

# INFO 5707.021 – Data Modeling for Information Professionals (Spring 2026)

Spring 2026 – In-person sessions each Wed **2:30-5:20 pm** (Room: **NTDP B205**)

## Instructor Contact

**Name:** Sahara Ali, PhD

**Office Location:** NTDP E236S; Also available via Teams/Zoom

**Office Hours:** Mon/Thurs: 2-3pm (also by appointment online)

**Email:** [sahara.ali@unt.edu](mailto:sahara.ali@unt.edu)

## Synchronous Sessions

**Time:** Each Wed 2:30 – 5:20 pm

**Location:** NTDP B205

## TA Contact

**Name:** Khawja Imran Masud

**Office Location:** E235G

**Office Hours:** Tuesday / Thursday 10am – 11am

**Email:** [KhawjalmranMasud@my.unt.edu](mailto:KhawjalmranMasud@my.unt.edu)

## Communication Expectations:

This course's primary communication tool is [UNT Canvas](#). Course materials, assignments, and feedback are all on Canvas. The primary way to communicate with the TA and instructor is to post questions on the [Microsoft Teams channel](#). Students could use this channel for reflections, questions, and sharing resources. Your participation in this discussion channel is important for the class's success. Students can expect to receive a response to Canvas communication or Teams posts within 24 hours during weekdays. Assignments, feedback, and grades will be posted on Canvas within two weeks of the submission due date. All hands-on exercises will be posted to MS Teams.

In addition to addressing questions via the [Teams channel](#), **the TA will conduct office hours twice every week**. Students are encouraged to attend office hours to discuss their course-related questions and issues. If necessary, students can make appointments with the TA or instructor to discuss additional questions not resolved during office hours. In cases where the TA cannot resolve the student's concerns, the student is encouraged to reach out to the instructor via Canvas message/email. UNT CLEAR has created a webpage that provides [Online Communication Tips](#) to give students suggestions for engaging in online communication.

## Course Description

This course has been designed to meet the needs of the information industry for data modeling and database design. It covers the fundamental concepts of current database systems and query methods, with an emphasis on the relational model. Topics include entity-relationship models, relational algebra, query optimization, normal forms, and data analytics skills in relational environments. This course also

introduces the basic concepts of non-relational database systems. Project work and exercises mainly involve modern relational DBMS systems.

## Course Structure

This is a face-to-face course. All sections use Canvas as the main learning management system to deliver course materials and allow students to submit their assignments online. ALL course materials will be available on Canvas at the course site and will be accessible to all students. Students will submit all assignments through the tools available on Canvas.

Be aware that this class is not self-paced. The modules will have related assignments with **deadlines**. Each module will open by 12 p.m. on the Tuesday it is scheduled to begin. The instructor will conduct synchronous sessions each Wednesday from 2:30 p.m. to 5:20 p.m. Students are encouraged to review the previous lecture to understand the course materials and to attempt the weekly class quiz.

## Course Prerequisites or Other Restrictions

Pre-requisite: none

## Course Objectives

By the end of this course, students will be able to:

1. Explain the basic concepts of data modeling and database
2. Analyze database conceptual design using the Entity-Relationship modeling approach
3. Design a moderate-size database schema and interpret ERD models for query construction
4. Implement a database design on a Database Management System (MySQL or PostgreSQL)
5. Demonstrate an understanding of Structured Query Language (SQL)
6. Create SQL statements to perform tasks such as database table definition, new data input, and information retrieval
7. Become familiar with the broad spectrum of extensions for relational models and data alternatives.
8. Apply conceptual, logical, and physical data modeling techniques to design scalable, efficient, and maintainable data structures used in industry.

## Materials

- REQUIRED
  - [Database Design – 2nd Edition](#) by Adrienne Watt and Nelson Eng (CC BY 4.0 International Licence) **[Free Book]**
  - Essentials of SQL: Extracting Data by Gove Allen, Gary Hansen, and Robert Jackson **[This book is accessible via Canvas. You will find instructions on how to purchase this book]**

## Course Calendar

The contents of the course are organized into 12 modules. You will find the deadlines for each deliverable on Canvas.

**Table 1: Modules and Readings**

<b>Module</b>	<b>Topics</b>	<b>Readings</b>	<b>Course Work Due</b>
<b>W1: Jan 14</b> Module 0	Introduction to the Course	Syllabus; All modules up to Introduction	
<b>W2: Jan 21</b> Module 1	Introduction to Databases	Canvas Materials	Pre-Class Survey (not graded)
<b>W3: Jan 28</b> Module 2	Introduction to Database Models	Canvas Materials	
<b>W4: Feb 4</b> Module 3	The Relational Database Model	Canvas Materials	Quiz 1
<b>W5: Feb 11</b> Module 4	Conceptual (Entity Relationship) Design Basics	Canvas Materials	Quiz 2
<b>W6: Feb 18</b> Module 5	Normalization of Entities	Canvas Materials	Quiz 3 Assignment 1
<b>W7: Feb 25</b> Module 6	Database Design Lifecycle	Canvas Materials	Term Project Proposal
<b>W8: Mar 4</b> Module 7	Structured Query Language (SQL) Basics	MyEducator Site Chapter 1-2	Quiz 4 Assignment 2
<b>W9: Spring Break</b>			
<b>W10: Mar 18</b> Module 8	SQL Data Across Tables / Basics Joins	MyEducator Site Chapter 3	Quiz 5 Assignment 3
<b>W11: Mar 25</b> Module 9	SQL Compounding Data / Aggregate Functions	MyEducator Site Chapter 4	Term Project Design Phase
<b>W12: Apr 1</b> Module 10	SQL Subqueries / Structures	MyEducator Site Chapter 5	Quiz 6 Assignment 4
<b>W13: Apr 8</b> Module 11	Introduction to other data models	Canvas Materials	Quiz 7
<b>W14: Apr 15</b> Module 12	Database Warehouse and Administration	Canvas Materials	Assignment 5
<b>W15: Apr 22</b>	Final Project Week - Project Presentations		

<b>W16: Apr 29</b>	No class		Final Project Report
<b>W17: May 6</b>	Term Exam		Term Exam
<b>W18: May 11</b>	Grades Due		

## Course Grading

<b>Assessments*</b>	<b>Percentage of Final Grade</b>
<i>Attendance &amp; Class Participation</i>	5%
<i>Assignments - 5 total</i>	35%
<i>Quizzes - 7 total</i>	10%
<i>Term Exam</i>	20%
<i>Term Project – 3 parts</i>	30%
<b>Total Possible</b>	<b>100*%</b>
<b><i>All assignments are graded on a 100pt scale, except the Term Exam which will be 250pts to accommodate its length</i></b>	
<b><i>*Up to 5% contribution can be made to the final grade through bonus assignments</i></b>	

## Letter Grades

A = 90% or higher

B = 80%-89%

C = 70%-79%

D = 60%-69%

F = Below 60%

**Attendance** (5%): Attendance will be taken in the first 20 minutes of class time, every week. You are required to maintain a minimum of 70% attendance throughout the Semester. Exceptions can only be given to those who provide prior notice to the instructor in case of a serious issue that refrains you from attending the class.

**Quizzes** (10%): There will be several timed quizzes for this course. The material for the quizzes will focus on your knowledge of the terms and concepts from the course materials. Students will have two attempts to complete the quiz, and the highest score will be recorded. Students need to complete the quiz in 30 minutes.

**Assignments (40%):** The students are required to complete **FIVE (5)** assignments. Assignments are designed to apply the concepts from the course materials. Only original work will be accepted. You should prepare professional-quality assignments and use the required software to produce your work. **Hand-written submissions are not acceptable.**

**Term Exam (20%):** There will be a term exam near the end of the semester. The exam will focus primarily on SQL statements. The exam will require a demonstration of all the materials on that topic. The Exam will be available on the Canvas class website. The instructions on how to take the exam will be announced one week prior to the exam.

**Term Project (30%):** Term project topics and their specifications will be distributed and discussed in class. Students will work in teams (max of **5 students** per team) to design and implement a database application using MySQL or PostgreSQL. The students are required to demonstrate the knowledge and skills learned in class in the project.

**Bonus Points:** Throughout the term, students will be provided multiple opportunities to earn bonus points to improve their overall grade. These points can be earned through class participation and bonus assignments. A student can earn up to 5 points that will be counted towards their final grade. The instructor and TA will specifically mention bonus contribution of each such activity throughout the term.

**Late Work:** Turn in your assignments by submitting them on the Canvas “Assignments” tab by the deadline. If an emergency arises that prevents you from submitting any classwork, you should contact the TA/instructor as soon as possible **before 9pm on the due date**. Late work without the permission of the instructor will receive a grade with a 10% penalty if submitted within 72 hours after the due date, and zero if submitted later than that.

**Online Resources:** The class provides hands-on tutorials through the MyEducator book within Canvas. Instructure will also post video tutorials on SQL, which should satisfy most of the needs for this course. I also recommend you use other online resources like:

- LinkedIn Learning Free access for the UNT students
- [www.youtube.com](http://www.youtube.com)
- W3 Schools Online Tutorial

**Software/Hardware Requirements:** In this class, we will use the following free online applications to draw the table relationships:

- [www.lucidchart.com](http://www.lucidchart.com)
- [Draw.io](http://Draw.io)

Mainly, we will use SQL within My Educator Book online (available for purchase for \$34.99). But for the final project, students will need to use MySQL/PostgreSQL, an open-source, free Database Management System. You can use any of the following options:

- MySQL/PostgreSQL Workbench is available on Windows and Mac
- MySQL and PgAdmin provide a graphical interface and powerful coding interface at the same time.
- SQL Fiddle - Very good online SQL. On the right side, build your DB. On the left side run queries.

- [www.tutorialspoint.com](http://www.tutorialspoint.com)
- <https://www.w3schools.com/sql/default.asp>

## Course Technology & Skills

### Minimum Technology Requirements

- Computer
- Reliable internet access
- Speakers
- Microphone
- Microsoft Office Suite
- [Canvas Technical Requirements](https://clear.unt.edu/supported-technologies/canvas/requirements) (<https://clear.unt.edu/supported-technologies/canvas/requirements>)

### Computer Skills & Digital Literacy

Basic computer knowledge using any operating system is required. Using the learning management system (Canvas), using email with attachments, creating and submitting files in commonly used word processing and spreadsheets, downloading and installing software.

### Technical Assistance

Part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.

**UIT Help Desk:** [UIT Student Help Desk site](http://www.unt.edu/helpdesk/index.htm) (<http://www.unt.edu/helpdesk/index.htm>)

**Email:** [helpdesk@unt.edu](mailto:helpdesk@unt.edu)

**Phone:** 940-565-2324

**In Person:** Sage Hall, Room 130

**Walk-In Availability:** 8am-9pm

**Telephone Availability:**

- Sunday: noon-midnight
- Monday-Thursday: 8am-midnight
- Friday: 8am-8pm
- Saturday: 9am-5pm

**Laptop Checkout:** 8am-7pm

For additional support, visit [Canvas Technical Help](https://community.canvaslms.com/docs/DOC-10554-4212710328) (<https://community.canvaslms.com/docs/DOC-10554-4212710328>)

### Rules of Engagement

Rules of engagement refer to the way students are expected to interact with each other and with their instructors. See these [Engagement Guidelines](https://clear.unt.edu/online-communication-tips) (<https://clear.unt.edu/online-communication-tips>) for more information.

## Course Evaluation

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey, they will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT website at <http://spot.unt.edu/> or email spot@unt.edu.

## **Course Policies**

### **Attendance Policy**

The on-campus students are expected to attend their in-person sessions. The online students are not required to attend synchronous sessions, but they are expected to view the recordings (for online sessions).

While attendance is expected as outlined above, it is important for all of us to be mindful of the health and safety of everyone in our community. Please contact me if you are unable to attend class because you are ill, or unable to attend class due to a health related issue. It is important that you communicate with me prior to being absent so I may make a decision about accommodating your request to be excused from class. While attendance is an important part of succeeding in this class, your own health, and those of others in the community, is more important.

### **Late and Missing Work**

Students are expected to submit all coursework on time. If an extenuating circumstance, such as a medically diagnosed illness or family emergency, arises, which prevents you from submitting your assignments, you should contact the instructor as soon as possible before the due date. Late work without the permission of the instructor will receive a grade with a 10% penalty (or 10 points out of 100) per day after the due date. A student who is having trouble with assignments is strongly encouraged to contact the instructor as early as possible for personal advice.

A grade of Incomplete (I) will be given only for a justifiable reason if the student has completed 60% of the course and is currently passing the course. The student is responsible for meeting with the instructor to request an incomplete and discuss requirements for completing the course. If an incomplete is not removed within the time frame agreed to by the instructor and student, the registrar's office will automatically change the grade to F. See the UNT Catalog for policies.

