



Logo Created By: Emily Scott

GUIDELINES AND REGULATIONS

CENTERTOWN YOUTH LEAGUE

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Section 1 Centertown Youth League Committee	Volunteers	
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The Centertown Youth League Committee (We Are Volunteers): player ages; girls 3 to 19 and boys 3 to 18. Optional Young Adult League could be set up. We recognize and greatly appreciate the commitment of its volunteer administrators, officials, coaches and others involved in this program. The time and effort is greatly appreciated by the youth league.


We provide equal opportunities for all players regardless of race, color, ethnic background, religion, or age if qualified to play in age brackets.

Centertown Youth League is committed to creating, through its season, opportunities and experiences which will foster the development of positive moral and ethical standards within the youth of our communities and will promote good sportsmanship among all participants. The achievement of those goals, in large part, depends on the character and conduct of persons involved in this program as administrators, officials, coaches and others.

Such participation is controlled by the youth league committee. As an inducement to permitting their participation in the youth league, we must be assured that such persons are committed to conducting themselves in a manner which will serve as a positive role model for the participants and which will be consistent with the high moral and ethical standards, and with the ideals of good sportsmanship, which Centertown Youth League seeks to develop throughout this program..

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Appendix 1: League Meetings	Youth League Committee Page 1 of 3	
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Three meetings with youth league committee and up to three meetings with the youth league coaches.

Meeting 1: Youth League Committee- (Sometime in February before the Youth League Sign-Ups in March)

- Meet with Park Board to discuss finances and updates on projects.
- 1. Treasurer Report
- 2. Approval of proposed youth league guidelines and regulations (back from August meeting) for the upcoming season.
- 3. Youth Director and/or Youth League Committee (either option A or B) assigned duties to league officials for the upcoming season (copy of duties is in the Guidelines and Regulation Book)
 - A. (Option A) Youth Director if using- *see Appendix 1 for responsibilities.*
 - Youth League Director (*Have a meeting with the coaches late March*)
 - Treasurer
 - Building and Grounds Chairman
 - Concession Stand Coordinator
 - Umpires Coordinator (*Have a meeting with the game playing rules committee before April 1 and umpires before season starts*)
 - Scorekeeper Coordinator (*Have a meeting with scorekeepers before season starts*)
 - Public Relations Coordinator
 - Youth League Assistant
 - B. (Option B) Youth League Committee if using- *see Appendix 2 for responsibilities.*
 - Youth league Coordinator (*Have a meeting with the coaches late March*)
 - Treasurer
 - Building and Grounds Chairman
 - Concession Stand Coordinator
 - Umpires Coordinator (*Have a meeting with the game playing rules committee before April 1 and umpires before season starts*)
 - Scorekeeper Coordinator (*Have a meeting with scorekeepers before season starts*)
 - Public Relations Coordinator
 - Players Coordinator
 - Teams Coordinator
 - Scheduling Coordinator
- 4. Discuss players ages and divisions (*Youth League Committee*)
- 5. Discuss and set players registration fee (*Youth League Committee*)
 - Discuss players and park insurance
 - Discuss expenses shirts/insurance/trophies (*Youth League Committee*)
- 6. Discuss and set team sponsorship fee (*Youth League Committee*)
 - Discuss expenses umpires/scorekeepers//other
- 7. Discuss possible game nights during the week and make-up games (*Youth League Committee*)
- 8. Set Sign-Up Dates and Time (*Public Relations Coordinator*)
 - Assigned people to cover dates/times
 - Advertisement; signs/flyers/newspaper/school hand out.

Guidelines and Regulations; Youth League Meetings page 2 of 3

Meeting 2: Youth League Committee-(Mid March (Before Youth League starts to practice)

1. Financial Report or any other item (*Treasurer*)
2. Discuss Building and Grounds (*Building and Grounds Coordinator*)
 - Update on projects
 - Who will be mowing, dragging and marking the fields.
3. Discuss Concession Stand (*Concession Stand Coordinator*)
4. Discuss Umpires (*Umpire Coordinator*)
 - Game Playing Rules Committee
 - Umpires meeting
 - Have a meeting with the game playing rules committee before April 1st (before teams start practice)
5. Discuss Scorekeepers (*Scorekeeper Coordinator*)
 - Scorekeepers meeting
6. Discuss Scheduling (*Scheduling Coordinator*)
 - If known by then; game nights, startup date and finish date
7. Set dates and time for team draft selection (*Teams and Players Coordinators*)
 - Go over how many teams expecting in each division
 - How many players per team
 - Discuss team draft selection and procedures
 - Assigned people to cover draft dates and times
8. Set Date for first coaches meeting (*Youth League Committee*)

Meeting 3: Youth League Committee- (Sometime in August after season is completed- meet with Park Board)

1. Update on youth league finances
2. Go over any wish list items and up-coming projects.
3. Go over next season youth league guidelines and regulations (proposal hand out to have approved by the February meeting).

Guidelines and Regulations; Youth League Meetings page 3 of 3

Meeting 1: Coaches Meeting –Late March

- First three items discuss by youth league committee)
 1. Insurance Cost (*Insurance Coordinator*)
 2. Assigned Coaches to Teams (*Teams Coordinator*)
 3. Team Picks (*Teams Coordinator*)
 - Finalize Team Draft Night Dates and Time
 - Go over how many teams in each division
 - Go over number of players per team
 - Go over Team Draft Selection
- Next four items discuss with coaches
 4. Discuss how many players have signed up and not signed back up (*Players Coordinator*)
 - Have coaches to contact players before draft selection or any late sign-ups.
 5. Team Picks (*Teams Coordinator*)
 - Team Draft Night Dates and Time
 - Go over how many teams in each division
 - Go over number of players per team
 - Go over Team Draft Selection
 6. Recreational Park Rules (*Building and Grounds Coordinator*)
 - Park Rules
 - Trash Pick Up After Games
 - Wet Fields Condition
 7. Concession Stand (*Concession Stand Coordinator*)
 - Workers Responsibilities
 - Assigned Nights Discussion

Youth Committee should meet prior or after coaches meeting to talk about league insurance and any other item before draft night.

Meeting 2 (Draft Selection): Coaches Meeting –April – could take up to 2 nights


1. Team Picks (*Teams and Players Coordinators*)
2. Team Sponsors and Shirts Order (*Players Coordinator*)
3. Set practice times and pre-season tournament if having (*Scheduling Coordinator*)
4. Game Playing Rules (*Umpire Coordinator*)
5. Discuss division commissioners if using (*under the Game Rules Committee*)

Meeting 3 or just hand out during practices, etc. before season starts

1. Season Scheduling (*Scheduling Coordinator*)
2. Concession Stand Assignments (*Concession Stand Coordinator*)
3. Any other Items that need to be brought up by any of the *Youth league committee*

CENTERTOWN YOUTH LEAGUE

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Appendix 2: Youth League Committee Responsibilities	<p>Youth League Committee (Page 1 of 2) Option A</p>	
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Centertown Youth League will be under the leadership of a Youth League Director and helped from the Youth League Committee.

<p>Youth League Director</p> <ol style="list-style-type: none"> 1-To oversee the Youth League Program. 2-Works with all six other youth league committee 3-Oversees Team Process and Draft Process 4- Oversees scheduling league season games 5-Oversees scheduling league tournament games 6-Oversees any rescheduling of practices/games 7-Oversees scheduling team practices. 8-Oversees Game Playing Rules 9-Oversees Rules and Regulations and Handouts 10-Works with treasurer: providing insurance for the youth league season. 11-Works with treasurer: providing insurance for the park operations <p><u>Rules and Regulations</u></p> <p>All 17 Sections All 7 Handouts</p>	<p>Treasurer</p> <ol style="list-style-type: none"> 1-To keep up with all income and expenses of the Operations at the Centertown Youth League and Park Operation during the annual year. 2-Overseeing and working with the youth league committee in the league's name at an insured and recognized bank, making deposit and withdrawals. 3- Depositing funds in the league's account. 4-Collecting any league/park income fees during the year. 5- Financial report to the park board and committee yearly, and as requested. Keep all financial records. 6-Paying all the expenses of the youth league and park operation during the year. 7-Works with concession stand coordinator, umpire coordinator, scorekeeper coordinator and Youth League Director <p><u>Rules and Regulations</u></p> <p>Section 5: Youth League/Officials Code of Conduct Section 6: Youth League/Officials Corrective Action Handouts: Sponsorship, Park Banners, Park Rules</p>
<p>Building and Grounds Coordinator</p> <ol style="list-style-type: none"> 1-Oversees the operation of the building and grounds during the youth league season. 2-Oversees the dragging the playing fields. 3-Oversees marking (lining) the playing fields. 4-Oversees grounds upkeep; mowing, weed eating, spraying and cleaning. 5-Oversees buildings upkeep; maintenance and repairs 6-Oversees scoreboards and field lighting repairs. 7-Oversees any cancellations of practices, games or any other unseen purposes. (Work with Schedules Coordinator) to reschedule games/practices. 8-Hanging and removing Park Banners <p><u>Rules and Regulations</u></p> <p>Section 5: Youth League/Officials Code of Conduct Section 6: Youth League/Officials Corrective Action Handouts: Park Rules, Park Banners</p>	<p>Concession Stand Coordinator</p> <ol style="list-style-type: none"> 1-Oversees operation of concession stand/bathrooms during youth league. 2- Assigns youth league teams to work during the youth league season. 3- Ordering of supplies/food and drinks. 4-Works with the treasurer and Youth League Director. <p><u>Rules and Regulations</u></p> <p>Section 5: Youth League/Officials Code of Conduct Section 6: Youth League/Officials Corrective Action Handouts: Park Rules, Concession Stand Duties</p>

