# **SPAN 1010.007 Elementary Spanish**

**Language building, Rm. 223**

**12:30-1:50 p.m.**

**Fall 2025**

**University of North Texas**

## Instructor Contact Information

Prof. Samuel Manickam

Office: Language building 401F

Office Hours: Tuesdays/Thursdays, 3:30-4:30 p.m.,

or by appointment (FxF or Zoom)

Email: [manickam@unt.edu](mailto:manickam@unt.edu)

Communication Expectations:Email is the primary tool that will be used to communicate with students (Canvas may also be used to send class announcements). Instructors will only respond to email sent by students from a UNT Eagle Connect address. Likewise, instructors will only send email to UNT Eagle Connect addresses. Information about Eagle Connect can be found at [Eagle Connect](http://eagleconnect.unt.edu/). Do NOT send me messages via *Canvas* as I will not see them.

## Course Description

This course is designed to bring students to the novice-mid level on the ACTFL (American Council on the Teaching of Foreign Languages) proficiency scale. This course uses a variety of language teaching approaches to help students toward mastery of the four basic language skills: listening, speaking, reading, and writing. Students will also develop an increased awareness of cultures of the Spanish-speaking world.

## Course Prerequisites

This course is designed for students with no prior experience studying Spanish, or who have studied Spanish for one year or less at the high school level, or the equivalent.

Course Objectives

Upon successful completion of this course, learners will be able to:

1. Use greetings and farewells in formal and informal situations.
2. Describe family, friends, and other people.
3. Discuss classes, daily routine, and clothing.
4. Express actions and states of being.
5. Articulate numbers, dates, times, and the cost of things.
6. Describe what is going to happen in the future.
7. State likes and dislikes.
8. Express ownership.
9. Describe their town or city and home, and where things are located.
10. Use question words to ask for specific information.

## Required Materials

Dorwick, Pérez-Gironés, and Becher: *Puntos de Partida*, 2024 Release with Connect access card.  
ISBN-13: 9781265026301

Note: The required materials listed above are a bundle containing a loose-leaf copy of the textbook and a 24-month access code for Connect. If in lieu of the bundle you choose to buy only an access code for Connect, the code will provide access to the electronic textbook, with the option available on your Connect account dashboard to rent or buy a hard copy of the textbook. Do not buy access to an electronic textbook that does not include access to Connect. Please check with your instructor if you have any questions about the course required materials.

### Activities and Assessments

* Participation & Attendance (3) (20% of total)
* Connect Online Homework (20% of total)
* Quizzes (10) (10% of total)
* Exams (5) (40% of total)
* Final Conversation (10% of total)

### Grading

A = 90% - 100%

B = 89% - 80%

C = 79% - 70%

D = 69% - 60%

F = 59% - 0%

### Participation & Attendance

To achieve the highest possible personal level of proficiency in Spanish and to be successful in this course, it is necessary to attend regularly and stay focused on the goal of learning Spanish. About every five weeks students will receive a participation grade for a total of three in the whole semester. The attendance will be automatically calculated using the attendance percentage in Canvas (e.g. 87% 🡪 87, etc.). If you miss a class/es, keep up with the work by following the syllabus and doing all *Connect* homework. Students who perform the five basic tasks listed in the rubric below will be well on their way to being successful in communicating in Spanish. Additionally, students will see these efforts recognized and rewarded; class participation is a substantial portion of the course grade. Please note students must perform **all** five tasks listed in the rubric below to receive participation points each day. Students not meeting expectations for all five tasks listed in the rubric below will receive a zero (verbal/written warnings and reduced points may also be assigned according to the policy of the instructor).

