English 1310: College Writing I

Semester: Summer 2019 (5W2)
Course Section: ENGL 1310.003
Instructor: Dr. Shari M. Childers

Contact Information
Phone: (940) 565-2050 (Department of English; NOT a good way to reach me.)
Email: shari.childers@unt.edu (The very BEST way to reach me.)

Office Hours
In-Person Office Hours: Thursday, both lunches?
Virtual Office Hours: Via Zoom (in Canvas) by appointment

Textbooks and Required Materials
Required Texts: all required texts are purchased in a single bundle from the publisher.
Selected Readings (Digital Access, granted through access code in publisher bundle) or provided as handouts.

Required Materials
A moleskine notebook or other dedicated notebook for this course (the Hupomnemata)
Consistent, reliable access to our online course materials in Canvas. All major essay assignments are submitted via Canvas.

Succeeding in this Course
To be successful in this course, you will need to
- Be an excellent reader—part of the content of this course will be delivered through written material that you will need to read carefully and comprehend thoroughly.
- Be comfortable using technology and asking for help from technical support when you need it
- Have a reliable internet connection and a back-up plan for dealing with technology problems/failures
- Be comfortable expressing yourself in writing and treat all writing you do for class as academically oriented writing
- Be a proactive, self-motivated learner who takes responsibility for keeping up with an extensive calendar of assignments and for getting help when you need it
- **Schedule at least 20 hours a week** (preferably, two to three hours per day) for reading the assignments, reflecting on the material covered, and writing/participating in other activities throughout the course

Submitting Assignments
Students will submit digital copies of written assignments to online dropboxes, which will be available from our course Canvas site. The final portfolio will be submitted electronically through UNT’s Foliotek ePortfolio application, which all students have accounts for through the university.
Student work in this course will be collected and evaluated for the purposes of internal program assessment. No work will be used publically without student permission.

**Note:** All work submitted for this class must be **YOUR ORIGINAL work**—that is, it cannot have been submitted for any other class (even a previous attempt at this class) or for any other purpose.
Grading Policy

Grading for all online English 1310 courses follows the percentages identified below. Please refer to our textbook for the rationale and assignment sequence for English 1310, complete with instructions and rubrics for each required, departmental assignment.

- Investments (20%) - Unit 1 (10%)
- 10% Investment Activities - Unit 2 (15%)
- 10% Participation through Quizzes, Process Memos, Discussions - Unit 3 (20%)
- Final Portfolio (25%)*

*Failure to submit a COMPLETE portfolio will result in failure of this course.

Class Policies

The following class policies will help you succeed in this class and understand what I expect of you.

Email
- Use your UNT email account for this class and check your email (or Canvas) daily for course announcements and updates. For each email you send me, use an informative subject line prefixed by your course and section information—for example, “English 1320.00X: Question about Unit 1 paper.” Please note that you should also use language that is appropriately professional for this context and sign your email.

Attendance/Engagement
- Canvas displays your last date of access and monitors your activity.

Netiquette
- Please familiarize yourself with the more general Netiquette policies available here. Treating others with respect is integral to our course.
- For more information on our UNT Writing Program guidelines and expectations regarding classroom behavior and respect, whether in-person or online, please refer to our textbook pages on “Discussion Strategies,” pp. UNT-3 – UNT-7.

Please refer to the course FAQ for additional useful information.

Course Pace & Makeup/Late Assignment Policy

This is NOT a self-paced course; therefore, you must make careful note of the deadlines for each assignment to allow you to turn in the required work on time.

Late work for this course will not be accepted. Any quizzes or exercises missed for any reason cannot be made up for a grade. Additionally, all written assignments must be turned in by the assigned deadline to be counted for credit.

If you experience a significant life event that will make completing your assignment on time difficult, contact your instructor as soon as possible with appropriate documentation and a well-thought out argument.

Plagiarism and Academic Dishonesty

Plagiarism is presenting the work of another as your own or re-using your work for another class in this class without permission. Plagiarism is a serious offense with serious consequences. Please refer to the information in your textbook (UNT-169 – UNT-170) and the website for the Academic Affairs office for more information.

Note: All work submitted for this class must be YOUR ORIGINAL work—that is, it cannot have been submitted for any other class (even a previous attempt at this class) or for any other purpose.
University Policies

Accommodating Students with Special Learning Needs

The University of North Texas is committed to both the spirit and the letter of federal equal opportunity legislation; reference Public Law 92-11—The Rehabilitation Act of 1973 as amended. With the passage of new federal legislation entitled Americans with Disabilities Act (ADA), pursuant to section 504 or the Rehabilitation Act, there is renewed focus on providing this population with the same opportunities enjoyed by all citizens.

