# SPAN 1010 INET Elementary Spanish

**Course Section Number: 401**

## Instructor Contact Information

**Name: Steven Sheppard**

**Office Location: LANG 403G**

**Office Hours: MW 10:00-11:00, also by appointment**

**Email: steven.sheppard@unt.edu**

## Communication Expectations

Email is the primary tool that will be used to communicate with students (Canvas may also be used to send class announcements). Instructors will only respond to email sent by students from a UNT Eagle Connect address. Likewise, instructors will only send email to UNT Eagle Connect addresses. Information about Eagle Connect can be found at [Eagle Connect](http://eagleconnect.unt.edu/).

## Course Description

This course is designed to bring students to the novice-mid level on the ACTFL (American Council on the Teaching of Foreign Languages) proficiency scale. This course uses a variety of language teaching approaches to help students toward mastery of the four basic language skills: listening, speaking, reading, and writing. Students will also develop an increased awareness of cultures of the Spanish-speaking world.

## Course Prerequisites

This course is designed for students with no prior experience studying Spanish, or who have studied Spanish for one year or less at the high school level, or the equivalent.

## Course Objectives

Upon successful completion of this course, learners will be able to:

1. Use greetings and farewells in formal and informal situations.
2. Describe family, friends, and other people.
3. Discuss classes, daily routine, and clothing.
4. Express actions and states of being.
5. Articulate numbers, dates, times, and the cost of things.
6. Describe what is going to happen in the future.
7. State likes and dislikes.
8. Express ownership.
9. Describe their town or city and home, and where things are located.
10. Use question words to ask for specific information.

## Required Materials

Dorwick, Pérez-Gironés, and Becher: *Puntos de Partida*, 2025 Release with Connect access card.  
ISBN-13: 9781265026301

Note: The required materials listed above are a bundle containing a loose-leaf copy of the textbook and a 24 month access code for Connect. If in lieu of the bundle you choose to buy only an access code for Connect, the code will provide access to the electronic textbook, with the option available on your Connect account dashboard to rent or buy a hard copy of the textbook. Do not buy access to an electronic textbook that does not include access to Connect. Please check with your instructor if you have any questions about the course materials.

## Course Technology & Skills

### Minimum Technology Requirements

* Computer
* Reliable internet access
* Speakers
* Microphone
* Webcam
* [Canvas Technical Requirements](https://clear.unt.edu/supported-technologies/canvas/requirements) (https://clear.unt.edu/supported-technologies/canvas/requirements)

**Note:** LockDown Browser cannot be downloaded in Chromebook and Tablets. Without LockDown Browser, you will not be able to take exams and quizzes for this course.

### Computer Skills & Digital Literacy

Course-specific technical skills learners must have to succeed in the course:

* Using Canvas
* Using Connect
* Using email
* Downloading and installing software
* Creating and uploading a short video

### Technical Assistance

Part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.

**Email**: [helpdesk@unt.edu](mailto:helpdesk@unt.edu)

**Phone**: 940-565-2324

**In Person**: Sage Hall, Room 330 ([Current Walk-in Hours](https://aits.unt.edu/support/index.html))

For additional support, visit [Canvas Technical Help](https://community.canvaslms.com/docs/DOC-10554-4212710328)

For assistance with Connect, contact [McGraw Hill Technical Support](https://www.mheducation.com/highered/contact.html#tech), Phone: 800-331-5094

## COURSE REQUIREMENTS

### Activities and Assessments

* Active Participation (5 oral and written discussions, 20% of total)
* Online Activities (30% of total)
* Quizzes (10 quizzes, 10% of total)
* Exams (5 chapter exams, 30% of total)
* Final Conversation (10% of total)

### Grading

A = 90% - 100%

B = 89% - 90%

C = 79% - 70%

D = 69% - 60%

F = 59% - 0%

### Active Participation

### The participation portion of your grade will be derived from the level and quality of your interaction with other students and your instructor in the course. As active participation you will be required to complete written and oral discussions in Canvas on specific topics related to the chapter of study.

After you post each discussion, you will listen to or read the discussion posts of two students and leave each a substantial comment (video or written as required; comments must be distinct from one another). Full information and grading rubric are provided in the discussion assignments in Canvas.

