



"Becoming a Gathering Place for All God's Children"

LEADERSHIP BOARD MEETING MINUTES

OCTOBER 13, 2022-6:30 PM

FINAL

Present: Pr. Neal, Pr. Micah, Cindy Hanson, Karen Nilsen, Bill Bullock, Deb Heinecke, Gary Nix, Laurie Nix, Leslie Lien, Cheryl Lundsgaard, and Jean Kass

Devotions – Jean Kass presented devotions based on Matthew 19:14-15.

Open Forum

- No one was present for the open forum.

Review the agenda

- Bill made a motion to approve the agenda. Deb seconded, and the motion passed.

Approve the Minutes of the Previous Meeting

- Deb made a motion to approve the September LB minutes. Bill seconded, and the motion passed.

Review Treasurer's Report

- Bill reported that the contributions were higher than budgeted and the expenses were as expected. He needs to look into whether there was some double-counting since the reported total was \$45K above plan.
- Deb questioned that the Worship and Music "actual" was \$13K whereas the "budget" was only \$4K. Bill said that dedicated funds were used which are off budget. However, he will double-check. The Treasurer and Business Manager are trying to use dedicated funds since there are an abundance of dedicated funds that have not been used.
- Pastor Neal mentioned that the first budget draft had just been sent out since having Orv out on medical leave has delayed releasing the draft.
- Bill made a motion to approve the October Treasurer's Report. Jean seconded, and the motion passed.
- Bill also mentioned that he and Pastor Micah are working to kick off the annual stewardship pledge drive in November since it also was delayed due to Orv's absence.

Pastor/Staff/Commissioner Reports

- Pastor Neal apologized that he had not yet sent out his monthly pastoral report.
- Pastor Micah spoke about Life Groups.

- o Everyone who wants to be in a life group should be able to participate.
- o There will be Life Group speakers at worship services.
- o Life Group leaders will have an agenda handout and will need to set up meeting times for their group.
- Pastor Micah Sabbatical
 - o Pastor Micah said his sabbatical will not be funded by the Lilly Foundation as he had hoped. He has been working with Cynthia Mandl to revise the plans to spend the sabbatical in Costa Rica.
 - o The timeframe will now be March to May. He wants to experience Easter in Central America, including Holy Week processions.
 - o Pastor Neal will handle all responsibilities in his absence. There are plans to offer seminary students an opportunity to help out for their pastoral experience.
 - o Deb made a motion to approve the revised plan. Karen seconded and the motion passed.

New Business

- Update on the Pastoral Review Process – Cheryl and Cindy
 - o The review process timeline has been extended since the process itself is being evaluated and fine-tuned. Some of the current discussions center on compiling the results and distributing summary results versus detailed reviews.
 - o It's recognized that the Leadership Board needs training and guidance on the process. The goal is for the Leadership Board to evaluate throughout the year rather than have it be a point-in-time review at the end of the summer.
 - o Cindy noted that Cheryl has been extremely helpful in working with the Executive Committee to improve the review process.
- Scout Troop Popcorn Sales
 - o The Scout troop sponsored by Woodlake has requested to sell popcorn for the next two Sundays. Pastor Neal pointed out that it would provide connectivity with the Scouts. Only sponsored groups would be allowed to hold sales.
 - o Deb made a motion to approve the popcorn sale. Leslie seconded and the motion passed.
- Scout Troop Pancake Breakfast
 - o The Scout troop also requested to hold a pancake breakfast in the Fireside Room on October 30th. The troop would remove the seating area furniture and rug and set up additional tables. After the breakfast, the rug and seating area furniture would be replaced.
 - o The Fireside Room has a maximum capacity of 83 persons which would probably not be an issue.
 - o The troop would use compostable plates and utensils so no dishwasher would be necessary. Potentially, the Fellowship Hall kitchen would be available after 11:30, but might not be needed.
 - o Deb made motion to approve the pancake breakfast. Leslie seconded and the motion passed.

- o Pastor Micah said he would speak to Scott Dahlquist about this on Sunday.
- Karen reminded the Leadership Board about “Trunk or Treats” which is a service project for VEAP.
- Annual Meeting
 - o Deb reminded Leadership Board commissioners that they each need to submit a written report about the commission highlights of the past year. There was a question about the due date.
 - o Commissioners whose terms are ending this year are requested to find potential replacements, and to give the information to the pastors. It was suggested that the retiring commissioners mentor the new commissioners for the first month.
 - o The annual report contains updates from the bishop, the pastors, and the commissioners.
 - o Budget requests are also due. Commissioners should contact Bill Bullock for more information.
- 75th Anniversary
 - o October 16 - Previous pastors are invited back for WLC’s 75th Anniversary. Pastor Mark Wegener will preach and Pastor Diane Roth will be the celebrant at the 9:00 service. Pastor Jerry Larson, and some interns will also attend. There will be a reception in the Fireside Room following the 9:00 service.
 - o December 11 – 75th Anniversary Dinner.

Adjourn and Lord’s Prayer

- Cheryl made a motion to adjourn the meeting. Deb seconded. The meeting was adjourned at 7:52pm. Pastor Micah closed with the Lord’s Prayer.

Upcoming Month Messenger articles (due the 15th of the Month)

Karen Nilsen is scheduled for the November Messenger article.