<p>Umpire Coordinator</p> <p>1-Oversees and assigns umpires to games during season. 2-Make sure umpires know responsibilities and game playing rules 3-Work with rules committee on any rules review and update or change before April 1st. 4- Works with the treasurer and Youth League Director. 5- Have a meeting with umpires before season starts</p> <p style="text-align: center;"><u>Rules and Regulations</u></p> <p>Section 5: Youth League/Officials Code of Conduct Section 6: Youth League/Officials Corrective Action Section 15: Umpires responsibilities Handouts: Park Rule Game Playing Rules</p>	<p>Scorekeeper Coordinator</p> <p>1-Oversees and assign scorekeepers to games 2-Make sure scorekeepers know responsibilities. 3-Keep- up with game scores each night and league standings. 4-Report league scores to person(s) in charge of posting on web site(s) 5-Works with treasurer and Youth League Director. 6-Have a meeting with scorekeepers before season starts</p> <p style="text-align: center;"><u>Rules and Regulations</u></p> <p>Section 5: Youth League/Officials Code of Conduct Section 6: Youth League/Officials Corrective Action Section 16: Scorekeepers responsibilities Handouts: Park Rules Game Playing Rules</p>
<p>Public Relation Coordinator</p> <p>1-In charge of advertisement 2-In charge of registration dates/times 3-In charge of players registration forms 4-Post signs and flyers as needed 5-Send flyer to Centertown School 6-Assist youth director and/or youth league committee with info about league on web-site.</p> <p style="text-align: center;"><u>Rules and Regulations</u></p> <p>Section 5: Youth League/Officials Code of Conduct Section 6: Youth League/Officials Corrective Action Handouts: Park Rules</p>	<p>Youth League Assistant</p> <p>1-Assist with all youth league committees as needed.</p> <p style="text-align: center;"><u>Rules and Regulations</u></p> <p>Section 5: Youth League/Officials Code of Conduct Section 6: Youth League/Officials Corrective Action Handouts: Park Rules</p>

Game Rules Committee

Four (4) members consisted of:

- Youth Director
- Umpire Coordinator
- One appointed by Youth Director
- One appointed by Umpire Coordinator
- Once the four have been appointed, one will be appointed Chairman of the rules committee
- If not using the (optional) league commissioners, this committee will handle any protest that arises.

League Commissioners (optional)


- Appointed by the rules committee will assists the game rules committee on any game protest that arises.

Four (4) members' one from:

- Training and/or Tee Ball
- Coach Pitch
- (Junior League) Junior Girls and/or Junior Boys
- (Senior League) Senior Girls and/or Senior Boys

CENTERTOWN YOUTH LEAGUE

Guidelines and Regulations

Appendix 3: Youth League Committee Responsibilities	<p>Youth League Committee (Page 1 of 3) Option B</p>	
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Centertown Youth League will be under the leadership of a Youth League Committee. (All working together to run the league operation)

<p>Buildings and Grounds Coordinator</p> <ol style="list-style-type: none"> 1-Oversees the operation of the building and grounds during the youth league season. 2-Oversees the dragging the playing fields. 3-Oversees marking (lining) the playing fields. 4-Oversees grounds upkeep; mowing, weed eating, spraying and cleaning. 5-Oversees buildings upkeep; maintenance and repairs 6-Oversees scoreboards and field lighting repairs. 7-Oversees any cancellations of practices, games or any other unseen purposes. (Work with Scheduling Coordinator) to reschedule games/practices. 8-Hanging and removing Park Banners <p><u>Rules and Regulations</u></p> <p>Section 5: Youth League/Officials Code of Conduct Section 6: Youth League/Officials Corrective Action Section 7: Parents/Spectators Code of Conduct Section 8: Parents/Spectators Corrective Action Section 9: Coaches Code of Conduct Section 10: Coaches Corrective Action Section 11: Players Code of Conduct Section 12: Players Corrective Action Handouts: Park Rules, Park Banners</p>	<p>Treasurer</p> <ol style="list-style-type: none"> 1-To keep up with all income and expenses for the Centertown Youth League and Park Operation during the annual year. (Financials) 2-Overseeing and working with the youth league committee in the league's name at an insured and recognized bank, making deposit and withdrawals. 3- Depositing funds in the league's account. 4-Collecting any league/park income fees during the year. 5- Financial report to the park board and committee yearly, and as requested. Keep all financial records. 6-Paying all the expenses of the youth league and park operation during the year. 7-Works with concession stand coordinator <p><u>Rules and Regulations</u></p> <p>Section 5: Youth League/Officials Code of Conduct Section 6: Youth League/Officials Corrective Action Section 7: Parents/Spectators Code of Conduct Section 8: Parents/Spectators Corrective Action Section 9: Coaches Code of Conduct Section 10: Coaches Corrective Action Section 11: Players Code of Conduct Section 12: Players Corrective Action Handouts: Sponsorship, Park Banners, Park Rules</p>
<p>Concession Stand Coordinator</p> <ol style="list-style-type: none"> 1-Oversees operation of concession stand/bathrooms during youth league. 2- Assigns youth league teams to work during the youth league season. 3- Ordering of supplies/food and drinks. 4-Works with the treasurer and Youth Director. <p><u>Rules and Regulations</u></p> <p>Section 5: Youth League/Officials Code of Conduct Section 6: Youth League/Officials Corrective Action Section 7: Parents/Spectators Code of Conduct Section 8: Parents/Spectators Corrective Action Section 9: Coaches Code of Conduct Section 10: Coaches Corrective Action Section 11: Players Code of Conduct Section 12: Players Corrective Action Handouts: Park Rules, Concession Duties</p>	<p>League Advisor</p> <ol style="list-style-type: none"> 1-- Oversees: providing insurance for the youth league (players) teams for the season 2-Oversees: providing insurance for the park operations 3- Works with the treasurer on paying the insurance. 4-Handles all insurance claims 5-Assist with all other committee coordinators as needed, <p><u>Rules and Regulations</u></p> <p>Section 5: Youth League/Officials Code of Conduct Section 6: Youth League/Officials Corrective Action Section 7: Parents/Spectators Code of Conduct Section 8: Parents/Spectators Corrective Action Section 9: Coaches Code of Conduct Section 10: Coaches Corrective Action Section 11: Players Code of Conduct Section 12: Players Corrective Action Handouts: Park Rules</p>

