

MALVERNE  
LITTLE LEAGUE

2016 SAFETY  
AWARENESS PLAN

Joe Ariola, President

Robert Coleman,  
Safety Officer



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*Malverne Little League is focused on improving the overall baseball experience for our players, and creating a safe and nurturing environment for our children to have fun and learn the game of baseball.*

### **Ten Rules to Remember**

1. All players must wear Little League-approved equipment, including helmets.
2. Only bats approved by Little League, including composite bats, may be used in games and practices. A list of approved bats is available at [www.malvernelittleleague.com](http://www.malvernelittleleague.com).
3. If you HEAR, SEE, OR FEEL A THUNDERSTORM, SUSPEND ACTIVITY immediately.
4. If you suspect that an athlete has sustained a concussion, remove that player from the game and seek medical attention.
5. Managers must adhere to pitch counts and report pitch counts to their division Player Agent after each game.
6. Inspect the field prior to every game for unsafe conditions.
7. Stay hydrated.
8. Wear sunscreen. Sunscreen is provided free of charge, and is available in our concessions stands.
9. Know where Malverne Little League first aid kits and AEDs are located at Harris Field and Whelan Field.
10. Have fun!

## **2016 Malverne Little League Board Members**

Joe Ariola	President	(516) 644-7725
Devin Sullivan	Vice President	(917) 692-9148
Kevin Murray	Secretary	(917) 882-5477
Chris McDaniels	Treasurer	(516) 263-5840
Gerry Henshaw	Chief of Umpires	(516) 987-2451
Brian Healy	Equipment Manager	(516) 413-5577
Robert Coleman	Safety Officer	(516) 790-1044
Chuck Stroehlein	Director of Player Development	(516) 312-2100
Jim Alger	Director of Softball	(516) 887-8977
Bill Browne	Player Agent	(516) 581-7083
Pat Rudden	Player Agent	(347) 813-1457
Gerry Henshaw	Player Agent	(516) 987-2451
Kevin Muessig	Player Agent	(516) 306-3643

## **Safety Code**

In support of Little League Baseball's safety initiatives and our collective desire to create a safe environment for our players, coaches, officials, and fans, MLL has adopted the following Safety Code.

### **Adherence to Little League International Rules**

- MLL will enforce the rules of Little League International and will, in all relevant instances, grant final authority to Little League International in deciding any questions.

### **Authorized Personnel**

- MLL volunteers who provide regular service to the league or have repetitive access to players are required to complete and submit a "Little League Volunteer Application" (attached) and will undergo a background check. These forms will be retained for the year of service and then destroyed. There are no exceptions to this rule.
- Malverne Little League managers, coaches, and Board members will be supplied with an ID badge, which they must carry with them to each game.

### **Equipment**

- The MLL Equipment Manager inspected all equipment prior to the beginning of the season.
- Before each game, managers, coaches and players should inspect the condition and proper fit of the equipment. Replace any unsafe equipment. Rejected equipment should be given to the League's Equipment Manager with an explanation as to why it was rejected and to prevent the re-use of that equipment.
- Batters (T-ball through Majors) must wear Little League approved protective helmets - including face cages - during batting practice and games. Base runners must also wear these helmets.
- Catchers must wear a helmet with mask, a "dangling" throat protector, chest protector, and shin guards. All male players are required to wear a protective cup with athletic supporter during practices and games. This includes when warming up the pitcher.
- Catchers must use a catcher's glove, not a regular fielding glove or first baseman's mitt. Catchers may use a left-handed fielding glove if a left-handed catcher's mitt is not available.

- Only bats approved by Little League, including composite bats, may be used in games and practices. A list of approved bats is available at [www.malvernelittleleague.com](http://www.malvernelittleleague.com).
- Each division has been assigned age-appropriate baseballs. Only those baseballs assigned to your division may be used in games and practices.
- Metal spikes are not permitted, except in Junior/Senior/Big League Divisions.

