



Next[®] Contracts

Cut costs, eliminate errors, and reduce risk.
Handle your contracts and agreements
without the hassle.

nextway[®]

do more. faster.



Are you losing 5% of your revenue?

According to Goldman Sachs, that's how much the average company spends on managing signed contracts and agreements.

Contracts are everywhere

Contracts and agreements are not only handled in Legal. They are handled in all parts of your business and by many different people.

You miss important deadlines

When you monitor your deadlines and milestones manually, you are bound to miss some. Agreements are not cancelled or renegotiated in due time and suddenly you are in for another year of maintenance or stuck with the wrong price.

Company rules are not followed

When agreements are handled by various people, chances are that legislation and internal rules are ignored.

Hard to get to the right documents

Colleagues in multiple locations add to the challenge of finding documents in their most recent version.

Personal and outdated copies

People make expensive copies that are instantly outdated.

Sensitive information is not kept safe

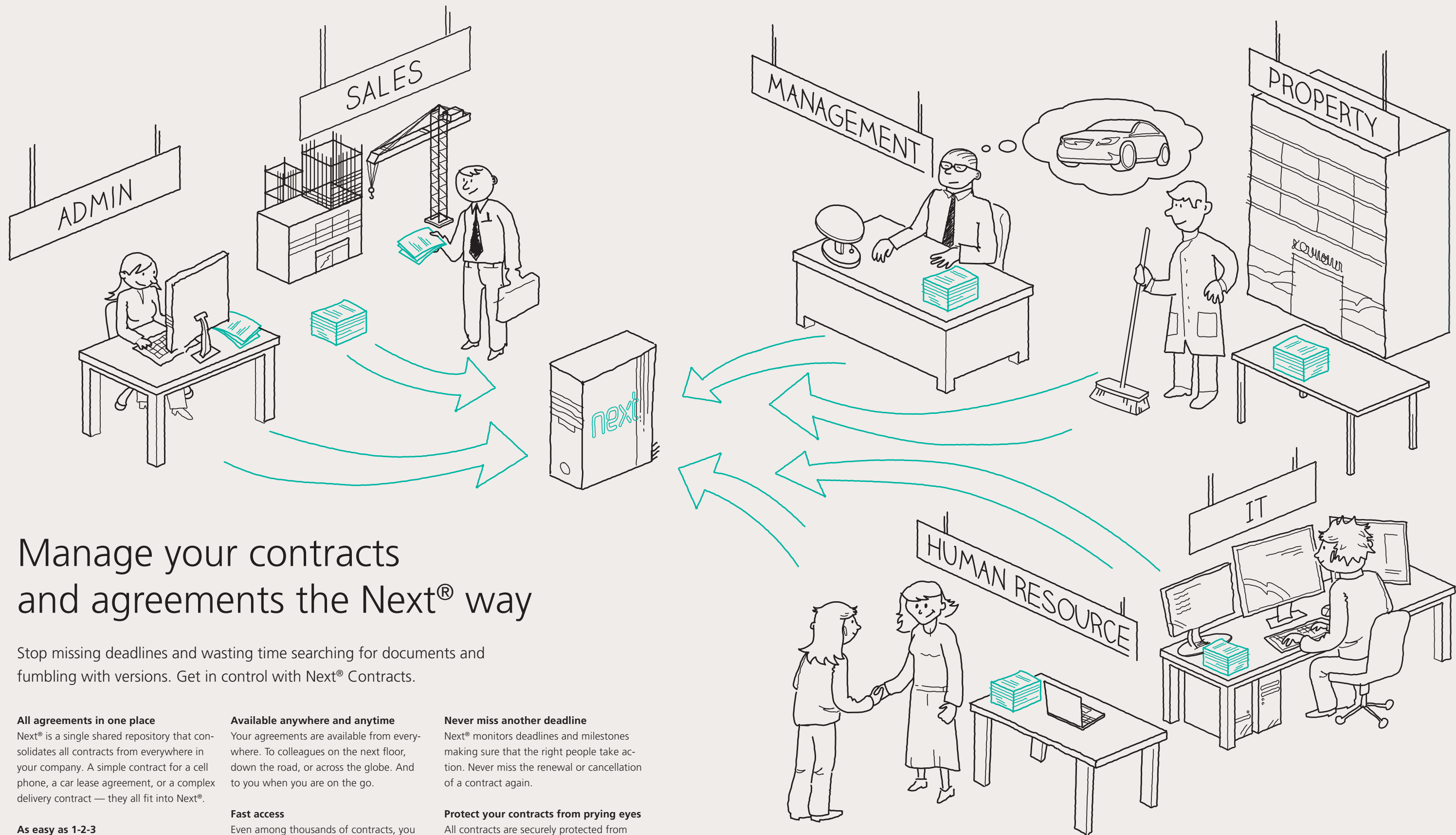
Sensitive business information in contracts and agreements is scattered throughout your company; on desks, in binders, filing cabinets, email in-boxes, laptops, and shared drives. Not well protected against loss — or from prying eyes.

