

## Clyde Savannah Youth Basketball Program

Meeting Minutes September, 17, 2007

- Opening Statements – Brett Carnevale (Varsity Boys Coach) discussed his vision for the future of the youth basketball program – consistency, goal is that the program is “for the kids”. Ray Hendershot (Girls Varsity Coach) was unable to attend.
- Discussion was had regarding past practices, successes and areas for improvement. Some of the concerns mentioned were why the program was now being organized by Mr. Carnevale and Mr. Hendershot and the need for equality between the boys and girls’ programs. There was agreement that the program would be combined, one program that will equally service both the girls program and the boys program. The finances will be joined with the current funds – boys currently have a balance of \$5.00 at WCTA and the girls \$700. in Lyons National Bank. The program will be called Clyde-Savannah Youth Basketball.
- Nominations – It was decided that board members would be able to coach. Nominations for :

President - after nominations a closed vote was held. Tom Kanaley was elected the program president.

Vice President - Jeff Shields was nominated but declined. Jeff Sharp was nominated, accepted and was appointed.

Secretary – Jill Harper was nominated, accepted and was appointed.

Treasurer – Sara Shields was nominated, accepted and was appointed.

Girl’s Director – Jeff Shields was nominated, accepted and was appointed.

Boys Director – Ken Disanto was nominated, accepted and was appointed.

- Director- the responsibility will be to over see the travel leagues. The director will be the contact person for the leagues and will have the responsibility of contacting coaches to finalize game times and sites. The director will help in scheduling practices, finding area tournaments for the travel league to participate in. Their findings will be brought back to the board and committee for discussion on what events to participate in.
- Coaches – It was discussed and decided that the varsity coaches will appoint the coaches for the traveling and Saturday morning program.
- Finances – it was decided that the treasurer and the president will have to sign off on any expenses.
- Tom Kanaley – mentioned an organization out of Geneva that refs could be scheduled from for a fee of \$22./game. It was agreed upon that this would be a good idea.
- Program Insurance – both the girls and boys programs insurances will be running out before the start of the new season. Jill Harper will contact Roxanne Kise/Don Colvin about the possibility of the Village helping to cover the liability insurance. Currently the insurance was held through (?) K&K insurance.
- New Season for travel will be starting mid November for girls 7/8 and boys 5/6.
- Fundraising Committee – will be Marge Kanaley, Jen Peeso, Sue Disanto, Marty/Kim Molisani, and Karen Langworthy.
- Jeff Shields/Tom Kanaley – were asked to get a data base of information to Jill...phone numbers/addresses to put on file.
- Next Meeting Monday 9/24 – 7:00 pm at the public library. By- Laws will be developed. Please come with a list of questions or ideas.

Clyde Savannah Youth Basketball Program  
Meeting Minutes September 24, 2007

Members Present: Kathy & Ray Williams, Jeff & Sara Shields, Jill Harper, Ken DiSanto, David Aldrich, Karen Langworthy, Wende Edwards, Sandy Murphy, Ann Kelsey, David Paddock, Sue DiSanto, Brett Carnevale, Cathy & Sean Reiss, Jeff Sharp, Theresa King, George Bastedo, Butch & Lynn Carnevale, Jen Peeso, Tom Kanaley

Introduction of Officers: President – Tom Kanaley, Sr., Vice President – Jeff Sharp, Treasurer – Sara Shields, Secretary – Jill Harper, Girl’s Director – Jeff Shields, Boy’s Director – Ken Disanto

Review of Meeting Minutes from 9/17 – There were no corrections or additions. Jeff Sharp brought up for discussion that he felt that an individual on the board should have the ability to bring back to the board/committee any issues with the coaches that are assigned by the varsity coach if an issue should arise for further discussion. It was agreed that this would be procedure.

Open Discussion – Tom Kanaley discussed his excitement and optimism for the start of this new combined effort and the upcoming season. Jill Harper reminded the board/committee the need for any topic to be brought back to the board/committee for discussion and vote. Other than the varsity coach’s having the ability to choose the coaches for the travel team, no one person will be responsible for the decision of practice/procedure of the program.

By-Laws – Some topics that will need to be addressed in the by laws are

- The number of meetings an individual will need to attend in order to have a vote.
- A process for gaining/loosing voting rights.
- Jeff Sharp will review and put together a rough draft of by-laws based from different organizations current by-laws.

Girls Information - League meeting on October 1 at Seneca Falls Rec. at 7:00pm. Jeff Shields and Ann Kelsey will attend. This is where the league rules will be adopted.

