

# IMAGE MAKING & COLOR THEORIES

## COURSE SYLLABUS

**WHITNEY HOLDEN**

Senior Lecturer

whitney.holden@unt.edu

**OFFICE HOURS**

Mondays 10-1pm

ART 345E

## 1. COURSE INFORMATION

**COURSE DESCRIPTION**

Students develop conceptually-based analog, mixed media and digital illustration skills, as well as study and apply color theory.

**COURSE STRUCTURE**

This class is primarily structured around assigned studio problems. Students and instructor will divide their time between lecture, demonstration and small amounts of in-class work. Students will primarily be required to complete work outside of class for the duration of the semester. Students should plan to spend two to three hours working outside of class for every hour spent working in class. Students must participate in the Sophomore Portfolio Review in December in order to pass this course.

**COURSE OBJECTIVES**

1. Develop and demonstrate proficiency in the foundational principles of image making: critical thinking, conceptual problem solving, composition, drawing skills, craft and execution.
2. Develop and demonstrate proficiency in analog/alternative mark making.
3. Develop an awareness of the field of image making/illustration, its history, vocabulary, professional illustrators and current trends or movements.
4. Develop and demonstrate proficiency in basic color theory, color analysis and color control.
5. Develop and demonstrate proficiency in controlling emotional/intellectual communication through the understanding and manipulation of color.
6. Develop and demonstrate proficiency in presentational skills.
7. Develop and demonstrate disciplined attendance and work habits.

**COURSE CONTENT**

Image Making and Color Theory is an introductory course in which students will develop fundamental analog, mixed media and digital illustration skills. We'll explore a range of illustration techniques as well as broaden critical/conceptual thinking and problem solving skills. Additionally, we will study the theory of color attributes and interactions, color terminology and development, color applications and pragmatic color control, evocative/emotional color content development and control and color as primary communication visual device.

**PROJECTS AND GRADING WEIGHTS**

- |                              |     |
|------------------------------|-----|
| 1. Graphic interpretation    | 20% |
| 2. Icon design               | 20% |
| 3. Analog style Illustration | 20% |
| 4. Poster design             | 40% |
| 5. Adobe Portfolio Site      | 0   |

**BOOKS REQUIRED**

» Charley Harper: An Illustrated Life—by Todd Oldham. \$25.49 on Amazon

**BOOKS SUGGESTED**

- » Illustration: A Theoretical & Contextual Perspective—by Alan Male
- » Interaction of Color: Revised and Expanded Edition—by Josef Albers
- » Color Design Workbook: A Real World Guide to Using Color in Graphic Design (June 1, 2017)  
—by Adams, Morioka

**MATERIALS REQUIREMENT**

- » Xacto knife
- » Steel ruler (minimum 18")
- » Cutting mat (minimum 12x18").
- » Tech pencil, lead holder or a selection of art pencils (HB is a pretty good lead choice not too soft but dark enough to see in a thumbnail)
- » Pencil sharpener
- » Erasers (Magic Rub eraser, kneaded eraser, Pink Pearl eraser)
- » Bienfang 100-sheet Parchment pad, 9x12" (cut down to 8.5 x 11")
- » 4 inch 3 ring binder
- » Sheet protectors for 3-ring binders, that hold 8.5x11" paper. Clear.
- » Ink-jet plotter paper (2 options to choose from)
  - a. TruColor Matte. 7 mil**  
24 in x 100 ft roll. 3 Inch Core. (*It has been Cheaper than Red River paper*)  
Clampitt Paper Dallas  
Paper Sample Room  
9207 Ambassador Row, Dallas, TX 75247
  - b. Red River Premium Matte Paper**  
47 lb., 24 x 98 roll, 3 inch core  
<http://www.redrivercatalog.com/browse/47lb-premium-matte-rolls.html>  
Red River Paper  
8330 Directors Row #100, Dallas, TX 75247

**WORK SUBMISSION**

- » Canvas Submission: A PDF, using the provided template, containing the finished work and all process steps according to the sequence laid out in the template.
- » Physical Submission in Class: Inkjet print-out from the CVAD lab on either Clampitt or Red River paper. No laser print or the thin inkjet paper is accepted.
- » No late projects will be accepted for grading. All students are responsible for turning in work on time, regardless of attendance.