**Participation Rubric**

|  |  |  |
| --- | --- | --- |
| **Classroom Tasks** | **Exceeds / Meets Expectations** | **Does Not Meet Expectations** |
| 1. Speaks in Spanish as directed the entire class period |  |  |
| 1. Works well with classmates (e.g., is an active listener, is respectful, helpful, and supportive of classmates, etc.) |  |  |
| 1. Stays on task during class |  |  |
| 1. Comes prepared to class (e.g., completed assigned homework, brings required materials, etc.) |  |  |
| 1. Arrives on time to class and stays for entire period |  |  |

### *Connect* Online Activities

You will complete activities related to what you learn in class using an online platform called *Connect* accessed through *Canvas*. This portion of the course consists of video tutorials, activities, and projects offering practice for all vocabulary, grammar, and cultural topics introduced. Due dates are listed by week in *Connect* with weekly assignments due each Friday by 11:59 pm. No makeup work will be accepted for online activities except in the case of excused absence or emergency. In case of technical difficulties, students should contact [McGraw Hill Technical Support](https://www.mheducation.com/highered/contact.html#tech).

### Quizzes

Ten quizzes will be given over material covered in class (2 quizzes/chapter). Students will take most quizzes on *Canvas* on their laptops/tablets with Lockdown Browser installed. No makeup quizzes will be allowed except in the case of excused absence. The lowest quiz score will be dropped from the final course grade.

### Exams

At the end of each chapter, you will complete an exam to demonstrate your mastery of the material covered for that chapter. No makeup exams will be allowed except in the case of excused absence. You will take the exams on *Canvas* on your computer/tablet in class with Lockdown Browser installed. Bring earphones for the audio section. You may not share laptops/tablets. (If you do not have a laptop, you may borrow one from Willis Library.) THERE IS NO FINAL COMPREHENSIVE EXAM.

### Final Conversation

At the end of the course, you will have a conversation in Spanish with a classmate. The conversation will cover the communicative functions practiced in the course and will be based on one of 4 topics related to the themes of the first four chapters covered during the course. The topic is chosen randomly, and the conversation will be 3-4 minutes long. This assignment will be graded individually on content and detail provided, incorporation of grammatical structures, vocabulary studied throughout the course, and preparation and use of communication strategies. Grading rubric, topics to study, and guidelines for this assignment are available in the module labeled “Final Conversation” on Canvas. The final conversation is scheduled for the day and time of the course final exam as posted on the [UNT Final Exam Schedule](https://registrar.unt.edu/exams/final-exam-schedule/index.html).

## **POLICIES**

### ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one’s specific course needs. Students may request accommodation at any time; however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the [ODA website](https://disability.unt.edu/) (<https://disability.unt.edu/>).

### Attendance Policy

Research has shown that students who attend class are more likely to be successful. You should attend every class unless you have a university excused absence such as active military service, a religious holy day, or an official university function as stated in the [UNT Student Attendance and Authorized Absences Policy (PDF)](https://policy.unt.edu/policy/06-039) (<https://policy.unt.edu/policy/06-039>). If you cannot attend a class due to an emergency, please let the instructor know.

### Late Work

No late or makeup work is allowed except in the case of excused absence.

### Acceptable Student Behavior

Student behavior that interferes with an instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT’s [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (https://deanofstudents.unt.edu/conduct) to learn more.

### Student Academic Integrity

All work must be the student’s work only (unless otherwise indicated by the course instructor) and should reflect the student’s level of proficiency. Students are prohibited from asking another person (i.e., a friend, tutor, or relative) to help them develop or compose a response (oral or written) in preparation for, or while completing, an assignment or assessment that will be graded and applied to the student’s final grade in the course. This includes, but is not limited to, receiving outside assistance with drafting, revising, editing, or developing the content and structure of a response to an assignment or assessment question without consent from the course instructor. Also, the use of translation technology (AI or any digital translation tool or app) is prohibited for all assignments and assessments and will be considered academic misconduct. Information “cut and pasted” or otherwise copied from other sources and used as answers in assignments and assessments will be considered plagiarism. If a student has any doubts whatsoever as to what constitutes any form of scholastic dishonesty, they should consult with the course instructor before submitting their work. Cheating, plagiarism, and other examples of academic misconduct defined by University Policy will result in a zero on the assignment or assessment in question and a warning and may be reported to the Dean of Students.