### **Field Safety**

- MLL has submitted League Player Registration Data to Little League Headquarters.
- Only fields where Little League/District 29/MLL has a permit may be used for practices and games, as only those fields are covered by our insurance policy.
- Coaches and umpires should inspect the field for unsafe conditions, including holes, damage to screens or fencing, properly installed bases, stones, glass and other foreign objects, slippery areas, and insect nests. Unsafe conditions must be corrected before play can begin and also reported to the League Safety Officer.
- Teams must dispose of their trash (water bottles, wrappers, etc.) before leaving the field. MLL has provided recycling cans at Harris and Whelan fields; please use them to discard your plastic bottles and cans.
- Do not play or practice when thunder is heard or lightning is seen, or such conditions are deemed to be imminent. A further discussion of weather safety follows.
- Only managers, coaches, and players are allowed in the dugout or bench area, and on the playing field.
- No climbing is allowed on any of the fencing or storage containers.
- Sitting on the fencing down the left field and right field lines at Whelan Field is not permitted.
- Store all team equipment in dugouts or behind screens, not in areas defined as "in play."
- Coaches and managers are responsible for keeping bats and loose equipment off of the field.
- Cars may only park in designated areas at Harris Field and Whelan Field. At Harris Field, cars may not block the gas pump or the bays located along the left field line. At Whelan Field, cars must not block the driveway of, or impede the access to, 3 Ray Lane.

### **Player Safety**

- Managers/coaches (with a minimum of one participant per team) will be required to attend the CPR / AED training conducted at 55 Wilbur Street, Lynbrook, on Thursday, June 2, 2016 at 7:00 pm. It is not necessary for licensed medical personnel to attend first-aid training; however, these professionals are encouraged to assist the league in presenting and reinforcing this training for other volunteers.
- MLL managers, coaches and players participated in 12-week training program this winter under the direction of MLL's Director of Player Development, Chuck Stroehlein. The program focused on age appropriate player fundamentals as well as adult training. We will continue to exchange ideas/tips at weekly meetings.



- Prior to the first game of the day, managers should place the Yield to Pedestrian signs (*right*) on Hempstead Avenue. The signs should be removed after the final game of the day.
- All managers have or will receive prior to the beginning of the season:
  - a team player file, which includes all emergency contacts, phone numbers, medical information and medical release forms for each player. Managers and coaches must have this in their possession at practices and games.
  - a first aid kit to treat minor injuries (i.e. scrapes and cuts). Please contact the League Equipment Manager to receive or replace a kit. Larger first aid kits, including ice packs, are available in the concession stands at Harris Field and Whelan Field. Managers and coaches should not administer medication.
  - a copy of the 2016 Safety Awareness Plan. The Plan was also submitted to D29 officials.
- Managers and coaches should conduct a pre-game warm up to loosen and stretch muscles. Pre-game warm-ups, including pitching warm ups, must be conducted on the field, not within areas frequented by spectators.
- Players who are coaching a base must wear a batting helmet. All base coaches should remain alert and face the batter during an at bat.
- Managers must adhere to pitch counts and report pitch counts to their division Player Agent after each game.
- Managers and coaches are not permitted to catch pitchers.
- Players who wear prescription glasses must wear safety glasses, and all players (especially infielders) should consider using mouth guards.
- Players may not wear watches, rings, bracelets (including rope bracelets) pins, or metallic items during games. Emergency bracelets are permissible, but must be taped in place prior to the start of the game.
- On deck batters are not permitted, except in Junior/Senior/Big League Divisions.
- Headfirst slides are not permitted, except when a runner is returning to a base and in Junior/Senior/Big League Divisions.
- No player should ever be left unattended after a practice or game. Please develop a policy with parents before the season regarding how to handle unattended players (i.e. - drive the players to your home and advise the parents).
- The manager should be notified in advance if pickup is made by anyone else other than the child's parents.

## **Spectators**

- Parents and spectators must remain in the bleachers or in areas considered "outside of play."
- Alcohol, drugs, smoking are not permitted on the field or in the stands at any time.
- Any disruption by spectators, including the use of inappropriate language, is cause for immediate expulsion.