Using translators or outside help for discussions will result in a grade of zero without the opportunity to redo the work. Writing discussions and comments must be the student’s work and should reflect their writing skills as demonstrated in exams. Written or audio comments will not be accepted for video discussions. Video discussion posts must be memorized, and students will receive a grade of 0 for reading a script or using notes for video discussions.

2 points extra credit will be added to the discussion score for students who submit their first post by Wednesday, 11:59 pm of the due week. The purpose of this incentive is to motivate early submission and thereby provide a wider variety of posts for reply commenting by classmates.

### Online Activities

You will complete activities using an online platform called Connect, which is accessed through Canvas. This portion of the course consists of video tutorials, activities, and projects offering practice for all vocabulary, grammar, and cultural topics introduced. Due dates are listed by week in Connect with weekly assignments due each Friday by 11:59 pm. No makeup work will be accepted for online activities except in the case of excused absence. In case of technical difficulties, students should contact [McGraw Hill Technical Support](https://www.mheducation.com/highered/contact.html#tech).

## Quizzes

Quizzes will be given over any material covered (see course calendar for dates). No makeup quizzes will be allowed except in the case of excused absence. The lowest quiz score will be dropped from the final course grade.

### Exams

At the end of each chapter, you will complete an exam to demonstrate your mastery of the material covered for that chapter. The final exam covers the last chapter exam of the semester (chapter 5). No makeup exams will be allowed except in the case of excused absence.

### Final Conversation

At the end of the course, you will have a conversation in Spanish with a classmate via Zoom. The conversation will cover the communicative functions practiced in the course and will be based on one of 4 topics related to the themes of the first four chapters covered during the course. The topic is chosen randomly, and the conversation will last 3-4 minutes. This assignment will be graded individually on content and detail provided, incorporation of grammatical structures, vocabulary studied throughout the course, and preparation and use of communication strategies. Students will sign up in advance in the Canvas Calendar on the day and time from those offered that best fit their schedule. It is the student’s responsibility to make the necessary arrangements to have the conversation according to the schedule. If there is a conflict with the time slots available, contact your instructor immediately to reschedule. Grading rubric, topics to study, and guidelines for this assignment are available in the module labeled “Final Conversation” in Canvas.

## COURSE POLICIES

### ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one’s specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the [ODA website](https://disability.unt.edu/) (<https://disability.unt.edu/>).

### Attendance Policy:

Research has shown that students who attend class are more likely to be successful. You should attend every class unless you have a university excused absence such as active military service, a religious holy day, or an official university function as stated in the [Student Attendance and Authorized Absences Policy (PDF)](https://policy.unt.edu/policy/06-039) (<https://policy.unt.edu/policy/06-039>). If you cannot attend a class due to an emergency, please let the instructor know.

### Late Work

No late or makeup work is allowed except in the case of excused absence.

### Acceptable Student Behavior

Student behavior that interferes with an instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT’s [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (https://deanofstudents.unt.edu/conduct) to learn more.

### Student Academic Integrity:

All work must be the student’s work only (unless otherwise indicated by the course instructor) and should reflect the student’s level of proficiency. Students are prohibited from asking another person (i.e., a friend, tutor, or relative) to help them develop or compose a response in preparation for, or while completing, an assignment or assessment that will be graded and applied to the student’s final grade. Additionally, the use of generative AI or translation apps is strictly prohibited for all assignments and assessments in this course. Information “cut and pasted” or otherwise copied from other sources and used as answers in assignments and assessments will be considered plagiarism. If a student has any doubts as to what constitutes any form of scholastic dishonesty, they should consult with the course instructor before submitting their work. Cheating, plagiarism, and other examples of academic misconduct defined by [University Policy](https://policy.unt.edu/policy/06-003) will result in a zero on the assignment or assessment in question and a warning and may be reported to the Dean of Students.

### Guidelines on Resolving Student Concerns in the WLLC Department

When a student has a course-related concern about their instructor (e.g., appeal a grade, disagreement about attendance record, interpretation of a class assignment, assigned grades, etc.), the following steps should be taken to resolve the issue:

1. The student should first attempt to informally resolve their concern by speaking directly with their instructor.
2. If there is no satisfactory resolution to their concern, the student should email a description of the issue to Dr. Christoph Weber, chair of the WLLC department ([christoph.weber@unt.edu](mailto:christoph.weber@unt.edu)).
3. The department chair will contact the assistant/associate chair of the WLLC department. They will meet with the student and instructor separately to resolve the issue.
4. The department chair will inform the student about the resolution of their concern.