- 2006-07 - 5/6 travel girls had 12 or 13 players, 3 or 4 were cut.
- 2006-07 – 7/8 travel girls had 12 players, 3 were cut.
- 2006-07 fees: 1 player for fundamentals was \$25, 2 players was \$40. If they made the travel team there was an additional fee of \$10. for a total of \$35.
- 2006-07 programs – Fundamentals (grade 2-6) there were a total of 48 players. This included 12 players from the 5/6 girls travel team. The program ran for 6 Saturdays starting in December. There were 4 coaches and the JV/varsity players alternated weekends.
- 2006-07 Summer Camps – Grade 2,3,4 was for 3 sessions the end of June/early July. 9 girls attended. The fee was \$15./girl. Grade 5,6,7 was for 4 sessions for 15 girls. The fee was \$20.00/girl.
- Admission tickets were sold for \$1.00/adult excluding coaching staff.
- Expenses-
- Equipment - \$53.95 – for balls, cones
- League Fees - \$175./travel team for a total of \$350. This included a tournament.
- Referee Fees – Fees were \$20/ref/game
- 7/8 grade – had about 6-7 home games
- 5/6 grade – had about 6-7 home games.
- Insurance –Through Steve Felker @ Ely and Leene. The school requires a 1 million dollar coverage. Minimum coverage was at a cost of \$300. Can purchase by athlete or as a lump sum. Fee for players under 12 was \$5.77 and for those 13-15 was \$6.86. Will end term 11/15/07.

- Concession Supplies - \$383.63
  - Shirts - \$521.26- approximately \$6./shirt
  - Party expense - \$105.
  - Start Dates:
    - 5<sup>th</sup> & 6<sup>th</sup> Grade Boys – December 15<sup>th</sup>
    - 7<sup>th</sup> & 8<sup>th</sup> Grade Boys – January 5<sup>th</sup>
    - 7<sup>th</sup> & 8<sup>th</sup> Grade Girls – November 3<sup>rd</sup> – January 6<sup>th</sup> (ends)
    - 5<sup>th</sup> & 6<sup>th</sup> Grade Girls – January 5<sup>th</sup> – March 2<sup>nd</sup> (ends)
- \*\*\*Note: 5<sup>th</sup> & 6<sup>th</sup> grade boys will still be playing as of January 5, 2008. Therefore we will have three teams to split gym times rather than two\*\*\*
- Gym Times:
    - Clyde Elementary (6:00pm – 8:00pm)
      - Approved For:
        - Tuesdays & Thursdays (November 1, 2007 – March 1, 2008)
      - Requested For:
        - Mondays (October 1 2007 – March 1, 2008)
    - Savannah Elementary (6:00pm – 8:00pm)
      - Approved For:
        - Mondays & Wednesdays (October 1, 2007 – March 1, 2008)
          - Note: Cannot have gym on Monday's until 10/22/07 due to conflict with Youth Football Cheerleading
    - High School Gym
      - Requested For:
        - Saturdays (November 1, 2007 – March 1, 2008)
          - 9:00am - 1:00pm for Saturday Morning Programs
          - 1:00pm - 6:00pm for Travel League Programs
        - Sundays (October 1, 2007 – October 31, 2007)
          - 4:00pm – 6:00pm
        - Sundays (November 1, 2007 – March 1, 2008)
          - 12:00pm – 4:00pm for Travel League Programs
  - There was discussion that to date there is not a girl's varsity coach. Jeff Shields stated that he was not interested in coaching. Lynne Carnivale mad a motion that because of the short notice that the committee would name a coach for the 7/8 girls travel team. Ann Kelsey would be the head coach; Kim King would be the assistant. It was agreed that Brett Carnivale and Tom Kanaley would go to the new girls Varsity coach and explain why we picked the travel coaches for 7/8 girls. Next year the procedure will go back to the varsity coach naming the travel team coaches.
  - Tournaments – last year the 7/8 girls travel participated in a Xmas tournament in Penn Yan. People stated it was a good tournament. Parents paid \$10./girl. Another tournament was the AAU /Hobart tournament. The original fee is \$400. Last year the girls paid less as they filled in for a team that did not participate. This tournament was for girls < 11 years old. Other tournments that Jeff Shields will look into are Macedon, Wayne and Marcus Whitman.
  - Needs– basketballs, first aid equipment, scorebooks, white boards, balls for each child in fundamentals (Tom Kanaley can get for about \$6. each), coaches shirts
  - Signups – 7/8 grade girls travel need to hold tryouts in the next 10 days, second week in October. There was discussion about having 1 sign up day.
  - Need to develop a brochure – anyone interested in helping please let Jill know
  - Lynne Carnevale stated the 7/8 grade players who also cheer can leave cheerleading practice at 7:00 to go to basketball
  - Brett Carnevale – will block off times for Sundays.
  - Boys Information –
  - 5/6 Head Coach – Marty Molisani, Assistant Coach – Ken DiSanto
  - 7/8 Head Coach – David Aldrich, Assistant Coach – Jeff Sharp
  - 2006-07 Fundamental program – 50 kids total participated at \$30. each. The breakdown was as follows:

- 2006-07 5/6 grade travel team – 12 kids participated, 4 were cut
- 2006-07 7/8 grade travel team – 7 kids participated, no cuts
- Fundamental program – 31 kids participated
- The kids from the 5/6 grade team that were cut had the opportunity to participate in the fundamental program. If they choose not to, their \$30.00 was refunded.
- 2007 - In House League – coed program. That spring session ran for 6 weeks. The summer session ran for 4 weeks. The kids played 1-2 games per session.

