

FAITH FORMATION LITURGY & OUTREACH

St. Cecilia Parish is seeking someone with a knowledge and love of catechesis and the Catholic Faith to lead Faith Formation with related duties in Liturgy and Outreach. This is a full-time position. The parish will consider job sharing/ the creation of two part time positions. Weekend and evening work will occasionally be required. The applicant must be a fully initiated Roman Catholic who is living a life that is in harmony with the teachings of the Catholic Church. This new hire will report to the Pastor.

Key Responsibilities

Faith Formation

- Weekly PREP classes (Parish Religious Education Program K-8)
- Sacraments of First Reconciliation & First Holy Communion
- Baptism

Liturgy and Outreach

- Parish worship programs
- Spiritual growth opportunities
- Coordinate liturgical teams
- Social & spiritual outreach liaison

Qualifications

- Minimum of a Bachelor's Degree in Theology, Education, or related field or comparable experience
- Competent computer skills, including knowledge of Microsoft Office and email
- Excellent communication and interpersonal skills
- Ability to plan and lead gatherings and events
- Strong desire to share knowledge and practice of the Catholic Faith

TO APPLY: Please send cover letter and resume to:

St. Cecilia Parish
ATTN: Ruth Anne Wolansky, PAA
1310 Madison Avenue North
Bainbridge Island, WA 98110
or email: parishoffice@saintcparish.org