INSTRUCTOR INFORMATION
Name: Dr. Timothy Stephens
E-mail: Timothy.Stephens@unt.edu (best contact method, DO NOT use Canvas to email. To avoid having your email filtered as "spam", use your UNT account and/or use CHEM 1430 as the subject line of all messages.
Office Hours: By appointment only. Appointments must be made using email only. DO NOT use Canvas to make appointments.

REQUIRED MATERIALS
- Access to Canvas
- Computer with word processor

LAB ATTENDANCE
Lab attendance is mandatory. The only way to earn points for a given lab is by performing the experiment and submitting the appropriate assignment on Canvas.

ASSIGNMENT SCHEDULE

<table>
<thead>
<tr>
<th>Due Date</th>
<th>Assignment</th>
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<tbody>
<tr>
<td>June 4</td>
<td>List of available supplies and at least two ideas for Kitchen Project</td>
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<tr>
<td>June 9</td>
<td>Labster Simulation: Laboratory Safety</td>
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<tr>
<td>June 11</td>
<td>First Draft of Kitchen Project Introduction</td>
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<tr>
<td>June 16</td>
<td>Labster Simulation: Solution Preparation</td>
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<tr>
<td>June 18</td>
<td>Labster Simulation: Stoichiometry Calculations</td>
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| June 23  | Labster Simulation: Ideal Gas Laws  
First Draft of Kitchen Project Report |
| June 25  | Labster Simulation: Matter and Phase Changes |
| July 1   | Final Draft of Kitchen Project Report |

GRADING POLICY
Your grade will be determined by completion of the 5 Labster simulations and the Kitchen Project as detailed below:

5 Labster Simulations Points Possible = 5 × 100 = 500
Kitchen Project
- List of available supplies = 25
- At least two ideas submission = 25
- First Draft of Introduction submission = 50
- First Draft of Report submission = 150
- Final Draft of Report = 250
Total points: = 1000

Extra credit for Spot Evaluation 25 points

Letter grades will be assigned as follows:
895 – 1000 points Grade = A
795 – 894 points Grade = B
695 – 794 points Grade = C
595 – 694 points Grade = D
DROP LABS AND LATE SUBMISSIONS
There is NO drop-lab. Assignments can be completed before the due date. Any assignment submitted after the due date will receive a 50% penalty per day late based on the grade you would have received if you turned the assignment in on time. After two (2) days late, you will receive a grade of zero (0) points for that assignment.

OTHER NOTES
CHEM 1430 is a laboratory course and a separate course from CHEM 1410. Students will receive separate grades for the two courses. Dropping either course does NOT automatically drop you from the other course. (For lab classes, be aware that you should be registered for two sections, CHEM 1430.001 and an individual lab CHEM 1430.50x.

COURSE SAFETY STATEMENT (FOR LABORATORY COURSES)
Students enrolled in the laboratory are urged to use proper safety procedures and guidelines. While working in laboratory sessions, students are expected and required to identify and use proper safety guidelines in all activities requiring lifting, climbing, walking on slippery surfaces, using equipment and tools, handling chemical solutions and hot and cold products. Students should be aware that the University of North Texas is not liable for injuries incurred while students are participating in class activities. All students are encouraged to secure adequate insurance coverage in the event of accidental injury. Students who do not have insurance coverage should consider obtaining Student Health Insurance for this insurance program. Brochures for this insurance are available in the UNT Student Health and Wellness Center on campus. Students who are injured during class activities may seek medical attention at the Student Health and Wellness Center at rates that are reduced compared to other medical facilities. If you have an insurance plan other than Student Health Insurance at UNT, please be sure that your plan covers treatment at this facility. If you choose not to go to the UNT Student Health and Wellness Center, you may be transported to an emergency room at a local hospital. You are responsible for expenses incurred there.

ACADEMIC DISHONESTY
Students caught plagiarizing will receive a "0" for that submission. Additionally, the incident will be reported to the Dean of Students, who may impose further penalty. According to the UNT catalog, the term "plagiarism" includes, but is not limited to: a. the knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment; and b. the knowing or negligent unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials. This also includes copying other students' words or work for a lab report.

ODA STATEMENT
The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time; however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information contact the Office of Disability Accommodation website at http://disability.unt.edu. You may also contact them by phone at (940) 565-4323.
EMERGENCY NOTIFICATION & PROCEDURES
UNT uses a system called Eagle Alert to quickly notify you with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). The system sends voice messages (and text messages upon permission) to the phones of all active faculty staff, and students. Please make certain to update your phone numbers at http://www.my.unt.edu. Some helpful emergency preparedness actions include: 1) know the evacuation routes and severe weather shelter areas in the buildings where your classes are held, 2) determine how you will contact family and friends if phones are temporarily unavailable, and 3) identify where you will go if you need to evacuate the Denton area suddenly. In the event of a university closure, labs scheduled during that time are excused absences in addition to the one dropped lab.

STUDENT PERCEPTION OF TEACHING (SPOT)
Student feedback is important and an essential part of participation in this course. The Student Perception of Teaching (SPOT) is a requirement for all organized classes at UNT. This short survey will be made available at the end of the semester to provide you with an opportunity to evaluate how this course is taught.

Extra credit: TA may give up to 25 points extra credit for completing the SPOT online evaluation form. This extra credit is added to the total points for the semester and is not added to any single assignment.

SUCCEED AT UNT
UNT endeavors to offer you a high-quality education and to provide a supportive environment to help you learn and grow. And, as a faculty member, I am committed to helping you be successful as a student. Here is how to succeed at UNT: Show up. Find Support. Get advised. Be prepared. Get involved. Stay focused. To learn more about campus resources and information on how you can achieve success, go to http://success.unt.edu. If you need financial assistance during the summer to purchase supplies for the Kitchen Project, please reach out to your Instructor and he will help coordinate getting you those supplies through the Department of Chemistry.