

J O B O U T L I N E

Early Childhood Director – White Bear Campus

A. QUALIFICATIONS:

1. A personal, growing relationship with Jesus Christ.
2. Bachelor's degree desired in education, ministry, or related field.
3. Experience working with young children and families.
4. Good relational abilities and communication skills.
5. Ability to build effective volunteer teams.
6. Aptitude for organization, leadership, self-direction, and flexibility.
7. Subscribe to and affirm the Statement of Faith and Covenant of Calvary Church.
8. Be a regular participant in public worship at Calvary Church.
9. Remain a member in good standing of Calvary Church.

B. RESPONSIBILITIES:

The Early Childhood Director will lead programming for infants through kindergarten at Calvary's White Bear Campus.

1. Direct and implement programs to nurture young children in their spiritual growth.
2. Build teams through recruiting, training, and equipping volunteers.
3. Prepare curriculum and supporting materials for programs.
4. Create and maintain age-appropriate learning environments, keeping classrooms clean and stocked with necessary supplies.
5. Communicate with families to create a church-home partnership.
6. Be present and on-site for weekend services.
7. Participate as a team member in special events such as volunteer training and appreciation, FamJam, SummerJam, and milestones.

C: RELATIONSHIPS

1. Report to Campus Kids Ministry Director.
2. Function as a member of the Kids Ministry Team.

ABOUT CALVARY CHURCH

We're all real people, with real dreams, and real struggles—all touched by God's amazing grace. We've grown from a group of 28 people with a big vision for spreading God's word, to two campuses of 1,300 today. We are rooted in the Bible and that shapes our core beliefs, and we're part of a denomination that connects us to a greater community. We have something for every age and stage of life, and provide two different service styles for praise and worship on the weekends—traditional and contemporary.