

POSITION TITLE: CHRISTIAN EDUCATION DIRECTOR (part-time, non-exempt)

POSITION DESCRIPTION: Be responsible for Christian Education at First Presbyterian Church. Approximately 20 hours per week.

REPORTS TO: Senior Pastor

QUALIFICATIONS:

Education/Experience:

- Ability to work willingly and cooperatively with church staff and church members.
- Ability to protect the reputation and integrity of others and the church through strict confidentiality.
- Knowledge and ability to effectively communicate with and engage learners while teaching Scripture to build a firm spiritual foundation and develop spiritual growth is required.
- A passion for reaching out to youth and young families with the Gospel of Jesus Christ.
- Ability to plan, organize, lead, and guide complex projects and spontaneous activities in youth ministry.
- Previous experience in child and/or youth ministry is preferred.
- A Bachelor's degree or college level coursework in Education is preferred.

OTHER REQUIREMENTS:

- Must have a personal commitment to Jesus Christ as Savior and Lord, a growing relationship with Him, and a desire to serve in His church.
- Must be committed to the mission and vision of First Presbyterian Church.
- Must be able to pass a mandatory criminal background check to First Presbyterian Church's satisfaction and obtain fingerprint clearance card.

JOB RESPONSIBILITIES:

- Oversee all Christian Education at First Presbyterian Church, including:
 - Sunday School
 - Wednesday Night Youth Group
 - Vacation Bible School or Montlure Day Camp
 - Plan and conduct grades 6-12 Christian activities and education
 - Assist with Christian Education for all ages
- Coordinate "Children's Church" during worship services.
- Attend weekly staff meetings and plan and manage the Christian Education/Student Ministry budget.
- Encourage families and youth to participate in First Presbyterian Church activities.

- Make youth ministry visible and a vibrant part of First Presbyterian Church's culture by having the students participate regularly in worship services (ushering, greeting, reading scripture, planning an annual "Youth Sunday") at all services.
- Provide teacher training and strategic planning for Christian Education.
- Facilitate summer Bible study classes as well as other classes when needed.
- Oversee nursery staff and promote a safe, secure Christian environment.
- Help coordinate a Confirmation class when needed.

SAFETY CONCERNS:

- Oversee the safety of youth by following church and Presbytery policies regarding the safeguarding of all youth involved in church-sponsored activities.