Course Content 2018

Legal Research

University of North Texas
College of Information - Department of Library and Information Sciences

INFO 4960/56
Online Class
Legal Inform and Access Ser

Yvonne J. Chandler, Associate Professor

WELCOME TO INFO 4960/5647!!

SEE YOU ONLINE IN
LEGAL RESEARCH CHAT SESSION

Monday Evenings As Scheduled
@8:00 p.m. CST

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SLIS 5647 WELCOME

Hello Class and Welcome to Legal Information and Access Services. We will begin our class with our first chat on Tuesday evening, September 4. All other chats will be held on Monday evening at 8:00 p.m. CST. During our first session I will review the class site, weekly and semester assignments, and class structure.

There are three required textbooks for the class that you will need to purchase and/or access:


2. **Citation Manual**  

   Can be purchased as econtent from The Bluebook Online web site at https://www.legalbluebook.com/default.aspx. Students can purchase their own individual accounts at https://www.legalbluebook.com/Purchase/Products.aspx?op=Book

3. **Workbook**  

Other Legal Information Resources

   Links and images to accompany Legal Research in a Nutshell - Online Supplement: http://libguides.law.virginia.edu/nutshell12 (last updated 2018)

2015).  
http://libguides.law.virginia.edu/PLR  Last updated 2017

3. Guide to Using Google Scholar and Other Free Legal Research Tools
PDF

Before our class chat on Tuesday, let's tell each other a bit about ourselves. Please send me the following information through the Blackboard email system for the class. Also post this information to the Discussion Forum - Introduce Yourself

1. Name
2. Education
3. Prior experience in law libraries
4. Why are you taking this class
5. Type of library or information center you are interested in working in as a professional
6. A digital photograph of yourself in either a .gif or .jpg file format.

I'll go first:

Dr. Yvonne J. Chandler, Associate Professor

Associate Professor and Director, Legal Information Program
Director, Nevada, CSUN/Los Angeles, Northern California, SWIM,
LEAP, and ELMS Cohort Programs
President, Texas Library Association, 2013-2014

Education: Atlanta University, MLS;
University of Michigan, PhD Information Sciences

Prior Experience: Worked in private law firm libraries
Course Information

Legal Information & Access Services

Introduction to the Course

The primary purpose of this course is to teach you the mechanics and search strategies of legal research. Legal literature is quite specialized. In order to do legal research you must understand a variety of unique tools and grasp the basic concepts and organization of the legal system. This course is devoted to giving you this understanding and knowledge of the system. The goal is to equip each student with a working knowledge of basic legal research; to this end, class assignments will be given that require you to use the law library. As you do these assignments you will become familiar with the body of legal research materials. It is also intended to lay a foundation for providing reference service in all collections or libraries of legal materials.

This course will provide an introduction to the bibliographic organization of legal literature and to techniques of legal research utilizing all formats; including print, online automated legal research databases, and the internet. Lectures, readings, seminar discussions, hands on experiences with legal information databases Westlaw and LexisNexis, and problem sets will be covered in the course.

Course Structure

The general structure of the class is that each session we will cover sources of Anglo American Law. The class will meet online. There will be weekly modules that include readings, Internet scavenger hunt questions, workbook exercises and summaries. The class will have weekly chat sessions on Monday evenings from 8:00 to 9:30 p.m. to discuss topics in legal research, answer questions, review each homework exercise, and train on legal databases. The modules will consist of online class chats, readings, homework exercises, and projects that will be due on a biweekly basis. We will have chat sessions on Monday evenings to discuss topics and review exercises. There will also be training and exercises on legal research databases – LexisNexis and Westlaw.

All Assignments are due by Monday evening at midnight as scheduled.
### Required Textbooks

<table>
<thead>
<tr>
<th>Textbook</th>
<th>Author/Edition</th>
<th>ISBN</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Legal Research Textbook</strong></td>
<td>Sloan, Amy (2018)</td>
<td>9781454894018</td>
</tr>
</tbody>
</table>

*Student use of this title is: Required*

|----------------------------------------------------|---------|-----------------------|

*Student use of this title is: Required*

Can be purchased as econtent from The Bluebook Online web site at [https://www.legalbluebook.com/default.aspx](https://www.legalbluebook.com/default.aspx). Students can purchase their own individual accounts at [https://www.legalbluebook.com/Purchase/Products.aspx?op=Book](https://www.legalbluebook.com/Purchase/Products.aspx?op=Book)

### Workbook


### Readings in other assigned sources will be noted on the course outline.

### Other legal research sources:

3. Guide to Using Google Scholar and Other Free Legal Research Tools PDF

Course Goals and Objectives

COURSE GOALS

This course is designed for students to develop:

2. Knowledge of the basic sources and reference tools used in legal research.
3. Knowledge of basic legal research and problem analysis skills.
5. Strategies for updating legal research.
6. Familiarity with computerized legal research databases.
7. Familiarity with other technological resources in the law, including legal informatic
8. Knowledge of terminology common to basic legal research.
9. Strategies for effective legal research.

