

Important Notes to Consider

*when planning your wedding at
Green Valley United Methodist Church*

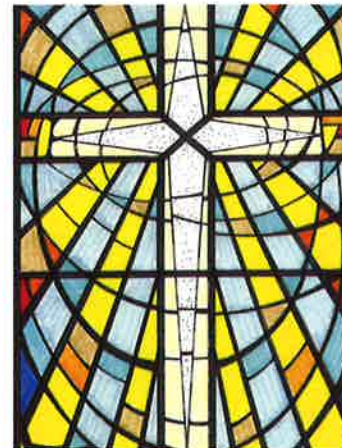
- Only Christian weddings will be performed at Green Valley United Methodist Church. Pre-marital counseling (included in fees) is required.
- All weddings performed at Green Valley UMC will be officiated or concelebrated by at least one of our staff ministers unless prior approval is given by the pastor.
- The Lead Pastor will make any final decisions in regards to any aspect of the wedding ceremony.
- You are welcome to decorate the Sanctuary, under the guidance of the Wedding Coordinator or church staff member; however, Christian symbols and banners must remain in their respective places.
- All weddings are to be supervised by the Wedding Coordinator, under the direction of the Lead Pastor.
- Church musical instruments and sound system equipment will ONLY be operated by trained GVUMC staff unless approved by the Lead Pastor.
- Photography and video taping of the ceremony is encouraged. Photographers should coordinate with the pastor, and are asked not to use a flash during the ceremony. Video cameras must be stationary.



Some Restrictions Apply

- There is no smoking allowed inside the church buildings, and only in designated areas outside.
- For environmental, and safety reasons, no rice or birdseed is to be thrown inside or outside of the building. Only artificial flower pedals may be used if they are to come in contact with the floor.
- Alcoholic beverages are not permitted on the property at any time. Non-compliance will result in the forfeiture of all wedding fees and the ceremony will not take place.

After you complete your wedding information form, if you need to make changes to the dates or times of your wedding, rehearsal, or reception, please contact the GVUMC office at 702-454-7989.



Fees for Your Ceremony

Damage Deposit (Refundable)	\$350.00
Sanctuary Fee (Non-member)	\$1195.00
--- GVUMC Member Fee:	\$895.00

Fee Includes:

- * Sanctuary Rental & Custodian
- * Wedding Coordinator
- * Sound Tech
- * Pastoral Services
 - *Premarital Counseling
 - *Rehearsal & Ceremony

Pianist to be contracted separately.

Additional charges for services longer than an hour.

Additional Options for Reception

Reserve Fellowship Hall (4 Hours)	\$395.00
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Fee Includes:

- * Limited Set-up and Clean-up
- * Four (4) Hour Reception
- * Each Additional Hour \$50.00

Media/Audio Equipment & Technician	\$100.00
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Please Keep in Mind

- 50% of all fees are due before the date is reserved on the church calendar. The balance is due two weeks before the wedding date.
- After the completion of the event, barring any damage to the facility, equipment or materials, the Damage Deposit will be refunded.
- Additional fees may apply for delays or extra long ceremonies.

Planning Your Wedding Day

Planning a wedding is an involved process. The number of details which need your attention may seem overwhelming, but we are here to help!

To reserve your preferred date, complete a Wedding Information Sheet (*available in the church office*) as soon as possible. Once this sheet is on file, and the deposit is received, the date will be requested to be placed on the church calendar. The date isn't officially reserved until you hear from the Wedding Coordinator.

The wedding coordinator for the church will be in contact with you to assist you with your plans and answer your questions about the rehearsal and other special arrangements for your wedding day.

We appreciate the opportunity to work with you in planning your wedding day. If we can be of further assistance, please call the GVUMC office at 702-454-7989.



Green Valley
United Methodist Church
2200 Robindale Road
Henderson, NV 89074
702-454-7989



weddings

at

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