In accordance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act, all instructors in the Department of English will work with the Office of Disability Accommodations (ODA) to make reasonable accommodations for qualified students with disabilities. If you have such a disability, please inform your instructor within the first week of the semester and provide your instructor with a Special Accommodation Request Form (available from the ODA). Students needing assistance must be registered with the ODA; if you need to register with the ODA or otherwise contact that office, the ODA phone number is (940) 565-4323, and the office is located in the Union, suite 167.

Course Schedules and Drops within the First Week of Class

Students need to monitor their course schedule every day for the first week of class to make sure that they have not been dropped from their courses by the registrar's office. Students who are dropped from classes for nonpayment of financial aid or other reasons will not be readmitted to the course; it is the student's responsibility to make sure that all of his/her/their financial records are up to date to avoid being dropped.

For more information on UNT Add/Drop procedures, please visit the UNT Registrar's page at http://essc.unt.edu/registrar/schedule/scheduleclass.html.

Campus Carry & Active Shooter Policies

Senate Bill 11 ("Campus Carry"). You must read UNT’s policy on concealed handguns on campus (see http://campuscarry.unt.edu/untpolicy). Note that 1) only licensed persons may legally carry handguns on campus, and 2) this right only authorizes the licensed carrying of “handgun[s], the presence of which is not openly noticeable to the ordinary observation of a reasonable person.” Per policy, if a gun is “partially or wholly visible, even if holstered,” it’s not legal on campus, whether or not it’s licensed. I report all illegal activities to the UNT police, regardless of their nature.

All students should be aware of UNT’s guidelines for responding to “active shooter situations” (see http://emergency.unt.edu/get-prepared/Active-Shooter).

Sexual Discrimination, Harassment, & Assault

UNT is committed to providing an environment free of all forms of discrimination and sexual harassment, including sexual assault, domestic violence, dating violence, and stalking. If you (or someone you know) has experienced or experiences any of these acts of aggression, please know that you are not alone. The federal Title IX law makes it clear that violence and harassment based on sex and gender are Civil Rights offenses. UNT has staff members trained to support you in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, helping with legal protective orders, and more.

UNT’s Dean of Students’ website offers a range of on-campus and off-campus resources to help support survivors, depending on their unique needs: http://deanofstudents.unt.edu/resources. Renee LeClaire McNamara is UNT’s Student Advocate and she can be reached through e-mail at SurvivorAdvocate@unt.edu or by calling the Dean of Students’ office at 940-565-2648. You are not alone. We are here to help.

Green Dot Training

Green Dot is a national program to reduce violence by drawing on the power of peer influence. To learn more about Green Dot and Green Dot training, visit http://deanofstudents.unt.edu/live-the-green-dot/green-dot-strategy.
Readings and Assignments*

Reminders and Important Information

- Because this is a small summer course, I may need to or choose to make adjustments along the way—adding smaller deadlines within modules, for instance, when I have a sense of how the material is unfolding.
- All readings are either in the textbook bundle (hardcopy or electronically) or are provided free of charge to you. While some required readings are listed here, most of the readings are carefully outlined in the online modules.
- All ONLINE FINAL DRAFTS of writing assignments are DUE by 11:59 p.m. on the dates indicated. Note that while you must submit assignments by the deadline, in most cases, you can submit assignments before the deadline if this scheduling works better for you.
- Failure to submit a COMPLETE PORTFOLIO will result in failure of this course. Your completed portfolio with the final draft of your Executive Summary is due on Friday, August 9, by 5:00 p.m.

*While this syllabus is intended to be a useful guide, I reserve the right to make changes at any time in order to better meet the needs of my students and/or to adjust for unforeseen circumstances. I will inform you of any changes in writing using the Canvas announcement function.

Week 1    July  8

Tasks:  1. Course introduction &
        2. Begin Course Fundamentals: Understanding Arguments (Note: Understanding Arguments contains considerable amounts of reading)
        3. Familiarize yourself with our Canvas page, including Start Here.
        4. Email your instructor any initial concerns.
        5. In class: real-world arguments—say it to grandma!