## **Hydration**

Water is important to the body at all times, but especially in warm weather. Dehydration is a dangerous condition. If you suspect that someone is dehydrated, seek immediate medical attention. Signs of dehydration include: fatigue, loss of appetite, flushed skin, heat intolerance, light-headedness, dark-colored urine, and dry cough. The best way to beat dehydration is to drink before you get thirsty. If you wait until after you're thirsty, you're already dehydrated. Players should bring water or a sports drink to every practice or game. Drink before the game and in-between innings. Coaches and managers should be mindful of the effects of heat and humidity on players, and encourage players to hydrate at regular intervals during games and practices.

## **Accident Reporting**

In the event of an accident, the first priority is to tend to the injured individual. Any incident that requires a player, volunteer, umpire, or spectator to receive medical treatment must be reported to the League Safety Officer within 24 hours of the incident. For 2016, please contact Robert Coleman at (516) 790-1044 or [safety@malvernelittleleague.com](mailto:safety@malvernelittleleague.com). In the event the League Safety Officer cannot be reached, please contact President Joe Ariola (516) 644-7725 or any MLL Board member.

Please include the following in the report:

1. The name and phone number of the individual involved.
2. The division of the injured player (t-ball, farms, minors, etc), if applicable.
3. The date, time and location of the incident.
4. A detailed description of the incident.
5. An estimation of the extent of the injury.
6. A description of the treatment received and if the individual required additional medical care.
7. The name and phone number of the person reporting the injury.

It is the responsibility of the Safety Officer to act as the liaison between the injured party and MLL. The Safety Officer will contact the injured party or their parents. The information received will be verified. The status of the injured party will be discussed. In the event that the injured party required other medical treatment, and if appropriate, the parent or guardian will be advised of the MLL insurance coverage and the provisions for submitting claims. If the injuries are more than minor in nature, the Safety Officer shall periodically call the injured party to check on the status of the injuries. The Safety Officer shall offer assistance regarding insurance until such time as the incident is considered "closed" (i.e., no further claims are expected and/or the individual is participating in the league again).

Any "near-misses" will be tracked and discussed at the next scheduled Board meeting in order to evaluate best practices and prevent future injuries.

## **Emergency Phone Numbers**

Dialing **911** is the fastest way to obtain help in the event of a medical or police emergency.

Malverne Police Department:  
Malverne Fire Department:  
Poison Control Center:

516-599-3141  
516-742-3300  
1-800-222-1222

## **AED**

An automated external defibrillator is used in cases of life threatening cardiac arrhythmias which can lead to cardiac arrest. AEDs are located in the concessions stands at Harris Field and at Whelan Field.

Each AED contains a set of pads for adults and children. These pads expire in April/May 2016. Batteries for the AEDs were replaced prior to the 2014 season.



## **Area Hospitals / Clinics**

**Franklin General Hospital**  
**900 Franklin Avenue**  
**Valley Stream, NY**  
**256-6350 (Emergency)**



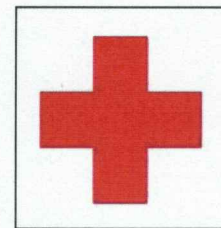
From Harris Field: Franklin Avenue north ~ 1.5 miles. Hospital on the left.

From Whelan Field: Right on to Ocean Avenue, and drive ~ 0.3 miles.  
Southern State Parkway West ~ 1.4 miles to Corona Avenue Exit.  
Turn right, drive 0.2 miles  
Turn right on Dutch Broadway  
Drive 0.1 miles, turn right on Franklin Avenue  
Hospital on right, ~0.2 miles

**Mercy Medical Center**  
**North Village Avenue**  
**Rockville Centre, NY**  
**705-2525**

From Harris Field: Left onto Hempstead Avenue.  
Drive ~1.1 miles to Southern State Parkway East  
Drive ~1.5 miles to Exit 19S

From Whelan Field: Right on Ocean Avenue.  
Drive ~0.3 miles  
Southern State Parkway East to Exit 19S.



