**BMEN 4920 – Cooperative Education/Internship in Biomedical Engineering**

Syllabus

This course is not an organized class. Students who seek enrollment in this class should have provided proof of their co-op or internship to the Biomedical Engineering department.

Once the proof has been submitted, students have the following responsibilities:

1. Email the professor in charge of the course every month informing him/her on the progress in their co-op program or internship.
2. Write a detailed report to be submitted at least 10 days before final grades are due at the end of the semester. This report needs to be approved and signed by their manager in the company or organization where the the student is working.
3. Students should also set up appointments to meet with the faculty in charge for an informal interview. The interview can be set up in consultation with the faculty. It can be in-person or online (if the student is working out of town). The interview needs to occur around the same time that the report is submitted.
4. Grades will be based on the quality of the report, details (allowed) presented and the interview. Reports submitted without approval of the students’ industry/organization manager will result in a grade of ‘F’. Reports should be written in a professional manner with size 12 font (Times New Roman), double spaced and can include proper figures, pictures, diagrams, and tables.
5. Grades for the course:

A – 90 and above

B – 80-89

C – 70-79

D – 60-69

F – Lower than 60