<p>Umpires Coordinator</p> <p>1-Oversees and assigns umpires to games during season. 2-Make sure umpires know responsibilities and game playing rules 3-Work with rules committee on any rules review and update or change. 4- Works with the treasurer and Youth League Director.</p> <p><u><i>Rules and Regulations</i></u> <i>Section 5: Youth League/Officials Code of Conduct</i> <i>Section 6: Youth League/Officials Corrective Action</i> <i>Section 7: Parents/Spectators Code of Conduct</i> <i>Section 8: Parents/Spectators Corrective Action</i> <i>Section 9: Coaches Code of Conduct</i> <i>Section 10: Coaches Corrective Action</i> <i>Section 11: Players Code of Conduct</i> <i>Section 12: Players Corrective Action</i> <i>Section 15: Umpires responsibilities</i> <i>Handouts: Park Rules</i> <i>Game Playing Rules</i></p>	<p>Scorekeepers Coordinator</p> <p>1-Oversees and assign scorekeepers to games 2-Make sure scorekeepers know responsibilities. 3-Keep- up with game scores each night and league standings. 4-Report league scores to person(s) in charge of posting on web site(s) 5-Works with treasurer and Youth League Director.</p> <p><u><i>Rules and Regulations</i></u> <i>Section 5: Youth League/Officials Code of Conduct</i> <i>Section 6: Youth League/Officials Corrective Action</i> <i>Section 7: Parents/Spectators Code of Conduct</i> <i>Section 8: Parents/Spectators Corrective Action</i> <i>Section 9: Coaches Code of Conduct</i> <i>Section 10: Coaches Corrective Action</i> <i>Section 11: Players Code of Conduct</i> <i>Section 12: Players Corrective Action</i> <i>Section 16: Scorekeepers responsibilities</i> <i>Handouts: Park Rules</i> <i>Game Playing Rules</i></p>
<p>Scheduling Coordinator</p> <p>1-Oversees scheduling league season games 2-Oversee season tournament schedule games 3-Oversees any rescheduling of games and practices/ 4-Oversees scheduling team practices. 5-Works with Building/Grounds Coordinator on dates/times to schedule.</p> <p><u><i>Rules and Regulations</i></u> <i>Section 5: Youth League/Officials Code of Conduct</i> <i>Section 6: Youth League/Officials Corrective Action</i> <i>Section 7: Parents/Spectators Code of Conduct</i> <i>Section 8: Parents/Spectators Corrective Action</i> <i>Section 9: Coaches Code of Conduct</i> <i>Section 10: Coaches Corrective Action</i> <i>Section 11: Players Code of Conduct</i> <i>Section 12: Players Corrective Action</i> <i>Section 15: Umpires responsibilities</i> <i>Handouts: Park Rules</i> <i>Practice and Game Schedules</i></p>	<p>Players Coordinator</p> <p>1-Oversees the ordering and purchasing team shirts. 2-Work together with teams coordinator ordering and purchasing league trophies 3- In charge of players registration forms 4- Assists teams coordinator with team draft picks</p> <p><u><i>Rules and Regulations</i></u> <i>Section 2: Players participation</i> <i>Section 4: Team Draft process</i> <i>Section 5: Youth League/Officials Code of Conduct</i> <i>Section 6: Youth League/Officials Corrective Action</i> <i>Section 7: Parents/Spectators Code of Conduct</i> <i>Section 8: Parents/Spectators Corrective Action</i> <i>Section 9: Coaches Code of Conduct</i> <i>Section 10: Coaches Corrective Action</i> <i>Section 11: Players Code of Conduct</i> <i>Section 12: Players Corrective Action</i> <i>Handouts: Park Rules, Welcome/Thank You, Registration Forms</i></p>

<p>Teams Coordinator 1-Assigning Team Head Coaches 2-Overseeing Teams Draft Selection</p> <p style="text-align: center;"><u>Rules and Regulations</u></p> <p><i>Section 2: Players participation</i> <i>Section 4: Team Draft process</i> <i>Section 5: Youth League/Officials Code of Conduct</i> <i>Section 6: Youth League/Officials Corrective Action</i> <i>Section 7: Parents/Spectators Code of Conduct</i> <i>Section 8: Parents/Spectators Corrective Action</i> <i>Section 9: Coaches Code of Conduct</i> <i>Section 10: Coaches Corrective Action</i> <i>Section 11: Players Code of Conduct</i> <i>Section 12: Players Corrective Action</i> <i>Handouts: Park Rules, Welcome/Thank You,</i></p>	<p>Public Relations Coordinator 1-In charge of advertisement 2-In charge of registration dates/times 3-In charge of players registration forms 4-Post signs and flyers as needed 5-Send flyer to Centertown School 6-Assist youth director and/or youth league committee with info about league on web-site.</p> <p style="text-align: center;"><u>Rules and Regulations</u></p> <p><i>Section 2: Players participation</i> <i>Section 4: Team Draft process</i> <i>Section 5: Youth League/Officials Code of Conduct</i> <i>Section 6: Youth League/Officials Corrective Action</i> <i>Section 7: Parents/Spectators Code of Conduct</i> <i>Section 8: Parents/Spectators Corrective Action</i> <i>Section 9: Coaches Code of Conduct</i> <i>Section 10: Coaches Corrective Action</i> <i>Section 11: Players Code of Conduct</i> <i>Section 12: Players Corrective Action</i> <i>Handouts: Park Rules, Welcome/Thank You,</i></p>
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Game Rules Committee

Four (4) members consisted of:

- Youth Coordinator
- Umpire Coordinator
- One appointed by Youth Coordinator
- One appointed by Umpire Coordinator
- Once the four have been appointed, one will be appointed Chairman of the rules committee
- If not using the (optional) league commissioners, this committee will handle any protest that arises.

League Commissioners (optional)

- Appointed by the rules committee will assists the game rules committee on any game protest that arises.

Four (4) members' one from:

- Training and/or Tee Ball
- Coach Pitch
- (Junior League) Junior Girls and/or Junior Boys
- (Senior League) Senior Girls and/or Senior Boys

CENTERTOWN YOUTH LEAGUE

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Section 2: Players Participation	Players	
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All Divisions

1. All players must be registered to play under the Centertown Youth League. (No exceptions)
2. All players pay a registration fee set by the youth league committee.
 - To cover for insurance (secondary from own insurance provider)
 - To cover at the end of the season league award (all players will receive an award of some type).

Divisions and Ages

1. Training Division: age 3 and 4 (boys and girls)
 2. Tee Ball Division: age 5 and 6 (boys and girls)
 3. Coach Pitch Division: girl age 7 through 10; boy age 7 through 9
 4. Junior Division: girl age 11 through 14; boy age 10 through 13
 5. Senior Division: girl age 15 through 19; boy age 14 through 18
 6. Young Adult (optional) co-ed age 19-22
- Start Age (Training League) Must be 3 years old by April 1st
 - Age in division is determined how old by May 1st of that year participating.
 - A player can always play up one step division, but not down. Player must be within one age below assigned division age brackets before playing in that division (example a 13 year old boy can play senior league, a 10 year old girl or 9 year old boy can play junior league, a 4 year old training league can play tee ball).

Player practice and games

1. If players do not attend at least half of the schedules practices, coaches shall have the prerogative to not start that player during that game schedule.
2. If players miss more than half of games schedule, coaches shall have the prerogative to not start play or not play said player during that game schedule.
3. Players shall have the dedication to attend practices and/or games or the courtesy from the player and/or parent to say to that coach why they cannot.

Registration after season and teams need to pick up players

1. No players will be permitted to join a team during the season, unless:
 - Team hardship cases where a team might need another player and youth league committee approves it.
 - Player move into Centertown Community Area; will be by governing from Warren County District Boundaries 9th-10-12th districts. Then player can be placed on a team with the less players or in order of this year draft picks from last selection by the youth league committee.
2. We will still take late sign-ups and will not charge a fee until they are placed on a team.
 - Players will be put on a wait-to-see list.
 - If player is needed and contacted to see if still wants to play, a registration fee will be determined by the youth league committee (base on number of games left in season) and the player will be placed on a team.

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Section 3: Team Process	Teams	
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Girls/Boys/Co-ED

Returning Players

- 1-All returning players from previous season in that age bracket to that team.
- 2- If a player sits out a season due to medical reasons and comes back, they can go back to same team or request to go through the open draft.
- 3-If a returning player refuses to go back to the team and still wants to play; must go through a blind draft (unless parent is head coaching another team)

Team Draft Players


- 1-New players and players moving up from lower division. Player will be drafted on a team order from the previous year team finish standing.
- 2-A player can request to go back in the draft. (Will be a blind draft at the end of the draft process)
- 3-If a previous year team does not have enough players to form a team and not enough players in the draft to add to the team, those returning players that are left, will be put back in the open draft selection.
or
A new coach is assigned to this team: The new head coach has the option to either keep that team or start a new team from the draft selection. If new team is chosen, all returning players on that team go back through the open draft.
- 4-Brothers, step brothers, sisters, step sister and/or foster care player of same parents will be put on the same team. *(Exception the parent wants to separate them from the team or a team will have more players than the others in division and the league will have to separate them, the parent will be contacted to let them know).*
- 5-There will not be any other request players assigned to a team all others will be put through the selection rounds and will be up to the coaches to pick. (Parent can request by putting on the form, so the coaches can see and can try to work it out if they can with other coaches, especially in the younger divisions, there is no guarantee.

Special Need Players

The youth league committee has to approve a player for this. It could be age factor.

CENTERTOWN YOUTH LEAGUE

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Section 4: Team Draft Process	Teams Page 1 of 3	
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A. Draft Order

- The previous season standings (Example)
 - 4th place- 1st selection
 - 3rd place- 2nd selection
 - 2nd place- 3rd selection
 - 1st place- 4th selection
- If a new team is form they will have 1st selection. (If 2 or more new teams, a number will be draw for selection order at top).
- If a team ties in a place during the season; either of the two options below becomes in play
 - Option 1: The team with the less returning players.
 - Option 2 if team matches: A number will be draw, in order of selection.
- Training League; work it out with the coaches in order of selection, since no previous standings were counted.

