

Below are outstanding issues/problems at the campus of Green Valley United Methodist Church

If you would like to volunteer to work/fix one of the problems...

Please

- Call the office
- Give your name
- Tell which item(s) you'd like work on
- Provide a date/time that you expect to be onsite
- The Office Staff will put you down for the work and remove it from the list.
- It's always a good idea to check in with the office while you're working on-site.

Building >1 Description

FH	Fellowship Hall	EB	Ed Bldg.	MB	Main Bldg.
TO	Tech/Office	P	Property	ST	Storage

“x” Indicates a likely need of more than one person

Minor Repairs

FH	Walls near built-in buffets need baseboards. Jerry should know where the baseboards are stored
FH	Back doors to parking lot need weather-stripping. Same with glass doors in Youth Room.

Ceiling Tiles

EB	Sagging tiles in hall & rooms 8 & 9 can't be replaced due to attached hardware. Paint them?
MB	Stained tiles in Creation Station (regular and odd shapes)
MB	Stained tiles in Pastor's office, 2x2 near door

Carpets

EB	Carpet in rooms 4, 8 & 9 have grease and/or coffee stains
FH	Lots of carpet stains in main hall

Lighting

FH	There are colored inserts in the soffit lights around the main hall. Need to be removed.
EB	Room 9 has a water stain on the light fixture plastic cover - needs to be cleaned
ALL	Replace fluorescent tubes and light bulbs various rooms all buildings
MB	Sanctuary Projector/Bulbs need to be checked/changed

Organization

FH	Tool bins east of bldg. are not locked. Tools, sharp items and chemicals are accessible
FH	East side, behind kitchen, grills, hoses & carts need to be cleaned & organized
MB/FH	Computer/sound equipment
ST	Extra paint, ceramic tile & grout, etc. located in various storage rooms
FH	Carpet tiles stacked in closet

Landscape / Irrigation

P	x	Flood damage repair in play area planter
P	x	French drain above play area?
P	x	Seal parking lot
P	x	Weeding
P	x	Inspect and adjust irrigation bubblers

Electrical

FH	Replace ballast in fluorescent light in men's RR
MB	x Area lighting around building
FH	x Light at high ceiling is hanging loose
P	x Lighting for cross in prayer garden
TO	x Stage lighting cables

Mechanical / Plumbing

FH x Remove water chiller in mop closet
MB 1st flr. fountain near restrooms, chiller does not work

Woodwork / Painting / Texturing, etc.

EB Men's RR - the front counter laminate facing at sink is missing. Replace or paint
FH x Paint/repair walls in hall and youth rooms. Scrapes, gouges, holes, staples, adhesive residue
EB x Storage cabinets or shelving in Rm. #5
P x Paint dumpster gates

Wall Repair

MB x Roof leak in north stairwell
MB x Roof leak on each side of sanctuary in bell room and AV Room

Miscellaneous

TO Audit of keys
TO Network map