COURSE OBJECTIVES

Upon completion of this course, students should know:

1. The principle sources and research tools essential to research in United States law
2. The basic organization of the American legal system and how it relates to the publi
3. The underlying structure and interrelationship of materials in American legal biblic
4. How to use the basic legal research tools to answer a wide variety of legal question found in the search process.
5. How to distinguish and describe the differences between primary and secondary sources.
6. How to locate, read, interpret and update legal citations to all statutory, judicial and
7. How to write proper citations to cases, statutes, regulations and other sources of law.
8. How to identify and locate the laws applicable to a particular subject or fact pattern.
9. The two basic automated legal research databases - LexisNexis and Westlaw, how they can be used in connection with print and non-print publications found in a law library.
10. The principle sources useful for research in foreign, comparative and international governmental organizations.
11. Be familiar with the terminology used in connection with the American legal system.
12. Be familiar with the legal information that is available through network technology.

Upon completion of this course students will be able to:

1. Define, characterize, and give typologic descriptions of legal and government information.
2. Discuss legal information sources relative to the structure and functions of the federal and state government.
3. Utilize the publications of the judiciary, legislative, and regulatory branches of government.
4. Identify and use appropriately major legal information sources for citation verification of specific questions or requests for information, including computer based retrieval methods.

Disability Policy

STATEMENT ON ADA COMPLIANCE POLICY

The Department of Library and Information Sciences is committed to full academic access for all qualified students, including those with disabilities. In keeping with this commitment and in order to facilitate equality of educational access, faculty members in the School of Library and Information Sciences will make reasonable accommodations for qualified students with a disability, such as appropriate adjustments to the classroom environment and the teaching, testing, or learning methodologies when doing so does not fundamentally alter the course.

If you have a disability, it is your responsibility to obtain verifying information from the Office of Disability Accommodation (ODA) and to inform me of your need for an accommodation. Requests for accommodation must be given to me no later than the first week of classes for students registered with the ODA as of the beginning of the current semester. If you register with the ODA after the first week of classes, your accommodation requests will be considered after this deadline.

Grades assigned before an accommodation is provided will not be changed. Information about how to obtain academic accommodations can be found in UNT Policy 18.1.14, at http://disability.unt.edu/, and by visiting the ODA in Room 321 of the University Union. You may also call the ODA at 940.565.4323.

<> Any student with a disability that will require accommodation under the terms of federal regulations must present a written accommodation request to the Capstone Committee. <> It is recommended that the student register with the Office of Disability Accommodation located in the Office of Disability Accommodation Suite 322. Contact information for the Office of Disability Accommodation is as follows:

Office of Disability Accommodations
University of North Texas
Office of Disability Accommodation
1167 Union Circle
Sage Hall Suite 167
Denton, TX 76203
940-565-4323

Information about and forms for getting registered with the Office of Disability Accommodation for the University of North Texas are available at this URL: Office of Disability Accommodation. More information and a brochure about the UNT Disability Accommodation services are available at http://disability.unt.edu/services.

Statement of Integrity

Cheating and disciplinary action for cheating is defined by the UNT Policy Manual Code of Student Conduct and Discipline. Cheating is an act of academic dishonesty. It is defined and will be handled as follows: "Plagiarism and cheating refer to the use of unauthorized books, notes, or otherwise securing help in a test; copying tests, assignments, reports, or term papers; representing the work of another as one's own; collaborating, without authority, with another student during an examination or in preparing academic work; or otherwise practicing scholastic dishonesty."

"Academic dishonesty matters may first be considered by the faculty member who may assign penalties such as failing, reduction or changing of a grade in a test, course, assignment, or other academic work, denial of a degree and/or performing additional academic work not required of other students in the course. If the student does not accept the decision of the faculty member, he/she may have his/her case heard by the academic department chairperson or head for review of his/her case. If the student does not accept the decision of the academic department chairperson, he/she may then follow the normal appeal procedures listed in Disciplinary Procedures."

Contact Information

Dr. Yvonne J. Chandler, Associate Professor
University of North Texas
School of Library and Information Sciences
Discovery Park
Denton, TX 76203-1068
Voice: (940) 565-3777 or 977-ASK-SLIS
Home: 940-566-4830
Cell: 940-391-0555
Fax: (940) 565-3101
Email: yvonne.chandler@unt.edu