Students will be notified by Eagle Alert if there is a campus closing that will impact a class and describe that the calendar is subject to change in agreement with the [Campus Closures Policy](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fpolicy.unt.edu%2Fpolicy%2F15-006&data=05%7C02%7CSamuel.Manickam%40unt.edu%7Cbdf5ba6320c441e2ff4408ddd90dda15%7C70de199207c6480fa318a1afcba03983%7C0%7C0%7C638905375690872249%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=%2B%2BTnhUDfQKUKOBJNE8vq7n27gLUo18h%2B8pu1HnKfx44%3D&reserved=0) ([https://policy.unt.edu/policy/15-006](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fpolicy.unt.edu%2Fpolicy%2F15-006&data=05%7C02%7CSamuel.Manickam%40unt.edu%7Cbdf5ba6320c441e2ff4408ddd90dda15%7C70de199207c6480fa318a1afcba03983%7C0%7C0%7C638905375690901459%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=4q%2Frjn0fl%2FCgDDz7LsH7EcLD721BILANMvVsnV%2BFl6M%3D&reserved=0)).

**Generative AI Use Is Prohibited**: The use of generative AI is strictly prohibited in this course.

**Closed Book Exam/Quiz:** The use of AI tools is not permitted.

**Writing Assignments:** The use of generative AI tools is not permitted on writing assignments in this course. By submitting a writing assignment, you attest that you are the only and original author.

## Course Technology and Skills

### Minimum Technology Requirements

* Computer
* Reliable internet access
* Speakers
* Microphone
* [Canvas Technical Requirements](https://clear.unt.edu/supported-technologies/canvas/requirements)

### Computer Skills & Digital Literacy

Course-specific technical skills learners must have to succeed in the course:

* Using *Canvas*
* Using *Connect*
* Using email

### Technical Assistance

Part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.

**Email**: [helpdesk@unt.edu](mailto:helpdesk@unt.edu)

**Phone**: 940-565-2324

**In Person**: Sage Hall, Room 330 ([Current Walk-in Hours](https://aits.unt.edu/support/index.html))

For additional support, visit [Canvas Technical Help](https://community.canvaslms.com/docs/DOC-10554-4212710328)

For assistance with Connect, contact [McGraw Hill Technical Support](https://www.mheducation.com/highered/contact.html#tech)

Phone number: 800-331-5094

**Guidelines on Resolving Student Concerns in the WLLC Department:**

When a student has a course-related concern about their instructor (e.g., appeal a grade, disagreement about attendance record, interpretation of a class assignment, assigned grades, etc.), the following steps should be taken to resolve the issue:

1. The student should first attempt to informally resolve their concern by speaking directly with their instructor.
2. If there is no satisfactory resolution to their concern, the student should email a description of the issue to Dr. Christoph Weber, chair of the WLLC department ([christoph.weber@unt.edu](mailto:christoph.weber@unt.edu)).
3. The department chair will contact the assistant/associate chair of the WLLC department. They will meet with the student and instructor separately to resolve the issue.
4. The department chair will inform the student about the resolution of their concern.

**Guidelines on Grade Appeals in the WLLC Department:**

Students should attempt to resolve the grade dispute with their instructor first. If there is no satisfactory resolution, the student can initiate a grade appeal with the instructor based on the following criteria:

1. The grade is based on unfair treatment during the regularly scheduled class period.
2. The instructor deviated from the guidelines outlined in the course syllabus without providing a valid academic reason, or
3. An error occurred in calculating the grade, including the failure to factor in an assignment, project, quiz, or examination

## **CALENDAR OF ACTIVITIES, FALL 2025**

Syllabus may be subject to minor changes if necessary due to unforeseen circumstances. Class may be video recorded for pedagogical purposes.

IMPORTANT: Do at least one *Connect* exercise every day since some are more difficult than others. Do not wait until Friday to do all the exercises!