**Premier Care (Walk-in Clinic)**  
**585 Merrick Road**  
**Lynbrook, NY**  
**764-2273**

From Harris Field: Right onto Hempstead Avenue.  
Drive ~0.7 miles to Peninsula Blvd., turn right  
Drive ~0.2 miles to Merrick Road, turn right  
Drive ~0.4 miles, Premier Care on the right across from Wendy's

From Whelan Field: Left on to Ocean Avenue.  
Drive ~1.0 mile to Peninsula Blvd., turn right  
Drive ~0.9 miles to Merrick Road, turn right  
Drive ~0.4 miles, Premier Care on the right across from Wendy's

## **Weather**

No games or practices should be held when weather conditions are not approved. Check the hotline and website for updates and cancellations.

No games should be played and no practices should be held during storms, or when thunder is heard or lightning seen.

### **Storm, Thunder & Lightning Safety Rules**

If you HEAR, SEE, OR FEEL A THUNDERSTORM, SUSPEND ACTIVITY IMMEDIATELY. Lightning often strikes outside the area of heavy rain and may strike as far as 10 miles from any rainfall.

Players should quickly move into a vehicle or indoors and remain there until well after the lightning storm ends. Avoid sheds, small or open shelters, dugouts, bleachers, or grandstands. Stay away from metal objects, including bats. Do not stand under trees or near flagpoles.

Teams should remain together so coaches can account for players. Once a field is cleared, play may resume if no thunder is heard and lightning seen for at least 15 minutes.

Equipment should be left and retrieved after the storm.

## **Sun Protection**

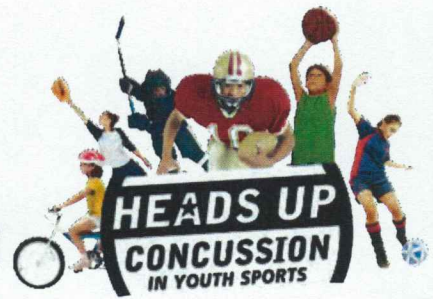
Just a few serious sunburns can increase a child's risk of skin cancer later in life. Playing baseball means being outside and exposed to the sun. It is therefore important that our players take steps to protect themselves from the sun's harmful ultraviolet (UV) rays whenever they're outdoors. Unprotected skin can be damaged by the sun's UV rays in as little as 15 minutes. Yet it can take up to 12 hours for skin to show the full effect of sun exposure.

- **Seek shade.** UV rays are strongest and most harmful during midday, so seek shade wherever possible. Use these options to prevent sunburn, not to seek relief after it's happened.
- **Baseball caps.** Because these caps don't protect a player's ears and neck, be sure to apply sunscreen to exposed areas.
- **Wear sunglasses.** They protect your child's eyes from UV rays. Look for sunglasses that wrap around and block as close to 100% of both UVA and UVB rays as possible.
- **Apply sunscreen.** Use sunscreen with at least SPF 15 and UVA and UVB protection. For the best protection, apply sunscreen generously 30 minutes before going outdoors, and reapply often.
- **Cool and cloudy?** Children still need protection. UV rays, not the temperature, do the damage. Clouds do not block UV rays, they filter them—and sometimes only slightly.



**For the 2016 season, Malverne Little League will have sunscreen available at each concession stand for use by players, managers, and coaches.**

# Parent / Athlete Concussion Information Sheet



A concussion is a type of traumatic brain injury that changes the way the brain normally works. A concussion is caused by bump, blow, or jolt to the head or body that causes the head and brain to move rapidly back and forth. Even a “ding,” “getting your bell rung,” or what seems to be a mild bump or blow to the head can be serious.

## WHAT ARE THE SIGNS AND SYMPTOMS OF CONCUSSION?

Signs and symptoms of concussion can show up right after the injury or may not appear or be noticed until days or weeks after the injury.

If an athlete reports **one or more** symptoms of concussion listed below after a bump, blow, or jolt to the head or body, s/he should be kept out of play the

day of the injury and until a health care professional, experienced in evaluating for concussion, says s/he is symptom-free and it's OK to return to play.