Teaching Assistants: Alexandra Adler

About the Professor

Dr. Yvonne J. Chandler
Yvonne J. Chandler is an Associate Professor in the Department of Library and Information Sciences (LIS) in the College of Information at the University of North Texas. Her research areas include legal information services, Internet resources and services, and education for library and information services. She teaches Law Library Management, Introduction to Information and Access Retrieval, Information and Access Services in the Social Sciences, Legal Information and Access Services, and Government Information and Access Services. She is Director and Advisor for the Legal Informatics Masters program and the Legal Information Management, and Legal Information Access Management program offered jointly by LIS and the School of Community Services. Dr. Chandler developed the Law Librarianship program that has graduated more than 100 law librarians working in the state of Texas and across the nation including the librarians in administration at Baylor University, Texas Southern University, and Texas Wesleyan University Schools of Law. Three graduates are library directors of major law firms that are ranked among the top 100 largest firms in the country according to the National Law Journal. The Librarian Relations consultants for the Southwest region of the country for major legal publishers - LexisNexis and Thomson West - are graduates of the UNT program. In the 2006 publication, Celebrating Diversity – A Legacy of Minority Leadership in the American Association of Law Libraries, Dr. Chandler was selected as one of 13 “Leaders of Today” in Law Librarianship and was profiled in the volume.

Dr. Chandler is the Director of the LIS Cohort Programs in Georgia, Nevada, and the SWIM (South Dakota, Wyoming, Idaho, and Montana) Region cohort programs. She has experienced significant success with educational training grants from the Institute of Museums and Library Services (IMLS), providing student scholarships and experiences in Nevada and Georgia. Through her efforts UNT/LIS students received scholarships and other support from the Laura Bush 21st Century Librarian program of more than $2.8 million dollars through partnerships with the Nevada State Library; University of Nevada, Las Vegas; Las Vegas-Clark County Library System; Emory University Libraries; and state libraries of South Dakota, Wyoming, Idaho, and Montana. These grant funds provided for recruiting, tuition support, and other program experiences to support more than 250 students. A recently funded proposal to IMLS for five hundred thousand dollars will educate indigenous populations in the Pacific Islands in digital curation and preservation technology.

Dr. Chandler is from Birmingham, Alabama and attended undergraduate school at Clark College in Atlanta, Georgia. Dr. Chandler earned her Master of Science from Atlanta University and her Ph.D. from the University of Michigan. In May 2008, Dr. Chandler received the prestigious President's Council Outstanding Teaching Award for 2008 from the University.

Dr. Chandler's publications and presentations include: “Accessing Legal and Regulatory Information Internet Resources and Documents” in Evolving Internet Reference Resources, 2006; “The End of An Era,” in Reflections on Brown vs. Board of Education The Internet at The Millennium,” AALL Spectrum, 2004; and "Legal Resources on the Internet," In, 2001. She is the author of the Neal-Schuman Guide to Finding Legal and Regulatory Information on the Internet. Dr. Chandler has conducted
workshops and made presentations on library and information science education, law library education, legal research, diversity in the information profession, and legal and government information resources on the Internet for many professional association including; the Texas Library Association, American Association of Law Libraries, Dallas Association of Law Librarians, Houston Association of Law Libraries, Southwestern Association of Law Libraries, Louisiana Library Association, Texas Association for Educational Technology, Missouri State Library, and the Association of Texas Professional Educators. She has taught legal research for the National Institute for Legal Education at Stanford University School of Law and American University School of Law, a program which prepares newly admitted law school students for their first year of the legal education program. She also has been a Professor at the Syracuse University School of Information Studies - Summer Institute on Leadership and Change in an Information Society. She has presented hands-on multimedia-based programs on teaching legal research with technology and utilizing internet resources for major corporations such as; LEXIS-NEXIS and the Southern Company.

Dr. Chandler is a member of the American Association of Law Libraries (AALL), Beta Phi Mu Honorary Society in Library and Information Science, the Special Libraries Association, the Dallas Association of Law Librarians, the Southwestern Association of Law Libraries (SWALL), and the Texas Library Association (TLA). She holds many leadership roles in these organizations including serving as President of SWALL from 2005-2007 and a member of the Executive Board of TLA serving as Representative at Large from 2004-2007. She currently is the representative for AALL to the American Library Association Task Force on Library and Information Science Education. In May 2009, Dr. Chandler was invited to present a paper at the “China-U.S. China–United States Conference on Legal Information and Law Libraries” held in Beijing, China, May 27-30, 2009. After the conference she was appointed to the American Advisory Board (AAB) of American Forum on Legal Information and Law Libraries.

In 2012, Dr. Chandler was elected President of the Texas Library Association for 2013-2014.
### Class Calendar

**Introduction to Class**

**Module: August 27 - September 10, 2018**

**Introduction to the Legal Research Class**

**Class Chat: Tuesday, September 4**

- Introduction To The Class
- Student Introductions
- Review the Syllabus and Class Assignments
- Introduction to the Law
- Criteria for Evaluation of Resources

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**Module 1 - Introduction to Anglo-American Law and Legal Citation**

**Module: September 3 - 17, 2018**

**Introduction to Legal Research & Anglo-American Law**

**Legal Citation**

**Homework: Introductory Exercise on Anglo-American Law**

<table>
<thead>
<tr>
<th>Lectures</th>
<th>Reading Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Introduction to Anglo-American Law</strong> (linked on the module 1 page)</td>
<td><strong>Legal Citation</strong> (linked on the module 1 page)</td>
</tr>
</tbody>
</table>

