

Check-In Supplies

Each Bag Contains:	
2 Small Clipboards with Cheat Sheet	2 Staplers
2 Yellow Highlighters	2 Packs of Check-In Envelopes (30 per pack)
2 Calculators	2 Packs of Check-In Labels (30 per pack)
50 Self-Sponsorship Forms	1 Scotch Tape Dispenser
40 Level 1 Prize Coupons	30 Level 2 Coupons
15 Level 3 Prize Coupons	20 Information Needed Coupons
Prize Level Coupon Key	8 Large Manila Envelopes
1 Staple Remover	20 Green Credit Card Slips
30 5k Bibs	4 Black or Blue Pens
6 Red Pens	2 Packs of Lettered Note Cards
2 Letters for Back of Chairs	1 Pack of Safety Pins
Also Needed:	
1 Bin for Processed Pledge Sheets	1 Trash Can
1 Racket	

Each Position:

- Letter (back of chair)
- Lettered Notepad
- Small Clipboard
- Stapler
- 1 Red Pen
- Highlighter
- #10 Envelopes
- Calculator
- Labels

Between Every Two Positions:

- Scotch Tape
- Coupons (all levels)
- Coupon Level Key
- 8 Large Manila Envelopes
- Self-Sponsorship Forms
- Bin for Processed Sheets
- Trash Can
- Racket
- Staple Remover
- Green Credit Card Slips
- Information needed Cards
- 5k Bibs
- Safety Pins
- 4 Black/Blue Pens
- 4 Red Pens
- Pack of Safety Pins