B. Division Selection

1. Co-Ed Divisions Balance Selection

- All girls in draft will be picked first before starting the boys' rounds.- Follow teams selection part C below,
- Boys will be selected after all girls have been picked. Follow teams selection part C below,
- Balance Teams with same number of girls and boys on a team as much as possible. .
- No Teams should have more than 2 of either above the other teams if possible. (Unless siblings becomes in play and cannot separate)

2. All Girls and Boys Divisions

- Balance Teams with same number on a team as much as possible.
- No Team should have more than 2 players above the other teams if possible. (Unless siblings become in play).

C. Teams Selection

- 1st round:** any player in the draft.
- 2nd round:** Head Coach Player using (if not, any player in the draft with the exception of any blind draft players).
- 3rd round:** Team catch up round, team with the least amount of players will get to pick up to the next total of players of the next team and so on. (If any siblings are in this and has not been pick they have to be picked during this round). If it involves: Assistant Coach or Team Sponsor Player using and don't have any picks in the catch up round, than they have to be pick in 4th round.
- 4th round:** Back to start from season standings finish.

Team Draft Process (page 2 of 3)

D. Option Picks

1. Each team will have two optional picks (one head coach player and one assistant coach player or team sponsor NOTE: If not using one of the above in senior league you can request a senior league player in the draft that is at least 18 year old. These players are protected in draft.
2. Previous year options picks- if your team player is returning for this season and you have used them during the draft selection and they are returning to this team, you will not have an option pick to use.
3. If a head coach has use their player as a draft option and does not coach this team this season in that division and a new coach is assigned, that departing coach player must go back through the blind draft. If it's an assistant coach, no additional option can be used, but player can stay on same team or request for blind draft.
4. If a head coach or assistant coach has use their player as a draft option and does not coach this team this season for any emergency (medical, etc.) purpose and a new coach is assigned, the team can request additional option pick from another new coach player. This must be approved by youth league committee.
5. Previous year team optional picks will still be assigned to this team as long as age allows too play for this team in this division.
 - In order words if you use 2 option picks during the team picks you will not get anymore as long as that player is still playing on your team.
 - If you use 1 you will still be allow 1pick
 - If you use 0 you will be allow 2 picks
 - If the player becomes too old in this division, then you will be allowed an option pick to replace them.

E. Head Coach Option

1. New Head Coach Child in draft; must be pick in the 2nd round or 1st round if chose to.
 - If more than one; will get to skip a round before picking the other (If number of draft rounds allows it or catch up round becomes in play).
2. Returning Head Coach Child in draft; that player is moving into must pick in the 2nd round or 1st round if chose to.
 - If more than one; will get to skip a round before picking the other (If number of draft rounds allows it or catch up round becomes in play).
3. New Head Coach assigned to a new team form in that division, which their child played for another team the previous year. The team losing the player will have an extra pick at the end of the 2nd round and the new head coach child will be their pick in this round. No other round.

F. Assistant Coach Option

1. New Assistant Coach Child in draft; must pick in 3rd round or earlier if chose to.
 - If more than one; will get to skip a round before picking the other (If number of draft rounds allows it or catch up round becomes in play).
2. New Assistant Coach that player coming off from another team.
 - Cannot have if the previous year, a team use them as an assistant coach option pick over the years in that division the player play in.
 - Coming off a previous year team, the team losing the player will have an extra player pick for their team in the 1st round during the time of the team picking up the player. That team will lose their 1st round draft pick as this player comes into this team selection.

Team Draft Process (page 3 of 3)

G. Team Sponsor Option

1. If using; this option replaces the assistant coach option pick, must pick in 3rd round or earlier if chose to you still can have an assistant coach, but cannot use their child as an option pick.

H. Siblings Option

Any sister, brother, foster child living in same household and/or step brothers and stepsister living in the same household.

1. Any siblings in draft that a player is already on a team and doesn't involve a coach or team sponsor child must be selected in the 3rd round or earlier if chose to, unless team hasn't a 3rd round pick, then has to be pick in the 4th round.
2. If have more than one player in draft you can skip an round before selected the sibling, unless team has 3rd catch up round players to add, then siblings must be pick in this 3rd round.

I. Blind Draft

1. A returning player from previous season can request to be put back in the draft, but will be a blind draft pick. Will be put on a team at the end of all selected players are pick
 - Form will be turn up side down, not to know who the player is (the league has an option to assign that player a number and number drawn out).
 - Player can't be put back on the same team.
2. Team that lost a player(s) to the blind draft.
 - If lost one player will get to pick extra player at the end of the 2nd round. (Player must have at least played more than one year on that team). If not, no extra pick will be made to make-up.
 - If lost two or more, the youth league committee will look into reasons why players are requested to leave the team. If it is because of a coach, the youth league committee has the option of removing the coach from the team and assigning another coach to it. If the league decides not to remove the coach and remains, no extra option rounds player picks will be make-up.

J. Open Draft

1. Any new player or player moving up to that division will be put in the draft selection.
2. Teams not making from previous year due to numbers not met from league total sign-ups. Returning players go back through an open draft.
3. Coaches not returning and a new head coach is assigned and the league total sign-ups does meet to make that team, the new head coach has the option to either keep that team or start a new team. If new team is chosen, all returning players on that team go back through the open draft.

K. Player Swapping Teams Before Draft Picks

1. Returning player from previous year changing teams.
 - Referred back to sections E and F, if involving coaches.

L. Player Transfer: After Draft Picks

A player can ONLY be transferred to another team BEFORE the team shirts have been ordered and must be by chain of order following conditions. Must let the league Players Coordinator know before ordering team shirts.

- Both coaches must agree and must be done at the end of that division draft.
- Not making division team numbers un-balanced with more than 2 total players from other teams.

CENTERTOWN YOUTH LEAGUE

Guidelines and Regulations

Section 5: Youth League Committee/Officials Code of Conduct	Committee/Officials	
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In order to assure Centertown Youth League of his/her continuing commitment to those goals, all administrators, and officials hereby agree to abide, and be bound, by the following standards of conduct and further agree to the authority of Centertown Youth League Committee to enforce those standards:

NOTE: Administrators are the youth league committee. Officials are the umpires and scorekeepers.

- 1-Abstain from using any alcohol or illegal drug products in or around the playing field or the sports complex in which the field is located
- 2-Do not use abusive or profane language in or around the playing field or the sports complex in which the field is located.
- 3-Abide the Centertown Recreational Park Smoking Rules
- 4-No spitting chewing tobacco or spitting dipping stuff in dugouts, and on playing fields, score boxes , bathrooms, concession stand-area and on bleachers.
- 5-Strive to promote good mental and physical health in all aspects of participation and refrain from any type of verbal or physical abuse and criticizing of any players, coaches, spectators and other administrators/officials.
- 6-Consistently act in a manner which is in keeping with the positive image and high standards of personal conduct which this program should strive to teach and to foster.
- 8-You should conduct yourself in accordance with all rules, regulations, and determinations of the youth league committee.
- 9- Consistently act in the best interests of the players, coaches and others so as to provide a positive experience for each player and to promote a positive image of the program.
- 10- Being in possession of any type of illegal weapon or drug. *Action taken: law enforcement will be contacted*

CENTERTOWN YOUTH LEAGUE

Guidelines and Regulations

Section 6 Youth League Committee/Officials Corrective Action	Committee/Officials	
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1-Fail to adhere to the Code of Conduct or do not live up to their responsibilities or expectations will be subject to disciplinary action. Accordingly, CENTERTOWN YOUTH LEAGUE COMMITTEE has instituted a Corrective Action to establish appropriate consequences for inappropriate behavior.

2-The Corrective Action is a guide to assist CENTERTOWN YOUTH LEAGUE to run a quality program. The Corrective Action is a 3-step system designed to forgive a mistake but to firmly address chronic misbehavior.

3-For violations of the Code of Conduct or Ethics, the following steps will be followed:

- Step 1 – Verbal Warning – Youth League Committee will discuss undesirable conduct with member and stress that this behavior will not be tolerated.
- Step 2 – One Week Suspension – Youth League Committee will suspend member one full week from participation at the park and not allow on park grounds during the week of any practices/games that are schedule. (If refuse to, the law will be contacted).
- Step 3 – Season Suspension – Youth League Committee will suspend member one full year from participation at the park and not allow on park grounds during the season of any practices/games that are schedule. (If refuse to, the law will be contacted).


These guidelines are not absolute in dealing with behavioral problems. Severe or unsafe situations could merit the harshest sanctions against the participant.

Actions for all above: It will be determined by the youth league committee of what actions to be taken and how severe the penalty can be.

Administrator/Official has the right to defend the action.

