

## USA SOFTBALL MINNESOTA

### COACHING EDUCATION

As the National Governing Body of Softball, it is USA Softball's responsibility to ensure that our coaches achieve a certain level of understanding of what their duties are as coach of a youth softball team. Available online, the ACE Coaching Education program is available to any coach that participates in USA Softball play. The USA Softball certifies more than 25,000 coaches each year.

The ACE (Aspire, Challenge, Encourage) Coaching Program is a coaching education program, developed and designed to provide softball coaches of all levels – from beginning coaches to experienced veterans – an opportunity to be educated as a coach with a national softball organization.

As the National Governing Body of Softball in the United States, it is USA Softball's responsibility to ensure that our coaches achieve a certain level of understanding of what their duties are as coach of a youth softball team. The ACE Education videos and training materials serve as practical guides to the everyday situations you will encounter as a youth softball coach. After obtaining your ACE education, you will be well prepared to coach a youth softball team.

Here is a quick run through of the ACE Coaching Education program and how one would become educated and achieve the highest level of ACE Education.

The first step to complete for any coach who is attempting to become educated using the ACE Online System is a profile lookup. If you are an existing coach who is coming to the site to complete another level of education your profile should be located and you should be able to continue from the position that you left off. For example if John Doe has completed ACE Levels 1 and 2 in an ACE Clinic through his State or Metro association, when he looks up his profile the system will recognize this and make ACE Level 3 available for purchase and completion. Coaches can get their member ID number from an ID card produced through RegisterUSASoftball.com.

For the system to properly find your coaches profile, you must enter your information (i.e. member ID, first name, last name and date of birth). If you are a previously registered coach and the system does not find your profile properly, DO NOT create a new profile. Instead, contact the ACE Administrator at the USA Softball National Office. The administrator's contact information can be located on the ACE Website under the Contact USA tab.

The cost for ACE Education is as follows: \$25.00 for Level 1; \$20:00 for all other levels.

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If you have never registered with USA Softball you will need to create a new profile before you begin the ACE education program.



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You can get your ACE Coaching Certification at <http://www.registerasa.com/>. Instructions and supporting documents for certification can be found by clicking this link.

If you are a first-time ACE Coach or you have not certified through a local association in the last year, you will need to create a new profile and begin ACE Online Certification at Level 1.

Once your profile has been found or you have created a new profile here is what you need to do to become an ACE Certified Coach:

### ACE Level 1 Coach Certification

1. Register with the ACE Online program and purchase Level 1 Certification Video and test.
2. Successfully complete the Level 1 ACE certification exam (questions will be taken directly from the ACE Level 1 video)
3. That's It!

**Benefits:** Insurance coverage, certificate and ID card 1

### ACE Level 2 Coach Certification

After your first year of certification, you do not need to watch the ACE video again to re-certify. To stay an ACE certified coach for a second year you must:

1. Log-on to the ACE Online Program, purchase the ACE Level 2 Video and certification exam.
2. Watch the ACE Level 2 Video and complete the ACE Level 2 Certification Exam as you watch the video.
3. That's It!

**Benefits:** Insurance coverage, certificate and ID Card 2

### ACE Level 3 Coach Certification

To be eligible for this level of certification a coach must have completed the ACE Level 2 Certification

1. Log-on to the ACE Online Program, purchase the ACE Level 3 Video and certification exam.
2. Watch the ACE Level 3 Video and complete the ACE Level 3 Certification Exam as you watch the video.
3. That's It!

**Benefits:** Insurance coverage, certificate and ID Card 3



# USA SOFTBALL™

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### ACE Continuing Education Certification

To be eligible for this level of certification a coach must have completed the ACE Level 3 Certification.

1. Log-on to the ACE Online Program and purchase the ACE Continuing Education Exam.
2. Complete the ACE Continuing Education Exam.
3. That's It!

**Benefits:** Insurance coverage, certificate and ID Card 3