Spring Session – 33 kids participated at \$25.00 each

Summer Session – 12 kids participated at \$25.00 each

- Summer Camp – 13 kids at \$60.00
- Expenses -
- Insurance – provided from Ely and Leene – Steve Felker at a cost of \$350 for all the programs and participants.
- Tournaments – 7/8 – attended 1 tournament

5/6 – attended 3 tournaments, one was paid by parents

Fees- were \$150. each tournament

- Equipment – no expense
- League Fees - \$10.00/team
- TShirts - fundamentals, 5/6, 7/8 - \$3.76 each

In House/ Camp - \$12.00 each

- Referees – were volunteers. 5/6 travel team had 7-8 home games, 7/8 travel team had 6-7 home games.
- Party Expense - \$160 for pizza party for both travel teams.
- Boys needs – basketballs – 29.5, scorebooks, white boards, coaches shirts
- Additional Expenses – Becoming Incorporated – about \$500., IRS non for profit about \$500-\$600.
- Incorporation - there was discussion about becoming incorporated using a general name so we could go for grants for all sports. We would need to work through an attorney to accomplish.
- Finances – It was unanimous that we would do our banking with Lyons National Bank.
- Sarah Shields will open a new account and get information for a tax Id number.
- Tom Kanaley will close the account at Reliant Bank.
- There was a discussion to use 2 signatures and have a third name for an authorized signature in case the president or treasurer is unable to sign. Jeff Sharp made a motion to nominate Jill Harper, it was seconded by Lynne Carnevale, all were in favor.
- Jeff Sharp suggested the boys raised \$700. to raise funds to equal the girls current funds.
- First aid – there was discussion that all coaches should be trained in first aid/CPR. Jeff Sharp made mention a program at the Seneca Falls Rec Center. Jill Harper could also teach.
- Fundraiser Meeting – Meeting to be held 10/3 at 6:00pm at the bleachers down at the football field. Ideas discussed were a bottle and can drive, lottery tickets, chicken BBQ.
- League Calendar – there was a discussion about the benefit of developing a league calendar, if anyone is interested in this job please let Jill know.
- Fundamentals – there was a discussion that the fundamental program should also include the 5/6, 7/8 travel teams.
- Coaches – there was clarification that travel team coaches are limited to those chosen by the varsity coach and that any additional help would have to be approved through the varsity coach. In the fundamental program as many coaches as possible are welcome.
- Next Meeting – Tuesday 10/2 at 7:30 pm at the Clyde Public Library. Agenda items to include and be sent to all committee members:
  - Budget
  - Registration/Brochure

- Saturday Program
  - Criteria for travel team
  - Procedure for documenting money flow
  - Review of rough draft of the by-laws
  - League Calendar
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Clyde Savannah Youth Basketball Program  
Meeting Minutes October 2, 2007

Members Present- Sara Shields, Jeff Shields, Cathy Reiss, Sean Reiss, George Bastedo, Ann Kelsey, Brett Carnevale, Ken DiSanto, Patty Sharp, Wende Edwards, David Paddock, David Aldrich, Marg Kanaley, Jeff Sharp, Katy Wright, Marty Wright, Karen Langworthy, Kim King, Theresa King, Lynn Carnevale, Karen Molisani, Jill Harper, Tom Kanaley, Marty Molisani, Kim King

Review of 9/24 Meeting Minutes – Minutes were reviewed by Tom Kanaley. There were no corrections or additions made. Minutes were approved as is.

### **Unfinished Business-**

**Budget** – there was discussion of the proposed budget.

- There was thought that the \$800. figure for insurance may be high. Tom Kanaley/Jeff Sharp will review insurance coverage/expense with Steve Felker.
- Registration Fee – Discussion was held that last year's fees were \$30/\$60/\$75. Tom Kanaley motioned to make the registration fee for 1 child \$30. This was 2<sup>nd</sup> by Marty Wright. After further discussion Lynn Carnevale made a motion that was 2<sup>nd</sup> by Marty Wright. Fees will be :
  - 1 child - \$30.
  - 2 children - \$60.
  - 3 children - \$70.
  - Travel League fee will be capped at \$70. per family
  - There will be an additional fee of \$15. for Travel participants who participate in the fundamental program.
  - Fundamental program is for 2<sup>nd</sup>-6<sup>th</sup> grades
  - Admissions –admissions will be \$1.00 for an adult , students will be free.
  - Concessions – there was a discussion about whether the concession stand would be profitable. It was agreed that the concession stand could be profitable if there is more than one game scheduled. Jeff Sharp made a motion to put concessions under the fundraising committee's responsibilities. This was 2<sup>nd</sup> by Marty Moilsani.
  - Referee Fees – Tom Kanaley discussed that the fees may be different from the \$22. charged last year through the CYOAEU. Tom Kanaley is to get the referee contacts to Jeff Shields and Ken DiSanto.
  - First Aid Kits – it was agreed to make the cost \$75.00 for all 6 levels – 7/8 girl travel, 5/6 girls travel, 7/8 boys travel, 5/6 boys travel, girls fundamental, boys fundamental.
  - Balls – It was agreed to use \$100.00 for each travel program to purchase 6 balls for each of the 4 teams.
  - Tournaments – each travel team has budgeted funds for 3 tournaments.
  - Shirts – it was agreed to not purchase shooting shirts for the travel teams this year. This will be a savings of \$400. in the proposed budget. The fundamental program will purchase shirts.
  - Corporate Sponsorship – Because the budget shows a deficit of \$1200. There was a discussion that we could look for sponsorships from local businesses. There was mention to require at least a \$100. donation in order to get the businesses name on a t-shirt. Marty Wright offered to

work on this endeavor. This item was tabled until the next meeting.

