



MARYLAND TRANSIT ADMINISTRATION POLICE FORCE

Citizen's Commendation/Complaint Form

The Maryland Transit Administration Police Force mission is to professionally enforce the law, protect its transit community, employees and facilities with dignity and respect.

The Citizen's Commendation/Complaint Form is used to commend and to investigate police personnel to ensure quality service.

Instructions

1. Use this form to commend or file a Citizen's complaint against a Maryland Transit Administration Police Officer or a civilian employee.
2. Provide as much information as possible. Include any supplemental material in order to accurately investigate the Commendation/Complaint.
3. The form will be reviewed during normal business hours by the Office of Professional Standards Unit. The Professional Standards Unit can be contacted directly at MTAPFProfessionalSta@mdot.maryland.gov.
4. If this form is used to file a complaint against a Maryland Transit Administration Police employee, the Professional Standards Unit will contact the complainant within 72 hours upon reviewing the complaint.
5. The Citizen's Commendation/Complaint Form may also be mailed or delivered in person to the MTA Police Force Professional Standards Unit at 1040 Park Avenue, Suite 306, Baltimore, MD, 21201 or to the Maryland Transit Administration Police Headquarters at 4701 Mt. Hope Drive, Baltimore, MD, 21215

6. Citizens may call or come in person to any District to make their initial complaint or provide a commendation:

Northern District 410-454-1600 4701 Mount Hope Drive, Baltimore, MD 21215

Southern District 410-454-7500 1040 Park Ave, Suite 306, Baltimore, MD 21201

7. Pursuant to Maryland Public Safety Article Title 3 Section 3-104, a complaint against law enforcement officer that alleges brutality in the execution of the law enforcement officer's duties must be signed and sworn to, under penalty of perjury, within 366 days of the alleged brutality.
8. False accusations or statements which cause an investigation may lead to civil and criminal actions.

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Incident Summary (Continued):

Citizen's Name:	
Citizen Signature (or receiving Officer Sequence#)	Date: