Curriculum Vitae

Steven Sheppard
Department of Spanish
University of North Texas

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Education:

- 2004: M.A. in Spanish, University of North Texas
- 1996: B.A. in Theater, Arizona State University

Employment:

2007 – Present: University of North Texas, Senior Lecturer in Spanish

Duties include:

- Teaching elementary, intermediate, and advanced language and culture classes.
- Participating in departmental and university service (elected and assigned committees).

2006 – 2007: Lewisville Independent School District, Learning Enrichment Specialist

- Provided supplementary instruction for students in $3^{rd} – 5^{th}$ grade in an after-school bilingual program.
- Acted as interpreter for school counselors during at-home visits with monolingual Spanish-speaking parents.

2004 – 2007: University of North Texas, Adjunct Instructor

- Taught elementary and intermediate language classes.

Fall 2003: Autonomous University of Carmen (Mexico), Instructor

- Taught language and literature classes in undergraduate English program.
- Taught TOEFL preparation classes for instructors in undergraduate English program.

2001 – 2003: University of North Texas, Teaching Assistant/Teaching Fellow

- Taught laboratory classes for first year Spanish program.
- Taught first year Spanish classes as instructor of record.
- Worked as research assistant with assigned professors.

Special Duties:

2012 – 2014, 2015 – Present: University of North Texas, First Year Spanish Coordinator

Duties include:

- Supervising first year Spanish program online and face-to-face instructors in instructional activities.
- Organizing regular meetings to provide training for new and continuing online and face-to-face instructors with written training materials to supplement meetings.
- Observing classes of first year Spanish program instructors and providing feedback to improve performance and maintain integrity of program.
- Creating syllabi, assessments, rubrics, and other related course materials for first year Spanish program.
- Creating Canvas course shells, Connect online courses, and other related online course materials.
- Coordinating textbook selection and the submission of first year textbook orders.

Some important initiatives:

- Implemented new textbooks (*Exploraciones,* Second Edition 2014, and *Puntos de partida,* Eleventh Edition 2020).
- Implemented new online platforms (iLrn, MindTap, and Connect).
- Designed SPAN 1030 Review of Elementary Spanish, allowing students to complete in 3 credit hours the first year Spanish course sequence (SPAN 1010 and SPAN 1020).
- Designed SPAN 1010 INET Elementary Spanish, the first online course to be offered for the first year Spanish program.
- Designed SPAN 1020 INET Elementary Spanish, allowing students to complete online the first year Spanish course sequence (when taken in conjunction with SPAN 1010 INET).
- Worked in collaboration with the second and third year Spanish coordinators to create a departmental Spanish placement exam.

2009 – 2012: University of North Texas, First Year Spanish Assistant Coordinator

- Assisted Spanish coordinator in preparation of materials for First Year Spanish Program.
- Observed classes of teaching assistants and teaching fellows and provided feedback and training to improve performance and maintain integrity of program.
- Organized online laboratory program and trained teaching assistants in online assessment.
- Managed issues and concerns from first year Spanish students.

2017 – Present: UNT Faculty Leader, Advanced/Intermediate Spanish in Valencia

Duties include:

- Promoting the program through classroom visits, informational meetings, study abroad fairs, expos, and other advertising (created a two-minute promotional video from trip videos and photos).
- Coordinating with the UNT Study Abroad Office and program partner school (AIP Language Institute) on all travel, safety, and academic logistics for a 5-week trip abroad for up to 28 students.

- Preparing students for a successful study abroad experience by holding pre-departure orientations and creating pre-departure materials.
- Arranging group transportation while abroad and accompanying students on transportation.
- Leading students on tours of museums and cultural sites.
- Serving as 24/7 health and safety resource for students while abroad.
- Documenting any student incidents occurring abroad to the Dean of Students Office.

Publications:

Co/Edited Collections/Textbooks:

- Supplements Sampler for *¡Anda! Curso elemental* (Second Edition 2012). Chapter I. Steven Sheppard and Maria Monica Montalvo. Prentice Hall (Pearson) 2012.

Workshop Presentations:

- "El estudiar en el extranjero virtual". Spanish Professional Development Day. June 18, 2016. Denton, TX. Regional.

Professional Certifications:

- Completed DSI CLEAR's Certificate of Excellence in Teaching Online (CETO), a seven-module course with the goal to build instructor rapport, more autonomous learning environments, and opportunities for all students to engage in the learning process, leading to increased student participation, retention, and success. Received a professional development stipend of $1500 for successful completion.

Professional Conferences Attended:

- Vista Higher Learning Fall Forum. Chicago, Ill. Oct. 13 – 14, 2022.
- CLEAR Fall 2020 Remote Delivery Training (webinar). July 13, 2020.
- Introductory Spanish Digital Symposium. Chicago, IL. Oct. 11 – 13, 2018.
- MindTap World Language Event. Dallas, TX. Mar. 9, 2018.
- Texas Pearson World Language and Duolingo Educator Summit. Southlake, TX. Mar. 1, 2018.
- Vista Higher Learning 2016 Fall Forum. Los Angeles, CA. Oct. 13 – 14, 2016.
- "Creating a Technology Rich, Collaborative Classroom". Austin, TX. Feb. 26, 2016.
- "Collaboration and Technology in 21st Century Language Learning". San Francisco, CA. Nov. 5 – 6, 2015.
- "Performance Management Skills for Foreign Language Supervisors". Denton, TX. May 1, 2015.
- ACFTL Annual Convention and World Languages Expo. San Antonio, TX. Nov. 21 – 23, 2014.
- Introductory Spanish Symposium. Los Angeles, CA. Apr. 24 – 26, 2014.
- "Integrated Performance Assessment". Denton, TX. Mar. 29, 2014.
- Cengage 2014 Experience Event. Austin, TX. Feb. 28 – Mar. 1, 2014.
- "Technology and Language Teaching". Denton, TX. Sept. 14, 2013.

Teaching at UNT:

- SPAN 1010 Laboratory for Elementary Spanish
- SPAN 1010 Elementary Spanish
- SPAN 1010 Elementary Spanish Remote Delivery
- SPAN 1010 Blended Elementary Spanish (hybrid online)
- SPAN 1010 INET Elementary Spanish
- SPAN 1020 Laboratory for Elementary Spanish
- SPAN 1020 Elementary Spanish
- SPAN 1020 Elementary Spanish Remote Delivery
- SPAN 1020 Blended Elementary Spanish (hybrid online)
- SPAN 1020 INET Elementary Spanish
- SPAN 1030 Review of Elementary Spanish
- SPAN 1030 Review of Elementary Spanish Remote Delivery
- SPAN 2040 Intermediate Spanish
- SPAN 2050 Intermediate Spanish
- SPAN 3002 Advanced Conversation for the Native/Heritage Speaker
- SPAN 3002 Advanced Conversation for the Native/Heritage Speaker Remote Delivery
- SPAN 3003 Advanced Grammar
- SPAN 3060 Advanced Composition and Oral Practice
- SPAN 3070 Advanced Composition and Oral Practice
- SPAN 3090 Advanced Grammar
- SPAN 3120 Aspects of Contemporary Spain
- SPAN 3150 Latin American Culture and Civilization

   Special Problems Courses:

- SPAN 4900 Special Problems, Advanced Grammar

Service at UNT:

   To the Department:

- Member, Ad Hoc New Textbook Committee (Fall 2022).
- Member, Ad Hoc Committee on Lecturer Promotion (Fall 2022).
- Executive Committee (Secretary, Fall 2021 – present).
- Lecturer Affair Committee (Secretary, Fall 2021 – Spring 2022; Fall 2023 – present).
- Ad hoc New Textbook Committee (Member, Fall 2020).
- Curriculum Committee (Member, Fall 2015 – Spring 2016; Chair, Fall 2016 – Spring 2018; Fall 2020). Played key role in creation of brochure to promote Spanish double major.
- Undergraduate Affairs Committee (Member, Spring 2016 – Spring 2017).
- Steering Committee for Professional Development Day (Member, Spring 2016).
- Ad hoc Committee for Recruitment (Chair, Fall 2015). Played key role in creating a promotional video for Spanish Department featured on departmental website.
- Assessment Committee (Chair, Spring 2015). Gathered and compiled data on graduating seniors for departmental SACS evaluations.

- Recruitment Committee (Member, Spring 2015). Served as Spanish section leader. Created Spanish career pathways promotional flyer with input from committee members.
- Italian Lecturer Search Committee (Member, Fall 2013).
- Advertising and Recruiting Committee (Member, Fall 2011 – Spring 2012; Chair, Fall 2012 – Spring 2014).
- External Funding and Scholarship Committee (Member, Fall 2011 – Spring 2014).
- Japanese Lecturer Search Committee (Member, Fall 2011 – Spring 2012).
- Arabic Lecturer Search Committee (Member, Summer 2010).
- Social Committee (Member, Fall 2009 – Spring 2011).
- Spanish Lecturer Search Committee (Member, Summer 2009).
- External Funding and Scholarship Committee (Secretary, Fall 2008 – Spring 2010).
- Advertising and Recruiting Committee (Member, Fall 2007 – Spring 2009).

To the College/University:

- Faculty Senate (Member, Fall 2023 - present).
- University Elections Committee (Member, Fall 2015 – Summer 2018).
- Director of ODA Search Committee (Member, Spring 2017).

To the Profession:

- Member, Cengage Revision Advisory Board for *Juntos* Second Edition (Spring 2023).
- Member, LingroLearning Advisory Team for *Contraseña* (Spring 2023).
- Faculty Reviewer for *Writing Assignment* (Fall 2018).
- Faculty Reviewer for *Contraseña* (Summer 2018).
- Faculty Reviewer for *Aula* (Summer 2018).
- Faculty Reviewer for *Juntos* First Edition 2017 (Fall 2017).
- Cengage World Language Development Partner (Fall 2017).
- Member, Cengage World Language Technology Advisory Board (Fall 2014 – Fall 2017).
- Faculty Reviewer for *Conectados* First Edition 2014 (Fall 2013).
- Faculty Reviewer for *¡Anda! Curso elemental* Second Edition 2012 (Spring 2012)
- Mentor for Lufti Hamas, Lecturer in Arabic (Fall 2009 – Spring 2010)
- Co-sponsor, *Tertulia* Spanish Conversation Club (Fall 2007 – Spring 2015).
- Co-founder, *La Tunantina* music club (Spring 2007 – Fall 2007).