**Bank Account** – Sara Shields reported that she opened the new account at Lyons National Bank on 10/2/07. The first order of checks was free. The initial deposit was for \$733.67. Jill Harper needed to sign the application. This was done on 10/2.

## **New Business**–

**By-Laws** – the rough draft completed by Jeff Sharp were distributed. The request was for everyone to read and review and to be ready to discuss at the next meeting.

**Girls Meeting on 10/1**- Jeff Shields and Ann Kelsey attended the meeting on 10/1. Jeff reported that there will be a minimum of 15-16 teams.

- The teams will be divided into large/small school divisions. The teams in our division will be Clyde-Savannah, Lyons, Red Jacket, Marcus Whitman, and Romulus, Canandaigua – grade 7, Midlakes.
- **End of the year tournament** – There will be divisions of the top 4 teams and the bottom 4 teams. Each team will be guaranteed 3 games.
- **Director to do**: notify the other teams that we will have an admission fee and concessions available.
- There may be no more than 2 JV players on a travel team roster.
- There will be a 12-14 game schedule.
- **League registration** have increased from \$175. to \$200. for each 5/6 grade travel and 7/8 grade travel. 7/8 grade girls travel dues are due 10/15/07. If paid after that date the fee will be \$225. The 5/6 grade girl's travel dues are due by 12/15. If paid after that date the fee will be \$225. This fee still includes one tournament per age level. Lynn Carnevale made a motion for Sara Shields to pay both of the girls travel teams league fees. This was 2<sup>nd</sup> by Karen Langworthy.
- **7/8 grade girls travel** – start 11/3 with a tournament the 1<sup>st</sup> week in January.
- **5/6 grade girl travel** - starts the first week in January with a tournament the last weekend in February. Jeff Shields will clarify if the tournament will be Feb. 23, 24 and 25. The tournament will be scheduled around all county.
- Jeff Shields is looking at a **7/8 grade girls tournament** in Seneca Falls the first weekend in March and a Xmas tournament in Pen Yan. Steve Speno is to send more tournament information. Jeff Shields is aware of about 15 tournaments between January and April between Syracuse and Rochester.
- **Girl's insurance**- is good through 11/14/07.
- **7/8 grade girl's travel**- announcements to be made Wed-Fri (10/3-10/5) for interested 7<sup>th</sup> or 8<sup>th</sup> grade girls to come to the high school gym on Sunday 10/7 for tryouts.

## **Travel Team Criteria**-

- A question was raised if an 8<sup>th</sup> grade player can do JV and the travel team. The boys will have an 8<sup>th</sup> grader on JV. This discussion was tabled for another meeting.
- After discussion on who could play on the 5/6, 7/8 grade travel teams, Lynne Carnevale made a motion to keep registration to the appropriate age levels unless we can not find the numbers needed in the appropriate grade levels. Then we will open up to the next age group for a tryout. This was 2<sup>nd</sup> by Patty Sharp.

### **Next Meeting** –

- Will be held on Monday 10/8, 2007 at 7:00pm at the bowling alley.
- Topics to include – Finalizing the by-laws to include voting rights for members at large, review of fundraising discussion from the 10/3 meeting

Lynn Carnevale made a motion to adjourn at 9:04 pm , this was 2<sup>nd</sup> by Jeff Sharp.



Clyde Savannah Youth Basketball Program  
Meeting Minutes October 8, 2007

Members Present – Jill Harper, Sandy Murphy, Wende Edwards, Tom Edwards, Ann Kelsey, Karen Langworthy, Sue DiSanto, Ken DiSanto, Brett Carnevale, Lynn Carnevale, Butch Carnevale, Jeff Shields, Sara Shields, George Bastedo, Ron HTorn, David Aldrich, Jeff Sharp, Patty Sharp, Martin Molisani, Kim King, David Paddock, Cathy Reiss, Karen Molisani

Review of 10/2 Meeting minutes – Minutes were reviewed by Jill Harper. There were no corrections or additions made. Minutes were approved as is.

Unfinished Business –

Budget – Jeff Sharp noted the changes to the budget.

- He took the travel teams shooting shirt fee out for a savings of \$400.
- He was able to take out the purchase of balls for the girls travel team as Marty Molisani was able to secure a donation of 12 girl's basketballs for a savings of \$360. A thank you note will be written.
- He was able to decrease the estimated cost of first aid kits to \$75. for a savings of \$150.
- The new budget showed a deficit of \$1231.
- There was discussion lead by Tom Kanaley that he had spoken to K&K insurance and based on 100 kid participation the estimated cost for insurance coverage is around \$550-\$600.
- There was a question raised if we should go through Steve Felker or directly through K&K Insurance in Texas. Tom Kanaley will call Steve Felker and ask him to shop around for comparison figures.
- The possibility of a banquet was discussed. It was agreed that we would wait to a later date to see how the fundraising committee was doing.

