

Team Manager

Team Managers communicate directly with the Booster Club President and with their team's Coach, and inform the team's parents about their team's weekly activities as well as any schedule changes or updates.

Following the Parent Meeting at the start of the season, Team Managers receive a list of their team members and parent contact information from the Booster Club President. They are also given the list of volunteer spots and the names of any parents who have volunteered to fill them.

The first week of the season, the Team Manager sends out an introductory email and confirms that volunteers are interested in participating in various roles, e.g., team photographer, or team dinner host. They also request volunteers for open volunteer spots.

Team Managers then send out a weekly email, typically on Sunday night, outlining the week's events: e.g., Tuesday game (time, location), Wednesday team dinner – (time, location), etc., and reminding parents of opportunities to participate in Booster activities such as team dinners and banquet preparation.