

**MINUTES OF THE STRATA COUNCIL MEETING
WESTSIDE ESTATES – NW 3303
APRIL 29, 2019**

ATTENDANCE:

President	Jeanine Nicholls	Present
Vice President	Jason Sheard	Present
Treasurer	Stuart Alexander	Present
Secretary	Michael Negus	Present

ALSO IN ATTENDANCE: Teamwork Property Management Ltd.
Tiffany Corrigan – Licensed Representative

1. CALL TO ORDER

The meeting was called to order at 9:00 pm.

2. COUNCIL POSITION APPROVAL

It was moved by Michael Negus and seconded by Jeanine Nicholls to approve the Council positions as listed above. **CARRIED** All in Favour

3. BUSINESS ARISING FROM THE MINUTES

a) Visitor Parking

Council discussed the visitor parking sign and directed Teamwork to request an updated quote to include installation of the sign. Council will review the quote at the next Council meeting.

b) Report From Owner

Council directed Teamwork to obtain legal advice at no cost, under the platinum legal retainer regarding an Owners report of damage inside their Unit, and request for repairs. Council will review this matter at the next Council meeting

c) Insurance Renewal

Council directed Teamwork to renew the Strata Corporation's insurance policy as per the proposal received from Hub Coastal International for Guaranteed Replacement Cost in the amount of \$50,246.00.

4. NEW BUSINESS

a) Janitorial Contract

Council directed Teamwork to provide the Council with a copy of the janitorial contract for review by email prior to the next Council meeting.

b) Parkade Cleaning and Line Painting

Council directed Teamwork to obtain quotes for parkade cleaning and line painting for review at the next Council meeting.

5. DATE OF NEXT MEETING

The next meeting will be held Monday, May 27, 2019 at 7:00 pm.

6. ADJOURNMENT

The meeting was adjourned at 9:34 pm.

Please put all concerns in writing and submit to Council
By email: admin@teamworkpm.com
By mail: Deposit in the suggestion box
Correspondence may also be submitted in writing by mail to Teamwork Property
Management
Guest Suite or Recreation Room Rentals Please Email:
Westside.Estates3303@gmail.com

**TEAMWORK PROPERTY MANAGEMENT LTD.
#105 – 34143 Marshall Road Abbotsford, BC. V2S 1L8
Phone: 1-866-941-6584 (ext. 325) Fax: 604-854-1754
After hour Emergency # 778-241-7787
Direct: 604-743-0291**