### Did You Know?

- Most concussions occur without loss of consciousness.
- Athletes who have, at any point in their lives, had a concussion have an increased risk for another concussion.
- Young children and teens are more likely to get a concussion and take longer to recover than adults.

SIGNS OBSERVED BY COACHING STAFF	SYMPTOMS REPORTED BY ATHLETES
Appears dazed or stunned	Headache or “pressure” in head
Is confused about assignment or position	Nausea or vomiting
Forgets an instruction	Balance problems or dizziness
Is unsure of game, score, or opponent	Double or blurry vision
Moves clumsily	Sensitivity to light
Answers questions slowly	Sensitivity to noise
Loses consciousness (even briefly)	Feeling sluggish, hazy, foggy, or groggy
Shows mood, behavior, or personality changes	Concentration or memory problems
Can't recall events prior to hit or fall	Confusion
Can't recall events after hit or fall	Just not “feeling right” or “feeling down”

## CONCUSSION DANGER SIGNS

In rare cases, a dangerous blood clot may form on the brain in a person with a concussion and crowd the brain against the skull. An athlete should receive immediate medical attention if after a bump, blow, or jolt to the head or body s/he exhibits any of the following danger signs:

- One pupil larger than the other
- Is drowsy or cannot be awakened
- A headache that not only does not diminish, but gets worse
- Weakness, numbness, or decreased coordination
- Repeated vomiting or nausea
- Slurred speech
- Convulsions or seizures
- Cannot recognize people or places
- Becomes increasingly confused, restless, or agitated
- Has unusual behavior
- Loses consciousness (even a brief loss of consciousness should be taken seriously)

## WHY SHOULD AN ATHLETE REPORT THEIR SYMPTOMS?

If an athlete has a concussion, his/her brain needs time to heal. While an athlete's brain is still healing, s/he is much more likely to have another concussion. Repeat concussions can increase the time it takes to recover. In rare cases, repeat concussions in young athletes can result in brain swelling or permanent damage to their brain. They can even be fatal.

## Remember

Concussions affect people differently. While most athletes with a concussion recover quickly and fully, some will have symptoms that last for days, or even weeks. A more serious concussion can last for months or longer.

## WHAT SHOULD YOU DO IF YOU THINK YOUR ATHLETE HAS A CONCUSSION?

If you suspect that an athlete has a concussion, remove the athlete from play and seek medical attention. Do not try to judge the severity of the injury yourself. Keep the athlete out of play the day of the injury and until a health care professional, experienced in evaluating for concussion, says s/he is symptom-free and it's OK to return to play.

Rest is key to helping an athlete recover from a concussion. Exercising or activities that involve a lot of concentration, such as studying, working on the computer, or playing video games, may cause concussion symptoms to reappear or get worse. After a concussion, returning to sports and school is a gradual process that should be carefully managed and monitored by a health care professional.

# Concession Stand Tips

## SAFETY FIRST

### Requirement 9

*12 Steps to Safe and Sanitary Food Service Events: The following information is intended to help you run a healthful concession stand.*

*Following these simple guidelines will help minimize the risk of foodborne illness.*

*This information was provided by District Administrator George Glick, and is excerpted from "Food Safety Hints" by the Fort Wayne-Allen County, Ind., Department of Health.*

#### 1. Menu.

Keep your menu simple, and keep potentially hazardous foods (meats, eggs, dairy products, protein salads, cut fruits and vegetables, etc.) to a minimum. Avoid using precooked foods or leftovers. Use only foods from approved sources, avoiding foods that have been prepared at home. Complete control over your food, from source to service, is the key to safe, sanitary food service.

#### 2. Cooking.

Use a food thermometer to check on cooking and holding temperatures of potentially hazardous foods. All potentially hazardous foods should be kept at 41° F or below (if cold) or 140° F or above (if hot). Ground beef and ground pork products should be cooked to an internal temperature of 155° F, poultry parts should be cooked to 165° F. Most foodborne illnesses from temporary events can be traced back to lapses in temperature control.

