

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>	
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number											
				-			-				
or											
Employer identification number											
				-							

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Store Use Only

SUPPLIER:

MILES FROM STORE:

Local Regional



Ellwood Thompson's Local Market/Dawson's Market

Truth in Grocery & Bulk Items

Please provide the following information to the best of your ability. Please print clearly.

Name of Company: _____

City: _____ **State:** _____ **Zip Code:** _____ **Distance:** _____

Home Phone: _____ **Mobile:** _____

Farm Website (if available): _____

E-Mail Address (if available): _____

Full Name (printed): _____ **Date:** _____

Signature: _____

Business & Insurance Information

Federal Tax Identification Number: _____ Do you have business insurance? Yes No

Terms Requesting: _____ *Please attach a copy of your insurance to this document.*

store use only below this line

Department: _____

Account Number: _____

Notes (if any): _____

Department Manager's Name (please print): _____

Department Manager's Signature: _____

Truth in Grocery & Bulk Items

At Ellwood Thompson's and Dawson's Market, we love to fill our shelves with delicious and healthy, locally-made items. From the source of the ingredients to how it's processed, we look into the details of each product making sure it's fit for our customers. *This agreement is for transparency and communication purposes only. It is not a legal document.* Please fill the following out to the best of your ability.

Name of Company: _____

City: _____ **State:** _____ **Zip Code:** _____

What are the primary product(s) that you produce? _____

Where do you source your ingredients from? _____

How closely do you work with this supplier? _____

How much processing of ingredients goes into your products? None **A Lot**

Do your products contain any chemical preservatives, synthetic ingredients or fillers? Yes No

Has your production facility been FDA approved? Yes No

Do you package/bottle your product in house or outsource this task? In House Outsource

Do your products include UPC codes? Yes No

I agree that the above statements are true to the best of my knowledge.

Full Name (printed): _____ **Date:** _____

Signature: _____

Product Standards/Buying Procedure

Our Mission Statement:

We aspire to be the heart and soul of the community through a commitment to local and organic food.

Our Business Philosophy:

The success of our markets is determined by customer satisfaction, staff happiness and local community support. We intend to grow our business by offering quality products at fair prices with exceptional customer service.

We examine each product on our shelves for pure, organic ingredients, environmental impact, and assure you that it has met our strict product standards.

We offer a wide variety of bulk goods, ethnic foods and small-batch artisanal items from around the world that are free of artificial colors, flavors, sweeteners, preservatives, and trans fats. At the root of all our foods, you'll find that they have one thing in common: **pure ingredients**:

These same standards are in place for our wide variety of **non-food** items as well. Everyday items such as paper products, light bulbs, detergents and cleaners are chosen based on their safety and environmental impact. We sell light bulbs that use less energy and last longer. Our paper products are made from a minimum of 80% recycled paper and are never whitened with chlorine or bleach. Our cleaners and detergents are non-toxic, typically biodegradable, and made with plant based ingredients. We purchase products that put the environment first.

Food Allergies: We also offer an up-to-date list of nearly all the gluten-free products that we carry, available at the customer service desk. Most of these gluten-free products are given recognizable shelf tags so you can find them easily. At the same time, packaging is required to list if the product was produced in a factory that handles nuts, soy or dairy.

I agree that the above statements are true; I am fully aware of Ellwood Thompson & Dawson's Market's buying procedures and product standards grocery and bulk items. I am also fully aware of Ellwood Thompson & Dawson's Market's list of banned ingredients that is found on the last page of this document.

Full Name (printed): _____ **Date:** _____

Signature: _____