#### Introduction to the Law

- Principles of Legal Research, 2d ed.: Links to accompany Kent C. Olson, Principles of Legal Research (West Academic, 2d ed. 2015).
  - [http://libguides.law.virginia.edu/PLR](http://libguides.law.virginia.edu/PLR)
- Legal Research in a Nutshell
  - [http://libguides.law.virginia.edu/nutshell12/](http://libguides.law.virginia.edu/nutshell12/)
- University of Illinois Advanced Legal Research
  - [https://libguides.law.illinois.edu/law792pp](https://libguides.law.illinois.edu/law792pp)
- Ben Doherty's Advanced Legal Research
  - [https://libguides.law.virginia.edu/doherty-alr](https://libguides.law.virginia.edu/doherty-alr)

#### Legal Citation

- Martin, Peter W. Introduction to Basic Legal Citation, (online ed. 2017). Cornell University Legal Information Institute, [https://www.law.cornell.edu/citation/](https://www.law.cornell.edu/citation/)
| Cornell University - Legal Information Institute - How to Cite Judicial Opinions [https://www.law.cornell.edu/citation/2-200](https://www.law.cornell.edu/citation/2-200) |
| Susie Salmon, Shedding the Uniform: Beyond a “Uniform System Of Citation” to a More Efficient Fit, 99 Marq. L. Rev. 763 (2016). Available at: [http://scholarship.law.marquette.edu/mulr/vol99/iss3/8](http://scholarship.law.marquette.edu/mulr/vol99/iss3/8) |
| Locating Legal Information in Primary and Secondary Resources: #1: How To Read A Legal Citation - Brigham Young University Law Library [http://lawlibguides.byu.edu/c.php?g=315332&p=2106921](http://lawlibguides.byu.edu/c.php?g=315332&p=2106921) |
| View: video tutorials that offer a quick start introduction to citation of the major categories of legal sources. |
| Basic Legal Citation - Citing Judicial Opinions … in Brief (8.5 minutes) [http://www.access-to-law.com/citation/videos/citing_judicial_opinions.html](http://www.access-to-law.com/citation/videos/citing_judicial_opinions.html) |
| Basic Legal Citation - Citing Constitutional and Statutory Provisions … in Brief (14 minutes) [http://www.access-to-law.com/citation/videos/citing_const_statutes.html](http://www.access-to-law.com/citation/videos/citing_const_statutes.html) |
| Basic Legal Citation - Citing Agency Material … in Brief (12 minutes) [http://www.access-to-law.com/citation/videos/citing_agency_material.html](http://www acceso-to-law.com/citation/videos/citing_agency_material.html) |

**LEGAL TOPICS**

- Cornell University Legal Information Institute - Learn About and Legal Topics [https://www.law.cornell.edu/](https://www.law.cornell.edu/)  
  - WEX Articles [https://www.law.cornell.edu/wex/wex_articles](https://www.law.cornell.edu/wex/wex_articles)  
- Review the UNT Libraries Subject Guides - Law: Introduction [http://guides.library.unt.edu/gicl](http://guides.library.unt.edu/gicl)
HOMEWORK ASSIGNMENT

Phillips 1A - Finding & Citing Cases (Submit to Dropbox) (Homework Due in Dropbox - Monday, September 17, 2018)
Evaluation of Internet Resources
Evaluate one legal guide, directory, or search engine (Submit to Assessments) (Homework Due in Dropbox - Monday, September 17, 2018)

Module 2 - Supreme Court Case Law

Module 2 - Supreme Court Case Law:
Module: September 10 - 24, 2018

LECTURES
Supreme Court Case Law (linked on the module 2 page)

READING ASSIGNMENT
Required Readings on Module 2 page
<table>
<thead>
<tr>
<th>HOMEWORK ASSIGNMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phillips 2A - United States Supreme Court Reporters (Submit to Dropbox) (Homework Due in Dropbox - Monday, September 24, 2018)</td>
</tr>
<tr>
<td>Evaluation of Internet Resources</td>
</tr>
<tr>
<td>Evaluate one Supreme Court web site (Submit to Assessments) (Homework Due in Dropbox - Monday, September 24, 2018)</td>
</tr>
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</table>