You are missing the full overview

No one has the full overview of contracts documenting your commitments, liabilities, and entitlements.

Did you know that ...

- Companies spend 5% of their revenue handling contracts
- 80% of all business transaction are based on a contract
- More than 10% of all executed contracts are lost



Manage your contracts and agreements the Next® way

Stop missing deadlines and wasting time searching for documents and fumbling with versions. Get in control with Next® Contracts.

All agreements in one place

Next® is a single shared repository that consolidates all contracts from everywhere in your company. A simple contract for a cell phone, a car lease agreement, or a complex delivery contract — they all fit into Next®.

As easy as 1-2-3

Contracts go directly into Next® with a click or two. Add all the metadata you need in order to locate and work with the contract later on.

No more paper, emails, or spreadsheets

With Next® in place, you no longer need to manage your contracts and agreements using paper, Post-Its, emails, and spreadsheets.

Available anywhere and anytime

Your agreements are available from everywhere. To colleagues on the next floor, down the road, or across the globe. And to you when you are on the go.

Fast access

Even among thousands of contracts, you will find the right one in the blink of an eye.

Comply with rules and legislation

Customized workflows for creation, approval, and audit of contracts combined with version control and a bulletproof audit log lets you enforce any level of compliance.

Never miss another deadline

Next® monitors deadlines and milestones making sure that the right people take action. Never miss the renewal or cancellation of a contract again.

Protect your contracts from prying eyes

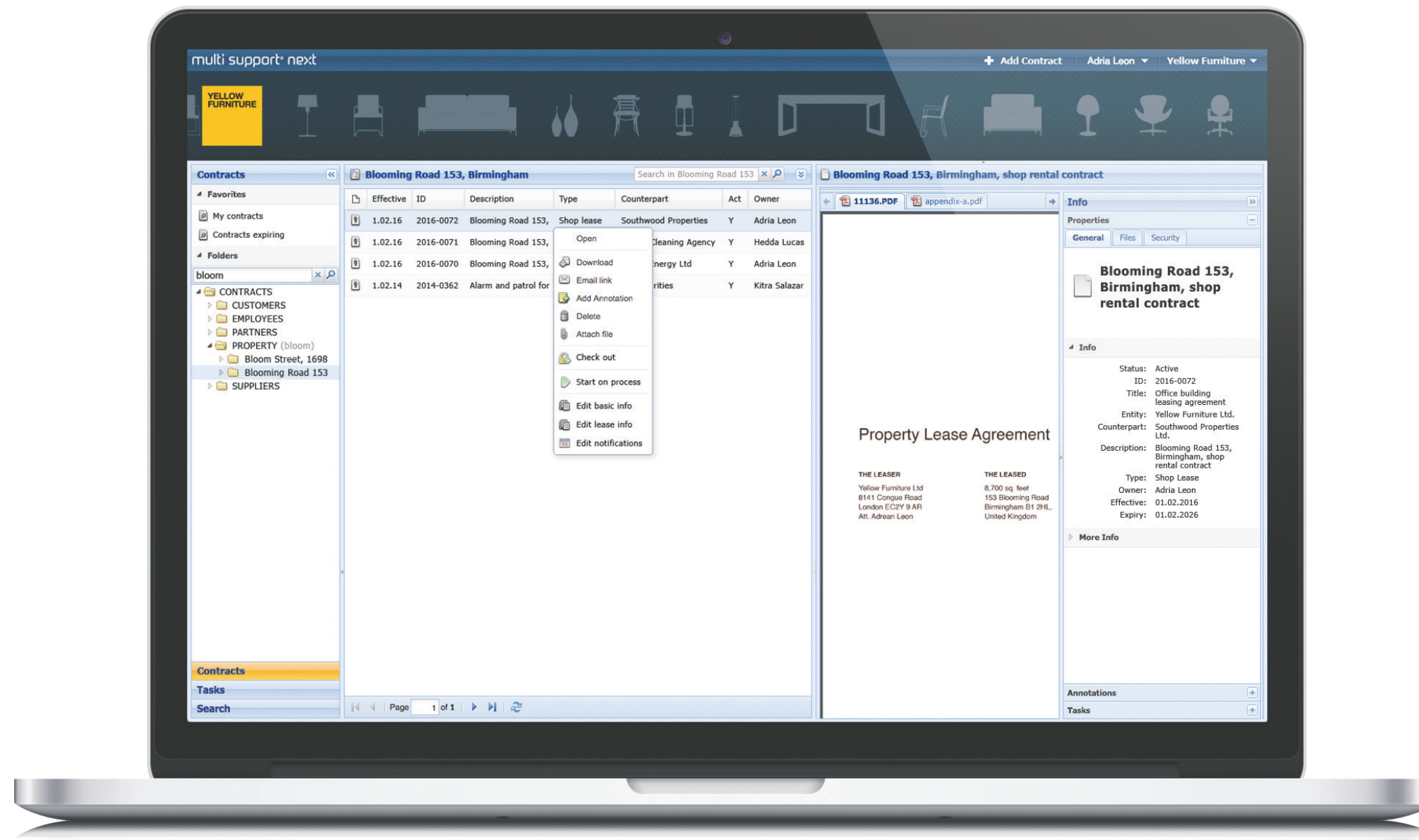
All contracts are securely protected from prying eyes. Much more secure than any paper archive or file server will ever be.