### Guidelines on Grade Appeals in the WLLC Department

Students should attempt to resolve the grade dispute with their instructor first. If there is no satisfactory resolution, the student can initiate a grade appeal with the instructor based on the following criteria:

1. The grade is based on unfair treatment during the regularly scheduled class period.
2. The instructor deviated from the guidelines outlined in the course syllabus without providing a valid academic reason, or
3. An error occurred in calculating the grade, including the failure to factor in an assignment, project, quiz, or examination.

### Important Notice for F-1 Students taking Distance Education Courses

### Federal Regulation

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the [Electronic Code of Federal Regulations website](http://www.ecfr.gov/) (http://www.ecfr.gov/). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

### University of North Texas Compliance

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student’s responsibility to do the following:

(1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.

(2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

### Campus Closures Policy

The calendar is subject to change in agreement with the [Campus Closures Policy](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fpolicy.unt.edu%2Fpolicy%2F15-006&data=05%7C02%7CSteven.Sheppard%40unt.edu%7C9413c9bb264e4d33797508ddd86b3e1c%7C70de199207c6480fa318a1afcba03983%7C0%7C0%7C638904677305600247%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=AF2q39OaJvrJ6rH%2FTQY97u%2BA13BgYwyB3b4po%2FVoJQI%3D&reserved=0) ([https://policy.unt.edu/policy/15-006](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fpolicy.unt.edu%2Fpolicy%2F15-006&data=05%7C02%7CSteven.Sheppard%40unt.edu%7C9413c9bb264e4d33797508ddd86b3e1c%7C70de199207c6480fa318a1afcba03983%7C0%7C0%7C638904677305639506%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=GomY1LC1rqQtubqUI9%2FV8v2nWzunOYfhjJgs0VHIngA%3D&reserved=0)) and students will be notified by Eagle Alert if there is a campus closing that will impact a class.

## COURSE CALENDAR

**Syllabus may be subject to minor change if necessary due to unforeseen circumstances. Class may be video recorded for pedagogical purposes.**

### Week 1: Aug. 18 – 22

* **Introduction to Course**
* **Capítulo 1: Ante Todo** (chapter introduction pp. 2-3)
* *Saludos y expresiones de cortesía* (pp. 4-7)
* *El alfabeto español* (pp. 8-9)
* **Connect online activities** (due Fri., 11:59 pm)
* **Quiz #1** (quiz will cover the information in the course syllabus and pp. 4-9 in the textbook;due Fri., 11:59 pm)

### Week 2: Aug. 25 – 29

* *¿Cómo es usted?* (pp. 10-11)
* *Mundo hispano* (pp. 12-13)
* *Los números del 0 al 30; Hay* (pp. 14-15)
* *Los gustos y las preferencias* (Part 1) (pp. 16-17)
* **Connect online activities** (due Fri., 11:59 pm)
* **Quiz #2** (due Fri., 11:59 pm)
* **Discussion #1** (due Fri, 11:59 pm)

### Week 3: Sept. 1 – 5

* **NO CLASS SEPT. 1 – LABOR DAY**
* *¿Qué hora es?* (pp. 18-20)
* *Mundo hispano* (pp. 23-25)
* **Connect online activities** (due Fri., 11:59 pm)
* **Chapter 1 Exam** (due Fri., 11:59 pm)

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### Week 4: Sept. 8 – 12

* An introduction to the rest of *Puntos de partida* (p. 27)
* **Capítulo 2: En la universidad** (chapter introduction pp. 28-29)
* *En el salón de clase* (p. 30-32)
* *Las materias* (pp. 32-34)
* Singular Nouns: Gender and Articles (pp. 37-40)
* **Connect online activities** (due Fri., 11:59 pm)
* **Quiz #3** (due Fri., 11:59 pm)