#### 3. Reheating.

Rapidly reheat potentially hazardous foods to 165° F. Do not attempt to heat foods in crock pots, steam tables, over stereo units or other holding devices.

Slow-cooking mechanisms may activate bacteria and never reach killing temperatures.

#### 4. Cooling and Cold Storage.

Foods that require refrigeration must be cooled to 41° F as quickly as possible and held at that temperature until ready to serve. To cool foods down quickly, use an ice water bath (60% ice to 40% water), stirring the product frequently, or place the food in shallow pans no more than 4 inches in depth and refrigerate. Pans should not be stored one atop the other and lids should be off or ajar until the food is completely cooled. Check temperature periodically to see if the food is cooling properly. Allowing hazardous foods to remain unrefrigerated for too long has been the number ONE cause of foodborne illness.

#### 5. Hand Washing.

Frequent and thorough hand washing remains the first line of defense in preventing foodborne disease. The use of disposable gloves can provide an additional barrier to contamination, but they are no substitute for hand washing!

#### 6. Health and Hygiene.

Only healthy workers should prepare and serve food. Anyone who shows symptoms of disease (cramps, nausea, fever, vomiting, diarrhea, jaundice, etc.) or who has open sores or infected cuts on the hands should not be allowed in the food concession area. Workers should wear clean outer garments and should not smoke in the concession area. The use of hair restraints is recommended to prevent hair ending up in food products.

#### 7. Food Handling.

Avoid hand contact with raw, ready-to-eat foods and food contact surfaces. Use an acceptable dispensing utensil

to serve food. Touching food with bare hands can transfer germs to food.

#### 8. Dishwashing.

Use disposable utensils for food service. Keep your hands away from food contact surfaces, and never reuse disposable dishware. Wash in a four-step process:

1. Washing in hot soapy water;
2. Rinsing in clean water;
3. Chemical or heat sanitizing; and
4. Air drying.

#### 9. Ice.

Ice used to cool cans/bottles should not be used in cup beverages and should be stored separately. Use a scoop to dispense ice; never use the hands. Ice can become contaminated with bacteria and viruses and cause foodborne illness.

#### 10. Wiping Cloths.

Rinse and store your wiping cloths in a bucket of sanitizer (example: 1 gallon of water and 1/2 teaspoon of chlorine bleach). Change the solution every two hours. Well sanitized work surfaces prevent cross-contamination and discourage flies.

#### 11. Insect Control and Waste.

Keep foods covered to protect them from insects. Store pesticides away from foods. Place garbage and paper wastes in a refuse container with a tight-fitting lid. Dispose of wastewater in an approved method (do not dump it outside). All water used should be potable water from an approved source.

#### 12. Food Storage and Cleanliness.

Keep foods stored off the floor at least six inches. After your event is finished, clean the concession area and discard unusable food.

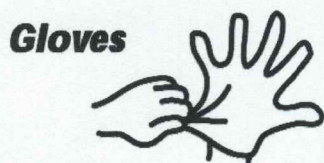
#### 13. Set a Minimum Worker Age.

Leagues should set a minimum age for workers or to be in the stand; in many states this is 16 or 18, due to potential hazards with various equipment.

*Safety plans must be postmarked no later than May 1st.*

# Volunteers Must Wash Hands

## HOW



## WHEN

**Wash your hands before you prepare food or as often as needed.**

### Wash after you:

- ▶ use the toilet
- ▶ touch uncooked meat, poultry, fish or eggs or other potentially hazardous foods
- ▶ interrupt working with food (such as answering the phone, opening a door or drawer)
- ▶ eat, smoke or chew gum
- ▶ touch soiled plates, utensils or equipment
- ▶ take out trash
- ▶ touch your nose, mouth, or any part of your body
- ▶ sneeze or cough

**Do not touch ready-to-eat foods with your bare hands.**

Use gloves, tongs, deli tissue or other serving utensils.

Remove all jewelry, nail polish or false nails unless you wear gloves.