Get the full picture

Establish a full overview of all contracts belonging to you, your department, your division, or the entire company. Be well prepared for the future.

Next® Contracts helps you:

- Cut costs
- Eliminate errors
- Reduce risk



Finally everyone is on the same page

Contracts in Next® become part of your company's shared knowledge. They are available to your colleagues in the office, on the next floor, down the road, or around the globe. Everyone has a complete and up-to-date overview.

Handle contracts and agreements of any kind

Right out of the box, Next® takes care of agreements from anywhere like Sales, Property Management, Administration, Management, Human Resources, and IT. A simple contract for a cell phone, a car lease agreement, or a complex delivery contract. They all fit into Next®.

“More than 10%
of all executed
contracts are lost.”

— Faulkner Information Services





Next® assists you all the way

In Next®, you create contracts from a list of authorized contract types. You specify only the data relevant to the specific contract type. And add the relevant documents – either scanned, from Word, or from Outlook.



Lightning fast searches

Next® features hierarchical folder structures, configurable search forms, and full-text Google®-like searches when you need a document. Type: ‘Lease Southwood 2016’ to locate all contracts related to your office rentals from Southwood Properties in 2016.



Automatic notifications

Set up reminders for important milestones and deadlines. Set the date and select the process you’d like to run. Anything from a simple notification to a complex renegotiation or audit process. You define what and when – Next® makes sure it happens.



Version control

Next® automatically keeps track of all your revisions and lets you view earlier versions of your documents. If you are in a bigger team, you’ll appreciate the ability to check out a contract before editing – eliminating the risk of interference. Once you’re done, you check the document back in for everyone to see.



Bulletproof audit log

All actions in Next® are logged down to the millisecond. Now your auditors can easily check compliance. Contract owners can see who is delaying a specific approval. And you can see who did the current revision.

More for you to like



Automatic archive structure

Next® automatically archives any contract according to its category and the data provided. An ‘office lease’ may logically go into the Supplier folder, the Property folder, and the Administrator folder. The actual contract is of course only stored once but logically available in several folders. One click to get the full overview.



Predefined workflows and more

Next® comes with a set of predefined workflows for follow-up, approvals, audits, and renegotiations. Next® talks BPMN. Business Process Model and Notation is the industry standard for describing business processes. BPMN allows us to add the workflows that suits your business, organization, and compliance policies.



Enterprise-grade security

Next® lets the right people in — and keeps out the rest. Access to contracts, actions, and documents is fully controlled by permissions. No one sees anything not meant for their eyes. And nobody approves anything they are not authorized to. Security is built in.



Scalable

Next® Contracts is designed for small companies and multinationals alike. Next® captures documents at up to 4.6 million documents per hour, handles users by the thousands, and tasks by the millions. Next® Contracts will never limit you.



Internationalization

Next® Contracts works great in both local organizations and multinational corporations with multiple countries, languages, business units, and business solutions.



Painless implementation

Next® is easy on the eyes, and is easy to use. You will need little or no training at all. We have rolled out Next® in organizations with only minutes of training required — not days or weeks.



Good to know. For some

Ready-to-Go

Next® Contracts is a standard product working right out of the box and based on experiences from other professionals. The price/performance ratio is second to none. No demanding development project. No costly implementation. No unpleasant surprises. We call it 'Ready-to-Go'.

Seamless software updates

Next® Contracts has excellent support for software updates. As Next® Contracts evolves and new features are being added, updates are immediately available. One-click updates bring the new functionality to all users. No complicated migrations. No extra work in IT.

Standard. Yet extensible

Architected for extensibility, Next® can be customized to meet your needs. Want to add a new contract type or compliance workflow? Next® Contracts will take you there without compromising future seamless software updates.

Fits in with your stuff

Next® Contracts runs on the servers you prefer (Windows, Unix, Linux, OSX, or IBM i), in the cloud, or with your hosting vendor. Amazing performance on moderate hardware and no surprise costs for external databases.

We make companies more efficient and peoples' life at work easier. We replace processes based on paper documents, Post-its, and spreadsheets, with easy-to-use software. Our Next® smart process applications boost corporate efficiency and scalability — and the personal joy of work.

Serving clients all over the world since 1986, through a network of certified partners and own offices in Switzerland, UK, Germany, Sweden, Denmark, Norway, and Finland.