yes ___ No ___

Has the child ever been under the care of a psychiatrist? Yes ___ No ___

Are there any medical problems? Yes ___ No ___

***Give any details and special instructions of the above questions on a separate sheet of paper.

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Note to parent/guardian: if your child has allergies to specific foods, please be sure they are listed above. Include any instructions for action to be taken in the event of exposure to an allergen. You may be required to provide items necessary for emergency care, such as an inhaler or an EpiPen.

Make sure all the information is accurate to the best of your knowledge because this form will accompany your child to doctor visits and/or hospital visits.

In the event the child needs to be hospitalized, receive medical/surgical attention, including emergency medical/surgical attention, or needs medication prescribed, I authorize that the child be given the attention needed and that the bill be sent to me. I also accept the privacy practices established and provided by the health care facility. The information given on this form is accurate and complete to the best of my knowledge.

Parent/Guardian's S.S. #

Parent/Guardian Signature

Address of Parent/Guardian

Parent/Guardian Phone

Emergency Contact Name

Emergency Number

Please include a copy of the back and front of your Medical Insurance Card

Medical Insurance Company _____

Policy Number _____ Group Number _____

Address _____

Name of Medical Insurance Policy Holder and Social Security Number:

Occupation _____ Name of Employer _____

Address of Employer _____

Business Phone of Employer _____

Mother's Maiden Name _____ Mother's DOB _____

LIST OF MEDICATIONS AND SCHEDULE FOR TAKING THEM

Note to RRYR Staff: Make sure this is copied and given to the school. Also make sure this is copied any time the General Permission Slip is used or child is taken to a doctor or hospital.

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Financial Agreement

We, the parent/guardian of _____ agree to pay
Rough River Youth Development:

1. The tuition expenses agreed upon.
2. A minimum stay of 3 months is required.
3. Parents/guardians are responsible for damages to or loss of curriculum, reference books and library books.
4. Parents/guardians are responsible for any and all property damage to school, church, or ranch property that their resident is involved in damaging.
5. Parents/guardians are responsible for all medical bills, prescriptions, transportation costs to and from doctor/hospital (i.e. ambulance service).
6. Parents/guardians are responsible for all transportation to and from airport or bus station (including gas for staff driving resident to or from airport or bus station).
7. Other miscellaneous fees may arise such as: ACT and PSAT tests, cap and gown (seniors), graduation announcements (seniors), athletic charges, field trips, etc. These additional fees will be paid by the parent/guardian upon request.

Parent/Guardian Signature

Administrative Staff Signature

Printed Name

Printed Name

Date

Date

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