Girl's 7/8 Grade Travel Team

- Announcements were made 10/4 and 10/5. Posters were hung at the Jr. /Sr. high school.
- There was an informational meeting held on Sunday 10/7. 12 girls attended. Half were 7<sup>th</sup> graders.
- The first practice will be Sunday 10/14 from 4-6 at the high school, 10/15 from 7:30-8:30 at the Clyde Elementary and 10/16 form 7:30-8:30 at Savannah Elementary. If there are no new girls that come to practice there will be no tryouts/cuts. If cuts need to be made this will be done on 10/17. There are 12 uniforms available.
- TomKanaley will come up with a registration form and get it to Ann by 10/14.
- Ann Kelsey has a form the girls used last year to help with selection of the team/cuts. It was suggested that this form be used for both boys and girls.
- Lynn Carnevale made a motion that the selection of the team be made by the coaches. This was 2<sup>nd</sup> by Jeff Sharp.
- It was stated at the information meeting that there would be 12 girls on the team.
- Announcements will be made 10/10-10/12 (Wed.-Fri.) about the first practice on 10/14 and that all 7<sup>th</sup> grade girls are welcome to attend. Ann Kelsey will email Tom Kanaley the poster and he will hang up at the high school.

Numbers on Team –

- 
- Jeff Sharp made a motion to keep the maximum number on the team 12. If there is a special circumstance such as having 13 or 14 trying out then the coach needs to bring that situation/exemption back to the board. This was 2<sup>nd</sup> by Tom Kanaley and all were in favor.
- Brett Carnevale made a motion to have a minimum on the team be 10. If there is less than 10 trying out then it will be opened up to the entire next grade for open tryouts. This was 2<sup>nd</sup> by Jeff Sharp and all were in favor.

Fundraising – will be for the travel participants only. report was given by Sue DiSanto

- The main source of fundraising at this time will be to pursue local businesses for financial support of the program. She has 3 different styles of letters to choose from. At this time there are at least 50 businesses that will be contacted. Jeff Sharp asked to see the letter choices before they go out. Sue will discuss with Marty to see what businesses he wants to had deliver to. A motion was made by Jeff Sharp to go forward with the letter writing solicitation (being signed by Tom Kanaley). It was 2<sup>nd</sup> by Tom Kanaley. All were in favor.
- Sara Shields discussed the need to track expenses, keep receipts in order to be refunded out of pocket expenses.
- The thought is for any business that donates more than \$100. the organization will place their name on the fundamental shirt and advertise their support in the local pennysaver. Tom Kanaley stated the he had been able to fit 23 businesses on the back and sleeve of a previous shirt.
- Concessions stand would be profitable on double game days with a 50/50 raffle.
- A bottle and can drive will be on hold at this time because the formal registration had not yet occurred and this limits the number of volunteers.
- Lottery card may be held mid season or next year. Because the target number of sales are 1000 tickets and only 48 participating travel players each player would have to sell 20 tickets at \$5.00 each or 10 tickets at \$10.
- Boys Program – Jeff Sharp suggested that the boys program do the bottle and can drive to make up the \$733. deficit. He will be contacting participants.

By-Laws – a motion was made by Butch Carnevale and 2<sup>nd</sup> by Sara Shields to form a sub committee to further discuss the rough draft of the by-laws. All were in favor. The committee members will be George Bastedo, Jeff Sharp and Marty Molisani.

New Business

PO Box – Sara Shields was given permission to go ahead and open a PO box at the Clyde post office. The cost will be about \$58.

Registration – will be held Saturday 10/20 from 10-12 at the high school gym foyer.

- Tom Kanaley to put in a building use form for the foyer and check to see if this is the weekend of a volleyball tournament.
- Jill will put together a contact list for name/phone number for any interested volunteers to have available at registration.
- Members available to help are Tom Kanaley, Jeff Sharp, Ken DiSanto, Sara Shields, Jill Harper, Karen Molisani, Sandy Murphy, Lynn Carnevale
- Tom Kanaley to put together a flyer to send home with students grades 2-8 this week.

Update from meeting with the Seneca Falls program director

- Jeff Sharp and Ken DiSanto attended the meeting with Dennis Tysnack. They all agreed that we were making good progress to date.
- Their fundamental program is coed with 45 minutes of fundamentals and 30 minutes of game time
- They will be starting a 3<sup>rd</sup>/4<sup>th</sup> grade exposure league. The other schools that will be participating will be Seneca Falls, Wayland Cohocton, Canandaigua, PennYan
- They allow all kids to participate. This would create a problem for us with gym space.
- They recommend that all our coaches/helpers are NYSCMA certified. This is a course taught in Seneca Falls for \$20. There was discussion that we feel it would

be a benefit for our coaches to be certified as well but we do not have the funds to reimburse our coaches/helpers the \$20. this year. Jeff Sharp will check into the dates for the certification.

- Dennis offered to sit down with our coaches/directors to help plan the fundamental program.