| Module 3 - Lower Federal Courts and State Case Law |

<table>
<thead>
<tr>
<th>Module 3 - Lower Federal, Regional, State Courts</th>
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<tbody>
<tr>
<td>Module 3: September 17 - October 1, 2018</td>
</tr>
<tr>
<td>Lower Federal Courts, Regional &amp; State Case Law</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>LECTURES</th>
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</thead>
<tbody>
<tr>
<td>1. Lecture: Module 3 - Lower Federal Courts and State Case Law (linked on the module 3 page)</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>READING ASSIGNMENT</th>
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<tbody>
<tr>
<td>Required Readings on Module 3 page</td>
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<table>
<thead>
<tr>
<th>HOMEWORK ASSIGNMENTS</th>
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</thead>
<tbody>
<tr>
<td>Phillips 3A - Regional and State Court Reports (Submit to Dropbox) (Homework Due in Dropbox - Monday, October 1, 2018)</td>
</tr>
<tr>
<td>Evaluation of Internet Resources</td>
</tr>
<tr>
<td>Evaluate one federal case law web site. (Submit to Assessments) (Homework Due in Dropbox - Monday, October 1, 2018)</td>
</tr>
<tr>
<td>Evaluate one state case law web site. (Submit to Assessments) (Homework Due in Dropbox - Monday, October 1, 2018)</td>
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</table>

| Module 4 - Digests and Annotated Law Reports |

| Module 4 - Digests and Annotated Law Reports |
### Module 4: September 24 - October 8, 2018
Digests and Annotated Law Reports

**Monday, October 1, 2018** Review Homework: Phillips 4A and 6A
Lecture: Module 5 - Citators

| ASSIGNMENTS          | Phillips 4A - Finding Cases - Digests *(Homework Due in Dropbox Monday, October 8, 2018)*
|----------------------|----------------------------------------------------------------------------------
|                      | Phillips 6A - American Law Reports *(Homework Due in Dropbox Monday, October 8, 2018)*

### Module 5 - Citators and Case Verification

**Module 5: October 1 - 15, 2018**
Case Verification And Updating Tools

Review Homework: Phillips 5a and 7A
Lecture: Module 6 - Legislative Law - Statutes and Annotated Codes

| ASSIGNMENTS          | Phillips 5A - Updating Cases--Shepard’s Citators *(Homework Due in Dropbox Monday, October 15, 2018)*
|----------------------|----------------------------------------------------------------------------------
|                      | Phillips 7A - Review--Finding, Citing and Updating Cases *(Homework Due in Dropbox Monday, October 15, 2018)*

### Module 6 - Legislative Law

**Module 6: October 8 - 22, 2018**
Legislative Law: Statutes and Annotated Codes

1. Review Homework: Phillips 8A
2. Lecture: Module 7 - Legislative Law - Session Laws and Legislative History

| ASSIGNMENTS          | Phillips 8A - Finding and Citing Statutes *(Due in Dropbox Monday, October 22, 2018)*
|----------------------|----------------------------------------------------------------------------------
|                      | Evaluation of Internet Resource
### Module 7 - Legislative Law - Session Laws and Legislative History

#### Module 7: October 15 - 29, 2018

<table>
<thead>
<tr>
<th>Session Laws</th>
<th>Legislative History</th>
</tr>
</thead>
</table>

Review Homework: J&P 9A and 10A  
Lecture: Module 8 - Administrative Law - Rules and Regulations  
Lecture: Module 8 - Administrative Law - Executive Publications

| ASSIGNMENTS | Phillips 9A - Federal Session Laws and Codes (Homework Due in Dropbox Monday, October 29, 2018)  
Phillips 10A - Federal Legislative History (Homework Due in Dropbox Monday, October 29, 2018)  
Evaluation of Internet Resource  
Evaluate one session law web site. (Submit to Assessments) (Homework Due in Dropbox - Monday, October 29, 2018)  
Evaluate one legislative history resource web site. (Submit to Assessments) (Homework Due in Dropbox - Monday, October 29, 2018) |

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**8:00 - 9:30 p.m.** CATCHUP WEEK

### Module 8 - Administrative Law

#### Module 8: October 29 - November 12, 2018

| Administrative Law - Rules and Regulations  
Administrative Law - Executive Publications |  
| Phillips 9A - Federal Session Laws and Codes (Homework Due in Dropbox Monday, October 29, 2018)  
Phillips 10A - Federal Legislative History (Homework Due in Dropbox Monday, October 29, 2018)  
Evaluation of Internet Resource  
Evaluate one session law web site. (Submit to Assessments) (Homework Due in Dropbox - Monday, October 29, 2018)  
Evaluate one legislative history resource web site. (Submit to Assessments) (Homework Due in Dropbox - Monday, October 29, 2018) |
**Module 9: Secondary Sources**

**Module 9: November 5 - 19, 2018**

Lecture: Module 9 - Secondary Source Materials
Lecture: Module 9 - Computer Assisted Legal Research - Lexis
### READING ASSIGNMENT

- Database Tutorials and How-to Guides: Nexis Uni [https://nu.libguides.com/how/nexisuni](https://nu.libguides.com/how/nexisuni)
- Database Tutorials and How-to Guides: LexisNexis [https://nu.libguides.com/how/lexisnexis](https://nu.libguides.com/how/lexisnexis)

