

SYSLNJ Score Reporting Instructions

1. Go to www.SYSLNJ.com
2. Click on the **Schedules** link from the left side menu
3. Select the appropriate Age Group/Division you are reporting for from the dropdown in the blue section (middle of page). You can also select the exact team too in the second dropdown (optional)
4. Click the white **Report Scores** button (just below the division/team dropdowns)
5. Adjust the dates as necessary (will default to current day) and enter score reporting password (CONTACT YOUR TOWN REP or SYSL ADMINISTRATIVE DIRECTOR FOR CURRENT PASSWORD)
6. That will bring you to the games screen where you should see the games you are trying to report. Select the right game and click the **Report Score** link
7. On the game reporting link, please change game state to **Completed** and enter the appropriate **score**. If there is anything you want to say about the game, you can enter comments in the game summary section. Make sure to hit **SAVE**

PLEASE NOTE:

- Anything you enter in the headline or game summary section is public, so do not put anything derogatory, condescending, malicious, etc. in there.
- If you have some positive statements like "Great game by both teams!", "___ GK had an awesome game!" etc., that's fine.
- You can also establish a login by going to "Game Results" on the left and creating your own password. It will send you a verification code and link to go to. This will short cut a few of the steps above.