**FILE NAMING**

All final files must be clearly labeled in the student's personal folder when uploaded on the date they are due. Any modification to files after the due date should be labeled as a REVISION.

File name: **Lastname\_Firstname\_ADES\_0000\_000\_ASGMT\_1.pdf**

**ASSESSMENT**

Your final grade is based on the average of scores accumulated throughout the semester. Rubrics and specifications are to be provided for each assignment. In order to succeed in this class you will need to demonstrate the satisfactory results in the below four categories:

- 1. Concept** This is what it's all about. Apply research, and push yourself toward a unique and logical approach. Refine your work throughout a project's progression. Use demos/feedback, and revise projects as needed. Include thorough process documentation as requested. Keep everything!
- 2. Design** Create compelling visuals based on clearly defined purpose and unique concept. Meet all specifications, including size, format, etc. as outlined for each assignment. Visual decisions should all address the problem posed in the assignment prompt. Closely follow instructions: double- and triple-check those handouts!
- 3. Participation** Respect classmates by listening and participating, especially in critiques. Your opinion is valuable! Points are docked for sleeping, texting, working on other class work, or using social media in class.

**4. Professionalism** Everything turned in represents you, so make it good and do your best. Keep files organized, and clearly label uploads with your name. Keep up with attendance, and don't be late to critiques.

#### GRADING

All projects are due on the day and time given at the beginning of class. No late projects will be accepted for grading. You are responsible for turning in work on time regardless of attendance.

A	90%+	Nice work! Surpasses goals of assignment/course.
B	80%–89.9%	Great effort, with a few opportunities for improvement.
C	70%–79%	Average work, achieved all outlined goals.
D	60%–69%	Below average. Undeveloped ideas and/or execution.
F	0%–59.9%	Unacceptable. I know you can do better!

#### WEBSITE—ARCHIVE OF STUDENT WORK

All students are required to create and maintain an archive of student work on Adobe Portfolio. Each year, Graphic Design track faculty refer to these sites to assess student growth and strengthen our curriculum. You will receive feedback and be considered for scholarships based on these archives.

Create a site on Adobe Portfolio using the “sawdust” theme. Make sure your name is visible on the home page. Add a page as you complete each project, beginning with the assignment name, class name (ie Typography 1), your professor's name, and a few sentences briefly explaining the project in your own words. Then include images of the final deliverables.

Add work from ADES 1540 and all final work from ADES classes moving forward. Please do not include any other work. If you'd like to showcase additional pieces as you apply for internships or jobs, we encourage you to create a separate portfolio website.

#### MINIMUM TECHNOLOGY REQUIREMENTS

The minimum technology requirements for students to work in this course.

- » Computer
- » Reliable Internet access
- » Adobe Creative Cloud
- » Microsoft Office Suite
- » Canvas Technical Requirements (<https://clear.unt.edu/supported-technologies/canvas/requirements>)

#### COMPUTER SKILLS & DIGITAL LITERACY

Technical skills students must have to succeed in this course:

- » Using Canvas
- » Set meetings in Outlook Calendar
- » Using Adobe Creative Cloud—Illustrator, Photoshop, InDesign, Animate, Acrobat
- » Using presentation programs such as Keynote and PowerPoint
- » Set up and join Zoom meetings for class and group work

#### UNT IT Help Desk

Email: [helpdesk@unt.edu](mailto:helpdesk@unt.edu)

Live Chat: <https://it.unt.edu/helpdesk/chatsupport>

Phone: 940-565-2324

In Person: Sage Hall, Room 330

Hours and Availability: Visit <https://it.unt.edu/helpdesk> for up-to-date hours and availability

For additional support, visit Canvas Technical Help (<https://community.canvaslms.com/docs/DOC-10554-4212710328>)

## 2. COURSE POLICIES

### AN INCLUSIVE CLASSROOM

I value the many perspectives students bring to our campus. Please work with me to create a classroom culture of open communication, mutual respect, and inclusion. All discussions should be respectful and civil. Although disagreements and debates are encouraged, personal attacks are unacceptable. Together, we can ensure a safe and welcoming classroom for all. If you ever feel like this is not the case, please stop by my office and let me know. We are all learning together.