### ASSIGNMENTS

**Module 10 - Texas Law**

**Module 10: November 12 - 26, 2018**

<table>
<thead>
<tr>
<th>Texas Law</th>
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<tbody>
<tr>
<td>Review Final Project Requirements - Pathfinder-Annotated Bibliography</td>
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<tr>
<th>ASSIGNMENTS</th>
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<tbody>
<tr>
<td>Evaluation of Internet Resource Evaluate two Texas law web sites. (Submit to Assessments) (Homework Due in Dropbox - November 26, 2018)</td>
</tr>
</tbody>
</table>
**Module 11 - Legal Information Services**

**Module 11: November 19 - December 3, 2018**
Lecture: Information Services in Legal Information Organizations - Issues, Management, Design, Implementation, and Marketing
Present Pathfinder Projects

**Class Chat: Monday, November 26, 2018**
Discuss types of legal information environments
Discuss legal information services
Review marketing strategies in legal information environments (Elevator Speech)
Discuss unauthorized practice of law
Discuss professional associations

<table>
<thead>
<tr>
<th>ASSIGNMENTS</th>
<th>Readings - Summarize three articles (Homework Due in Dropbox - December 3, 2018) (Submit to Dropbox) &amp; Post in the Conference</th>
</tr>
</thead>
</table>

**ASSIGNMENTS**
Pathfinder Projects

Final Project - Pathfinder
Present in Class Monday, December 10, 2018
Submit to Dropbox Wednesday, December 12, 2018) (Submit to Dropbox)
Final Examination (DUE: Thursday, December 13, 2018) (Submit to Dropbox)
COURSE ASSIGNMENTS

Grading

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Question Sets</td>
<td>Due Each Week on Monday by midnight</td>
</tr>
<tr>
<td>Annotated Bibliography /Pathfinder Internet</td>
<td>Present in Class Monday, December 10 2018</td>
</tr>
<tr>
<td>Reading summaries</td>
<td>Due Each Class Period As Assigned</td>
</tr>
<tr>
<td>Final Examination Due</td>
<td>Final Examination (DUE: Thursday, December 13, 2018) (Submit to Dropbox)</td>
</tr>
</tbody>
</table>

Evaluation
40%Phillips Workbook - Question Sets, Reading Summaries, and Tutorial Assignments
30% Term Project - Annotated Bibliography/Pathfinder
20% Final Examination
10% Class Attendance and Chat Participation

Question Sets
Forty percent of your grade will be determined by the completion of the weekly exercises, reading summaries, and the Internet evaluation exercises. There is only one way to learn about law books and computer assisted legal research and that is to use these resources. Lectures alone make legal literature abstract and dull.

You will be asked to complete problem exercises that will require using legal materials and research techniques in a law library. You must complete all of the weekly assignments in order to satisfactorily complete the course.

Internet Evaluations
During each class session we will discuss internet resources for anglo american law. Students will evaluate resources each week.

Reading Summaries
Students must post your summaries of topic readings to the designated Forum.

Bibliography/Pathfinder
Thirty percent of the course grade will be based upon the Institute team project - the annotated legal bibliography or pathfinder that each student is required to write. Students should meet with the instructor by the third class meeting to discuss the possible topic. A list of suggested bibliography topics is included on the Term Projects page. The Projects will be presented in class on Monday, December 11 and should be submitted to the dropbox by 11:59 p.m. Wednesday, December 12, 2018.

**Final Examination**

Twenty percent of the grade in the course will be determined by the final examination covering the entire course.

The final examination will be a take home examination designed to test your understanding of the tools and techniques involved in legal research and your understanding of legal publishing and bibliography in general. It will be composed of some combination of objective, short answer and essay questions as well as legal research problems.

- The Take Home Final Examination will open on Monday, November 5, 2018
- The Take Home Final Examination is due in the dropbox by midnight (11:55 p.m.) by Thursday, December 13, 2018.

**Class Participation**

Ten percent of your final grade will be based upon your class attendance and participation. Weekly chat sessions will be held to answer questions, discuss topics, and review the exercises. Each student is expected to participate in these class discussions.

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**Pathfinder/Term Project Assignment**

**TERM PROJECT**

**PATHFINDER OR ANNOTATED BIBLIOGRAPHY**

Each student is required to prepare an Annotated Bibliography or Pathfinder on the sources for performing research on a specialized topic of law. You may select any area of law or topic. The bibliography/pathfinder must incorporate all relevant legal materials; print, online, and Internet resources. Pathfinders may be prepared in HTML format or in text format. Each student will present their project to the class on Monday, December 10, 2018 on the ZOOM PRO. Projects must be submitted by December 12, 2018.

Samples of pathfinders can be accessed on the Learn class site

The bibliography/pathfinder must:

1. Describe the sources of law for the topic; important cases, statutes, and rules or regulations; describe the best monographs and law review articles; comparatively evaluate any looseleaf services; and describe non-legal sources that should be included in the bibliography or pathfinder.
2. For each identified source item (treatise, book, encyclopedia, looseleaf, article, statute, etc.) be sure to include descriptions of the items primary use, its strengths and unique features and any weaknesses.