Fundamental Program - we have the gym on Saturday mornings from 9-1.

- After a lengthy discussion Jeff Sharp made a motion to have our fundamental program for grades 2-6 separated boys and girls. This was 2<sup>nd</sup> by Butch and all were in favor.
- A sub committee was created to work on the fundamental program. Members to include Brett Carnevale, Dave Paddock, Ken DiSanto and Jeff Shields

Next Meeting – Monday 10/22 at 7:00pm at the bowling alley

Discussion to include updates on:

- Registration
- Fundamental program
- Fundraising
- By-laws

Clyde Savannah Youth Basketball Program  
Meeting Minutes November 5, 2007

Members Present – George Bastedo, Karen Langworthy, Theresa King, Sandy Murphy, Butch Carnevale, Lynn Carnevale, Wende Edwards, Patty Sharp, Dave Paddock, Dave Aldrich, Jeff Shields, Sara Shields, Ron Thorn, Cathy Reiss, Tom Edwards, Sue DiSanto, Jeff Sharp, Thomas Kanaley, Jill Harper

Roll Call – Board members absent- Ken DiSanto

Meeting Minutes – Lynn Carnevale made a motion to accept the meeting minutes from the October 22 meeting as written. This was 2<sup>nd</sup> by Jeff Sharp.

Unfinished Business –

By-Laws Update – Everyone received a copy of the By-Law draft. Everyone was asked to review the by-laws and email thoughts, concerns, corrections to George/Jeff Sharp. There will be an added section of Rules of conduct for players, adults and coaches as well as Rules of play for 5/6 travel teams and 7/8 travel teams.

Girl's 7/8 Team Update – Jeff Shields reported that the girls team had their first games this past weekend. They were defeated in both games but played competitively and are far ahead of where they were in years past. Jeff noted that they would need help in this week's upcoming Sunday game. Dave Baker will officiate. Wende Edwards and Patty Sharp will do door admissions. Someone is needed to do the clock and book. Dave Paddock thought that Mitchell Paddock would help. Someone will need to open the gym and a first aid kit is needed. Sara Shields will have start up money ready. Jeff noted that he is trying to have all the girls' home games at 2:00.

Saturday Morning Fundamentals Update –

- Committee members are Dave Paddock, Brett Carnevale, Ken DiSanto, and Jeff Shields. They will meet again and have plans set for Sat. 11/10.
- Girls' fundamentals- There is a need to have at least 4 adults present. Jeff Shields will check with the girls' coaches to see who is planning on helping. Right now plans are for Dave Aldrich, Jeff Shields and Sarah Shields to help.
- Boys' Fundamentals – Need to have 4-5 adults present. Jeff Sharp, Dave Paddock are ready to help. Dave Paddock will look for more help.
- There are 100 balls ready for the fundamental program.
- Jeff Sharp made a motion that no more registrations will be taken after the first day of fundamentals – 11/10. Travel team registrations will stay open until the first day of practice. This was 2<sup>nd</sup> by Jill Harper.

Solicitation Letter – discussion points

- Currently about \$400. has been received.
- Donation of \$100 or more will receive names on fundamental t-shirt – deadline of 11/28.
- Hope to fit 25-30 names on t-shirt
- There will be an add placed in the penny saver acknowledging all donations received.
- Business owners have been asking as to why there is another solicitation effort as many have already donated in the past. They were told we are trying to build a new stable organization and that we do not expect to have to solicit again in the future.

Dave Paddock suggested that if we would do this in the future that the letter be called

- Dave Paddock suggested that if we would do this in the future that the letters be followed up with a phone call.

First Aid Certification – Jeff Sharp, Dave Aldrich and Dave Paddock, Sara Shields, Tim Sharp are interested in taking the course. Need to check on Ann Kelsey, Kim King, Derrick Carnevale and 5/6 girls coaches. Tom Kanaley reports that Jim Younglove is ready to run the class and that he needs to complete the class by 11/19. Jeff Shields will check with the girls' coaches to see if they will be taking the class. It was suggested that we look at doing the classes on week day evenings.

Coaches Certification – Jeff Sharp will check with Dennis Tysnack from Seneca Falls as to the date for coaches' certification. Those interested in becoming certified are Jeff Sharp, Dave Paddock, and Dave Aldrich. We will need to check with Ann Kelsey, Kim King, Derrick Carnevale and the 5/6 grade girls' coaches. There is a website – nysca.org that certification can be completed on. Fee is \$25, if you are certified in another sport there is only a \$5. fee. It took about 45 minutes to complete online.

#### Re-Cap of Weekend Registration-

Registration Numbers – total numbers registered – 97. 5/6 boys – 15, 5/6 girls - 13, 7/8 boys-9, Fundamentals Boys – 27, Fundamental Girls – 22, 7/8 Girls – 11.

Update on the account – Sara provided a summary of activity

- New forms have been created to report money collection and request for reimbursement.
- P.O. Box 103 is opened in the Clyde Post Office. One key is currently held by the treasurer.
- The checking account has been changed to reflect the new PO box address.
- Donations of \$165 have been received through the solicitation letter.
- Beginning checkbook balance if \$733.67. Total monthly income is reported as \$2590., monthly expenses of \$1622.65. Ending checkbook balance of \$1701.02 – note income/expense report was provided to all.

Insurance Update- Tom Kanaley reports that the insurance premium was paid today through Steve Felker and once the check is received in Indiana we will be covered and the policy will be mailed.

#### New Business

- Bottle/Can Drive – scheduled for 11/10. Tom Kanaley reports this drive is for everyone who is available to help. The focus will be the Outlet mall, Lock Berlin and Savannah. He reports that Marge and the fundraising committee will be making calls to form teams. They are looking for 15-20 volunteers. Volunteers are to report to the high school parking lot at 9:00.
- Concessions Stand – there was a motion for Lynn Carnevale and Sue DiSanto to organize the concession stand. This was 2<sup>nd</sup> by Jill Harper.

#### Discussion Items –

- Practice and games schedules need to be emailed to the board ASAP so that a league calendar can be developed
- Sue DiSanto- voiced a concern that a boy approached a board member about registering for 5/6 travel team and the board member told the child that he did not really need to register as we already had enough boys.
- Lynn Carnevale voiced a concern that a board member stated to a mother that she needed to prepare her child not to make the team as they saw the child play last year and that

they are not that good.

- It was discussed that this type of behavior is what we are working to get away from and that we as a new organization do not want to have this type of image portrayed. It was again discussed that as a board no one individual has the right to make these statements that reflect upon the organization as a whole. It was also mentioned that in the draft of the by-laws there are provisions for removal of a board member if this behavior is found to be true.
- Tournaments – the directors of the programs are to be looking into tournaments to bring back to the board for discussion. The 7/8 girls travel is looking at a Xmas tournament. There was a discussion that hosting a tournament would bring in a lot of money. Facilities are an issue for us. We would have to limit ourselves to 4 teams in order to have gym space. Jeff Shields is aware of a website that he will email to Ken DiSanto to look for boy's tournaments.
- Tom Kanaley is to order balls for the boys.
- Lynn Carnevale has a big, filled medicine kit that is ready to be used. It will be given to the girls' team for travel use and use at fundamentals.

Next Meeting - Will be 11/19/2007 at 7:00pm at the bowling alley.

Items to be discussed-

- In house league
- Meeting frequency
- Update of by-laws
- Update of fundamental program
- What will we offer the kids that will be cut from the travel teams?
- Account - review of the bottle drive, game admissions/concessions
- Update of solicitation letter-Tshirts, thank you add, letters
- Can we sell the fundamental balls to the older kids?
- Organization calendar
- Tournaments

Clyde Savannah Youth Basketball Program  
Meeting Minutes November 19, 2007

Members Present –Thomas Kanaley, Cathy Reiss, Sue DiSanto, Jeff Shields, Sara Shields, Ron Thorn, Wende Edwards, David Paddock, David Aldrich, Karen LAngeworthy, Jeff Sharp, Patty Sharp, Lynn Carnevale, Butch Carnevale

Roll Call – Board members absent- Ken DiSanto, Jill Harper

Meeting Minutes – A motion was made by Sara Shields to accept the meeting minutes from 11/15/07 as written. This was 2<sup>nd</sup> by Sue DiSanto

Unfinished Business –

By-Laws Update –Everyone received a copy of the By-Law draft on 11/5. There had been one email received with questions/suggestions. Everyone was asked to review the by-laws by Monday 11/26 and email thoughts, concerns, corrections to George/Jeff Sharp. There will be an added section of Rules of conduct for players, adults and coaches as well as Rules of play for 5/6 travel teams and 7/8 travel teams. One concern was brought forth regarding the selection of coaches. Currently on the girl's side when the varsity coach is not involved in the youth program there is a concern with them having a say in coaching selection. Jeff/George will have by laws out to all by Wednesday 11/28. The plan is to accept/ratify the by-laws at the 12/16 meeting.

Girl's 7/8 Team Update – Jeff Shields reported that the girls team is making progress. Jeff Shields asked that the CSYBO reach out to the school board to obtain keys for the building access. Butch Carnevale suggested addressing Dr. Pawlak and to be specific on the building use form as to what is needed. Jeff Sharp will contact Mr. Crumb and Tom Kanaley will address Dr. Pawlak. Patty Sharp voiced a concern about playing time among players. There are no rules for subbing in the 7/8 travel league but there is a realization of the need to get more time in. Jeff Sharp has spoken to Ann Kelsey and Jeff Shields. Tom Kanaley feels that playing time should be a coaching decision. Jeff Sharp agreed that we should try to get more time in but it is ultimately the coach's decision. Jeff Shields did state that a parent meeting was held and these issues were discussed.

Boys 5/6 Team Update – Practice has begun. There were 20 kids trying out. There are now 12 kids in the team. We only have 22 uniforms. We are two uniforms short. One set of uniforms (purple and white) run about \$100.00. We will wait to see how many kids try out for the 7/8 grade level. Players that did not make the 5/6 travel team were encouraged to participate in the fundamental league. A parent meeting was held to discuss the process/commitment. The last night of tryouts Jeff Sharp sat down with each player and went over evaluation form and told the player whether or not they made the team. Jeff received one phone call from an irate parent whose child did not make the team. The parent was expected at this meeting to address the board but did not show.