### COMMUNICATION WITH ME

- » All course documents and project requirements will be available on Canvas
- » Class-wide instructions will be posted on Canvas Announcements
- » Students are responsible to regularly monitor their UNT emails and check Canvas notifications
- » Ask questions in class. Email me.

### PARTICIPATION GUIDELINES

Your perspective, voice and opinion are important and valued. Respect one another, and be prepared to help your classmates regularly. We can all learn from each other, so listen well and speak up often!

### ATTENDANCE POLICY

Roll will be taken at the beginning of every class. You'll be considered tardy if you arrive after roll has been taken and/or if you work is not ready for review. If you are late, it is your responsibility during that class period to make sure the instructor knows by sending a Canvas message to the instructor immediately on arrival. If not received within a thirty minute window, you will be marked as absent. If you are more than thirty minutes late, it will be counted as an unexcused absence. Incomplete daily work may result in additional unexcused absences at the discretion of the professor.

**4** tardies =1 unexcused absence

**3** unexcused absences are allowed

**4** unexcused absences=**1** letter grade lower in the final grade

**5** unexcused absences=**2** letter grade lower in the final grade

**6** unexcused absences=**F** in the final grade

- » Every four tardies will equal one unexcused absence.
- » Missing one "split critique", where students are divided and meet only once per week to allow for more thorough feedback, equates to two absences.
- » Only three unexcused absences will be accepted.
- » The fourth unexcused absence will lower your final semester grade by one letter grade.
- » The fifth unexcused absence will lower your grade by two letter grades.
- » The professor has a right to fail the student who accrues a total of six absences, excused or unexcused.

There are no excused absences for anything but a verifiable death in the immediate family or with a doctor's note on official stationery with a telephone number. The doctor's note must be presented at the next class. A receipt is unacceptable. If you are absent, you are responsible for contacting a class member in order to get any information or assignments that were given in class. The instructor will not use any class time to repeat missed lectures or assignments. Do not call the main office to leave the instructor a note that you are missing class for any reason. Under no circumstances should you leave a project with anyone in the main or design office. The office will not accept any projects.

### AI POLICY

It is not allowed to use generative artificial intelligence (GAI) tools to create any part of the assignment, including concept, thumbnail, tight pencil, and final rendering. Violations of this policy will be considered plagiarism.

### PLAGIARISM

Plagiarism is a serious academic offense and may result in failure of an assignment, the class, or result in removal from the university. Students caught cheating or plagiarizing will receive a "0" for that particular assignment or exam. The student will first be notified in writing via email to schedule a face-to-face meeting with the instructor and another faculty member to determine the next level of action. If further action is warranted, the incident will be reported to the Dean of Students, who may impose an additional penalty. According to the UNT catalog, the term "cheating" includes, but is not limited to: a. Use of any unauthorized assistance in taking quizzes, tests, or examinations; b. Dependence upon the

aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; c. The acquisition, without permission, of tests or other academic material belonging to a faculty or staff member of the university; d. Dual submission of a paper or project, or resubmission of a paper or project to a different class without express permission from the instructor(s); or e. Any other act designed to give a student an unfair advantage. The term “plagiarism” includes, but is not limited to: a. The knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment; and b. The knowing or negligent unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials. Plagiarism is also literary or artistic theft. It is the false assumption of authorship; the wrongful act of taking the product of another person's mind and presenting it as one's own. Copying someone else's writing or art, intact or with inconsequential changes, and adding one's name to the result constitutes plagiarism.

#### **RISK FACTOR**

Risk Factor: 2. In level 2 courses, students are exposed to some significant hazards but are not likely to suffer serious bodily injury. In this class those risks are related to x-acto knife usage, adhesives, fumes and repetitive stress injuries related to extended computer use. Students will be informed of any potential health hazards or potential bodily injury connected with the use of any materials and/or processes and will be instructed how to proceed without danger to themselves or others.”

#### **ELECTRONIC DEVICES AND SOCIAL NETWORK**

Cell-phones or other devices unrelated to the class may not be turned on or used in class at any time. Browsing social network unrelated to class is not allowed.