CENTERTOWN YOUTH LEAGUE

Guidelines and Regulations

Section 7: Parents/Spectators Code of Conduct	Parents/Spectators	
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Parents/Spectators Code of Conduct

Support: *The following policies regarding the conduct of CYL softball parents/spectators are being established in support of the Player Code of Character and Conduct. One of your jobs is to encourage and uplift.*

1-Should be a positive role model for children and encourage sportsmanship by showing respect and courtesy, and by demonstrating positive support for all players, coaches, spectators, umpires, league officials, at every game, practice or league event

2-Good plays should always be cheered, and disappointments should always be consoled, no matter whose team it affects.

- Be a team fan, not just a fan of your kid

3-If you have a problem with anyone on the coaching staff, go directly to that person and work it out. Discussing questions or concerns right before practices or before or after games are not an appropriate time for communicating to the coaching staff, unless it is an emergency. Always allow for a 24-hour cooling off period

4-Be supportive of, and reinforce all elements of the Player Code of Character and Conduct on and off the field.

5-Abide all Centertown Recreational Park Rules

Inappropriate Conduct: *the following behaviors will not be tolerated:*

1- Use of crude, profane or vulgar language

2- Critical, judgmental, or negative talk directed toward players, coaches, umpires and opposing team members

- Let the players play, the coaches' coach, and the umpire's umpire. Your role is to be an encourager and motivator

3- Should not at any time go on the playing field to question an umpire rule of play?

4-Are not permitted to go in the score box at any time in regard to the game. Only the head has authority to speak with the scorekeeper.


5-Should not engage in any kind of unsportsmanlike conduct with any league official, umpire, coach, player, parent or spectator such as booing, taunting, or using profane language or gestures.

Consequences for the above actions:

Most often, you will be asked by the coach or league official to stop the inappropriate behavior and subject to the Centertown Youth League Parents/Spectators Corrective Action Policy

CENTERTOWN YOUTH LEAGUE

Guidelines and Regulations

Section 8: Parent/Spectators Corrective Action	Parents/Spectators	
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Parents/Spectators Corrective Action Policy

1-Fail to adhere to the Code of Conduct or do not live up to their responsibilities or expectations will be subject to disciplinary action. Accordingly, CENTERTOWN YOUTH LEAGUE COMMITTEE has instituted a Corrective Action Policy to establish appropriate consequences for inappropriate behavior.

2-The Corrective Action Policy is a guide to assist CENTERTOWN YOUTH LEAGUE to run a quality program. The Corrective Action Policy is a 3-step system designed to forgive a mistake but to firmly address chronic misbehavior.

For violations of the Code of Conduct or Ethics, the following steps will be followed:

Step 1 – Verbal Warning – Youth League will discuss undesirable conduct with parent/spectator and stress that this behavior will not be tolerated.

Step 2 – Period Suspension-The Game it applies in and One Game Day/Night Suspension – Parent/Spectator will be suspended that night and for the next schedule game from the park and asked to leave the park grounds. (If refuse to, the law will be contacted).

Step 3 – Season Suspension – Parent/Spectator will suspension for a season. The spectator will be warned that the next offense may result in further disciplinary action up to and including expulsion from parks and grounds during the youth league season.

These guidelines are not absolute in dealing with behavioral problems. Severe or unsafe situations could merit the harshest sanctions against the participant and/or banned from the park during youth league activities and events.

Actions for all above: It will be determined by the youth league committee

Please Remember

- 1, these are kids
2. This is a Game
3. We are here for All the Kids
4. Coaches and Youth League Officials are volunteers to help run and oversee the league.
5. Umpires and Scorekeepers are humans and they too will make a mistake, like the rest of us,
6. Concession Stand Workers are Volunteers that help out our youth league program, so be thankful and show some love and respect to them. (it gets really busy sometimes in there).

CENTERTOWN YOUTH LEAGUE

Guidelines and Regulations

NOTICE

It is illegal for anyone to: Intentionally use abusive, indecent, profane, or vulgar language. Make an offensive gesture in a public place if it incites a breach of the peace. Make unreasonable noise in a public place or abuse or threaten someone in an obviously manner. This park, known as the Centertown Recreational Park is a public place.

2021 Tennessee Code Title 39-Criminal Offenses Chapter 17-Offenses Against Public Health, Safety and Welfare Part 3-Disorderly Conduct and Riots Section 39-17-305. Disorderly Conduct

- a. A person commits an offense who, in a public place and when intent to cause public annoyance or alarm:

- b.

- 1. Engages in fighting or in violent or threatening behavior;

- 2. Refuses to obey an official order to disperse issued to maintain public safety in dangerous proximity to a fire, hazard or other emergency;

- or 3. Creates a hazardous or physically offensive condition by any act that serves no legitimate purpose.

- b. A person also violates this section who makes unreasonable noise that prevents others from carrying on lawful activities. c. A violation of this section is a Class C misdemeanor.

Section 9: Coaches Code of Character and Conduct	Coaches	
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Coaches Code of Character and Conduct

1-Should be a positive role model for children and encourage sportsmanship by showing respect and courtesy, and by demonstrating positive support for all players, coaches, spectators, umpires, league officials, at every game, practice or league event

2-Good plays should always be cheered, and disappointments should always be consoled, no matter whose team it affects.

- Positive cheering and acknowledgement of strong play, (even by the opposition team) is strongly encouraged.

3- Be supportive of, and reinforce all elements of the Player Code of Character and Conduct on and off the field.

4- Be very supportive of the Centertown Youth League and event activities

5-Abide all Rules

- Centertown Recreational Park Rules
- Centertown Youth League Guidelines and Playing Rules

Inappropriate Conduct:

1- Use of crude, profane or vulgar language

2- Critical, judgmental, taunting or negative talk directed toward players, coaches, umpires and opposing team members

3- Umpires should be treated with utmost respect at all times. Calls are not to be arguing over. Coaches can discuss calls for clarification, but arguing calls, or publicly criticizing calls, will not be tolerated.

4- Unsportsmanlike conduct by any coach is UNACCEPTABLE.

CENTERTOWN YOUTH LEAGUE
Guidelines and Regulations

Section 10: Coaches Corrective Action	Coaches	
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Coaches Corrective Action Policy

1-Coaches who fail to adhere to the Code of Conduct or do not live up to their responsibilities or expectations will be subject to disciplinary action. Accordingly, CENTERTOWN YOUTH LEAGUE COMMITTEE has instituted a Corrective Action Policy to establish appropriate consequences for inappropriate behavior.

2-The Corrective Action Policy is a guide to assist CENTERTOWN YOUTH LEAGUE to run a quality program. The Corrective Action Policy is a 3-step system designed to forgive a mistake but to firmly address chronic misbehavior.

3-For violations of the Code of Conduct or Ethics, the following steps will be followed:

- Step 1 – Verbal Warning – League will discuss undesirable conduct with coach and stress that this behavior will not be tolerated.
- Step 2 – Period Suspension-The Game it applies in and One Game Day/Night Suspension - Coach will be suspended for that game and next game schedule.
- Step 3 – Season Suspension – will suspension for a season. The coach will be warned that the next offense may result in further disciplinary action up to and including coaching in the youth league.

These guidelines are not absolute in dealing with coaching problems. Severe or unsafe situations could merit the harshest sanctions against the participant and/or banned from the park during youth league activities and events.

Actions for all above: It will be determined by the youth league committee

CENTERTOWN YOUTH LEAGUE
Guidelines and Regulations

Section 11: Players Code of Character and Conduct	Players	
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Player Code of Character and Conduct

1-REMEMBER THE GOLDEN RULE I will treat my Coaches/Team Managers, other Players, Officials and Fans with **RESPECT** regardless of race, sex, creed, or abilities and I will expect to be treated accordingly. Always treat your Teammates, Coaches/Team Managers, opponents & officials in the same manner that you would like to be treated.

2-BE A GOOD SPORT Play fair be a leader. Rise above poor behavior. Have Fun. The way in which you conduct yourself has a long-lasting effect on everybody around you. That's what practicing good sportsmanship is all about.

3-LISTEN TO YOUR COACH If you're on the team, your job is to listen attentively to what your coach is saying.

4-BE PATIENT WITH YOUR TEAMMATES every player on your team has certain strengths and weaknesses. Be patient with your teammates as they improve their games-just as they will be patient with you improving your game. Work for the good of your team. Success can only come when the entire team works and plays well together.

5-LEARN THE RULES/PLAY SAFE. Honor, observe, and follow the rules of the game while playing in a safe and appropriate manner.

6-NEVER QUESTION AN OFFICIAL Officials do not care who wins and they have no favorite players or teams. All they want is for a fair and safe game to be played. And that's no easy job. Make it easier by not talking back to an official. Accept the decisions of the officials with a good attitude.

7-PLAY HARD Hustle never goes out of style. Coaches absolutely love players who work hard at practice and games. If playing hard isn't part of your game-make it! Work for the good of the team and have tried.

