**Covid-19 fACILITY GUIDELINES**

**CBS Arena USER GROUPS**

*Subject to change*

The Town of Conception Bay South would like to welcome user groups back to the CBS Arena. Your collaboration and communication are very important as we reopen our facility within the new guidelines and facility procedures. The health and safety of your members, coaches, volunteers and staff is our priority. The Town of Conception Bay South will continue to monitor the provincial guidelines and will keep you informed of any changes to our guidelines and facility procedures.

All ice times must be booked through the Stadium Manager. If you have any questions on the information provided, please feel free to contact the CBS Arena at 834-6500 ext. 606.

# General

* Prior to use, user groups are required to provide a COVID-19 Return to Play/Skate Plan and a copy of their Liability Insurance for review along with a signed Declaration Form outlining their responsibilities when using the facility. User groups are to also perform a walkthrough of the facility with the Stadium Manager to go through the facility requirements and designated areas.
* Activity schedules will be staggered adequately to ensure only the participants involved in the current session are at the facility. There will be a minimum of 30 minutes between all arena activities/sessions.
* There is a maximum of 50 people permitted on the ice surface at one time, including participants, coaches and officials, as long as social distancing can be maintained.
* Only designated washrooms are permitted to be used by the user groups.
* Water bottle fountains are available for use.
* The canteen is closed until further notice.
* Follow directional arrows and signage posted throughout the facility.
* Closed off areas of the arena are for employee access only.
* Games and tournaments are permitted as long as they comply with the provincial sports governing body (HockeyNL and SkateCanadaNL).
* Face masks or face shields are required to be worn by all individuals 5 and older before entering the facility unless there is a medical reason in which a face mask or face shield cannot be worn. The face mask or face shield must cover the persons nose and mouth completely.
* Face masks or face shields can be taken off when the helmet is being put on before going onto the ice surface.

# Illness Protocols

As per the Department of Health and Community Services guidelines no one is permitted into the facility:

* If they have any of the symptoms of Covid-19 or have been in close contact within the past 14 days that have the below symptoms
	+ Fever or signs of fever (including chills, sweats, muscle aches, lightheadedness), cough, headache, sore throat, painful swallowing, runny nose, diarrhea, loss of sense of smell or taste, unexplained loss of appetite, or small red or purple spots on your hands and/or feet.
* If they have been diagnosed with Covid-19, are awaiting test results for Covid-19, or had close contact with a confirmed or probable case of Covid-19.
* If they have returned to the province (outside the Atlantic Bubble) within the past 14 days.
* If they have had close contact with anyone with acute respiratory illness and have travelled outside of the province (outside the Atlantic Bubble) in the past 14 days.
* If they have been directed by Public Health to self-isolate.

If someone becomes sick or shows symptoms of Covid-19 then they are to isolate in the designated isolation room (first aid room) and don a mask (provided by the user group) until they can leave the facility. Any instances of illness are to be reported to the Stadium Manager or Maintenance II staff immediately so that additional cleaning can take place.

# Building ENTRance and exit

* The entrance will be opened no more than 15 minutes prior to the start of the user groups ice time.
* The doors will be locked again once the ice time has started. Any late participants are to contact the user group directly to determine if access is permitted.
* Participants should be wearing as much equipment as possible, upon arrival, to reduce time required in the change rooms.
* Participants are to come with filled personal water bottles labelled.
* All participants are to enter using the main lower entrance to the CBS Arena. Social distancing is to be maintained in this area and participants may need to wait outside (while socials distancing) until the area is sufficiently cleared.
* Exiting of the facility will be at the emergency door next to the lower washrooms. Individuals are not to exit out of the main entrance. Social distancing is to be maintained when exiting the building (single file) and coaches/volunteers are to ensure that participants maintain social distancing when exiting the building.
* The user group is responsible for ensuring that Covid-19 screening takes place daily with all volunteers, coaches and participants prior to their entry into the facility.
* All individuals are to sanitize their hands in the front entrance prior to entering the facility.
* User groups are to leave the facility within 10 minutes after their ice time.

# Parent/Guardian Access

* Up to two parents/guardians/family members per skater is permitted in the facility when there are 25 or less skaters on the ice. For sessions that are greater than 25 members on the ice, only one parent/guardian per skater is permitted.
* In order to avoid congestion and maintain social distancing, parents/guardians will be permitted in the facility with their child, however they must proceed to the seating area and are not permitted in hallway or dressing room area.
* Parents/guardians/family members must sit assigned seating, even if in the same bubble in order to ensure that the adequate social distancing is being maintained with other parents/guardians/family members.
* The user group is responsible for ensuring that Covid-19 screening takes place daily with parents/guardians prior to their entry into the facility.
* Doors to the facility will be locked at all times. Any late participants are to contact the user group directly to determine if access is permitted. If a parent/guardian leaves, re-entry will not be permitted.
* There will be one designated washroom available to parents/guardians (lower level family washroom).
* Parents/guardians will be directed to the allocated seating area. Only marked seats are permitted to be used. **Standing is not permitted**.
* Once the session is completed, one parent/guardian may wait for their child near the exit while maintaining social distancing. Any other parents/guardians will be required to wait outside the facility.

# Lobby/hallway/Dressing Rooms

* Upon entering the facility, participants will go to the designated dressing room/seating areas.
* Skate guards or street shoes will be left under the seat, where possible, when the participants are permitted onto the ice surface. For those users that require skate guards removed at the ice surface, social distancing on and of the ice must be maintained and skate guards, with their water bottle, are to placed on the board at the bench area, keeping social distancing in mind.
* Participants are not to bring valuable items. The Town of Conception Bay South is not responsible for any lost or stolen property.

Dressing rooms are available for use. Only 11 people permitted in the dressing room at a time with social distancing being maintained. Chairs are not to be moved for their designated location. Designated dressing rooms will be provided for each session. The washrooms in the dressing room areas are not available for use.

# Ice entry and exit

* Follow all signage and arrows in the facility to the ice entry location.
* Benches may be used as long as social distancing guidelines are followed.
* There is a separate entrance and exit to and from the ice surface. No other locations are to be used to access or leave the ice.
* Social distancing must be maintained when entering and exiting the ice surface.

# Hygiene and cleaning

* Be mindful of common surfaces and limit touch points as much as possible.
* Maintain 2 meters from others at all times. User groups are required to ensure that this is being followed by all participants.
* Avoid touching your eyes, nose or mouth.
* Cover your mouth and nose with a tissue or into your elbow when coughing or sneezing.
* Town employees will be scheduled to clean and sanitize the facility after each group completes their ice time. This will include frequently touches surfaces and washrooms.
* User groups are required to clean and sanitize their equipment and gear after their session, or each session if multiple ice times were booked. This includes, but is not limited to pucks, pylons, markers or audio equipment.
* User groups will have access to their office and equipment rooms, however they will be required to comply with the posted signage on the doors as to the number of people permitted in the space. Social distancing must be maintained and masks are required at all times.
* If access to office/equipment rooms is required outside of ice sessions, user groups must contact the Stadium Manager to arrange access to the facility and ensure Covid-19 compliance.
* The user groups will be required to clean and disinfect their equipment and office areas. Garbage bins will need to be left outside the door at the end of their sessions in order to ensure that they are cleaned by Town staff.