#### **RIGHT INSTRUCTOR TO CHANGE SYLLABUS**

The right to change this syllabus with or without notice remains at the discretion of the professor. Moreover, based on the fluid nature of the course, its ongoing classroom experiences and developing research activities, the professor may and will likely elect to change projects, learning experiences, outcomes, scheduling, assessment and in- and outside classroom activities during the semester. At his discretion, the professor will alert students to any changes if and when they are to occur and provide them with sufficient time to adjust their respective class and research activities. Students should check Canvas regularly to make sure they get the up-to-date information.

### 3. UNT POLICIES

#### **ACADEMIC INTEGRITY POLICY**

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University. [Insert specific sanction or academic penalty for specific academic integrity violation.]

#### **ADA POLICY**

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time; however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the Office of Disability Access website (<http://www.unt.edu/oda>). You may also contact ODA by phone at (940) 565-4323.

#### **PROHIBITION OF DISCRIMINATION, HARASSMENT, AND RETALIATION (POLICY 16.004)**

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

#### **EMERGENCY NOTIFICATION & PROCEDURES**

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

#### **RETENTION OF STUDENT RECORDS**

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

#### **ACCEPTABLE STUDENT BEHAVIOR**

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all

instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's Code of Student Conduct (<https://deanofstudents.unt.edu/conduct>) to learn more.

### **ACCESS TO INFORMATION - EAGLE CONNECT**

Students' access point for business and academic services at UNT is located at: [my.unt.edu](http://my.unt.edu). All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail Eagle Connect (<https://it.unt.edu/eagleconnect>).

### **STUDENT EVALUATION ADMINISTRATION DATES**

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 [insert administration dates] of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" ([no-reply@iasystem.org](mailto:no-reply@iasystem.org)) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT website (<http://spot.unt.edu/>) or email [spot@unt.edu](mailto:spot@unt.edu).

### **SEXUAL VIOLENCE AND SURVIVOR ADVOCACY**

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct. Federal laws and UNT policies prohibit discrimination on the basis of sex as well as sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking and/or sexual assault, there are campus resources available to provide support and assistance. The Survivor Advocates can be reached at [SurvivorAdvocate@unt.edu](mailto:SurvivorAdvocate@unt.edu) or by calling the Dean of Students Office at 940-565-2648.

If you are a survivor of relational or sexual violence, there is support for you. There are on- and off-campus resources available to survivors at no cost. Counseling and Testing Services can provide confidential mental health counseling. They are in Chestnut Hall 311. You may also call (940) 565-2741 to schedule an appointment. Denton County Friends of the Family is a community agency that offers free counseling and 24/7 crisis hotline services to survivors. Contact them at (940) 387-5131. The UNT Survivor advocate can assist in reporting options, arrange for academic and housing accommodations, schedule appointments and help connect students to UNT and other community resources. They are in Union 409 and can be contacted at (940) 565-2648. To report sexual misconduct to Equal Opportunity & Title IX, visit [report.unt.edu](http://report.unt.edu). The UNT Police Department can be contacted at (940) 565-3000.

### **IMPORTANT NOTICE FOR F-1 STUDENTS TAKING DISTANCE EDUCATION COURSES**

#### **Federal Regulation**

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the Electronic Code of Federal Regulations website (<http://www.ecfr.gov/>). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f) (6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

### **UNIVERSITY OF NORTH TEXAS COMPLIANCE**

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

- (1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
- (2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email [internationaladvising@unt.edu](mailto:internationaladvising@unt.edu)) to get clarification before the one-week deadline.

#### **STUDENT VERIFICATION**

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses (<https://policy.unt.edu/policy/07-002>).

