

2011 TREASURER

1. The Treasurer shall govern the financial policy of the MYFC and shall be responsible for the control of the funds for their proper disbursement and for investment of funds as directed by the Commissioner.
2. The Treasurer will submit a monthly Treasurer's Report to the Board of Directors including but not limited to: all receipts and disbursements, the monthly bills to be approved and paid, an up to date statement of all the income and expenditures listed by fund as well as a Treasurer's report showing the financial condition of the MYFC along with any other detailed financial information or documentation that may be requested by the Board.
3. The Treasurer will be responsible for the filing of an annual information return to the Internal Revenue Service.
4. The Treasurer will be responsible for submitting all information to the Secretary of State to ensure the leagues active/good standing.
5. The Treasurer will insure that there are two signatures on every check processed for the MYFC.
6. At the end of the term of office, all books, records, funds, papers, documents, and all other property of the MYFC having to do with the financial or other transactions of the MYFC which may have come into the Treasurer's possession or may have been compiled or created during the term of office, must be turned over to the successor.
7. The Treasurer shall perform other duties as assigned by the Commissioner.