3. The projects should include a table of contents, pagination, evidence of proof reading and attention to grammar and spelling; and consistent application of a standard method of bibliographic citation such as the Blue Book, Turabian's Manual for Writers of Term Papers, Theses, and Dissertations, or the Chicago Style Manual.

4. The pathfinder/bibliography may be prepared in HTML format for publication on the Internet or in text format by using the FrontPage Editor, Netscape Composer from Netscape Communicator, or MSWord programs. Help guides for writing in HTML are available on the Internet such as John December's HTML Quick Reference.

   BareBones Guide to HTML
   Web Developers Virtual Library

   Web Developer's Virtual Library The
   Beginner's Page

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SAMPLE OUTLINE FOR PATHFINDER/BIBLIOGRAPHY PROJECT

I. Introduction to the Topic

II. Legal Information Sources

   A. Primary Sources

      1. Case Law - Digests
      2. Statutes - Federal and Texas
      3. Administrative Law and Regulations - Federal and Texas

   B. Secondary Sources

      1. Legal Encyclopedias
      2. Annotated Law Reports
      3. Restatements
      4. Looseleaf Services
      5. Legislative Histories
6. Treatises and Hornbooks
7. Law Journals and Newsletters
8. Articles
9. Databases
10. International Legal Materials

III. Interdisciplinary Information Sources - Non-Legal

A. Books
B. Specialized Encyclopedias
C. Journals and Newsletters
D. Articles

IV. Other Information Sources - Special Libraries or Collections, Experts and Organizations

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**Suggested Bibliography/Pathfinder Topics**

Abortion and the Law
Medical Malpractice
Age Discrimination
Organ Donation
Baby Brokers
Poverty Law
Biotechnology Solar Law
Lemon Law
Copyright Law in Libraries
NAFTA
Sports Law
Telecommunications Law
Subliminal Speech and the First Amendment
Drug Testing in the Workplace
Government Information Policy
Gender Discrimination
Surrogate Mothering
Greenhouse Effect
Tobacco Products Litigation
Homeless and the Law
Sexual Harassment
Homosexual Rights
Intellectual Property and Software Protection
Human Rights
Media Law
Health Care
Children's Rights
Human Rights
Environmental Law
Media and the Law
ADA and the Law
Television Violence
Computer and/or Software Law
Internet/Cyberspace Law
Entertainment Law

Legal Information Resources

LEGAL INFORMATION RESOURCES

7. Library and Information Science Abstracts (LISA PLUS) - UNT Libraries Electronic R http://irservices.library.unt.edu/
9. Law Library Journal - indexed in Library Literature, LexisNexis, Westlaw, and Ebs Search Premier
    Available online at the AALL website from 1908 to the present through Hein Onlin membership or
    login:yvonne.chandler@unt.edu
    password: 66F3
    http://www.aallnet.org/products/pub_journal.asp
13. Lexis-Nexis.Com - Password Required
14. WestLaw.Com - Password Required
15. Legal Resource Index - On Lexis and Westlaw
16. Full text search of law reviews on the internet from the University Law Review Pr http://www.lawreview.org/
18. Index to Foreign Legal Periodicals (SMU*and TWU)
19. Wilson Index to Legal Periodicals and Books (SMU*and TWU)
20. DialogWeb.Com - Password Required
WEEKLY MODULES FALL 2018

MODULE - INTRODUCTION TO THE COURSE

INTRODUCTION TO THE COURSE

September 4, 2018

- Faculty and student introductions
- Overview of the administrative details of the class and format of the course
- Review the Syllabus, including discuss the assignments and examinations
- Review term project - annotated pathfinder/ bibliography.

MODULE 1: INTRODUCTION TO LEGAL RESEARCH & ANGLO-AMERICAN LAW & LEGAL CITATION - CLASS SESSION 9/4/18 - ASSIGNMENT DUE 9/17/2018

- Phillips 1A - Finding & Citing Cases (Submit to Dropbox) (Homework Due in Dropbox - Monday, September 17, 2018)
- Evaluation of Internet Resources: Evaluate one legal guide, directory, or search engine (Submit to Assessments) (Homework Due in Dropbox - Monday, September 17, 2018)
MODULE 2: SUPREME COURT CASE LAW - CLASS SESSION 9/17/18 - DUE SEPTEMBER 24, 2018

- Phillips 2A - United States Supreme Court Reporters (Submit to Dropbox) (Homework Due in Dropbox - Monday, September 24, 2018)

Evaluation of Internet Resources

- Evaluate one Supreme Court web site (Submit to Assessments) (Homework Due in Dropbox - Monday, September 24, 2018)

MODULE 3: FEDERAL, REGIONAL & STATE CASE LAW - CLASS SESSION 9/24/18 - DUE OCTOBER 1, 2018

- Phillips 3A - Regional and State Court Reports (Submit to Dropbox) (Homework Due in Dropbox - Monday, October 1, 2018)