#### **USE OF STUDENT WORK**

A student owns the copyright for all work (e.g. software, photographs, reports, presentations, and email postings) he or she creates within a class and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

- » The work is used only once.
- » The work is not used in its entirety.
- » Use of the work does not affect any potential profits from the work.
- » The student is not identified.
- » The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student's written permission. Download the UNT System Permission, Waiver and Release Form

#### **TRANSMISSION AND RECORDING OF STUDENT IMAGES IN ELECTRONICALLY-DELIVERED COURSES**

1. No permission is needed from a student for his or her image or voice to be transmitted live via video conference or streaming media, but all students should be informed when courses are to be conducted using either method of delivery.
2. In the event an instructor records student presentations, he or she must obtain permission from the student using a signed release in order to use the recording for future classes in accordance with the Use of Student-Created Work guidelines above.
3. Instructors who video-record their class lectures with the intention of re-using some or all of recordings for future class offerings must notify students on the course syllabus if students' images may appear on video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

Example: This course employs lecture capture technology to record class sessions. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may



also be reused in future course offerings.

No notification is needed if only audio and slide capture is used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available to them for study purposes.

### CLASS RECORDINGS & STUDENT LIKENESSES

Synchronous (live) sessions in this course will be recorded for students enrolled in this class section to refer to throughout the semester. Class recordings are the intellectual property of the university or instructor and are reserved for use only by students in this class and only for educational purposes. Students may not post or otherwise share the recordings outside the class, or outside the Canvas Learning Management System, in any form. Failing to follow this restriction is a violation of the UNT Code of Student Conduct and could lead to disciplinary action.

### ACADEMIC SUPPORT & STUDENT SERVICES

#### Student Support Services

##### MENTAL HEALTH

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- » Student Health and Wellness Center (<https://studentaffairs.unt.edu/student-health-and-wellness-center>)
- » Counseling and Testing Services (<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- » UNT Care Team (<https://studentaffairs.unt.edu/care>)
- » UNT Psychiatric Services (<https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry>)
- » Individual Counseling (<https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling>)

##### CHOSEN NAMES

A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know. Below is a list of resources for updating your chosen name at UNT.

- » UNT Records (<https://registrar.unt.edu/transcripts-and-records/update-your-personal-information>)
- » UNT ID Card (<https://sfs.unt.edu/idcards>)
- » UNT Email Address (<https://sso.unt.edu/idp/profile/SAML2/Redirect/SSO?sessionId=E4DCA43D-F85E3B74B3E496CAB99D8FC6?execution=e1s1>)
- » Legal Name (<https://studentaffairs.unt.edu/student-legal-services>)

*\*UNT euIDs cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.*

##### PRONOUNS

Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and in-person. Just as we ask and don't assume someone's name, we should also ask and not assume someone's pronouns.

You can [add your pronouns to your Canvas](https://community.canvaslms.com/t5/Student-Guide/How-do-I-select-personal-pronouns-in-my-user-account-as-a/ta-p/456) account so that they follow your name when posting to discussion boards, submitting assignments, etc... (<https://community.canvaslms.com/t5/Student-Guide/How-do-I-select-personal-pronouns-in-my-user-account-as-a/ta-p/456>)

Below is a list of additional resources regarding pronouns and their usage:

- » What are pronouns and why are they important? (<https://www.mypronouns.org/what-and-why>)
- » How do I use pronouns? (<https://www.mypronouns.org/how>)
- » How do I share my pronouns? (<https://www.mypronouns.org/sharing>)
- » How do I ask for another person's pronouns? (<https://www.mypronouns.org/asking>)
- » How do I correct myself or others when the wrong pronoun is used? (<https://www.mypronouns.org/mistakes>)

#### ADDITIONAL STUDENT SUPPORT SERVICES

- » Registrar (<https://registrar.unt.edu/registration>)
- » Financial Aid (<https://financialaid.unt.edu/>)
- » Student Legal Services (<https://studentaffairs.unt.edu/student-legal-services>)
- » Career Center (<https://studentaffairs.unt.edu/career-center>)
- » Multicultural Center (<https://edo.unt.edu/multicultural-center>)
- » Counseling and Testing Services (<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- » Pride Alliance (<https://edo.unt.edu/pridealliance>)
- » UNT Food Pantry (<https://deanofstudents.unt.edu/resources/food-pantry>)

#### Academic Support Services

- » Academic Resource Center (<https://clear.unt.edu/canvas/student-resources>)
- » Academic Success Center (<https://success.unt.edu/asc>)
- » UNT Libraries (<https://library.unt.edu/>)
- » Writing Lab (<http://writingcenter.unt.edu/>)