8-INCLUDE YOUR PARENTS Your parents want only the best in life for you. And they always want to see you succeed. Let them into your sports world, but remind them that there are ups and downs and your goal is to have fun. It will be good for you to have their support and fun for them to see you take responsibility as a member of the team.

9- PARK RULES abide all Centertown Recreational Park Rules

10- EQUIPMENT Respect the league equipment, team equipment and/or other players equipment, the playing fields, and the park buildings and grounds.

Inappropriate Conduct:

1- Use of crude, profane or vulgar language

2- Critical, judgmental, taunting or negative talk directed toward players, coaches, umpires and opposing team members

3- Unsportsmanlike conduct by any coach is **UNACCEPTABLE**

CENTERTOWN YOUTH LEAGUE

Guidelines and Regulations

Section 12: Players Corrective Action	Players	
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Players Corrective Action Policy

1-Players who fail to adhere to the Code of Conduct or do not live up to their responsibilities or expectations will be subject to disciplinary action. Accordingly, CENTERTOWN YOUTH LEAGUE COMMITTEE has instituted a Corrective Action Policy to establish appropriate consequences for inappropriate behavior.

2-The Corrective Action Policy is a guide to assist Coaches and CENTERTOWN YOUTH LEAGUE to run a quality program. The Corrective Action Policy is a 3-step system designed to forgive a mistake but to firmly address chronic misbehavior.

For violations of the Code of Conduct or Ethics, the following steps will be followed:

- Step 1 – Verbal Warning – Coach will discuss undesirable conduct with player and parents and stress that this behavior will not be tolerated.
- Step 2 – Period Suspension - Coach will bench the offending player for the game playing in and the next schedule game. League Official and Coach will inform the player parent

Note: If the player comes up at bat during that game, an out will be call, no substitute player allows.

- Step 3 – Season Suspension – Player will suspension for a season.

These guidelines are not absolute in dealing with behavioral problems. Severe or unsafe situations could merit the harshest sanctions against the participant and/or banned from the park during youth league activities and events.

Actions for all above: It will be determined by the youth league committee

CENTERTOWN YOUTH LEAGUE

Guidelines and Regulations

Section 13: Game Schedules and Game Due to Bad Weather	Games	
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Game schedules

1-Youth League Scheduling Coordinator will make the season game schedules out for all divisional play also the season tournament schedule. We understand that things can interfere with making scheduled commitments. However, we do encourage players, parents, coaches and umpires to make prior arrangement or call in advance to let the proper coordinator know and/or coaches of a particular situation. Games can only be swap out if work out with the youth scheduling coordinator and both team coaches that are involved in it, sometimes it might affect 4 teams, so all must be in agreement.

2-Coaches and players should be at their designated playing field 15 minutes prior to game time.

3-A line up must be turned into the Official Score Keeper 10 minutes prior to game time. There are no grace periods to start of or between games.

4- Centertown Youth League Committee will set aside certain dates that games will not be scheduled for play;

- Centertown Elementary School Kindergarten graduation.
- Centertown Elementary School 8th grade graduation.
- Centertown Elementary School 8th grade banquet
- Warren County High School graduation.

Game Call Due to Bad Weather and/or Other Unseen Reasons

1-Building and Grounds Coordinator along with either the youth director, youth coordinator or umpire coordinator oversees any cancellations of practices, games or any other unseen purposes. (Work with Games/Practice Schedules Coordinator to reschedule)

2- Building and Grounds Coordinator can call off the game/practice prior to start time or schedule night for emergency situations.

3-After games start, the home plate umpire will be responsible to call games for inclement weather.


4-See each division set innings under game rule section to become official game.

5-Games will try to be called due to weather at 4:00 pm or sooner if possible. You can log onto the Centertown Youth League web site: www.leaguelineup.com/centertown to see on home page breaking news that games have been call off. Games call off will also be posted on the Facebook Page:

6-If games are called due to weather; there will be no practice on fields or grass. This causes major re-work problems to the fields to be ready for the next schedule night.

CENTERTOWN YOUTH LEAGUE

Guidelines and Regulations

Section 14; Season Standings and Tournament Seed	Games	
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CENTERTOWN YOUTH LEAGUE SEASON STANDINGS

A. Determining final regular season standings.

1. Most games won by a team at the end of the regular season.
2. If a tie exists for first place, then will be declared co-champions, tri-champions, etc.
3. If a tie exists for any other place in the standings, then will be declared co , tri, etc. in that place

B. Determining Tournament Seed Game(s)

Two-Way Tie in Season Standings Finish

1. Results of the in-season head-to-head competition.
2. If two teams split their in-season games, then the youth league scheduling coordinator shall use the best record against the highest regular season finish remaining teams in descending order as the tiebreaker
3. If a tie still exists, then the youth league scheduling coordinator or his/her designee shall use a coin toss with another youth league committee member to break the tie.

C. Home Team Decided in the Tournament

1. Result of top seeded place in season
2. If 2 teams tie: results of the in-season head-to-head competition.
3. If two teams split their in-season games, then the youth league scheduling coordinator shall use the best record against the highest regular season finish remaining teams in descending order as the tiebreaker
4. If still tie, a coin toss before the game will determined the home team of that game.
5. In the championship game, the team that has not been beaten is the Home team. If game 2 of the championship has to be play, then a coin toss will decide home team.

D. Single or Double Elimination Tournament:

1. Youth League Committee has the description to play a single or double elimination tournament.
2. Youth League Committee with majority vote has the description to make the double elimination tournament once started to go toward a single elimination tournament if more than 2 nights of games are postponed, due to weather or any other unseen reasons. (Does have the option to cancel the tournament or not wait to 2 rain out nights)
 - Winner's bracket will be played with the teams having played still in not been beaten, while the loser bracket will be eliminated. (unless it's the championship game and then only one (1) will be play-winner takes all)

E. Rain Outs during Tournament Games

1. If tournament; game is call at a point and can't resume that night, the game will be rescheduled to start as a new game from the beginning.
2. Game Schedule Brackets will be pushed back.

Youth League Committee majority vote has the description not to have a pre-season and ending season tournament.

CENTERTOWN YOUTH LEAGUE

Guidelines and Regulations

Section 15: Umpires Responsibilities	Umpires	
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All Umpires are under the supervision of the Chief Umpire in Charge.

An umpire's ultimate goal should be that the game is played in a structured, safe, fair and fun manner. An umpire does not care who wins or who loses, only that the game is played fairly and safely for both teams involved.

1-Umpires should know the rules and make all calls accordingly, by the rules as set out by the youth league rules committee.

2-Umpires should strive to see that games are played as close to schedule as possible.

3-Umpires will strive to maintain order during the game by assuring that all coaches, players and spectators adhere to the Centertown Youth League Code of Conduct at the same time conducting him/herself by the Centertown Youth League Code of Conduct.

4-Umpires must understand that no one is perfect and at times calls will be questioned and will allow coaches only to question a call in the proper manner and explain the reason that the call was made.

5-Umpires will make calls to the best of their ability so that the game will be called fairly for all players regardless of race, color, ethnic background, religion, or age if otherwise qualified.

6-Umpires will strive to encourage safety in all aspects of the game by requiring all players to wear helmets and safety equipment as set forth in league rules and stopping the game in cases of dangerous weather conditions.

7-Umpires will arrive at schedule times to umpire or will notify league officials in advance if unable to report at scheduled time.


8-Umpires will adhere to the Centertown Youth League Code of Conduct and will be subject to immediate dismissal by league officials if in violation of such rules.

9-All umpires will show respect to their fellow umpires, coaches, players and spectators while ensuring that the same respect is shown by all the other participants to each other.

10-Once game has started it is the judgment of the home plate umpire on the field to call a game due to weather and/or other unseen reason. If game cannot resume in 15 minutes, game will be call by either the youth director or buildings and grounds coordinator or the umpire coordinator.

CENTERTOWN YOUTH LEAGUE

Guidelines and Regulations

Section 16: Scorekeepers Responsibilities	Scorekeepers	
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Scorekeeper Role

All scorekeepers are under the supervision of the Youth League Scorekeeper Coordinator..

- 1-Arrive at the field 15 minutes prior to game time
- 2-Keep copy of schedule to see whom is the home and visitor teams playing.
- 3-Announce batter name that is batting.
- 4-You are the official game scorekeeper, responsible for recording the game on the official score sheet.
- 5-The official game score at the end of the night should be turned in to the Youth League Scorekeeper Coordinator.
- 6-You will keep up with the outs in the inning.
- 7- You will keep up with each runs score per team
- 7-You will keep up with batters during the inning, to make sure batting in order. If a player bats out of order look below for ruling.

