

**CONSENT TO PREFORM CRIMINAL HISTORY BACKGROUND CHECK IN COMPLIANCE  
WITH THE FCRA  
(FAIR CREDIT REPORTING ACT)**

Date: \_\_\_\_\_ Driver Lic. # (if checking driving record \_\_\_\_\_) Driver Lic. State \_\_\_\_\_

\_\_\_\_\_  
Last Name                                      First Name                                      Middle Initial

\_\_\_\_\_  
Maiden and/or Other Last Names Used                                      Residential Address \*

\_\_\_\_\_  
City \*                                      County \*                                      State\*

\_\_\_\_\_  
Date of Birth \*\*                                      Social Security Number \*\*                                      Circle One \*\*  
Male/Female

This authorization and consent for release of personal information acknowledges that Panhandle Baptist Association (Hereafter referred as "Company") and / or its agent, investigations whether the records are of a public, private or confidential nature. These investigations might include, but are not limited to, searches of educational institutions attended; state driving records; records of previous employment, including work history, efficiency ratings, complaints and grievances filed by or against me; records and recollections of attorney-at-law or of other counsel, whether representing me or any another person (in either a civil or criminal case in which I have been involved); records from the U.S. Veterans' Administration; criminal history information of file in local, state or federal agencies; and motor vehicle records, and following an employment offer, workers' similar agencies from either the Department of Labor, National Personnel Records or the Industrial Commission or similar agencies under the provisions of the Fair Credit Reporting Act 15, USC section 1681 et seq. I also authorize the following information and / or copies of documents from my military service record: DD214, service record, and disciplinary records.

I understand that these searches will be used to determine work assignment or employment eligibility under the Company's employment or volunteer policies. Therefore, I authorize and consent for full release of records (either orally or in writing) to the authorized representatives of the Company. In addition, I release and discharge the Company and its agent and associates to the full extent permitted by law from any claims, damages, losses, liabilities, costs expenses or any other charge or complaint filed with any agency arising from retrieving and reporting this information. I understand that according to the Federal Fair Credit Reporting Act, I am entitled to know whether employment was denied based upon the information obtained and to receive, upon written request, a disclosure of the background report. I also understand that I may request a copy of the report from **Trak-1 Technology / PO Box 130159 Houston, Texas 77219** at telephone **1-800-600-8999**. After reading this document, I fully understand its contents and authorize the background verification.

Are you applying employment in California, Minnesota or Oklahoma? Yes \_\_\_ No \_\_\_  
If so, do you want a copy of any Consumer Report prepared concerning you? Yes \_\_\_ No \_\_\_

I understand that California law required Company to give me a copy of any report requested within seven (7) days of the date the information was obtained and that failure to do so will expose Company to liability (Section 1786.29)

**\*AS SHOWN ON THE ORIGINAL APPLICATION**  
**\*\*TO BE USED ONLY FOR CRIMINAL HISTORY SEARCHES, AND NOT A PART OF THE PERSONNEL FILE.**

The following are my responses to questions about my criminal record history (if any) with descriptions to any question with a YES answer:

over

1. Have you ever been convicted or plead guilty before a court of any federal, state, or municipal criminal offense? (Excluding minor traffic violations) YES NO

If YES, please provide an explanation below:

\_\_\_\_\_

2. Have you ever received deferred adjudication or similar disposition for any federal, state or municipal criminal offense? (Excluding minor traffic violations) YES NO

If YES, please provide an explanation below:

\_\_\_\_\_

3. Have you ever received probation or community supervision for any federal, state or municipal criminal offense? YES NO

If YES, please provide an explanation below:

\_\_\_\_\_

4. Have you ever been arrested for molesting or abusing a minor? YES NO

If YES, please provide an explanation below:

\_\_\_\_\_

5. Have you ever been convicted of any criminal offense in a country outside the jurisdiction of the United States? YES NO

If YES, please provide an explanation below:

\_\_\_\_\_

6. As of the date of this authorization, do you have any pending criminal charges against you? YES NO

If YES, please provide an explanation below:

\_\_\_\_\_

**THIS SECTION IS TO BE USED TO LIST ALL COUNTIES AND STATES OF RESIDENCE SINCE AGE 18 OR HIGH SCHOOL GRADUATION. YOU MUST BE SPECIFIC ABOUT DATES OF RESIDENCE.**

CITY/TOWN	COUNTY	STATE	DATES FROM	TO

**I HEREBY CERTIFY THAT ALL INFORMATION PROVIDED IN THIS AUTHORIZATION IS TRUE, CORRECT AND COMPLETE. I UNDERSTAND THAT IF ANY INFORMATION PROVES TO BE INCORRECT OR INCOMPLETE THAT GROUNDS FOR THE CANCELING OF ANY AND ALL OFFERS OF EMPLOYMENT WILL EXIST AND MAY BE USED AT THE DISCRETION OF PANHANDLE BAPTIST ASSOCIATION.**

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Applicant (Print Name) \_\_\_\_\_

Applicant Signature \_\_\_\_\_