**WEEK (SEMANA) 1**

### Aug. 19, Tuesday (martes):

### Chapter 1: *Introducción*, pp. 2-3

* *Saludos y expresiones de cortesía*,pp. 4-7
* Review class syllabus & expectations
* An introduction to the rest of *Puntos de partida* (p. 27)

Aug. 21, Thursday (jueves):

* *El alfabeto español* (pp. 8-9)
* *Nota comunicativa: Los cognados* (p. 9)
* REMINDER: *Connect* online activities due Fri., August 22, 11:59 pm

**WEEK (SEMANA) 2**

### Aug. 26, Tuesday (martes):

* QUIZ 1
* *¿Cómo es usted?* (Part 1) (pp. 10-11)
* *Los números del 0 al 30; Hay* (pp. 14-15)
* *Mundo hispano* (pp. 12-13)

Aug. 28, Thursday (jueves):

* *Los gustos y las preferencias* (Part 1) (pp. 16-17)
* *¿Qué hora es?* (pp. 18-20)
* REMINDER: *Connect* online activities due Fri., August 29, 11:59 pm

### **WEEK (SEMANA) 3**

### Sept. 2, Tuesday (martes):

* QUIZ 2
* Review for Exam 1
* *Mundo hispano* (pp. 23-25)

Sept. 4, Thursday (jueves):

* CHAPTER 1 EXAM
* Bring your own computer/tablet to take the exam on *Canvas* with Lockdown Browser installed. Bring earphones for the audio section. You may not share laptops/tablets.
* REMINDER: *Connect* online activities due Fri., Sept. 5, 11:59 pm (Chapter 1 *Connect* done)

### **WEEK (SEMANA) 4**

### Sept. 9, Tuesday (martes):

* Chapter 2: *Introducción* (pp. 28-29)
* *En el salón de clase* (p. 30-31)
* *Las materias* (pp. 32-33)

Sept. 11, Thursday (jueves):

* *Más palabras interrogativas* (p. 34)
* *Singular Nouns: Gender and Articles* (pp. 37-40)
* REMINDER: *Connect* online activities due Fri., Sept. 12, 11:59 pm

### **WEEK (SEMANA) 5**

### Sept. 16, Tuesday (martes):

### QUIZ 3

### *Nouns and Articles; Plural Forms* (pp. 40-42)

* *Present Tense of -ar verbs* (pp. 43-46)

Sept. 18, Thursday (jueves):

* *Present Tense of -ar verbs* (pp. 46-49)
* *Asking Yes/No Questions* (pp. 50-53)
* *Mundo hispano* (p. 56)
* REMINDER: *Connect* online activities due Fri., Sept. 19, 11:59 pm

### **WEEK (SEMANA) 6**

### Sept. 23, Tuesday (martes):

* QUIZ 4
* Review for Exam 2
* *Todo junto* (pp. 54-55)
* *Lectura* (p. 57-58)
* *Textos orales* (p. 59)
* *Escritura* (p. 60)

Sept. 25, Thursday (jueves):

* CHAPTER 2 EXAM
* Bring your own computer/tablet to take the exam on *Canvas* with Lockdown Browser installed. Bring earphones for the audio section. You may not share laptops/tablets.
* REMINDER: *Connect* online activities due Fri., Sept. 26, 11:59 pm (*Connect* Chapter 2 done)

### **WEEK (SEMANA) 7**

Sept. 30, Tuesday (martes):

* Chapter 3: *La familia, Introducción* (pp. 64-65)
* *La familia y los parientes* (pp. 66-68)
* *Los números del 31 al 100* (pp. 68-69)

Oct. 2, Thursday (jueves):

* *¿Cómo es? Los adjetivos descriptivos* (p. 71-72)
* *Adjectives: Gender, Number, and Position* (pp. 73-78)
* REMINDER: *Connect* online activities due Fri., Oct. 3, 11:59 pm

### **WEEK (SEMANA) 8**

Oct. 7, Tuesday (martes):

* QUIZ 5
* *Present Tense of ser; Summary of Uses (Part 2)* (pp. 79-83)
* *Cómo expresar la frecuencia de las acciones* (p. 92)

Oct. 9, Thursday (jueves):

* *Unstressed Possessive Adjectives (Part 1)* (pp. 84-87)
* *Present Tense of -er and -ir Verbs; Subject Pronouns (Part 2)* (pp. 88-91)
* REMINDER: *Connect* online activities due Fri., Oct. 10, 11:59 pm

### **WEEK (SEMANA) 9**

Oct. 14, Tuesday (martes):