A grade of Withdraw (W) or Withdraw-Failing (WF) will be given depending on a student's attendance record and grade earned. Please note that a student who simply stops attending class and does not file a withdrawal form may receive an F. See the UNT Catalog for policies.

### **Plagiarism Policy**

Plagiarism will not be tolerated in this course. **Plagiarism and the copying of anyone's work will be considered cheating and will result in a ZERO (0) for the assignment.** All work must be the original creation of the student. Although students are welcome to hold study groups to work on assignments, each submission must be unique. Taking a picture of or copying/pasting someone else's work and

submitting it as your own is considered plagiarism. If the use of artificial intelligence is not authorized for the assignment in question, the violation is "cheating".

### **Class Participation Policy**

The students are required to follow course schedule, attend in-person sessions, and finish the class work, assignments, and term projects. Students are expected to study 9-12 hours per week to achieve satisfactory class performance. Students do not have programming experience are required to find extra materials to study.

### **Examination Policy**

The Term Exam will be available on the Canvas class website. The instructions on how to take the exam will be announced one week prior to the exam. Term Exam will be conducted in-class. If an emergency arises that prevents you from taking the exam at the specified date & time, you should contact the instructor as soon as possible before the due date. If you experience technical difficulties during the exam, students should contact the Student Helpdesk document the remedy ticket number, and then notify the instructor.

### **Assignment Policy**

Students should submit the assignments and term project reports via Canvas's submission drop box at [canvas.unt.edu](https://canvas.unt.edu) using doc (or .docx) or pdf files, details will be included in each assignment.

The University is committed to providing a reliable online course system to all users. However, in the event of any unexpected server outage or any unusual technical difficulty that prevents students from completing a time-sensitive assessment activity, the instructor will extend the time windows and provide an appropriate accommodation based on the situation. Students should immediately report any problems to the instructor and contact the UNT Student Help Desk: [helpdesk@unt.edu](mailto:helpdesk@unt.edu) or 940.565.2324 and obtain a ticket number. The instructor and the UNT Student Help Desk will work with the student to resolve any issues at the earliest possible time.

### **Instructor Responsibilities and Feedback**

- Helping students grow and learn
- Providing clear instructions for projects and assessments
- Answering questions about assignments
- Identifying additional resources as necessary
- Providing grading rubrics
- Reviewing and updating course content
- Respond to students' emails and questions posted to the discussion boards within two days except for the weekends
- Assignments grades and feedbacks will be returned to the students within two weeks after the submission deadline.

### **Syllabus Change Policy**

Any changes to the syllabus, course information, and due dates will be communicated through Canvas "Announcements". Thus, students are required to check announcements regularly.

## UNT Policies

### Academic Integrity Policy

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, [Student Academic Integrity](https://policy.unt.edu/policy/06-003) (<https://policy.unt.edu/policy/06-003>), academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in academic penalties or sanctions ranging from admonition to expulsion from the University. Reminder: Plagiarism includes but is not limited to copying and pasting materials from the internet and turning in the same work as another student.

All work submitted in this course must be your own. You may not engage in unauthorized collaboration or make use of ChatGPT or other artificial intelligence (AI) composition software. Use of these tools will be considered academic dishonesty. **In this course, whether or not the instance is sent forward for a finding, all students involved will receive a ZERO (0) for any assignment that exhibits this.**

### ADA Policy

UNT makes reasonable academic accommodations for students with disabilities. Students seeking accommodation must register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the [ODA website](https://disability.unt.edu/) (<https://disability.unt.edu/>).

### Emergency Notification & Procedures

UNT uses Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

### Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records, such as exams, answer sheets (with keys), and written papers submitted during the course, are kept for at least one calendar year after course completion. Coursework completed via the Canvas online system, including grading information and comments, is stored in a safe electronic environment for one year. Students have the right to view their individual records; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

### Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum

at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom, and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classrooms, labs, discussion groups, field trips, etc. Visit UNT's [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (<https://deanofstudents.unt.edu/conduct>) to learn more.

### **Access to Information - Eagle Connect**

Students' access point for business and academic services at UNT is located at: [my.unt.edu](https://my.unt.edu). All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail [Eagle Connect](https://it.unt.edu/eagleconnect) (<https://it.unt.edu/eagleconnect>).

### **Student Evaluation Administration Dates**

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" ([no-reply@iasystem.org](mailto:no-reply@iasystem.org)) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the [SPOT website](http://spot.unt.edu/) (<http://spot.unt.edu/>) or email [spot@unt.edu](mailto:spot@unt.edu).