Evaluation of Internet Resources

- Evaluate one federal case law web site. (Submit to Assessments) (Homework Due in Dropbox - Monday, October 1, 2018)
- Evaluate one state case law web site. (Submit to Assessments) (Homework Due in Dropbox - Monday, October 1, 2018)

MODULE 4: CASE FINDING: DIGESTS & ANNOTATED REPORTS - CLASS SESSION 10/1/18 - DUE 10/8/2018

- Phillips 4A - Finding Cases - Digests (Homework Due in Dropbox Monday, October 8, 2018)
- Phillips 6A - American Law Reports (Homework Due in Dropbox Monday, October 8, 2018)

MODULE 5: CASE VERIFICATION & UPDATING TOOLS - CITATORS - CLASS SESSION 10/8/18 - DUE OCTOBER 15, 2018

- Phillips 5A - Updating Cases--Shepard’s Citators (Homework Due in Dropbox Monday, October 15, 2018)
- Phillips 7A - Review--Finding, Citing and Updating Cases (Homework Due in Dropbox Monday, October 15, 2018)

MODULE 6: LEGISLATIVE LAW - STATUTES & ANNOTATED CODES - CLASS SESSION 10/15/18 - DUE OCTOBER 22, 2018

STATUTES - FEDERAL, STATE OR LOCAL SOURCES ANNOTATED CODES
• Phillips 8A - Finding and Citing Statutes (Due in Dropbox Monday, October 22, 2018)
• Evaluation of Internet Resource
  
  1. Evaluate two legislative law web sites. (Submit to Assessments) (Homework Due in Dropbox - Monday, October 22, 2018)

MODULE 7: SESSION LAWS & LEGISLATIVE HISTORY: SOURCES & TECHNIQUES - CLASS SESSION 10/22/18 - DUE: OCTOBER 29, 2018

Session Laws and Legislative History: Sources and Techniques

• Phillips 9A - Federal Session Laws and Codes (Homework Due in Dropbox October 29, 2018)
• Phillips 10A - Federal Legislative History (Homework Due in Dropbox October 29, 2018)
• Evaluation of Internet Resource
  
  1. Evaluate one session law web site. (Submit to Assessments) (Homework Due in Dropbox - Monday, October 29, 2018)
  2. Evaluate one legislative history resource web site. (Submit to Assessments) (Homework Due in Dropbox - Monday, October 29, 2018)

MODULE 8 ADMINISTRATIVE LAW - Rules & Regulations and Executive Publications - CLASS SESSION 11/5/2018 - DUE: NOVEMBER 12, 2018

Executive Branch

Administrative Law - Rules and Regulations

Presidential Documents

• Phillips 11A - Finding and Citing Administrative Materials (Homework Due in Dropbox November 12, 2018)
• Phillips 12A - Federal Administrative Rules and Regulations (Homework in Dropbox November 12, 2018)
• 13A - Review - Finding Statutes and Regulations (Homework Due in Dropbox November 12, 2018)

Evaluation of Internet Resource

• Evaluate one administrative law web site. (Submit to Assessments) (Homework Due in Dropbox - November 12, 2018)

Module 9: SECONDARY SOURCES - CLASS SESSION 11/12/18 - DUE: NOVEMBER 19, 2018

SECONDARY SOURCES

Finding and Using Secondary Authority - Legal Encyclopedias, Dictionaries (Legal and Judicial), Directories, Indexes, Legal
Periodicals; Restatements; Monographs; Hornbooks; Texts and Treatises; Formbooks; Looseleaf Services in Legal Research; Uniform Laws; Bibliographies; Specialized Legal Research - Federal Tax Research.

- Phillips 14A - Secondary Authority (Homework Due in Dropbox November 19)
- Phillips 15A - Review -- Finding Secondary Authority (Homework Due in Dropbox November 19)

Evaluation of Internet Resource

- Evaluate one secondary sources web sites. (Submit to Assessments) (Homework Due in Dropbox - November 19)

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**MODULE 10 - TEXAS LAW - CLASS SESSION 11/19/18 - DUE: NOVEMBER 26, 2018**

Texas Law Resources

Evaluation of Internet Resource

- Evaluate two Texas law web sites. (Submit to Assessments) (Homework Due in Dropbox - November 26, 2018)

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**MODULE 11: INFORMATION & REFERENCE SERVICES - CLASS SESSION 11/26/18 - DUE: December 3, 2018**

Information Services in Legal Information Organizations - Issues, Management, Design, Implementation, and Marketing

Types of Law Libraries

**INFORMATION ACCESS FOR LEGAL MATERIALS:** The Role of the Reference Librarian in Legal Research and Problem Solving; Legal Reference Tools; Issues in Reference Service; Reference Ethics, Information Malpractice Liability; Unauthorized Practice of Law.

Readings - Summarize three articles (Submit to Dropbox)