

# **Appointed Positions**

## **Associate Treasurer-**

- Will assist in treasurer with all tasks associated with all local league finances.
- The Associate treasurer presides in the absence of the treasurer and will take on all tasks associated with the position

## **Information Officer-**

- Manages the registration process and ensures that league rosters are maintained on the site
- Assigns administrative rights to league volunteers and teams
- Ensures that league news and scores are updated on a regular basis
- Collects, posts and distributes important information on MVYB activities including direct dissemination of fund-raising and sponsor activities to Little League International, district, public, league members and media
- Serves as primary contact person for Little League regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League International
- Displays enthusiasm for using the Internet for league administration, for sharing information and for creating a more enjoyable and efficient MVYB experience.

## **Concession Director -**

- Maintains the operation of concession facilities
- Organizes the purchase of concession products
- Responsible for the management of the concession sales at league events
- Works with team coordinator director to schedule volunteers to work the concession booth during league events

## **Team Coordinator Director**

- Coordinates all duties for each team coordinator.
- Will work with concession manager to make sure all duties are filled

## **Facilities Director**

- Will be in charge of all work done on the facilities at MVYB
- Will schedule all work at MVYB such as mowing and field prep for game
- Will oversee any and all facility upgrades

## **Equipment Director**

- Will organize, document and find storage for all equipment used at MVYB

- Will order all equipment needed for MVYB with board approval.

### **Tournament Director**

- Organizes all tournaments that will occur at the MVYB fields
- Orders all trophies and other equipment needed for the tournaments
- Will be the contact for all tournaments that occur at MVYB

### **Uniform Director**

- Will organize fittings for uniforms of all teams
- Will find the best vendor and price for the uniforms
- Will make all orders of uniforms with board approval

### **Sponsorship Director**

- Solicits and secures local sponsorships to support league operations
- Collects and reviews sponsorship opportunities
- Maintains records of monies secured through sponsorship initiatives

### **Fundraising Director**

- Collects and reviews fundraising opportunities
- Organizes and implements approved league fundraising activities
- Coordinates participation in fundraising activities
- Maintains records of monies secured through fundraising initiatives

### **Umpire Coordinator**

- Provides Umpire Training
- Schedules Umpires

### **Director of Player and Coach Development**

- The Director of Player and Coach Development will lead the development and implementation of a unified plan for MVYB which will provide the basis to develop baseball players' and baseball coaches' skills and the attitude required to be prepared and competitive at all levels of play.

### **Division Commissioners**

#### **\* T-ball/Shetland Commissioner**

#### **\* Pinto Commissioner**

#### **\* Minor Commissioner**

#### **\* Major Commissioner**

#### **\* Pony Commissioner**

- Each division is assigned a Commissioner.
- The role of the Commissioner is to provide a communication link between the Board of Directors, coaches, and parents and to ensure that MVYB policies and procedures are carried out and adhered to.
- Commissioners play an important role in managing the process for forming teams, distributing and collecting equipment and uniforms, clarifying rules and procedures, addressing and resolving conflict, etc.
- Commissioners should be the first level of contact regarding procedural issues, rules and regulations, and questions regarding the MVYB.