### **Important Notice for F-1 Students taking Distance Education Courses**

#### **Federal Regulation**

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the [Electronic Code of Federal Regulations website](http://www.ecfr.gov/) (<http://www.ecfr.gov/>). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

### **University of North Texas Compliance**

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in

advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experiences integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

(1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.

(2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email [internationaladvising@unt.edu](mailto:internationaladvising@unt.edu)) to get clarification before the one-week deadline.

### **Student Verification**

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See [UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses](https://policy.unt.edu/policy/07-002) (<https://policy.unt.edu/policy/07-002>).

### **Use of Student Work**

A student owns the copyright for all work (e.g. software, photographs, reports, presentations, and email postings) he or she creates within a class and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student's written permission.

Download the UNT System Permission, Waiver and Release Form

### **Transmission and Recording of Student Images in Electronically-Delivered Courses**

1. No permission is needed from a student for his or her image or voice to be transmitted live via videoconference or streaming media, but all students should be informed when courses are to be conducted using either method of delivery. In the event an instructor records student presentations, he or she must obtain permission from the student using a signed release in order

to use the recording for future classes in accordance with the Use of Student-Created Work guidelines above.

2. Instructors who video-record their class lectures with the intention of re-using some or all of recordings for future class offerings must notify students on the course syllabus if students' images may appear on video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

Example: This course employs lecture capture technology to record class sessions. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings.

No notification is needed if only audio and slide capture are used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available for study purposes.

### **Class Recordings & Student Likenesses**

Synchronous (live) sessions in this course will be recorded for students enrolled in this class section to refer to throughout the semester. Class recordings are the intellectual property of the university or instructor and are reserved for use only by students in this class and only for educational purposes. Students may not post or otherwise share the recordings outside the class, or outside the Canvas Learning Management System, in any form. Failing to follow this restriction is a violation of the UNT Code of Student Conduct and could lead to disciplinary action.

### **Academic Support & Student Services**

#### **Student Support Services**

##### *Mental Health*

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- [Student Health and Wellness Center](https://studentaffairs.unt.edu/student-health-and-wellness-center) (<https://studentaffairs.unt.edu/student-health-and-wellness-center>)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- [UNT Care Team](https://studentaffairs.unt.edu/care) (<https://studentaffairs.unt.edu/care>)
- [UNT Psychiatric Services](https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry) (<https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry>)

- [Individual Counseling](https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling) (<https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling>)
- [Chosen Names](#)

A chosen name is a name that a person goes by that may or may not match their legal name. If you have

a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know. Below is a list of resources for updating your chosen name at UNT.

- [UNT Records](#)
- [UNT ID Card](#)
- [UNT Email Address](#)
- [Legal Name](#)

*\*UNT eUIDs cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.*

#### *Pronouns*

Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and in-person. Just as we ask and don't assume someone's name, we should also ask and not assume someone's pronouns.

You can [add your pronouns to your Canvas account](#) so that they follow your name when posting to discussion boards, submitting assignments, etc.

Below is a list of additional resources regarding pronouns and their usage:

- [What are pronouns and why are they important?](#)
- [How do I use pronouns?](#)
- [How do I share my pronouns?](#)
- [How do I ask for another person's pronouns?](#)
- [How do I correct myself or others when the wrong pronoun is used?](#)

#### *Additional Student Support Services*

- [Registrar](#) (<https://registrar.unt.edu/registration>)
- [Financial Aid](#) (<https://financialaid.unt.edu/>)
- [Student Legal Services](#) (<https://studentaffairs.unt.edu/student-legal-services>)
- [Career Center](#) (<https://studentaffairs.unt.edu/career-center>)
- [Multicultural Center](#) (<https://edo.unt.edu/multicultural-center>)
- [Counseling and Testing Services](#) (<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- [Pride Alliance](#) (<https://edo.unt.edu/pridealliance>)
- [UNT Food Pantry](#) (<https://deanofstudents.unt.edu/resources/food-pantry>)

#### *Academic Support Services*

- [Academic Resource Center](#) (<https://clear.unt.edu/canvas/student-resources>)
- [Academic Success Center](#) (<https://success.unt.edu/asc>)
- [UNT Libraries](#) (<https://library.unt.edu/>)
- [Writing Lab](#) (<http://writingcenter.unt.edu/>)