### Week 5: Sept. 15 – 19

* Nouns and Articles; Plural Forms (pp. 40-42)
* Subject Pronouns (Part 1): Present Tense of **-ar** verbs; Negation (pp. 43-49)
* Asking Yes/No Questions (pp. 50-53)
* **Connect online activities** (due Fri., 11:59 pm)
* **Quiz #4** (due Fri., 11:59 pm)
* **Discussion #2** (due Fri, 11:59 pm)

### Week 6: Sept. 22 – 26

* *Mundo hispano* (p. 56)
* **Connect online activities** (due Fri., 11:59 pm)
* **Chapter 2 Exam** (due Fri., 11:59 pm)

### Week 7: Sept. 29 – Oct. 3

* **Capítulo 3: La familia** (chapter introduction pp. 64-65)
* *La familia y los parientes* (pp. 66-68)
* *Los números del 31 al 100* (pp. 68-69)
* *Los adjetivos* (p. 70)
* Adjectives: Gender, Number, and Position (pp. 73-78)
* **Connect online activities** (due Fri., 11:59 pm)
* **Quiz #5** (due Fri., 11:59 pm)

### Week 8: Oct. 6 – 10

* Present Tense of **ser**; Summary of Uses (Part 2) (pp. 79-83)
* Unstressed Possessive Adjectives (Part 1) (pp. 84-87)
* Present Tense of **-er** and **-ir** Verbs; Subject Pronouns (Part 2) (pp. 88-91)
* **Connect online activities** (due Fri., 11:59 pm)
* **Quiz #6** (due Fri., 11:59 pm)
* **Discussion #3** (due Fri, 11:59 pm)

### Week 9: Oct. 13 – 17

* *Mundo hispano* (p. 95)
* **Connect online activities** (due Fri., 11:59 pm)
* **Chapter 3 Exam** (due Fri., 11:59 pm)

Week 10: Oct. 20 – 24

* **Capítulo 4: De compras** (chapter introduction pp. 102-103)
* *De compras: la ropa* (pp. 104-106)
* *Los colores: ¿De qué color es?* (pp. 107-108)
* *Los números a partir del 100* (pp. 109-110)
* **Connect online activities** (due Fri., 11:59 pm)
* **Quiz #7** (due Fri., 11:59 pm)

### Week 11: Oct. 27 – 31

* Demonstrative Adjectives (Part 2) and Pronouns (pp. 114-117)
* **Tener, venir, poder, preferir, querer;** some idioms with **Tener** (pp. 118-122)
* **Ir;** The Contraction **al; Ir** + **a** + Infinitive (pp. 123-125)
* **Connect online activities** (due Fri., 11:59 pm)
* **Quiz #8** (due Fri., 11:59 pm)
* **Discussion #4** (due Fri, 11:59 pm)

### Week 12: Nov. 3 – 7

* *Mundo hispano* (p. 127)
* **Connect online activities** (due Fri., 11:59 pm)
* **Chapter 4 Exam** (due Fri., 11:59 pm)

### Week 13: Nov. 10 – 14

* **Capítulo 5: En casa** (chapter introduction pp. 134-135)
* *Los muebles, los cuartos y otras partes de la casa* (pp. 136-138)
* *¿Qué día es hoy?* (pp. 138-140)
* *¿Cuándo? Las preposiciones* (Part 1) (pp. 140-141)
* *Hacer, oír, poner, salir, traer, ver* (pp. 142-147)
* **Connect online activities** (due Fri., 11:59 pm)

### Week 14: Nov. 17 – 21

* Present Tense of Stem-changing Verbs (Part 2) (pp. 148-152)
* Reflexive Pronouns (Part 1) (pp. 153-158)
* *Mundo hispano* (p. 161)
* **Connect online activities** (due Fri., 11:59 pm)
* **Quiz #10** (due Fri., 11:59 pm)
* **Discussion #5** (due Fri., 11:59 pm)

### Week 15: Nov. 24 – 28

**NO CLASS – THANKSGIVING BREAK**

### Week 16: Dec. 1 – 5

**NO CLASS DEC. 5 – READING DAY**

* **Connect online activities** (due Fri., 11:59 pm)
* **Final Conversation** (check Canvas Calendar for schedule)

### Week 17: Dec. 8 – 12

* **Final Exam** (final exam covers chapter 5 only, check Canvas for due date)