

2019-20 REGISTRATION INFORMATION

The Hamilton Minor Hockey Initiation Program partners with Hockey Canada to accept online registrations! This will save you time, allow you to register with a credit card (and make small monthly payments), and ensure that all your information is kept up to date.

Prepare to Register:

- 1) If you require financial assistance, secure your funding and then contact us for details on how to register. Visit our [Financial Assistance](#) webpage to discover sources of funding.
- 2) You will need to know what Ward you live in. You can find look up your ward number on the City of Hamilton website at www.hamilton.ca/municipal-election/election-information/ward-boundary-changes

Decide on a Payment Method / Plan:

- 1) Our fee is \$510 (credit card) / \$495 (cash/cheque/eTransfer). You may pay in full at any time. Simply select the Pay in Full Now option on the check-out screen.
- 2) **CREDIT CARDS** – Monthly payment plans are available if you pay with credit card. Amounts vary depending on your registration date:

Register Before	Initial Payment on Date of Registration	Installment Payments							
		31-May	30-Jun	31-Jul	31-Aug	30-Sep	31-Oct	30-Nov	Total
01-May	\$90.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00		\$510.00
01-Jul	\$110.00			\$100.00	\$100.00	\$100.00	\$100.00		\$510.00
01-Sep	\$170.00					\$170.00	\$170.00		\$510.00
01-Oct	\$170.00						\$170.00	\$170.00	\$510.00

NOTE: You will not see the monthly amounts inside the registration system until you reach the final check-out screen.

- 3) **CHEQUE** – Payment plans are also available by cheque. Amounts and payment dates vary depending on your registration date:

Register Before	Initial Payment on Date of Registration	Installment Payments						
		30-Jun	31-Jul	31-Aug	30-Sep	31-Oct	30-Nov	Total
01-May	\$165.00		\$165.00			\$165.00		\$495.00
01-Sep	\$165.00			\$165.00		\$165.00		\$495.00
01-Oct	\$165.00					\$165.00	\$165.00	\$495.00
01-Nov	\$250.00						\$245.00	\$495.00

NOTE: The online registration system does not display the installment payments or the cheque registration price. You will checkout at the amount of \$510. It is your responsibility to send post-dated cheques for the appropriate amounts (totaling \$495) and dates.

We must receive your cheque(s) by mail within 30 days. Please enclose your post-dated cheques with your initial payment. Our mailing address is:

Hamilton Minor Hockey Initiation Program
 c/o 710 Mountain Brow Blvd.
 Hamilton, ON
 L8T 5A9

- 4) **eTRANSFER** - Payment plans are also available by eTransfer. Amounts and payment dates vary depending on your registration date:

Register Before	Initial Payment on Date of Registration	Installment Payments						
		30-Jun	31-Jul	31-Aug	30-Sep	31-Oct	30-Nov	Total
01-May	\$165.00		\$165.00			\$165.00		\$495.00
01-Sep	\$165.00			\$165.00		\$165.00		\$495.00
01-Oct	\$165.00					\$165.00	\$165.00	\$495.00
01-Nov	\$250.00						\$245.00	\$495.00

NOTE: The online registration system does not display the installment payments or the eTransfer registration price. You will choose **OTHER** as your method of payment and checkout at the amount of \$510. It is your responsibility to send the eTransfers for the appropriate amounts (totaling \$495) by the listed dates.

You must email your initial payment to hmhip@hotmail.com within 14 days. If you choose a payment plan it is your responsibility to ensure you send the future payments on the appropriate dates. Please use your players' first name as the answer to the security question.

- 5) **CASH** - We will be holding a limited number of in person registration sessions for those who are unable to register online or wish to pay cash. Watch this webpage for dates, times and locations.

The Online Registration Process:

- 1) When you access the Hockey Canada Registration site you will be asked to login. If you have not used the Hockey Canada website in the past, follow the link to create an account.
- 2) Once you have logged in, you will see “Register a New Participant”. Fill in the last and first name of your child (NOTE – this must match the name on the players’ birth certificate) along with their date of birth. If your child has played hockey in the past, regardless of where, their information should appear. You can select your child and update any incorrect information. If your player is new you will need to fill in the personal information.
- 3) All players will register for Pre-Novice / Hockey School. Every player will be evaluated at the beginning of the season and placed in the appropriate level based on ability.
- 4) At the address screen, you are only required to input a second address if your child lives in two different homes. Otherwise you can bypass the multiple address screens. You are required to fill in a secondary phone number and e-mail address. Emergency contact information must be completed.
- 5) After you complete the short survey and accept the waiver, you will be asked to review your registration. Go back and change any incorrect information. **A reminder that you will not see the details of the payment plan yet. At this point, the payment system shows the full fee.**
- 6) If you are only registering one child, click on the check-out button. If you have other children to register, click the add to cart button.
- 7) When you have filled in and checked all your information, click on the check-out button.
- 8) Choose a payment method.
 - a. If you choose Cheque or Other (eTransfer) your registration will be processed and you will receive a confirmation by email.
 - b. If you choose credit card you will be taken to the payment screen. Choose full payment or the payment plan. Enter your credit card information and the initial payment will be processed. You will receive a receipt by email.

Follow Up:

- 1) We require a birth certificate for all new players. Please email one to hmhip@hotmail.com.
- 2) All families are **required** to complete the Respect In Sport parent module. If you have completed this module in the past you do not need complete it again. Visit our [Parent Respect in Sport webpage](#) for details.
- 3) If you chose Cheque or Other (eTransfer) ensure you send your payment(s) in a timely fashion.
- 4) Players will not be considered registered until all payments are received in full.
- 5) File the receipt you received by email. This is your income tax receipt.

If you have any questions please contact us at hmhip@hotmail.com.