Batting out of order: By rule, an umpire or score keeper will not point out a batting order infraction or penalize the offensive team for it. If an improper batter completes his plate appearance (by definition, out-of-turn) and the opposing team does not report it to the home plate umpire before the next batter has not put the ball in fair play, the out-of-turn appearance becomes legalized.

- a. Improper batter still at home plate, replace with proper batter, proper batter assumes any existing swing counts
- b. Improper batter on base, but no swing count yet to the next batter, send improper back to the dugout and any base runners back to their previous base, improper batter is called out.

- 8- Record game time started and expecting to end time and announced to home umpire. (Time limit games are 1 hour)
 - a. An inning will be considered started after the final out of the previous inning is recorded before time limit expires the next inning must be played if not recorded.
 - b. No new inning may start after the 1-hour has expired.(exception's below)
 - If the 1-hour time has expired in the top of an inning and the home team is behind, than the home team will get to bat in the bottom of the inning.
 - c. No games shall end in a tie; extra innings will be play to determined winner (no time limit)
 - d. Championship Games there will be no time limit during the game. (Inning Run Rule do apply)

9-Line-Ups get first and last names recorded in book and jersey numbers if available for batting order.

10-Copy of game playing rules is in the concession stand, in case umpire and/or coach ask for it.

11-Scorekeepers will adhere to the Centertown Youth League Code of Conduct and will be subject to immediate dismissal by league officials if in violation of such rules.

12- Scorekeeper will show respect to their fellow umpires, coaches, players and spectators while ensuring that the same respect is shown by all the other participants to each other

CENTERTOWN YOUTH LEAGUE
Guidelines and Regulations

Section 17: Concession Stand Responsibilities

Coordinator



All Concession Stand workers are under the supervision of the Concession Stand Coordinator.

A coordinator ultimate goal should be that the concession stand and bathrooms are in good working order and safe to work in.

- 1-Oversees operation of concession stand/bathrooms during games.
- 2- Assigns youth league teams to work during the youth league season.
- 3- Ordering of supplies/food and drinks.
- 4-Works with treasurer and youth league director and/or committee.
- 5-Coordinator will make the call to close concession stand as seem to.
- 6-Coordinator will adhere to the Centertown Youth League Code of Conduct and will be subject to immediate dismissal by league officials if in violation of such rules.
- 7-Coordinator will adhere to the Centertown Recreational Park Rules
- 8-Will follow the guidelines of concession stand workers procedures.

Handouts

(Appendixes)

Centertown Youth League	Park Banners	
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Ball Park Banners are sold and banners are made up to display whatever they want on them. Sponsor fee is set by the youth league committee.

- A. Banner fees are to go toward the park expenses
- B. No sponsor should be affiliate with names of tobacco products, alcohol beverages, any illegal drug, nightclubs, bars, and any other obscene inappropriate names.

As a sponsor and purchasing a banner, your contribution goes toward helping with recreational park expenses and other projects that the park has plans to do.

You can also visit us on our facebook page or go to our web site to see what goes on in our youth program from; photos, game scores, team standings, and many more selection topics to choose from.

facebookK: www.facebook.com/centertownrecreationalpark
web site: www.leaguelineup.com/centertownrecreational

PARK BANNER

- 1st Season Year: \$250.00 – 2nd Season Year: \$150.00 – 3rd through 5th Season Year: \$100.00 of that season year.
- If not renewal after the season above the banner will not be display.
- Banner will be display on the fence on a playing field during the season.
- After the season is over the banner will be removed and stored inside the concession stand building during off-season,

Date: _____ Banner Name: _____

Please provide a sketch drawing or give a business card of what you want to put on the banner. The banner than will be design by our provider and have your approval before making the banner,

Contact Person Name: _____ Phone Number: _____

This section to be completed by league official:

Date Pay: _____ Amount Pay: _____ Collected By: _____

<div style="border: 1px solid black; border-radius: 50%; width: 60px; height: 60px; margin: 0 auto; display: flex; align-items: center; justify-content: center;"> <div style="text-align: center;"> Year <hr style="width: 20px; border: 0; border-top: 1px solid black;"/> </div> </div>	CENTERTOWN YOUTH LEAGUE Coaching Sign-Up Sheet	
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CENTERTOWN YOUTH LEAGUE COACHES SIGN-UP AGREEMENT SHEET

I am interested in coaching a team this season and I understand by signing this form I will abide by all the Centertown Youth League Guidelines and Playing Rules. I will be subject to have a background check at any time during the season if requested by the Youth League.

If you are a first time coach here at Centertown; I agree to fill out the Coaches Statement Form.

Note: You may not get a team to coach this year by signing this form, due to returning approved coaches by the Centertown Youth League having first choice and sometimes appoint other coaches that the youth league committee has approved. All youth league coaches must be agree on by the Centertown Youth League Committee.

COACH NAME	CONTACT NUMBER	DIVISION TO COACH	DIVISON COACH HERE BEFORE

Year

CENTERTOWN YOUTH LEAGUE

Team Sponsorship Sign-Up Sheet



Team Sponsorship Fee: \$250.00

Youth League Divisional Teams: Training League – Tee Ball – Coach Pitch –Junior – Senior

Sponsor Name	Contact Person	Address	Phone Number	Division Wanted to Sponsor In

Centertown Recreational Park Rules

- No Alcohol and/or Illegal Drugs allowed on these premises.
- No Firearms and/or other Dangerous Weapons allowed on this property unless you are a law officer.
- No Pets (Service Animals specifically trained to disabled person are allowed to enter)
"Service Animal" is defined by the ADA as "a Dog that has been individually trained to do work or perform tasks for an individual with a disability."
Pets providing emotional support, comfort, companionship well-being are not recognized as service animals under ADA regulations.
- Concrete Areas: No bicycles, skateboards, rollerblades, etc (with wheels) or animals.
(Child carts and ball equipment carts and equipment are allowed)
- No vehicles or animals on playing fields (unless authorized by the Park Board)
- Use of crude, profane or vulgar language
- Speed Limit is 5 mph, please watch for pedestrians in parking areas and crossing.
- Handicap Parking spaces are to be used for ADA Parking only.
- No climbing on fences, buildings, dugouts, and trees. (Including rails and tables)
- Do not throw any objects against any buildings including score boxes.
- No littering, dumpster to be used by the park.
- Do not go onto other(s) property without permission
- During A Practice, Youth Game and Other Park Activities
- No Smoking, No Vapor Smoking and No E Cigarettes except in Designated Areas. (Look for Signs)
- The complex closes at dusk and opens at dawn, unless a lighted field is reserved.

Bathroom Rules (Men's and Women's Separate Bathrooms Only)

- Do not flush any products other than Toilet Paper
- Flush toilet after using (Urinal in Men's Bathroom)
- Do not litter in bathrooms, pick up trash and dispose in trash can. (Help keep bathrooms clean)
- Wash hands after using the bathroom (turn off facets after use)

Concession Stand Rules

Concession Stand Workers are assigned teams by the concession stand coordinator. All Concession Workers are under the supervision of the Youth League Concession Coordinator.

Head Coach: will be in charge of getting volunteers to work the concession stand. Each Team will be assigned a night/time.

- **Should have at least four (4) volunteers (you can assign time shift workers if more)**

1 at drinks, snow cone, ice cream window Number 1
1 at food order window Number 2
1 at food order window Number 3
1 at serving window Number 4 and help out as needed with others.

Concession Stand Workers Rules

1-Try to be 5 minutes early before the 1st game is scheduled for the night. The windows will need to be open right at game time or earlier if you are ready.

2-Make sure wash your hands regularly.

3-Check bathrooms every hour to make sure water is not running in sinks, urinal, or commodes.

4-No one under the age of 12 should be around the cooking area. Must be at least 14 years old or older to work in the concession stand building.

5-No one under the age of 18 should be working the cash box or handling any money.

6-The concession stand can be closed down after the third inning of the last game played.

7-Stop cooking any food after the first inning of the last game playing. Try not to cook too much food near the end to prevent excess food left over.

8-Team drinks purchased by the coach will be \$1.00 each for the youth teams after the game. Team coaches can also purchase snow cones and ice cream for \$1.00 each for the youth teams after the game. (Team coaches and players go to the side door facing field 1, let concession stand workers know, so door can be open and the coaches need to assist with getting the drinks, ice cream or snow cones for your team)

9-Umpires and scorekeepers; waters are limited to one per night free of charge.

10-Umpires and scorekeepers can request their meal in advance before the night if needed in order not to wait in line to help keep the games on time. No free meals, they can request to take off their umpires/scorekeepers' fee for the night. You must keep a tab on this.

11- After each night of use, team assigned duty is to help pick up trash around the park, empty all trash cans bags taken to the dumpster behind the concession stand building, clean the bathrooms and concession stand up at the end of the night.

