Maryland Transit Administration

Film Request Form

• Complete, sign and submit the MTA Film Request Form 15 business days prior to the first shoot.
• Attach a Certificate of Liability Insurance addressed to: Maryland Transit Administration.
• This Film Request Form does not constitute a Film Agreement between MTA and the producer.
• A signed Film Agreement is required before production can begin.

Company Name (producer): ____________________________________________________

Company Address: ___________________________________________________________

City/State/Zip: ________________________________________________________________

Primary Phone Number: _______________________________________________________

Alternate Phone Number: _____________________________________________________

Requested Film Location at MTA: ________________________________________________

Requested Film Date and Time: _________________________________________________

Describe how you would like to use MTA property:

Submit Film Request Form and Certificate of Liability Insurance via postal mail or fax to:

Maryland Transit Administration
Office of Communications & Marketing
6 St. Paul Street, 2nd Floor
Baltimore, MD 21202
410-767-3936 phone
410-333-2203 fax
Maryland Transit Administration

Film Request Form

Film Type (check one):

- Commercial
- Educational Video
- Movie
- Non-Profit Video
- Public Service Announcement
- Web Series
- Other: ______________________________________

Name of Film: __________________________________________

Number of Film Crew on MTA property: ________________

Film Details (i.e., purpose, message):


Contact Person’s Name and Title: __________________________________________

Date: ____________________________