### Wear gloves.

when you have a cut or sore on your hand

when you can't remove your jewelry

### If you wear gloves:

- ▶ wash your hands before you put on new gloves

### Change them:

- ▶ as often as you wash your hands
- ▶ when they are torn or soiled

Developed by UMass Extension Nutrition Education Program with support from U.S. Food & Drug Administration in cooperation with the MA Partnership for Food Safety Education. United States Department of Agriculture Cooperating. UMass Extension provides equal opportunity in programs and employment.





# Little League Volunteer Application - 2016

Do not use forms from past years. Use extra paper to complete if additional space is required.

**A COPY OF VALID GOVERNMENT ISSUED PHOTO IDENTIFICATION MUST BE ATTACHED TO COMPLETE THIS APPLICATION.**

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Social Security # (mandatory with First Advantage or upon request)** \_\_\_\_\_

Cell Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

Home Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Date of Birth \_\_\_\_\_

Occupation \_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_

Special professional training, skills, hobbies: \_\_\_\_\_

Community affiliations (Clubs, Service Organizations, etc.): \_\_\_\_\_

Previous volunteer experience (including baseball/softball and year): \_\_\_\_\_

Do you have children in the program? Yes ☐ No ☐ If yes, list full name and what level? \_\_\_\_\_

Special Certification (CPR, Medical, etc.): \_\_\_\_\_

Do you have a valid driver's license: Yes ☐ No ☐

Driver's License#: \_\_\_\_\_ State \_\_\_\_\_

Have you ever been convicted of or plead guilty to any crime(s) involving or against a minor? Yes ☐ No ☐

If yes, describe each in full: \_\_\_\_\_

Are there any criminal charges pending against you regarding any crime(s) involving or against a minor? Yes ☐ No ☐ If yes, describe each in full: \_\_\_\_\_

Have you ever been refused participation in any other youth programs? Yes ☐ No ☐

If yes, explain: \_\_\_\_\_

In which of the following would you like to participate? (Check one or more.)

League Official ☐ Coach ☐ Umpire ☐ Field Maintenance ☐

Manager ☐ Scorekeeper ☐ Concession Stand ☐ Other ☐

Please list three references, at least one of which has knowledge of your participation as a volunteer in a youth program:

Name/Phone \_\_\_\_\_

**IF YOU LIVE IN A STATE THAT REQUIRES A SEPARATE BACKGROUND CHECK BY LAW, PLEASE ATTACH A COPY OF THAT STATE'S BACKGROUND CHECK. FOR MORE INFORMATION ON STATE LAWS, VISIT OUR WEBSITE:**

<http://www.littleleague.org/learn/programs/childprotection/state-laws-bg-checks.htm>

AS A CONDITION OF VOLUNTEERING, I give permission for the Little League organization to conduct background check(s) on me now and as long as I continue to be active with the organization, which may include a review of sex offender registries (some of which contain name only searches which may result in a report being generated that may or may not be me), child abuse and criminal history records. I understand that, if appointed, my position is conditional upon the league receiving no inappropriate information on my background. I hereby release and agree to hold harmless from liability the local Little League, Little League Baseball, Incorporated, the officers, employees and volunteers thereof, or any other person or organization that may provide such information. I also understand that, regardless of previous appointments, Little League is not obligated to appoint me to a volunteer position. If appointed, I understand that, prior to the expiration of my term, I am subject to suspension by the President and removal by the Board of Directors for violation of Little League policies or principles.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

If Minor/Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant Name (please print or type) \_\_\_\_\_

**NOTE:** The local Little League and Little League Baseball, Incorporated will not discriminate against any person on the basis of race, creed, color, national origin, marital status, gender, sexual orientation or disability.

## LOCAL LEAGUE USE ONLY:

Background check completed by league officer \_\_\_\_\_ on \_\_\_\_\_

System(s) used for background check (minimum of one must be checked):

Sex Offender Registry ☐ Criminal History Records ☐ \*First Advantage ☐

*\*Please be advised that if you use First Advantage and there is a name match in the few states where only name match searches can be performed you should notify volunteers that they will receive a letter directly from LexisNexis in compliance with the Fair Credit Reporting Act containing information regarding all the criminal records associated with the name, which may not necessarily be the league volunteer.*

**Only attach to this application copies of background check reports that reveal convictions of this application.**

## Little League® "Returning" Volunteer Application - 2016

Do not use forms from past years. Use extra paper to complete if additional space is required.

**If you filled out a volunteer application last year and your league uses the background check tools provided by Little League International, please fill out the returning volunteer application. Otherwise, please use the standard volunteer application.**

**You must provide the information to all the questions in this section**

Have you ever been convicted or plead guilty to any crime(s) involving or against a minor?

☐ Yes ☐ No

If Yes, describe each in full: \_\_\_\_\_

Are there any criminal charges pending against you regarding any crime(s) involving or against a minor?

☐ Yes ☐ No

If Yes, describe each in full: \_\_\_\_\_

Have you ever been refused participation in any other youth program? ☐ Yes ☐ No

If Yes, explain: \_\_\_\_\_

**In which of the following would you like to volunteer? (Check one or more)**

☐ League Official ☐ Manager ☐ Coach ☐ Umpire ☐ Field Maintenance

☐ Score Keeper ☐ Concession Stand ☐ Other: \_\_\_\_\_

AS A CONDITION OF VOLUNTEERING, I give permission for the Little League organization to conduct background check(s) on me now and as long as I continue to be active with the organization, which may include a review of sex offender registries (some of which contain name only searches which may result in a report being generated that may or may not be me), child abuse and criminal history records. I understand that, if appointed, my position is conditional upon the league receiving no inappropriate information on my background. I hereby release and agree to hold harmless from liability the local Little League, Little League Baseball, Incorporated, the officers, employees and volunteers thereof, or any other person or organization that may provide such information. I also understand that, regardless of previous appointments, Little League is not obligated to appoint me to a volunteer position. If appointed, I understand that, prior to the expiration of my term, I am subject to suspension by the President and removal by the Board of Directors for violation of Little League policies or principles.

Applicant Name (please print or type): \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If Minor — Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: The local Little League and Little League Baseball, Incorporated will not discriminate against any person on the basis of race, creed, color, national origin, marital status, gender, sexual orientation or disability.

**Please update ONLY the information in this section which has changed since last year.**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ State: \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

**Please list three references, at least one of which has knowledge of your participation as a volunteer in a youth program:**

Name / Phone: \_\_\_\_\_ / \_\_\_\_\_

\_\_\_\_\_ / \_\_\_\_\_

\_\_\_\_\_ / \_\_\_\_\_

Special professional training, skills, hobbies: \_\_\_\_\_

Special Certifications (CPR, Medical, etc): \_\_\_\_\_

Special Affiliations (Clubs, Service Organizations, etc): \_\_\_\_\_

Previous volunteer experience (Including baseball/softball and year(s)): \_\_\_\_\_

**IF YOU LIVE IN A STATE THAT REQUIRES A SEPARATE BACKGROUND CHECK BY LAW, PLEASE ATTACH A COPY OF THAT STATE'S BACKGROUND CHECK. FOR MORE INFORMATION ON STATE LAWS, VISIT OUR WEBSITE:**  
<http://www.littleleague.org/learn/programs/childprotection/state-laws-bg-checks.htm>

### LOCAL LEAGUE USE ONLY:

Background Check completed by league officer \_\_\_\_\_  
 on \_\_\_\_\_

System(s) used for background check (minimum of one must be checked):

☐ Sex Offender Registry ☐ Criminal History Records ☐ \*First Advantage

\*Please be advised that if you use First Advantage and there is a name match in the few states where only name match searches can be performed you should notify volunteers that they will receive a letter directly from First Advantage in compliance with the Fair Credit Reporting Act containing information regarding all the criminal association with the name, which may not necessarily be the league volunteer.

**Only attach to this application copies of background check reports that reveal convictions of this application.**