12-No free meals for concession stand workers.

13- If you change the night you are schedule with another team or something comes up, contact Kathy Taylor (21-1938) and let her know in advance.

14-If games are canceled, due to rain, etc. your team will make it up when night has been rescheduled.

15. If your team doesn't show up for assigned night, your team will have an automatic lost added to your season record and you will lose your 1st round draft pick the next season.

CENTERTOWN YOUTH LEAGUE BACKGROUND CHECK

Tennessee does not have a statewide mandatory law specifically requiring background checks for youth league coaches. However it is recommended for the league to have their own policies in place to ensure the safety of young athletes.

Our policy set up follows:

1. You are subject to have a background check at any time during the season if requested by the Centertown Youth League Committee.
 - a. You will be asked to sign a Volunteer Coach Consent / Release Form. So the league can proceed to have the search done. You will not be able to coach in any practices or games during this time, until the search is completed.
 - b. If you refused to sign the volunteer coach consent release form, you will be terminated from any coaching duties and responsibilities and any future coaching in the Centertown Youth League.
 - c. This will apply to head coaches and any assistant coaches helping with the team.
2. Any new first time head coaches signing up for the season and has not coach here at the Centertown Youth League must complete the Coaches Statement Form.

**CENTERTOWN YOUTH LEAGUE
VOLUNTEER COACH CONSENT/RELEASE FORM**

Centertown Youth League

Applicant Name (First/Middle/Last): _____

Address: (City, ST, Zip): _____

Social Security Number: _____ Date of Birth: _____

Phone Number: _____ Email: _____

I, _____ (name of applicant) authorize and give consent for the above Centertown Youth League to obtain information regarding myself. This includes the following:

- Criminal background records/information
- Sex Offender Registry checks
- Address trace
- Social security number verification

Print Name: _____ Date: _____

Signature: _____

CENTERTOWN YOUTH LEAGUE COACHES STATEMENT FORM

Coach Name: _____ Contact Number: _____

Address: _____
(House or Box Number) (Street Name) (City)

Credentials Have For Coaching:

If coach somewhere else besides Centertown; list where, league, sport and contact person with contact number for reference.

Coach At	Sport	Age Group	Contact Person	Contact Person Number

List any other Reference(s)

Name	Contact Number	What Relationship

Thank You Coach

#1 you win some, and you lose some. You've taught all of the kids that knowing how to do both gracefully is important. Thank you for teaching the child this critical life lesson and sports at the same time.

#2 I wanted to reach out to tell you how much you've made an impact on that child's life. Not only has their mood improved, but I can see genuineness in them to do better and be better. Thank you!

#3 you've shown incredible patience dealing with the children as well as all of the other kids throughout this season. Thank you for the time, dedication, and heart you give to coaching them. We very much appreciate you.

#4 you've taught the child how to win, to lose, and to come back when the chips are down. Thank you for teaching these valuable lessons those only sports can perfect.

#5 as a fellow league official, I'd like to express my appreciation and thanks to you. While volunteering your time to be the coach, you've created so many memorable teaching moments for that child. I very much appreciate how hard you work for our kids.

#6 Thank you for going above and beyond, and for allowing the child to be themselves. Your involvement in the child's continued well-being has not gone unnoticed.

#7 Thank you, Coach, for going out of your way to make a positive impact on the lives of the children.

#8 we understand that you're volunteering your time to coach the kids, where so few would take the torch. For this, we thank you and wish you continued success! We truly appreciate you!

#9 you've got to have one of the most thankless jobs out there – the coach. Well, not today! Thank you for the time you've set aside and the effort you've made with our kids! You are the best!

From the Centertown Recreational Youth League Committee.

Coaches Responsibilities

Responsibilities and Expectations- In order for a program to be truly successful, it takes the cooperation of everyone involved. Coaches play a big part of this and have the following responsibilities and expectations when participating in CENTERTOWN YOUTH LEAGUE: Children's sports are supposed to be fun and for the kids. Unfortunately, many parents, fans and coaches don't realize that their actions, whether verbal or non-verbal, can have a lasting emotional effect on children. Too many children are leaving sports activities because the fun is unfairly taken away by adults.

Your role is like a supervisor, be able to;

- Plan and supervise games, practices and events
- Supervise assistant coaches and team parents
- Teach the young athlete the fundamentals of the sport as much as you know.
- Encourage the involvement of the parents in the sport
- Learn and follow ALL league rules, policies and procedures as much as you can before you get into any heated discussion over a game.
- Remember you are responsible for setting the tone, so try to keep it positive, upbeat, and show some enthusiasm. Don't try to be a professional or college coach; it is your responsibility to teach the game to best of your knowledge. You can't have a do as I say not as I do attitude. Some of your players will not respond, making it harder to gain their respect and get the most out of them. You have to remember to admit your mistakes, nobody is perfect.
- One of the main things to remember is you are their coach. You should be a teacher of the sport. Your players will look up to you and depend on you. They need leadership, guidance, discipline, someone who honestly cares.
- Give each player required playing time, put the well-being of players ahead of your desire to win. (Nothing wrong with completion, but try to be fair and think of the kids).
- Constantly display and demand good sportsmanship in practice and in games, including, but not limited to, accepting decisions of game officials in a professional manner; refrain from criticizing opposing coaches, players, and fans; congratulate opposing players and coaches following a game; refrain from teaching unsportsmanlike strategies; and refrain from "running up the score" rather than providing more players with opportunities to participate

Don't be a coach to satisfy your ego. You won't last long. Why? You can't fool the kids. If you find the right way, your team will absorb much more than you think possible. When you reach this level, they will crave more knowledge and gain confidence in themselves and you.

1-Find a team sponsor for your team. (If you can't find one, let the youth league committee know and they will assist in getting you one).

We owe our appreciation to the sponsors by having the players and coaches wear the team shirt as much as possible during the games. (needs to be encouraged to the parents)

2-Attend coaches meetings when schedule by league officials. (If can't attend, please send a assistant coach or team parent).

Works with league officials in anyway ask of to help the league operations.

3-After teams have been selected, you should have a team meeting with all the player's parents during your first practice time to go over;

Provide team practices times and any other information received from league officials about games nights and times.

What equipment should be provided for the players. (Glove, Batting Helmet and Bat if possible).

Shirts and shoes must be worn during practices and games (no steal cleats or wrap around steal cleats allow. Appropriate pants or shorts to be worn also.

Safety at the park; (warm-up time, etc.) Do not throw balls and swing bats around spectators outside of the playing fields area, especially along sidewalk(s), concession stand building, bathrooms, pavilion and bleachers. Provide a safe and fun environment for the children

Recreational Park Rules

Your team will be responsible for a night to work in the concession stand, ask for volunteers to work that night when assigned.

4-Keep dugouts clean out of any trash after your games and practices

Centertown Youth League	Team Sponsorship Form	
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Without team sponsors it would be hard to help operate the league. We do appreciate and thank them very much for sponsoring a team here at Centertown.

1. Team sponsorship fee is set by youth league committee, to help cover operating expenses of the youth league season
 - A. No sponsor should be affiliate with names of tobacco products, alcohol beverages, any illegal drug, nightclubs, bars, and any other obscene inappropriate names.
 - B. We as league officials, coaches and parents owe our appreciation to them by having the players and coaches wear the team shirt as much as possible during the games.
 - C. All players and coaches should wear the teams sponsor shirt as much as possible to help promote the sponsor.
 - D. No team sponsor shirt be manipulated or reconstructed in any form from its original look. This means do not rip out the sleeves, rip out the neck or tear any part of the garment. You will be required to replace the shirt if this has been done. (Players and Coaches)

TEAM SPONSORSHIP

Every year the Centertown Recreational Club, invite local businesses, etc..., to sponsor a youth team. Our Youth program ranges from ages 3 to 18 years old girls and boys. Sponsoring a team is not only a great way to get involved with the Centertown Community; it's also an amazing form of marketing for your business or other. Our league has five divisions (1) Training League (2) Tee Ball (3) Coach Pitch (4) Junior League (5) Senior league and our games usually played three nights a week, sometimes more.

We play our games at the Centertown Recreational Park, 597 Tobitt Road in the Centertown Community and you as a sponsor are always welcome to come to see your team play, or just come out to eat with us and watch a game.

Team Sponsor name will be printed on the player(s) game(s) shirt. Your sponsorship fee helps pay on league expenses to operate and maintain the program. Without your help and support it would be hard to keep up.

Sponsorship Fee: \$250.00

Sponsor Year: _____

Name of Team: _____

Checks To: Centertown Recreational Club

Thank you very much for your support.

To be completed by league official:

Amount Pay; _____ Date Pay: _____ Collected By: _____

Pay By: ☐ Cash ☐ Check