Saturday Morning Fundamentals Update –

- Committee members are Dave Paddock, Brett Carnevale, Ken DiSanto, and Jeff Shields.
  
- Girls' fundamentals- Sara reports that the program is going well with
- 33 girls are participating.
- Dave Wright is working with the older 5/6 girls on developing game skills.
- Additional help is needed in 12/22 as both Jeff and Sara will be out of town.
  
- Boys' Fundamentals – Dave Paddock requested the help of a few more people. There is a need for a time keeper.

- He also sees the need to provide more of a challenge to the kids with a higher skill level.
- The fundamental committee realizes the need for consistency among the coaches.
- The players are separated by ability at his point.
- Dave Paddock will address the fundamental committee to get more help down there.

Solicitation letter – as of this point have received \$670. We are expecting to hear from 3 more major businesses – Ron Jenkins, Key Bank and Lyons National Bank. 5 donors are of the \$100.00 value for the t-shirts.

- Galen's Express Lane - \$100.
- Mead-Maloy - \$150.
- Scotty Mo/Donseleer's - \$100.
- VFW - \$100.
- DiSanto Jet Gas - \$100.

First Aid Certification – will be taught by Jim Younglove.

- 11/20/07 – CPR/AED – 6:30-8:30 at the high school library
- 11/27/07 – First Aid – 6:30-8:00 at the high school library
- \$5.00 for both classes.
- Advised that one coach on each team should have the certification.

Coaches Certification – Dennis Tysnack contacted Jeff Sharp. Dennis highly suggested taking the actual certification class vs. the website training.

- Classes will be offered in Seneca Falls on 12/1/07 in the morning or 12/10/07 in the evening.
- It is a board recommendation that one coach is to be certified at each team level.

Update on the account – Sara provided a summary of activity.

- Donations of \$670. has been received through the solicitation letter.
- Beginning checkbook balance if \$1701.02. Total monthly income is reported as \$2630.75, monthly expenses of \$788.30. Ending checkbook balance of \$3543.47 – note income/expense report was provided to all.
- Expected upcoming expenses are t-shirts, referee fees and tournament costs.

Insurance Update - Tom Kanaley reports that the insurance premium is in place under CSYBO, good for one year effective 11/12/07. Jeff Sharp suggests putting a copy of the policy in each of the first aid kits. The policy covers the organization while the players are on site on our Clyde-Savannah property. When we travel we are covered by the hosting school's policy. Tom Kanaley will clarify traveling (auto mobile) coverage with Steve Felker.

Bottle/Can Drive – held on 11/10/07.

- Tom K. thanked everyone who assisted. He felt that there was not enough help.
- Jeff Sharp stated that we did a poor job organizing as people on the fundraising committee were not aware of details. We should have gotten the word out earlier.
- We received \$420. in can donations, and another \$42. in donations. For a total of \$462.

New Business

- Concessions Stand –
- 11/17 – 7/8 girls' admission took in \$20., concession net profit - \$53.75.
- 11/18 - 7/8 girls' admission took in \$33., concession net profit - \$62.50.
- Start up cost \$150.
- \$48./per game for 2 ref each which left a gain of \$ 83.25.
- Permission was granted for the sale of tatoos, static cling team logos, purple/gold balls and 50/50 raffle when admission permits. Sue DiSanto will order supplies.
- In House League – there was discussion of the feasibility of an in-house league. The program would have to run in the spring of 2008 due to the limited gym space.
- Dave Aldrich made a motion to look into the feasibility of an in- house league. This was 2<sup>nd</sup> by Jeff Sharp.
- A committee was formed of Dave Aldrich, Ron Thorn, Cathy Reiss and Butch Carnevale.
- Tournaments – Jeff Shields brought forward a tournament in Penn Yan
- Dates are: 12/26 and 12/27.
- There will be two games each evening. There is a 4 game guarantee.
- Cost is \$125.
- Jeff Sharp made a motion to approve this tournament and it was 2<sup>nd</sup> by Lynn Carnevale.
- There also is a 6<sup>th</sup> grade boy's tournament for the same price. Jeff Sharp declined as there are many other tournaments to choose from at the end of the season.



- Butch Carnevale suggested allocating a certain amount of money for tournaments and giving the coaches the choice of what tournament to enter.
- Discussion Items –
- There was a reminder that communication is key to have a successful program. Parents are encouraged to talk to the coach with concerns.
- Tshirts will be done by Mark Briggs - New Age Printing. Tom K. states that once we have layout ready it will take him 1 week.
- Purple/Gold – balls may be sold for \$10.00 each
- Practice and games schedules need to be emailed to the board ASAP so that a league calendar can be developed

Next Meeting - Will be 12/16/2007 at 7:00 pm at the bowling alley.

Items to be discussed-

- Update on in house league discussions
- Ratification/Acceptance of by-laws
- Update of fundamental program, travel teams
- Account - review of account
- Update of solicitation letter-Tshirts, thank you add, letters
- Organization calendar
- Tournaments