* QUIZ 6
* Review for Exam 3
* *Todo junto* (pp. 93-94)
* *Lectura* (pp. 96-97)
* *Mundo hispano* (p. 95)
* *Escritura* (p. 99)

Oct. 16, Thursday (jueves):

* CHAPTER 3 EXAM
* Bring your own computer/tablet to take the exam on *Canvas* with Lockdown Browser installed. Bring earphones for the audio section. You may not share laptops/tablets.
* REMINDER: *Connect* online activities due Fri., Oct. 17, 11:59 pm (*Connect* Chapter 3 done)

**WEEK (SEMANA) 10**

Oct. 21, Tuesday (martes):

* Chapter 4: *De compras, Introducción* (pp. 102-103)
* *De compras: la ropa* (pp. 104-106)
* *Los colores: ¿De qué color es?* (pp. 107-108)

Oct. 23, Thursday (jueves):

* *Los números a partir del 100* (pp. 110-111)
* *Demonstrative Adjectives (Part 2) and Pronouns* (pp. 114-117)
* REMINDER: *Connect* online activities due Fri., Oct. 24, 11:59 pm

### **WEEK (SEMANA) 11**

Oct. 28, Tuesday (martes):

* QUIZ 7
* *Tener, venir, poder, preferir, querer; some idioms with tener*(pp. 118-122)

Oct. 30, Thursday (jueves):

* *Ir; The Contraction al; Ir + a + Infinitive* (pp. 123-125)
* REMINDER: *Connect* online activities due Fri., Oct. 31, 11:59 pm

**WEEK (SEMANA) 12**

Nov. 4, Tuesday (martes):

* QUIZ 8
* Review for Exam 4
* *Todo junto* (pp. 125-126)
* *Mundo hispano* (p. 127)
* *Lectura* (pp. 12-129)
* *Textos orales* (p. 129)
* *Escritura* (p. 130-131)

Nov. 6, Thursday (jueves):

* CHAPTER 4 EXAM
* Bring your own computer/tablet to take the exam on *Canvas* with Lockdown Browser installed. Bring earphones for the audio section. You may not share laptops/tablets.
* REMINDER: *Connect* online activities due Fri., Nov.7, 11:59 pm (*Connect* Chapter 4 done)

### **WEEK (SEMANA) 13**

Nov. 11, Tuesday (martes):

* Chapter 5,*Introducción* (pp.134-135)
* *¿Cómo es su hogar? ¿Qué muebles tiene?* (pp. 136-138)
* *¿Qué día es hoy?* (pp. 138-140)

Nov. 13, Thursday (jueves):

* *¿Cuándo? Las preposiciones (Part 1)* (pp. 140-141)
* *Hacer, oír, poner, salir, traer, ver* (pp. 142-147)
* REMINDER: *Connect* online activities due Fri., Nov.14, 11:59 pm

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### **WEEK (SEMANA) 14**

### Nov. 18, Tuesday (martes):

* QUIZ 9
* *Present Tense of Stem-changing Verbs (Part 2)* (pp. 148-152)

Nov. 20, Thursday (jueves):

* *Reflexive Pronouns (Part 1)* (pp. 153-158)
* REMINDER: *Connect* online activities due Fri., Nov.21, 11:59 pm

### **WEEK (SEMANA) 15: Nov. 24-28, FALL BREAK, NO CLASSES**

**WEEK (SEMANA) 16**

Dec. 2, Tuesday (martes):

* QUIZ 10
* Review for Exam 5
* *Todo junto* (pp. 158-160)
* *Mundo hispano* (p. 161)
* *Lectura* (p. 162)
* *Escritura* (p. 165)

Dec. 4, Thursday (jueves):

* CHAPTER 5 EXAM
* Bring your own computer/tablet to take the exam on *Canvas* with Lockdown Browser installed. Bring earphones for the audio section. You may not share laptops/tablets.
* REMINDER: *Connect* online activities due Fri., Dec. 5, 11:59 pm

**WEEK (SEMANA) 17**

* Final Conversation: Thursday, Dec. 11, 10:30 a.m.-12:30 p.m., Language building 223