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Tasks:  1. Ranting…
        2. McKenna article dissection in class.
        3. Complete Understanding Arguments including all remaining readings and activities by 11:59 p.m. (retake Fundamentals Quiz, if necessary)
        4. Submit Course Fundamentals Quiz by 11:59 p.m.

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Tasks:  1. Begin Unit 1: Argument Description—Read all online module content and all assigned unit readings (see Readings & Materials page in Canvas for the unit)
        2. Pearce article dissection in class.
        3. Submit Argument Description Preview for McKenna or Pearce by 11:59 p.m.

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Tasks:  1. Bring a HARDCOPY of Argument Description Preview and TWO body paragraphs of your Argument Description to class—consider how McKenna OR Pearce uses arrangement and also word choice to support the argument in the essay
        2. In-class revision, brainstorming, & outlining
        3. Take Unit 1: MLA Format & Integrating Quotations Quiz by 11:59 p.m.

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Tasks:  1. Submit complete Argument Description rough draft no later than 11:59 p.m. for peer review. A completed draft meets the full length requirement for an assignment and is your best effort—you should be fairly sure it is a draft that you could turn in for an acceptable grade. Note that Peer Revisions will open immediately after 11:59 p.m

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Tasks:  1. Complete Argument Description Rough Draft Review for TWO peers by 11:59 p.m.
        (Allow approximately one hour per review)

Week 2  15

Tasks:  1. Begin Unit 2: Argument Analysis—Read all online module content and all assigned unit readings (see Readings & Materials page in Canvas for the unit)
        2. In class: distinguishing between analysis & description
        3. Take Argument Analysis Practice Quiz
        4. Submit Argument Description Final Draft to Canvas/Turnitin dropbox by 11:59 p.m.

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Task:  1. Dissecting the argument

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Task:  1. Bring a HARDCOPY of TWO body paragraphs of your Arg Analysis to class
18 Task: 1. Bring a HARDCOPY of completed DRAFT of your Argument Analysis to class

19 Task: 1. Submit Argument Description Final Draft to Canvas/Turnitin dropbox by 11:59 p.m.

20 Task: 1. Begin Unit 3: Revision— Read all online module content and all assigned unit readings (see Readings & Materials page in Canvas for the unit)

Week 3

22 Task: 1. Begin Unit 4: The Collaborative Interview—complete all assigned readings
   2. In-class: dissecting the literary text
   3. Submit the Practice Reflection/Analysis Assignment

23 Task: 1. Submit initial post for the Collaborative Interview to your group’s work space
   2. In class: start Revision Memo for your Argument Description Essay

24 Task: 1. Post your responses to your group’s Collaborative Interview work space
   2. Revise Collaborative Interview initial post, based on instructor/peer feedback, if needed
   3. Continue working on your Revision Memo for the Argument Description

25 Tasks: 1. Post Collaborative Interview questions
   2. Submit your Revision Memo for the Argument Description

26 Tasks: 1. Nominate your choice for the Collaborative Interview winning question (with justification)
   2. Receive feedback on revision memos.
   3. Continue working on Argument Description Revision

27 Tasks: 1. Post your group’s winning questions (ONE group member will make post for group)
   2. Continue Argument Description Revision (Final Draft due Monday)

Week 4

29 Tasks: 1. Begin Unit 3: Revision— Read all online module content and all assigned unit readings (see Readings & Materials page in Canvas for the unit)
   2. Submit Revised Argument Description

30 Tasks: 1. In class: work on revision memos together
   2. Submit your Revision Memo for the Argument Analysis

31 Tasks: 1. Continue Argument Analysis revision
   2. Attend your required conference if scheduled today
   3. Begin Unit 5: Portfolio
   4. Submit ONE paragraph of your Executive Summary Rough Draft

Last day to drop this course
Last day to withdraw from this semester (drop all classes)

August 1 Tasks: 1. Bring a HARDCOPY of completed DRAFT of your Arg Analysis to class

2 Tasks: 1. Submit your Argument Analysis Revision by 11:59 p.m.

Week 5

5 Task: 1. In class: working on the Executive Summary Rough Draft

6 Tasks: 1. Bring a HARDCOPY of ONE body paragraph of your Executive Summary to class
   2. Submit Executive Summary Rough Draft
   3. Submit Required Artifacts to Foliotek

7 Task: Bring a HARDCOPY of your Complete Executive Summary Rough Draft to class

8 Task: Continue working on Executive Summary Final Draft and Portfolio

9 Task: Submit Final Portfolio by 5:00 p.m.